

**CITY OF BROKEN BOW
CITY COUNCIL AGENDA
May 12, 2020 @ 6:00 PM
Broken Bow, NE**

The format of this meeting is by conference call. The meeting is being conducted in this manner in order to comply with social distancing guidelines due to the COVID-19 outbreak and intended to follow the authorization of Executive Order No. 20-03 issued by Governor Ricketts on March 17, 2020.

Teleconference Call Information: Please dial 1-301-715-8592 and enter the
Meeting ID 847 2575 0417

A. Call to Order

- B. Open Meetings Act:** In accordance with Section 84-1412 of the Nebraska Revised Statutes, a current copy of the Open Meetings Act is available for review and is posted on the wall of the Council Chambers and available on the City of Broken Bow website under the City Clerk.

C. Roll Call

- D. Submittal of Requests for Future Items:** Individuals who have appropriate items for City Council consideration should complete the Request for Future Agenda Items. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting or study session, notification of the date will be given.

- E. Consent Agenda:** Consideration of approving the consent agenda items for May 12, 2020, which will include the following:

- a. Approval of Minutes of April 28, 2020 Meeting
- b. Approval of Bills as Posted

F. Unfinished Business:

- a. **Public Hearing Regarding the House Located at 631 South 9th Avenue** – Consideration of opening a public hearing on the house located at 631 South 9th Avenue.
- b. **House Located at 631 South 9th Avenue** – Consideration of declaring the house located at 631 South 9th Avenue unsafe and authorizing the demolition of the house.
- c. **Temporary Bathroom in the Square** – Consideration of approving the placement of a temporary bathroom in the square.

G. New Business:

- a. **Public Hearing, Damages from Alley Vacation at 1000 South 3rd Avenue** – Consideration of opening a public hearing regarding damages from the Alley Vacation at 1000 South 3rd Avenue.

**Broken Bow City Council
Meeting Minutes
May 12, 2020**

The Broken Bow City Council met in regular session on Tuesday, May 12, 2020 via teleconference. Notice of the meeting was given in advance thereof as required by publication in the Custer County Chief on May 7, 2020. Availability of the agenda and related materials was communicated in the advanced notice to the Mayor and all members of the Council, as well as, shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Rod Sonnichsen called the meeting to order at 6:03 P.M., with the following Councilmembers present: Holcomb, Schmidt, Myers, and Miller. Absent: None. Mayor Sonnichsen announced the availability of the open meetings law.

Mayor Sonnichsen read the format for submitting requests for future agenda items.

Moved by Holcomb, seconded by Miller, to approve the consent agenda for May 12, 2020. Said motion includes approval of the Minutes of the April 28, 2020 Council Meeting and Bills to Date. Roll call vote: Voting aye: Holcomb, Schmidt, Miller, and Myers. Nays: None. Motion carried.

