

CITY OF BROKEN BOW
CITY COUNCIL AGENDA
March 28th, 2017 @ 12:00 NOON
City Hall Council Chambers
314 South 10th Avenue, Broken Bow, NE

Call to Order

A. Roll Call

B. Pledge of Allegiance

C. Open Meeting Law: A current copy of the Open Meetings Act is posted on the North wall in the rear of the Council Chambers and is available for review by all citizens in attendance.

D. Consent Agenda: The Mayor & Council will review and may or may not approve the consent agenda items for March 28th, 2017, which will include the following:

- a. Approval of Minutes of March 14th, 2017 Council Meeting [Hyperlink](#)
- b. Approval of Bills as Posted [Hyperlink](#)

E. Other Communication:

- a. Rod Sonnichsen Contest – Drawing will take place for who will receive the honor of cutting off Rod Sonnichsen’s hair.

F. New Business:

- a. **Top Tune Amusement Co. Parking Issues** – May or may not vote to authorize proceeding with a designated loading zone for Top Tune Amusement Co.
- b. **Annual Audit Report** – May or may not vote to approve the annual audit report for the year ending September 30, 2016.
- c. **Parking Spaces Blocked Off Request** – May or may not vote to approve blocking off 8 parking spaces on South D Street between South 8th Avenue and South 9th Avenue for the NE 150 Celebration “Truckin’ Through Nebraska: A Mobile Children’s Museum” on August 4th, 5th, & 6th, 2017. [Hyperlink](#)
- d. **Appointment to Fire Station Building Committee** – May or may not vote to approve appointing Jacob Holcomb and Chris Myers to the Fire Station Building Committee.
- e. **Public Hearing on Handi-bus Operating Assistance** – May or may not vote to open a public hearing on operating assistance for the Handi-bus. [Hyperlink](#)
- f. **Resolution 2017-16 – Handi-bus Funding** - May or may not vote to approve the operating assistance for the Handi-bus. [Hyperlink](#)
- g. **Resolution 2017-17 – Library Design Services** – May or may not vote to approve payment #7 to JEO Consulting Inc. in the amount of \$4,108.50 for work completed through March 3, 2017. [Hyperlink](#)

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- h. Resolution 2017-18 – 5th Ave –Hwy 2 to Memorial** – May or may not vote to approve payment #12 to JEO Consulting Inc. in the amount of \$4,460.00 for work completed through March 10, 2017. [Hyperlink](#)
- i. Resolution 2017-19 – 2015 Downtown Improvements** – May or may not vote to approve payment #25 to JEO Consulting Inc. in the amount of \$2,243.00 for work completed through March 10, 2017. [Hyperlink](#)
- j. Amendment to Downtown Engineer Agreement** – May or may not vote to approve amendment in the amount not to exceed \$23,750 for additional engineer work on South B Street Design with JEO Consulting Group, Inc. [Hyperlink](#)
- k. Scope of Services for South B Street** – May or may not vote to approve a lump sum amount of \$1,700 to JEO Consulting Group, Inc. for guidance during the Geotechnical Survey on South B Street. [Hyperlink](#)

G. Comments by Mayor and Council Members Concerning City Departments.

H. Public Comment Period: The Mayor and Council will hear comments about any items not on the agenda. Every person speaking during the meeting shall come to the podium and state his or her name and postal address. All citizen remarks or questions shall be directed to the Mayor, who will determine by whom the response shall be made. In order to assure appropriate communication, persons are asked to limit any comments to five minutes.

- I. Closed Session** – May or may not vote to enter closed session for the purpose of discussing potential land acquisition.
- J. Closed Session** – May or may not vote to enter closed session for the purpose of discussing strategy with respect to collective bargaining.

K. Adjournment

The Council reserves the right to enter into closed session pursuant to law.

Upcoming Events

- ❖ **April 5th** – Planning Commission Meeting at 12:00 p.m. @ Municipal Building
- ❖ **April 10th** – Board of Public Works Meeting at 12:30 p.m. @ Municipal Building
- ❖ **April 10th** – Park Board Meeting at 5:10 p.m. @ Municipal Building

The next City Council Meeting will be on April 11th, 2017 @ 12:00 pm.

**Broken Bow City Council
Meeting Minutes
March 14th, 2017**

The Broken Bow City Council met in regular session on Tuesday, March 14th, 2017. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in the advanced notice to the Mayor and all members of the Council, as well as, shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Burt called the meeting to order at 12:00 P.M., with the following Councilmembers present: Sonnichsen, Neth, Myers, and Holcomb. Absent: None. Following the pledge of allegiance, Mayor Burt announced the availability of the open meetings law.

Moved by Neth, seconded by Holcomb, to approve the consent agenda for March 14th, 2017. Said motion includes approval of Minutes of the February 24th Council Meeting, Bills to Date, February Treasurer's Report, New Member of Broken Bow Volunteer Fire Department, and Broken Bow Volunteer Fire Department Official Roster. Roll call vote: Voting aye: Neth, Holcomb, Myers, and Sonnichsen. Nays: None. Motion carried.