AKRS Equipment, mower repair, \$220.62; Alliance Times-Herald, help wanted ad, \$104.00; Aflac, \$316.05, \$104.22, \$127.59; Bon Tool Co., linestretchers, \$42.23; Broken Bow Airport Authority, monthly payment, \$1,083.33; Broken Bow Chamber of Commerce, ambulance incentive, \$905.00; Broken Bow Municipal Utilities, \$8,315.62; Broken Bow Rural Fire Board, utilities, \$865.35; Capital One, supplies, \$969.72; Carquest of Broken Bow, supplies, \$33.34; Central I.T., LLC, computer for administrator office, \$850.00; Century Link, telephone, \$601.22; City of Broken Bow Pension Fund, \$6,878.32, \$1,401.16; Colonial Insurance, \$381.91, \$135.10; Custer County Chief, publication, \$777.76; Custer County Treasurer, interlocal payment, \$11,801.52; Custer Electric and Irrigation, pliers, \$41.74; Custer Public Power, CD Cell Power, \$85.49; EFTPS Online Payment, payroll, \$1,960.88, \$5,935.53, \$8,384.14; Eakes Office Products, supplies, \$462.41; Farritor Auto Parts, axle shaft, \$100.00; Garrett Tires & Treads, tire repair 404 Unit, \$25.90; Grainger, parts, \$200.62; Great Plains Communications, internet, \$70.95; Grocery Kart, batteries, \$21.32; HD Arms, LLC, ammunition, meth test kits, \$603.00; Holmes Plumbing & Heating, supplies, \$926.37; Hometown Leasing, copier lease, \$159.18; Island Supply Welding Co., oxygen, \$58.02; JM Web Design, website & email hosting, \$722.20; John Deere Financial, mower lease, \$216.51; Kirkpatrick Cleaning Solutions, trash liners, \$88.72; Mead Lumber, poly coveralls-Covid-19, \$13.47; Med Tech Resource, gloves, shields-Covid-19, \$621.76; NMC Exchange, LLC, repairs, \$1,172.70; Nebraska State Treasurer, dog tags, \$94.09; Obrien's True Value, supplies, \$156.55; Paulsen Inc., mud rock, concrete, \$3,608.26; Pavement Repair & Supplies, perma-patch, \$2,150.00; Platte Valley Communications, pager batteries, fix computer, \$197.40; Prachts Ace Hardware, supplies, \$1,051.18, Pristine Cleaning, LLC, \$290.00; Quill Corporation, supplies, \$170.02; Rod's Body & Paint, Inc., repairs, \$477.14; Ron Ripp Construction, overhead door repairs, picnic shelter Melham, center block table, \$3,305.00; S & L Sanitary Service, trash, \$49.30; Sara J. Hulinsky, cleaning service, \$1,192.00; Site One Landscape Supply, supplies, \$28.67; State Income Tax WH NE Online Payment, \$2,594.84; Stephanie Wright, IIMC dues, \$170.00; Van Diest Supply Co., Mosquito Mist & Altosid(larvicide), \$3,942.40; Verizon Wireless, internet, \$280.07; Viaero Wireless, telephone, \$102.42; Village Uniform, rugs, \$100.60; Wenquist Inc., supplies, \$470.02; Bi-Weekly Payroll, \$50,302.31; Total Bills = \$128,517.24.

Moved by Miller, seconded by Holcomb, to open a public hearing at 6:06 pm regarding the house located at 631 South 9th Avenue. Roll Call vote: Voting aye: Myers, Miller, Holcomb, and Schmidt. Nays: None. Motion carried.

The Mayor explained that this property was deemed unsafe in October 2018. The Council gave a seven month extension for the remodel. On August 27, 2019, Council granted a two month extension. On October 23, 2019 the Council gave a six month extension on the remodel with the stipulation that this property would be 100% finished. This is the fourth time in front of Council, and there has been no progress since that date. Chief of Police Steve Scott stressed his concerns with the condition of this property causing disease and that kids have been hiding out in this property. Councilman Miller stated this property is not safe at all and is disappointed in the lack of progress. Moved by Holcomb and seconded by Miller, to close the public hearing at 6:19 pm regarding the house located at 631 South 9th Avenue. Roll Call vote: Voting aye: Schmidt, Myers, Miller, and Holcomb. Nays: None. Motion carried.

Moved by Miller and seconded by Schmidt to postpone further action on the house located at 631 South 9th Avenue until the May 26, 2020 Council Meeting so the landowner can be notified and he can have the opportunity to respond. Roll Call vote: Voting aye: Schmidt, Miller, and Holcomb. Nays: None. Abstain: Myers. Motion carried.

Moved by Holcomb, seconded by Miller, to deny placing a temporary bathroom in the Square. Holcomb stated it would be better to work on a permanent structure than to change the landscape of the square. Miller agreed with Holcomb and stated it would be best to spend the money on a permanent bathroom. Myers also felt that the time and money on a temporary bathroom would be better put towards a permanent structure. Roll Call vote: Voting aye: Miller, Myers, and Holcomb. Nays: Schmidt. Motioned carried.