ATCO \$530.50; Aflac \$237.50, \$895.07, \$146.75; Beaver Bearing Co Albion \$108.78; Bon Tool Co. \$837.71; Broken Bow Airport Authority \$1,083.33; Broken Bow Mun Utilities \$3,017.28, \$1,925.42; Broken Bow Municipal Utilities \$8,121.40; CLIA Laboratory Program \$150.00; Capitol One Bank \$113.95; Cecil Burt \$226.87; Century Link \$622.87; City Flex Benefit Plan \$200.00, \$130.21; City of Broken Bow – Health Insurance \$29,970.25, \$3,599.56; City of Broken Bow Pension Fund \$1,200.42, \$1,950.26, \$6,297.64; Custer County Chief \$101.74; Custer County Treasurer \$10,387.49; Custer Public Power \$95.63; Danko Emergency Equipment Co \$53.13; Dollar General-Regions 410526 \$8.00; EFTPS Online Payment \$1,967.92, \$6,280.25, \$8,414.94, \$21.80, \$93.00; EZ IT Solutions \$75.00; Eakes Office Products \$204.29; Family Heritage \$56.00; Fyr-Tek \$708.25; Garrett Tires & Treads \$476.79; Gateway Motors Inc \$704.83; Great Plains Communications \$70.95; Grocery Kart \$39.52; Hokanson Clan Helping Hands \$360.00; Holmes Plumbing & Heating \$240.66; Insurance Aid Services \$1,391.61; Island Supply Welding Co. \$121.60; League of Municipalities \$25.00; Markham Construction \$1,170.00; Master Cleaners \$81.41; Matheson Tri-Gas Inc \$109.24; Matt Friend \$152.00; Michael Todd & Company \$187.51; Mid State Engineering & Testing \$1,175.00; Midland Telecom \$73.10; Midwest Radar & Equipment \$240.00; NWEA \$100.00; Ne Mosquito Vector Control \$145.00; Neal Neth \$200.63; Nebraska Child Support Payment Center \$629.65; Nebraska State Bank \$25,017.26; OSA/Computers Plus \$229.85; Obrien's True Value \$171.23; Office Net \$447.38; Omaha State Bank \$318.75; Paulsen Inc. \$193.00; Plains Equipment Group \$44.40; Prachts Ace Hardware \$450.82; Pristine Cleaning, LLC \$375.00; Ranchland Ford \$523.58; Regional Care \$500.00; Sargent Pipe Co \$167.96; Schaper and White Law Firm \$3,271.94; Schmicks Market \$26.78; Shirts, Signs, Mugs & More \$43.90; State Income Tax WH NE Online Payment \$2,244.08; Stephanie Wright \$227.23; Steve Scott \$35.40; Trotter Service \$108.00; US Bank Equipment Finance \$303.97; Universal Insurance \$393.00; V-Bar Sales & Service \$824.92; Verizon Wireless \$312.01; Vet Care \$55.00; Wenquist Inc. \$770.90; Woods & Aitken LLP \$2,566.80; Bi-Weekly Payroll \$48,993.21; Total Bills = \$186,144.08.

The Girl Scouts presented Mayor Burt with a check for some of the banners on South 10th Avenue. The Downtown Renovation has been their project. They have stacked bricks, cut down trees and are making a video to promote the businesses. Brandi Oeltjen, Scouts Leader, thanked the City for allowing the Girl Scouts to help with everything downtown.

Jerad Reimers with Congressman Adrian Smith's office presented an update of what the Congressman is doing in Congress. He is a member of the House Committee of Administration, House Committee of Ways and Means Committee, Subcommittee of Health, and the HR Subcommittee. Congressman Smith is concerned about trade and continues to monitor and work on trade.

Ryan Kavan, JEO, presented an update on the projects that are going on in the City. Ryan reported on the Downtown Project. South 10th Avenue will be completed soon, and the start date for South B Street is April 1st. There are some soil issues that will be need to be addressed on the west edge of South B Street. Ryan does not work directly with the other projects, but if any information is needed, he can get it.

Moved by Myers, seconded by Sonnichsen, to approve the appointment of Stephanie Evans to the Park Board for a three year term and the board reappointment of Brent Custer to the CRA Board for a five year term. Roll call vote: Voting aye: Myers, Holcomb, Neth, and Sonnichsen. Nays: None. Motion carried.

Moved by Neth, seconded by Holcomb, to approve the Prairie Pioneer Center to use the Municipal Auditorium, with usage fees waived, during construction in front of their building from April 17th until June 2nd, 2017. Roll call vote: Voting aye: Sonnichsen, Neth, Holcomb, and Myers. Nays: None. Motion carried.

Moved by Neth, seconded by Sonnichsen, to approve the agreement with Mid-States Engineering & Testing to perform a geotechnical investigation on South B Street. Roll call vote: Voting aye: Holcomb, Sonnichsen, and Neth. Nays: None. Abstain: Myers. Motion carried.

Moved by Holcomb, seconded by Sonnichsen, to approve Change Order No. 8 for coordinating and developing recommendations from Mid-State engineering on South B Street in the amount of \$1,700.00. Roll call vote: Voting aye: Holcomb, Sonnichsen, and Neth. Nays: None. Abstain: Myers. Motion carried.

Moved by Sonnichsen, seconded by Holcomb, to approve Resolution 2017-14. Said resolution approves payment #12 to Myers Construction Inc. in the amount of \$193,037.90 for work completed on the 2014 Downtown Improvements through February 28, 2017. Roll call vote: Voting aye: Neth, Sonnichsen, and Holcomb. Nays: None. Abstain: Myers. Motion carried.

Moved by Sonnichsen, seconded by Holcomb, to approve Resolution 2017-15. Said resolution establishes a policy for ambulance standby fees for non-school sanctioned events. Roll call vote: Voting aye: Myers, Holcomb, Sonnichsen, and Neth. Nays: None. Motion carried.

Moved by Sonnichsen, seconded by Holcomb, to open a public hearing at 12:35 p.m. on Ordinance 1158, Yield Signs. Roll call vote: Voting aye: Holcomb, Sonnichsen, Neth, and Myers. Nays: None. Motion carried. This ordinance is to allow for yield signs at the intersection of South 27th Avenue and Thomas Road. This is an uncontrolled intersection and with Dairy Queen opening soon, this would help with the safety and traffic congestion in this area. Moved by Sonnichsen, seconded by Myers, to close the public hearing at 12:30 p.m. on Ordinance 1158, Yield Signs. Roll call vote: Voting aye: Myers, Neth, Sonnichsen, and Holcomb. Nays: None. Motion carried.

After discussing the matter, Councilmember Neth introduced Ordinance No. 1158 entitled "AN ORDINANCE PROVIDING FOR THE PLACEMENT OF YIELD SIGNS AT THE INTERSECTION OF SOUTH 27TH AVENUE AND THOMAS ROAD" and moved that the statutory rule requiring reading on three different days be suspended. Councilmember Holcomb seconded the motion. The Mayor stated the motion and instructed the Clerk to call the roll. The Clerk called the roll and the following was the vote: Ayes: Sonnichsen, Neth, Myers, and Holcomb. Nays: None. Motion carried. The motion to

suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said Ordinance. Said Ordinance was then read by title and thereafter Councilmember Holcomb moved for final passage of the Ordinance, which motion was seconded by Councilmember Myers. The Mayor stated the question, "Shall Ordinance No. 1158 be passed and adopted?" Upon roll call vote, the vote was as follows: Ayes: Myers, Holcomb, Sonnichsen, and Neth. Nays: None. Motion carried. The passage and adoption of said Ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the Ordinance adopted and the Mayor in the presence of the Council signed and approved the Ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto.

Moved by Sonnichsen, seconded by Neth, to open a public hearing at 12:39 p.m. on Ordinance 1159, Prohibited Parking. Roll call vote: Voting aye: Neth, Myers, Holcomb, and Sonnichsen. Nays: None. Motion carried. This ordinance is to allow for no parking on the north and south sides of Thomas Road. This road is narrow and there will not be enough room for vehicles to get around if there are other vehicles parked on the road. Councilman Sonnichsen questioned if this was going to make it difficult to get freight in for Dairy Queen. Police Chief Steve Scott stated that trucks can load and unload in places marked No Parking. Moved by Sonnichsen, seconded by Neth, to close the public hearing at 12:45 p.m. on Ordinance 1159, Prohibited Parking. Roll call vote: Voting aye: Myers, Neth, Sonnichsen, and Holcomb. Nays: None. Motion carried.

After discussing the matter, Councilmember Holcomb introduced Ordinance No. 1159 entitled "AN ORDINANCE PROVIDING THAT PARKING ON THE NORTH SIDE AND SOUTH SIDE OF THOMAS ROAD, FROM SOUTH 26TH AVENUE TO SOUTH 28TH AVENUE, IN THE CITY OF BROKEN BOW, CUSTER COUNTY, NEBRASKA IS PROHIBITED, PROVIDING FOR PUBLICATION AND EFFECTIVE DATE AND REPEALING ALL ORDINANCES IN CONFLICT WITH THIS ORDINANCE" and moved that the statutory rule requiring reading on three different days be suspended. Councilmember Sonnichsen seconded the motion. The Mayor stated the motion and instructed the Clerk to call the roll. The Clerk called the roll and the following was the vote: Ayes: Sonnichsen, Neth, Myers, and Holcomb. Nays: None. Motion carried. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said Ordinance. Said Ordinance was then read by title and thereafter Councilmember Sonnichsen moved for final passage of the Ordinance, which motion was seconded by Councilmember Holcomb. The Mayor stated the question, "Shall Ordinance No. 1159 be passed and adopted?" Upon roll call vote, the vote was as follows: Ayes: Myers, Holcomb, Sonnichsen, and Neth. Nays: None. Motion carried. The passage and adoption of said Ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the Ordinance adopted and the Mayor in the presence of the Council signed and approved the Ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto.

Moved by Holcomb, seconded by Neth, to approve the agreement for the future fire station. Roll call vote: Voting aye: Neth, Myers, Holcomb, and Sonnichsen. Nays: None. Motion carried.

Mayor Burt opened the floor for comments from the Mayor and Councilmembers concerning City Departments. Councilman Neth commended the Girl Scouts on all of their hard work and suggested to them that they consider being on a Council when they get older. Councilman Neth also stated how much he appreciated the work of the Rural Fire Board and how they have worked with the City. Library Director Joan Birnie thanked everyone for their help with moving the library. She thanked the City crews for all that they did and all of the volunteers for their work so that they could open on Monday, March 13th.

Mayor Burt opened the public comment section of the meeting for those in attendance. There were no comments.

Moved by Sonnichsen, seconded by Holcomb, to enter closed session at 12:58 p.m. for the purpose of discussing potential litigation. The City representatives that shall remain present during the closed session including the Mayor and City Council are City Attorney Jason White and City Clerk Stephanie Wright. Roll call vote: Voting aye: Neth, Sonnichsen, Holcomb, and Myers. Nays: None. Motion carried. City Administrator Brent Clark entered at 1:43 p.m. City Clerk Stephanie Wright exited at 1:43 p.m.

Moved by Sonnichsen, seconded by Neth, to exit out of closed session at 2:06 p.m. from the purpose of discussing potential litigation. Roll call vote: Voting aye: Holcomb, Myers, Neth, and Sonnichsen. Nays: None. Motion carried.

Moved by Sonnichsen, seconded by Holcomb, to approve the contract between the City of Broken Bow and the City Administrator with the change of the ending date to February 16th, 2019. Roll call vote: Voting aye: Sonnichsen, Neth, Myers, and Holcomb. Nays: None. Motion carried.

Moved by Sonnichsen, seconded by Neth, to enter closed session at 2:12 p.m. for the purpose of discussing strategy with respect to collective bargaining. The City representatives that shall remain present during the closed session including the Mayor and City Council are City Attorney Jason White, City Administrator Brent Clark, and City Clerk Stephanie Wright. Roll call vote: Voting aye: Neth, Sonnichsen, Holcomb, and Myers. Nays: None. Motion carried.

Moved by Sonnichsen, seconded by Neth, to exit out of closed session at 2:25 p.m. from the purpose of discussing strategy with respect to collective bargaining. Roll call vote: Voting aye: Holcomb, Myers, Neth, and Sonnichsen. Nays: None. Motion carried.

Moved by Sonnichsen, seconded by Neth, to approve the union contract and pay grid, contingent upon approval of clarification addendum of union employees on pay scale. Roll call vote: Voting aye: Myers, Holcomb, Sonnichsen, and Neth. Nays: None. Motion carried.

Moved by Myers, seconded by Sonnichsen, to adjourn the City Council Meeting at 2:25 p.m. Roll call vote: Voting aye: Sonnichsen, Myers, Holcomb, and Neth. Nays: None. Motion carried.