Moved by Holcomb, seconded by, Myers, to open a public hearing at 6:32 pm regarding damages from the Alley Vacation at 1000 South 3rd Avenue. Roll Call vote: Voting aye: Holcomb, Miller, Myers, and Schmidt. Nays: None. Motion carried. No damages were filed with the City Clerk. Moved by Holcomb, seconded by Schmidt, to close the public hearing at 6:35 pm regarding damages from the Alley Vacation at 1000 South 3rd Avenue. Roll Call vote: Voting aye: Schmidt, Myers, Miller, and Holcomb. Nays: None. Motion carried.

No action was needed due to no damages from the Alley Vacation at 1000 South 3rd Avenue.

Moved by Myers, seconded by Schmidt, to approve the appointment of Duane Taylor to the Planning Commission for a term ending February 2023. Roll Call vote: Voting aye: Miller, Holcomb, Schmidt, and Myers. Nays: None. Motion carried.

Moved by Miller, seconded by Holcomb, to approve the Handibus Standard Operating Procedures for Drug & Alcohol Testing. Roll Call vote: Voting aye: Miller, Holcomb, Schmidt, and Myers. Nays: None. Motion carried.

Moved by Holcomb, seconded by Miller, to open a public hearing at 6:40 pm regarding Ordinance 1224, Amend Fireworks Application Fee. Roll Call vote: Voting aye: Holcomb, Miller, Myers, and Schmidt. Nays: None. Motion carried. Discussion was held on views both for and against the fee increase. Moved by Holcomb, seconded by Myers, to close the public hearing at 7:00 pm regarding Ordinance 1224, Amend Fireworks Application Fee. Roll Call vote: Voting aye: Schmidt, Myers, Miller, and Holcomb. Nays: None. Motion carried.

After discussing the matter, Councilmember Holcomb introduced Ordinance No. 1224 entitled "AN ORDINANCE PROVIDING FOR THE SALE OF FIREWORKS IN THE CITY OF BROKEN BOW, NEBRASKA" and moved that the statutory rule requiring reading on three different days be suspended. Councilmember Schmidt seconded the motion. The Mayor stated the motion and instructed the Clerk to call the roll. The Clerk called the roll and the following was the vote: Ayes: Schmidt, Myers, Holcomb, and Miller. Nays: None. Motion carried. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said Ordinance. Said Ordinance was then read by title and thereafter Councilmember Holcomb moved for final passage of the Ordinance with the amendment of the liability insurance as two million dollars, which motion was seconded by Councilmember Myers. The Mayor stated the question, "Shall Ordinance No. 1224 be passed and adopted?" Upon roll call vote, the vote was as follows: Ayes: Miller, Holcomb, Schmidt, and Myers. Nays: None. Motion carried. The passage and adoption of said Ordinance having been concurred by a majority of all members of the Council, the Mayor declared the Ordinance adopted.

Moved by Miller, seconded by Holcomb, to adjourn the City Council Meeting at 7:03 p.m. Roll call vote: Voting aye: Holcomb, Myers, Miller, and Schmidt. Nays: None. Motion carried.