Cecil Burt, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

Accounts Payable Detail Listing

City of Broken Bow

Vend# Vendor Name

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
Aflac								
24074	3/22/2017	3/22/2017	895.07					Ck# 643 Printed
	01-1501.00			PRE TAX AFLAC			895.07	0.00
24075	3/22/2017	3/22/2017	146.75					Ck# 643 Printed
	01-1501.00			AFLAC POST TAX			146.75	0.00
24109	3/22/2017	3/22/2017	287.82					Ck# 643 Printed
	01-1501.00			BBHA			287.91	0.00
	01-1501.00			rounding			0.00	0.09
							<u>287.91</u>	<u>0.09</u>
Black Hills Energy								
24120	3/28/2017	3/28/2017	1,705.79					Posted
	08-3220.00			Utilities-Gas			40.24	0.00
	06-3220.00			Utilities-Gas			253.96	0.00
	04-3220.00			Utilities-Gas			108.84	0.00
	09-3220.00			Utilities-Gas			40.23	0.00
	07-3220.00			Utilities-Gas			621.34	0.00
	02-3220.00			Utilities-Gas			641.18	0.00
							<u>1,705.79</u>	<u>0.00</u>
Brent Clark								
24099	3/28/2017	3/28/2017	496.46					Posted
	01-3205.00			mileage reimbursement league conference			190.46	0.00
	01-3205.00			mileage reimbursement ag conference			69.54	0.00
	01-3205.00			mileage reimbursement NIFA conference			236.46	0.00
							<u>496.46</u>	<u>0.00</u>
Broken Bow Chamber of Commerce								
24108	3/28/2017	3/28/2017	560.00					Posted
	05-3334.00			incentive payment			560.00	0.00
Card Services								
24121	3/28/2017	3/28/2017	367.80					Posted
	09-3339.00			propane burner 7 supplies			164.98	0.00
	08-3410.00			muffler cap, ball valves, nipples, couplers,			202.82	0.00
							<u>367.80</u>	<u>0.00</u>
Cardmember Services								
24073	3/17/2017	3/17/2017	323.50					Ck# 639 Printed
	01-3205.00			Agri/Eco Tourism Workshop-Brent			110.00	0.00
	01-3205.00			Council Meals League Conference			120.16	0.00
	09-3206.00			Ord Tree Care Conference			45.00	0.00
	01-3223.10			Fees			48.34	0.00
							<u>323.50</u>	<u>0.00</u>
Central Hydraulic Systems								
24117	3/28/2017	3/28/2017	328.00					Posted
	08-3310.00			snow plow blades			328.00	0.00
Central I.T., LLC								
24103	3/28/2017	3/28/2017	41.00					Posted
	10-3223.00			computer repairs			41.00	0.00
Century Link								
24087	3/22/2017	3/22/2017	85.49					Ck# 648 Printed
	01-3221.00			General -Basic & Long Distance Radio			85.49	0.00
City Flex Benefit Plan								
24076	3/22/2017	3/22/2017	130.21					Ck# 644 Printed
	01-1501.00			SELECT FLEX-UNREIMBURSED M/D/V			130.21	0.00
24110	3/22/2017	3/22/2017	200.00					Ck# 644 Printed
	01-1501.00			BBHA Flex Benefit			200.00	0.00
City of Broken Bow - Health Insurance								
24086	3/22/2017	3/22/2017	3,599.56					Ck# 647 Printed
	01-1501.00			HEALTH INSURANCE			3,599.56	0.00

Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>			<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
City of Broken Bow - Health Insurance (continued)										
24111	3/22/2017	3/22/2017		22,646.48						Ck# 647 Printed
	01-1501.00					BBHA Health Insurance			5,001.68	0.00
	01-3104.00					Health Insurance			2,956.73	0.00
	08-3104.00					Health Insurance			5,760.53	0.00
	06-3104.00					Health Insurance			772.42	0.00
	04-3104.00					Health Insurance			2,832.07	0.00
	05-3104.00					Health Insurance			772.43	0.00
	09-3104.00					Health Insurance			1,450.94	0.00
	07-3104.00					Health Insurance			1,554.83	0.00
	03-3104.00					Health Insurance			1,544.85	0.00
									22,646.48	0.00
City of Broken Bow Pension Fund										
24077	3/22/2017	3/22/2017		1,898.17						Posted
	01-1513.00					PENSION/401K LOAN PAYMENT			1,898.17	0.00
24078	3/22/2017	3/22/2017		6,262.54						Posted
	01-1502.00					PENSION/401K NEW			6,262.54	0.00
Custer County Historical Society										
24097	3/28/2017	3/28/2017		50.00						Posted
	07-3340.00					annual membership			50.00	0.00
Custer County Hiway Dept.										
24118	3/28/2017	3/28/2017		243.80						Posted
	08-3423.00					culvert 18" x 20'			243.80	0.00
EFTPS Online Payment										
24082	3/22/2017	3/22/2017		1,908.22						Ck# 640 Printed
	01-1500.00					MEDICARE			1,908.22	0.00
24083	3/22/2017	3/22/2017		6,540.58						Ck# 640 Printed
	01-1500.00					FEDERAL MARRIED			4,313.63	0.00
	01-1500.00					FEDERAL SINGLE			2,226.95	0.00
									6,540.58	0.00
24084	3/22/2017	3/22/2017		8,159.62						Ck# 640 Printed
	01-1500.00					SOCIAL SECURITY			8,159.62	0.00
24126	3/23/2017	3/23/2017		4.76						Ck# 650 Printed
	01-1500.00					MEDICARE			4.76	0.00
24127	3/23/2017	3/23/2017		20.32						Ck# 650 Printed
	01-1500.00					SOCIAL SECURITY			20.32	0.00
EZ IT Soulutions										
24102	3/28/2017	3/28/2017		115.48						Posted
	07-3410.00					Tablet			115.48	0.00
Eakes Office Products										
24122	3/28/2017	3/28/2017		135.76						Posted
	07-3216.00					copies			135.76	0.00
Family Heritage										
24079	3/22/2017	3/22/2017		56.00						Ck# 645 Printed
	01-1501.00					FAMILY HERITAGE			56.00	0.00
Holcomb Pharmacy										
24106	3/28/2017	3/28/2017		36.89						Posted
	05-3338.00					pulse oximeter			36.89	0.00
Hometown Leasing										
24098	3/28/2017	3/28/2017		200.17						Posted
	04-3216.00					Copier Lease			111.26	0.00
	07-3216.00					Copier Lease			88.91	0.00
									200.17	0.00
Ingram Library Services										
24089	3/28/2017	3/28/2017		822.22						Posted
	07-3340.00					materials			822.22	0.00
K. Joan Birnie										
24090	3/28/2017	3/28/2017		58.51						Posted
	07-3340.00					reimbursement for book purchases			58.51	0.00

City of Broken Bow

Vendor Name	Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#	Date	Status
		Account#	Work Order		Description			Debit	Credit
Markham Construction (continued)									
24105	3/28/2017	3/28/2017		1,296.00					Posted
		08-3425.00			curb and gutter Hillcrest			1,296.00	0.00
Marriott Cornhusker Hotel									
24101	3/28/2017	3/28/2017		1,744.00					Posted
		01-3205.00			League Conference Hotel			1,744.00	0.00
Matheson Tri-Gas Inc									
24116	3/28/2017	3/28/2017		38.56					Posted
		08-3310.00			argon and oxygen			38.56	0.00
Mayo Clinic Health Letter									
24093	3/28/2017	3/28/2017		59.00					Posted
		07-3340.00			subscription			59.00	0.00
Mead Lumber									
24115	3/28/2017	3/28/2017		1,513.69					Posted
		09-3311.00			paint and syplies south 5th			71.35	0.00
		08-3310.00			lumber, sealant, nails, plywood, paint, quik			1,442.34	0.00
								1,513.69	0.00
Myers Construction Co									
24114	3/28/2017	3/28/2017		2,493.75					Posted
		08-3222.10			snow removal 1/25/2017			2,493.75	0.00
Nebraska Child Support Payment Center									
24081	3/22/2017	3/22/2017		629.65					Ck# 642 Printed
		01-1503.00			CHILD SUPPORT-NE			629.65	0.00
OCLC Inc.									
24096	3/28/2017	3/28/2017		124.57					Posted
		07-3340.00			subscription			124.57	0.00
OSA/Computers Plus									
24123	3/28/2017	3/28/2017		56.62					Posted
		07-3223.00			office supplies			56.62	0.00
Omaha State Bank									
24080	3/22/2017	3/22/2017		318.75					Ck# 646 Printed
		01-1501.00			HSA			318.75	0.00
People Magazine									
24092	3/28/2017	3/28/2017		89.00					Posted
		07-3340.00			subscription			89.00	0.00
Presto X Company									
24088	3/28/2017	3/28/2017		44.80					Posted
		07-3311.00			monthly service			44.80	0.00
Pristine Cleaning, LLC									
24100	3/28/2017	3/28/2017		375.00					Posted
		02-3419.01			Cleaning Service			375.00	0.00
Productivity Plus Account									
24119	3/28/2017	3/28/2017		10.50					Posted
		08-3410.00			painter parts			10.50	0.00
Redbook									
24095	3/28/2017	3/28/2017		8.00					Posted
		07-3340.00			subscription			8.00	0.00
Shirts, Signs, Mugs & More									
24104	3/28/2017	3/28/2017		8.00					Posted
		09-3339.00			plaque for bench			8.00	0.00
Sport Videos									
24091	3/28/2017	3/28/2017		571.00					Posted
		07-3340.00			videos			571.00	0.00
State Income Tax WH NE Online Payment									
24085	3/22/2017	3/22/2017		2,308.50					Ck# 641 Printed
		01-1500.00			STATE MARRIED			1,582.84	0.00
		01-1500.00			STATE SINGLE			725.66	0.00
								2,308.50	0.00

Accounts Payable Detail Listing

City of Broken Bow

<u>Vend# Vendor Name</u>		<u>Post Date</u> <u>Due Date</u>		<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
<u>Pay#</u>	<u>Account#</u>	<u>Work Order</u>	<u>Description</u>					<u>Debit</u>	<u>Credit</u>
Steve Scott (continued)									
24112	3/28/2017	3/28/2017		33.11					
	04-3223.00		postage and UPS charges					33.11	Posted 0.00
The Angela Foundation Inc.									
24072	3/16/2017	3/16/2017		600.00					
	12-4200.01		March Temporary Library Rent					600.00	Ck# 638 Printed 0.00
24124	3/28/2017	3/28/2017		600.00					
	12-4200.01		April Rent					600.00	Posted 0.00
The Atlantic									
24094	3/28/2017	3/28/2017		45.95					
	07-3340.00		subscription					45.95	Posted 0.00
The Bike Shed									
24113	3/28/2017	3/28/2017		76.99					
	04-3310.00		repairs to 407 bike					76.99	Posted 0.00
Vet Care									
24107	3/28/2017	3/28/2017		24.08					
	06-3310.01		tags for helmets					24.08	Posted 0.00
				71,396.49	55 Non-voided payables listed.				