Rod Sonnichsen, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>				<u>Work Order</u>	<u>Description</u>			<u>Debit</u>	<u>Credit</u>
	AKRS EQUIPMENT									
29401	5/26/2020	5/26/2020			345.57					Posted
	09-3310.00					Maintenance and Repair			345.57	0.00
	Aflac									
29351	5/13/2020	5/13/2020			316.05					Posted
	01-1501.00					PRE TAX AFLAC			316.05	0.00
29352	5/13/2020	5/13/2020			104.22					Posted
	01-1501.00					AFLAC POST TAX			104.22	0.00
	Beaver Bearing Co Albion									
29402	5/26/2020	5/26/2020			68.55					Posted
	09-3310.00					Supplies			68.55	0.00
	Black Hills Energy									
29398	5/26/2020	5/26/2020			428.25					Posted
	04-3220.00					Utilities-Gas			198.14	0.00
	02-3220.00					Utilities-Gas			230.11	0.00
									428.25	0.00
	Broken Bow Ambulance Service									
29393	5/26/2020	5/26/2020			2,527.50					Posted
	05-3313.00					Spring Conference			2,527.50	0.00
	Broken Bow Mun Utilities									
29365	5/26/2020	5/26/2020			629.64					Posted
	08-3225.00					fuel			72.49	0.00
	06-3225.00					fuel			101.62	0.00
	04-3225.00					fuel			455.53	0.00
									629.64	0.00
	Carquest of Broken Bow									
29391	5/26/2020	5/26/2020			35.90					Posted
	04-3223.00					refrigerant, battery term protector			35.90	0.00
	Century Link									
29397	5/26/2020	5/26/2020			85.49					Posted
	01-3221.00					General -Basic & Long Distance Radio			85.49	0.00
	City Flex Benefit Plan									
29353	5/13/2020	5/13/2020			166.04					Posted
	01-1501.00					SELECT FLEX-UNREIMBURSED M/D/V			166.04	0.00
	City of Broken Bow - Health Insurance									
29362	5/13/2020	5/13/2020			3,793.11					Posted
	01-1501.00					HEALTH INSURANCE			3,793.11	0.00
	City of Broken Bow Pension Fund									
29354	5/13/2020	5/13/2020			1,519.85					Posted
	01-1513.00					RETIREMENT LOAN PAYMENT			1,519.85	0.00
29355	5/13/2020	5/13/2020			6,906.30					Posted
	01-1502.00					RETIREMENT NEW			6,906.30	0.00
	Collaborative Summer Library Program									
29379	5/26/2020	5/26/2020			194.80					Posted
	07-3340.00					Summer Reading- Materials			194.80	0.00
	Colonial Insurance									
29349	5/13/2020	5/13/2020			381.91					Posted
	01-1501.00					COLONIAL LIFE PRE TAX			381.91	0.00
29350	5/13/2020	5/13/2020			135.10					Posted
	01-1501.00					COLONIAL LIFE POST TAX			135.10	0.00
29363	5/18/2020	5/18/2020			293.13					Ck# 821 Printed
	01-1501.00					BBHA			293.13	0.00
	Custer County Chief									
29380	5/26/2020	5/26/2020			39.00					Posted
	07-3340.00					publication			39.00	0.00
	Deb's Embroidery Shop									
29409	5/26/2020	5/26/2020			32.50					Posted
	05-3223.00					Logos on caps			16.25	0.00
	06-3223.00					Logos on caps			16.25	0.00
									32.50	0.00

Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>		<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
Demco (continued)									
29376	5/26/2020	5/26/2020		91.21					Posted
	07-3223.00			Supplies				91.21	0.00
Dollar General-Regions 410526									
29372	5/26/2020	5/26/2020		87.75					Posted
	01-3223.00			Kleenex, Air Freshners				10.74	0.00
	05-3223.00			COVID-19 - Cleaning Supplies				77.01	0.00
								87.75	0.00
EFTPS Online Payment									
29358	5/13/2020	5/13/2020		1,913.64					Ck# 819 Printed
	01-1500.00			MEDICARE				1,913.64	0.00
29359	5/13/2020	5/13/2020		5,538.82					Ck# 819 Printed
	01-1500.00			FEDERAL MARRIED				2,645.92	0.00
	01-1500.00			FEDERAL SINGLE				2,892.90	0.00
								5,538.82	0.00
29360	5/13/2020	5/13/2020		8,182.40					Ck# 819 Printed
	01-1500.00			SOCIAL SECURITY				8,182.40	0.00
Eakes Office Products									
29377	5/26/2020	5/26/2020		122.53					Posted
	07-3216.00			Photocopies - Contract				122.53	0.00
Family Heritage									
29356	5/13/2020	5/13/2020		56.00					Posted
	01-1501.00			FAMILY HERITAGE				56.00	0.00
GALLS, LLC									
29396	5/26/2020	5/26/2020		138.99					Posted
	05-3410.00			Boots				138.99	0.00
Gary's Super Foods									
29392	5/26/2020	5/26/2020		27.39					Posted
	05-3338.00			water and freezer bags				27.39	0.00
Gateway Motors Inc									
29389	5/26/2020	5/26/2020		61.29					Posted
	04-3225.00			Oil Change				61.29	0.00
Ingram Library Services									
29375	5/26/2020	5/26/2020		2,523.24					Posted
	07-3340.00			materials				2,523.24	0.00
K. Joan Birnie									
29374	5/26/2020	5/26/2020		62.76					Posted
	07-3340.00			Reimbursement For Materials				62.76	0.00
Kearney Hub									
29369	5/26/2020	5/26/2020		727.88					Posted
	01-3209.00			Help Wanted - City Administrator				727.88	0.00
Lincoln Journal Star									
29370	5/26/2020	5/26/2020		854.75					Posted
	01-3209.00			Help Wanted - City Administrator				854.75	0.00
Matheson Tri-Gas Inc									
29383	5/26/2020	5/26/2020		101.60					Posted
	08-3310.00			Argon, Oxygen				101.60	0.00
Mead Lumber									
29388	5/26/2020	5/26/2020		549.17					Posted
	08-3310.00			knee pads, lumber, rebar, grout				359.18	0.00
	11-3222.00			Storm Door				189.99	0.00
								549.17	0.00
NMC Exchange LLC									
29382	5/26/2020	5/26/2020		1,226.34					Posted
	11-3222.00			Bucket Cylinder Repairs				1,226.34	0.00
OCLC Inc.									
29373	5/26/2020	5/26/2020		138.78					Posted
	07-3340.00			Quarterly Fee				138.78	0.00

<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>		<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
Omaha State Bank (continued)									
29357	5/13/2020	5/13/2020		175.00					Posted
	01-1501.00			HSA				175.00	0.00
Paulsen Inc.									
29386	5/26/2020	5/26/2020		1,638.04					Posted
	08-3346.00			Road Gravel				1,638.04	0.00
Prachts Ace Hardware									
29405	5/26/2020	5/26/2020		4.58					Posted
	04-3223.00			key and bolts				4.58	0.00
Presto X Company									
29407	5/26/2020	5/26/2020		51.00					Posted
	07-3311.00			Monthly Service				51.00	0.00
Pristine Cleaning, LLC									
29371	5/26/2020	5/26/2020		290.00					Posted
	02-3419.01			Cleaning Service				290.00	0.00
Quill Corporation									
29406	5/26/2020	5/26/2020		27.99					Posted
	04-3223.00			Batteries				27.99	0.00
Ranchland Ford									
29403	5/26/2020	5/26/2020		814.56					Posted
	05-3310.00			Repairs to Expedition fuel pump				407.28	0.00
	06-3310.00			Repairs to Expedition fuel pump				407.28	0.00
								814.56	0.00
Safety Klean Corp.									
29384	5/26/2020	5/26/2020		186.96					Posted
	08-3310.00			Parts Washer Service - Solvent				186.96	0.00
Schaper and White Law Firm									
29368	5/26/2020	5/26/2020		4,272.91					Posted
	01-3214.00			legal fees				4,272.91	0.00
Site One Landscape Supply									
29395	5/26/2020	5/26/2020		1,135.08					Posted
	09-3339.00			Herbicide				1,061.39	0.00
	09-3310.00			Sprinkler Supplies				73.69	0.00
								1,135.08	0.00
State Income Tax WH NE Online Payment									
29361	5/13/2020	5/13/2020		2,413.83					Ck# 820 Printed
	01-1500.00			STATE MARRIED				1,230.46	0.00
	01-1500.00			STATE SINGLE				1,183.37	0.00
								2,413.83	0.00
Sublime Artistry									
29364	5/26/2020	5/26/2020		3,740.00					Posted
	01-3212.00			Website Design/Update Deposit				3,740.00	0.00
The Grand Island Independent									
29367	5/26/2020	5/26/2020		527.75					Posted
	01-3209.00			Help Wanted - City Administrator				527.75	0.00
The North Platte Telegraph									
29378	5/26/2020	5/26/2020		435.00					Posted
	01-3209.00			Help Wanted - City Administrator				435.00	0.00
Titan Machinery-North Platte									
29387	5/26/2020	5/26/2020		376.15					Posted
	08-3310.00			Auger Bit				376.15	0.00
Trotter Service									
29394	5/26/2020	5/26/2020		1,695.39					Posted
	08-3225.00			Street - Gasoline				953.90	0.00
	06-3225.00			Firemen - Gasoline				45.89	0.00
	04-3225.00			Police - Gasoline				154.50	0.00
	05-3225.00			Rescue Unit - Gasoline				130.46	0.00
	09-3225.00			Park - Gasoline				265.64	0.00
	08-3310.00			Street - Tire Repair				145.00	0.00
								1,695.39	0.00