Report Setup

AP - Accounts Payable Listing : Vendor Name

Filter Options

Starting: 3/15/2017

Ending: 3/28/2017

Banks: All

Payable Status: Posted, Printed, ACH, Recorded, Voided

All Vendors Selected

Bi-weekly payroll \$46,300.94

Check Approval List - GL Account

3/23/2017 11:15:46 AM

City of Broken Bow

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<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
General				
Aflac		PRE TAX AFLAC	Health/Life/Acc Insuranc	\$895.07
Aflac		AFLAC POST TAX	Health/Life/Acc Insuranc	\$146.75
Aflac		BBHA aflac	Health/Life/Acc Insuranc	(\$0.09)
Aflac		BBHA aflac	Health/Life/Acc Insuranc	\$287.91
Brent Clark		mileage reimbursement	Travel & Meeting Expens	\$236.46
Brent Clark		mileage reimbursement	Travel & Meeting Expens	\$190.46
Brent Clark		mileage reimbursement	Travel & Meeting Expens	\$69.54
Cardmember Services			Travel & Meeting Expens	\$110.00
Cardmember Services			Travel & Meeting Expens	\$120.16
Cardmember Services			Bank Fees	\$48.34
Century Link		telephone	Telephone/Internet	\$85.49
City Flex Benefit Plan		SELECT FLEX-UNREIMBURSED M/D/V	Health/Life/Acc Insuranc	\$130.21
City Flex Benefit Plan		BBHA Flex Benefit	Health/Life/Acc Insuranc	\$200.00
City of Broken Bow - Health Insurance		health insurance	Health/Life/Acc Insuranc	\$5,001.68
City of Broken Bow - Health Insurance		HEALTH INS	Health/Life/Acc Insuranc	\$3,599.56
City of Broken Bow - Health Insurance		health insurance	Health Insurance	\$2,956.73
City of Broken Bow Pension Fund		PENSION/401K NEW	Pension	\$6,262.54
City of Broken Bow Pension Fund		PENSION/401K LOAN PAYMENT	Loan Payment	\$1,898.17
EFTPS Online Payment		FICA	Payroll Taxes	\$20.32
EFTPS Online Payment		MEDICARE	Payroll Taxes	\$1,908.22
EFTPS Online Payment		FEDERAL	Payroll Taxes	\$2,226.95
EFTPS Online Payment		FEDERAL	Payroll Taxes	\$4,313.63
EFTPS Online Payment		FICA	Payroll Taxes	\$8,159.62
EFTPS Online Payment		MEDICARE	Payroll Taxes	\$4.76
Family Heritage		FAMILY HERITAGE	Health/Life/Acc Insuranc	\$56.00
Marriott Cornhusker Hotel		League Conference Hotel	Travel & Meeting Expens	\$1,744.00
Nebraska Child Support Payment Center		CHILD SUPPORT-NE	Child Support	\$629.65
Omaha State Bank		HSA	Health/Life/Acc Insuranc	\$318.75
State Income Tax WH NE Online Paymei		STATE	Payroll Taxes	\$1,582.84
State Income Tax WH NE Online Paymei		STATE	Payroll Taxes	\$725.66
			Total General	\$43,929.38
Municipal Building				
Black Hills Energy		utilities	Utilities	\$641.18
Pristine Cleaning, LLC		cleaning service	Contracted Services	\$375.00
			Total Municipal Building	\$1,016.18
Handi Bus				
City of Broken Bow - Health Insurance		health insurance	Health Insurance	\$1,544.85
			Total Handi Bus	\$1,544.85
Police				
Black Hills Energy		utilities	Utilities	\$108.84
City of Broken Bow - Health Insurance		health insurance	Health Insurance	\$2,832.07
Hometown Leasing		copier leases	Copier Maint/Expense	\$111.26
Steve Scott		postage and UPS charges	Supplies & Postage	\$33.11
The Bike Shed		repairs to 407 bike	Maint/Repair Equipment	\$76.99
			Total Police	\$3,162.27
Rescue Unit				
Broken Bow Chamber of Commerce		incentive payment	Ambulance Driver Incent	\$560.00
City of Broken Bow - Health Insurance		health insurance	Health Insurance	\$772.43
Holcomb Pharmacy		pulse oximeter	Ambulance Supplies	\$36.89
			Total Rescue Unit	\$1,369.32
Fire				
Black Hills Energy		utilities	Utilities	\$253.96
City of Broken Bow - Health Insurance		health insurance	Health Insurance	\$772.42
Vet Care		tags for helmets	Main/Rep Equip-Loose E	\$24.08
			Total Fire	\$1,050.46
Library				

Check Approval List - GL Account

3/23/2017 11:15:46 AM

City of Broken Bow

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<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
Library				
Black Hills Energy		utilities	Utilities	\$621.34
City of Broken Bow - Health Insurance		health insurance	Health Insurance	\$1,554.83
Custer County Historical Society		annual membership	Book Purchases	\$50.00
EZ IT Soulutions		Tablet	Equipment Purchases	\$115.48
Eakes Office Products		copies	Copier Maint/Expense	\$135.76
Hometown Leasing		copier leases	Copier Maint/Expense	\$88.91
Ingram Library Services		materials	Book Purchases	\$822.22
K. Joan Birnie		reimbursement for book purchases	Book Purchases	\$58.51
Mayo Clinic Health Letter		subscription	Book Purchases	\$59.00
OCLC Inc.		subscription	Book Purchases	\$124.57
OSA/Computers Plus		office supplies	Supplies & Postage	\$56.62
People Magazine		subscription	Book Purchases	\$89.00
Presto X Company		monthly service	Maintenance & Repair B	\$44.80
Redbook		subscription	Book Purchases	\$8.00
Sport Videos		videos	Book Purchases	\$571.00
The Atlantic		subscription	Book Purchases	\$45.95
			Total Library	\$4,445.99
Street				
Black Hills Energy		utilities	Utilities	\$40.24
Card Services		supplies	Equipment Purchases	\$202.82
Central Hydraulic Systems		snow plow blades	Maint/Repair Equipment	\$328.00
City of Broken Bow - Health Insurance		health insurance	Health Insurance	\$5,760.53
Custer County Hiway Dept.		culvert 18" x 20'	Storm Sewers	\$243.80
Markham Construction		curb and gutter Hillcrest	Street Construction	\$1,296.00
Matheson Tri-Gas Inc		argon and oxygen	Maint/Repair Equipment	\$38.56
Mead Lumber		supplies	Maint/Repair Equipment	\$1,442.34
Myers Construction Co		snow removal 1/25/2017	Snow Removal	\$2,493.75
Productivity Plus Account		painter parts	Equipment Purchases	\$10.50
			Total Street	\$11,856.54
Park				
Black Hills Energy		utilities	Utilities	\$40.23
Card Services		supplies	Maintenance/Repair Gro	\$164.98
Cardmember Services			Association Dues	\$45.00
City of Broken Bow - Health Insurance		health insurance	Health Insurance	\$1,450.94
Mead Lumber		supplies	Maintenance & Repair B	\$71.35
Shirts, Signs, Mugs & More		plaque for bench	Maintenance/Repair Gro	\$8.00
			Total Park	\$1,780.50
Swimming Pool				
Central I.T., LLC		computer repairs	Supplies & Postage	\$41.00
			Total Swimming Pool	\$41.00
ST Infra/Capital				
The Angela Foundation Inc.		April Rent	Library	\$600.00
The Angela Foundation Inc.		March Temporary Library Rent	Library	\$600.00
			Total ST Infra/Capital	\$1,200.00
				\$71,396.49

Report Selection: Check Approval List - GL Account
 Date Range Selection: GL Posting Date
 Starting Date: 3/15/2017
 Ending Date: 3/28/2017

Bi-weekly payroll \$46,300.94



Date: 3-10-17

PUBLIC AGENDA REQUEST FORM

No action will be taken relative to items on this agenda other than referral for information.

Date to speak: March 28, 2017

Name: Donnis J. Hueftle-Bullock

Address: 424 S. 8th Avenue Suite 4
Broken Bow, NE ZIP 68822

Phone Number: 308-872-5691

E-mail address: donnis@brokenbow-ne.com

Brief description of topic to be discussed:

Permission to block off 8 parking spaces on D Street between
8th & 9th Avenue. For the NE 150 Celebration "Truckin'
Through Nebraska: A Mobile Children's Museum"

August 4, 5, 6

Signature: Donnis J. Hueftle-Bullock Digitally signed by Donnis J. Hueftle-Bullock
Date: 2017.03.10 11:30:40 -06'00'

Please return to: Stephanie Wright, City Clerk
City of Broken Bow
PO Box 504 – 314 South 10th Avenue
Broken Bow, NE 68822

Ph: (308) 872-5831
Fax (308) 872-6885
E-mail address: clerk@cityofbrokenbow.org

RESOLUTION

No. 2017-16

WHEREAS, there are federal funds available under Section 5311 of the Federal Transit Act and for the Nebraska Public Transportation Assistance Program, and

WHEREAS, the City of Broken Bow Handi Bus desires to apply for said funds to provide public transportation in Broken Bow and Custer County.

NOW THEREFORE, BE IT RESOLVED; the Mayor hereby instructs the City of Broken Bow Handi Bus to apply for said funds. Said funds are to be used for the City of Broken Bow Handi Bus transportation operations in the FY 2017-2018 Application for Public Transportation Assistance.

Moved by Councilmember _____

Seconded by Councilmember _____

AFFIRMATIVE VOTE: _____

Approved this 28th day of March, 2017.

Cecil Burt, Mayor

Attested by: _____
Stephanie M. Wright, City Clerk

RESOLUTION 2017-17

**RESOLUTION AUTHORIZING PAYMENT #7 TO
JEO CONSULTING GROUP, INC.**

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

WHEREAS, JEO Consulting Group, Inc. has submitted Pay Request No. 7 for work performed for 100% completed work of Bidding and Negotiation and Construction Administration through March 3, 2017; and

WHEREAS, JEO Consulting Group, Inc. is entitled to a payment of \$4,108.50 for the Broken Bow Library Design Services/Building Renovation and Addition.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Broken Bow, Nebraska: to authorize the City to sign all necessary documentation for payment and pay JEO Consulting Group, Inc. \$4,108.50.

PASSED AND APPROVED this 28th day of March, 2017.

Cecil Burt, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

(S E A L)



ENGINEERING ■ ARCHITECTURE ■ SURVEYING ■ PLANNING

Invoice

March 3, 2017

Project No: R120249.02

Invoice No: 94603

Invoice Amount: 4,108.50

City of Broken Bow
PO Box 504
314 So. 10th Avenue
Broken Bow, NE 68822

Project Manager Marvin Larson

Project R120249.02 Broken Bow Library Design Services/ Building Renovation and Addition

Professional Services through March 3, 2017

	Contract Amount	Percent Complete	Billed-to-Date	Previous Billing	Current Billing
Lump Sum Phase(s)					
Design Development	\$31,500.00	100 %	\$31,500.00	\$31,500.00	0.00
Construction Documents	\$104,100.00	100 %	\$104,100.00	\$104,100.00	0.00
Bidding and Negotiation	\$9,000.00	100 %	\$9,000.00	\$5,850.00	\$3,150.00
Hourly Phase(s)					
Construction Administration			\$958.50	0.00	\$958.50
Reimbursable Expenses			\$330.00	\$330.00	0.00
Total	\$144,600.00		\$145,888.50	\$141,780.00	\$4,108.50
Total Amount Due Upon Receipt					\$4,108.50

JEO CONSULTING GROUP INC ■ JEO ARCHITECTURE INC

142 W. 11th Street | PO Box 207 | Wahoo, Nebraska 68066-0207 | p: 402.443.4661 | f: 402.443.3508

www.jeo.com

Return to Agenda

RESOLUTION 2017-18

**RESOLUTION AUTHORIZING PAYMENT #12 TO
JEO CONSULTING GROUP, INC.**

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

WHEREAS, JEO Consulting Group, Inc. has submitted Application for Pay Request No. 12 for work performed for 100% completed work of Post Construction through March 10, 2017.

WHEREAS, JEO Consulting Group, Inc. is entitled to Payment in the amount of \$4,460.00 for the Broken Bow 5th Ave — Hwy 2 to Memorial Project.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Broken Bow, Nebraska: authorizing the City to sign all necessary documentation for payment and pay JEO Consulting Group, Inc. \$4,460.00.

PASSED AND APPROVED this 28th day of March, 2017.

Cecil Burt, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

(S E A L)



ENGINEERING ■ ARCHITECTURE ■ SURVEYING ■ PLANNING

Invoice

March 14, 2017
Project No: R100118.00
Invoice No: 94613
Invoice Amount: 4,460.00

City of Broken Bow
PO Box 504
314 So. 10th Avenue
Broken Bow, NE 68822

Project Manager Steven Parr

Project R100118.00 Broken Bow 5th Ave- Hwy 2 to Memorial

Professional Services through March 10, 2017

	Contract Amount	Percent Complete	Billed-to-Date	Previous Billing	Current Billing
Lump Sum Phase(s)					
Preliminary Design	\$44,190.00	100 %	\$44,190.00	\$44,190.00	0.00
Final Design	\$56,410.00	100 %	\$56,410.00	\$56,410.00	0.00
Bidding and Negotiations	\$5,950.00	100 %	\$5,950.00	\$5,950.00	0.00
Construction Services	\$65,200.00	100 %	\$65,200.00	\$65,200.00	0.00
Post Construction	\$7,000.00	100 %	\$7,000.00	\$2,540.00	\$4,460.00
Hourly Phase(s)					
Additional Services: District Map Creation			\$1,100.00	\$1,100.00	0.00
RPR Services			\$22,973.75	\$22,973.75	0.00
Construction Services Removals for Water Main			\$1,340.00	\$1,340.00	0.00
Total	\$178,750.00		\$204,163.75	\$199,703.75	\$4,460.00
Total Amount Due Upon Receipt					\$4,460.00

cc-Eric Dixon, JEO

JEO CONSULTING GROUP INC ■ JEO ARCHITECTURE INC
142 W. 11th Street | PO Box 207 | Wahoo, Nebraska 68066-0207 | p: 402.443.4661 | f: 402.443.3508
www.jeo.com

Return to Agenda

RESOLUTION 2017-19

**RESOLUTION AUTHORIZING PAYMENT #25 TO
JEO CONSULTING GROUP, INC.**

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

WHEREAS, JEO Consulting Group, Inc. has submitted Pay Request No. 25 for work performed for 94% completed work of Construction Services, 7% Amendment S "B" St Design and Amendment S "B" St RPR Services completed through March 10, 2017; and

WHEREAS, JEO Consulting Group, Inc. is entitled to a payment of \$2,24300 for the Broken Bow 2015 Downtown Improvements.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Broken Bow, Nebraska: to authorize the City to sign all necessary documentation for payment and pay JEO Consulting Group, Inc. \$2,243.00.

PASSED AND APPROVED this 28th day of March, 2017.

Cecil Burt, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

(S E A L)



ENGINEERING ■ ARCHITECTURE ■ SURVEYING ■ PLANNING

Invoice

March 14, 2017

Project No: R141001.00

Invoice No: 94614

Invoice Amount: 2,243.00

City of Broken Bow
PO Box 504
314 So. 10th Avenue
Broken Bow, NE 68822

Project Manager Steven Parr

Project R141001.00 Broken Bow 2015 Downtown Improvements

Professional Services through March 10, 2017

	Contract Amount	Percent Complete	Billed-to-Date	Previous Billing	Current Billing
Lump Sum Phase(s)					
Design	\$173,705.00	100 %	\$173,705.00	\$173,705.00	0.00
Amendment No. 1 Design	\$28,095.00	100 %	\$28,095.00	\$28,095.00	0.00
Bidding and Negotiations	\$12,000.00	100 %	\$12,000.00	\$12,000.00	0.00
Construction Services	\$167,000.00	94 %	\$156,243.50	\$156,109.50	\$134.00
Additional Lighting Design for 10th Avenue, D Street and Downtown Park	\$7,950.00	100 %	\$7,950.00	\$7,950.00	0.00
Additional Lighting Design for 10th Avenue, C Street to BNSF	\$2,970.00	100 %	\$2,970.00	\$2,970.00	0.00
Amendment-S. "B" St Design	\$32,000.00	100 %	\$32,000.00	\$32,000.00	0.00
Amendment-S. "B" St Construction Services	\$10,650.00	7 %	\$777.00	0.00	\$777.00
Post Construction	\$10,000.00	0 %	0.00	0.00	0.00
Hourly to a Maximum Phase(s)					
Amendment-S. "B" St RPR Services	\$13,400.00		\$1,332.00	0.00	\$1,332.00
Hourly Phase(s)					
Additional Services - USACOE Flood Control Permitting			\$10,502.00	\$10,502.00	0.00
RPR Services			\$96,880.75	\$96,880.75	0.00
Total	\$457,770.00		\$522,455.25	\$520,212.25	\$2,243.00
Total Amount Due Upon Receipt					\$2,243.00

cc-Ryan Kavan, JEO

JEO CONSULTING GROUP INC ■ JEO ARCHITECTURE INC

142 W. 11th Street | PO Box 207 | Wahoo, Nebraska 68066-0207 | p: 402.443.4661 | f: 402.443.3508

www.jeo.com

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**AMENDMENT TO AGREEMENT
BROKEN BOW, NEBRASKA
2015 DOWNTOWN IMPROVEMENTS
JEO PROJECT NO. 141001**

March 28, 2017

REFERENCE: Design Phase agreement between Owner and Engineer for professional services dated June 6, 2014. Except as noted below, all other terms and conditions remain unchanged.

AMENDMENT: For additional design services, topographic survey, construction staking, and construction services extending the South B Street Design west through the 13th Avenue intersection due to soil conditions and debris found under the pavement. Design elements include street paving, storm sewer, and sanitary sewer.

Water main reconstruction and related services are not included as a part of this and are assumed to be completed by the City's staff.

SCHEDULE OF FEES:

Design Services:	\$9,950 Fixed Fee
Construction Services:	\$4,250 Fixed Fee
Construction RPR Services	\$9,550 Hourly Fee
<u>Total Estimated Fee in the amount of \$23,750</u>	

OWNER: **City of Broken Bow, Nebraska
Cecil Burt, Mayor**

ENGINEER: _____
**Ryan C. Kavan, P.E., Project Manager
JEO Consulting Group, Inc.**



**SCOPE OF SERVICES
2015 DOWNTOWN IMPROVEMENTS
BROKEN BOW, NEBRASKA
JEO PROJECT NO. 141001**

Project Description: Proposed improvements as follows

- Paving reconstruction of South 'B' Street from 10th Avenue (abutting existing project) to west of 12th Avenue, with storm sewer, and sidewalks.
- A water main will be constructed by Broken Bow Utilities. Construction services for the water improvements will not be part of this agreement.

Coordination of Geotechnical Investigation

1. Provide Guidance to the City's Geotechnical Consultant regarding location and depth of investigation.
2. Review data provided by geotechnical firm.
3. Present Data to City for with a recommendation to remediate the soil issues found.

Schedule:

March & April 2017

Fee Schedule:

Construction Phase:	<u>\$1,700 Lump Sum</u>
Total Estimated Fee:	\$1,700

Additional Services:

1. Traffic study
2. Water Main design
3. Environmental studies
4. Wetlands determination and mitigation
5. Additional meetings
6. Easement descriptions
7. Sanitary sewer main design
8. Lighting design
9. USCOE review
10. Preparing assessment documents
11. Additional street design

Geotechnical Investigation and Materials Testing during construction under separate agreement between City of Broken Bow and Mid-States Engineering and Testing

Review and permit fees to be paid by the City of Broken Bow