Accounts Payable Detail Listing

City of Broken Bow

Vend# Vendor Name

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
Van Diest Supply Co (continued)								
29385	5/26/2020	5/26/2020	936.20					Posted
	08-3344.00			Chemicals - Hervicide, Surfactant			936.20	0.00
Verizon Wireless								
29400	5/26/2020	5/26/2020	143.30					Posted
	05-3221.00			Rescue hot spots			80.02	0.00
	06-3221.00			Data			30.02	0.00
	03-3221.00			Handi Bus Phone			33.26	0.00
							143.30	0.00
Wade Klee								
29381	5/26/2020	5/26/2020	226.73					Posted
	08-3410.01			Boot Allowance			226.73	0.00
Woods & Aitken LLP								
29404	5/26/2020	5/26/2020	90.00					Posted
	01-3214.00			legal fees			90.00	0.00
			59,587.92	57 Non-voided payables listed.				

Report Setup

AP - Accounts Payable Listing : Vendor Name

Filter Options

Starting: 5/13/2020

Ending: 5/26/2020

Banks: All

Payable Status: Posted, Printed, ACH, Recorded, Voided

All Vendors Selected

Bi weekly payroll

\$ 47,837.19

Bi weekly payroll

\$45,974.69

Check Approval List - GL Account

5/21/2020 4:09:20 PM

City of Broken Bow

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<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
General				
Aflac		PRE TAX AFLAC	Health/Life/Acc Insuranc	316.05
Century Link		AFLAC POST TAX	Health/Life/Acc Insuranc	104.22
City Flex Benefit Plan			Telephone/Internet	85.49
City of Broken Bow - Health Insurance		SELECT FLEX-UNREIMBURSED M/D/V	Health/Life/Acc Insuranc	166.04
City of Broken Bow Pension Fund		HEALTH INS	Health/Life/Acc Insuranc	3,793.11
City of Broken Bow Pension Fund		RETIREMENT NEW	Pension	6,906.30
Colonial Insurance		RETIREMENT LOAN PAYMENT	Loan Payment	1,519.85
Colonial Insurance		COLONIAL LIFE PRE TAX	Health/Life/Acc Insuranc	381.91
Colonial Insurance		COLONIAL LIFE POST TAX	Health/Life/Acc Insuranc	135.10
Dollar General-Regions 410526		BBHA	Health/Life/Acc Insuranc	293.13
EFTPS Online Payment		Supplies	Supplies & Postage	10.74
EFTPS Online Payment		MEDICARE	Payroll Taxes	1,913.64
EFTPS Online Payment		FEDERAL	Payroll Taxes	2,645.92
EFTPS Online Payment		FEDERAL	Payroll Taxes	2,892.90
Family Heritage		FICA	Payroll Taxes	8,182.40
Kearney Hub		FAMILY HERITAGE	Health/Life/Acc Insuranc	56.00
Lincoln Journal Star		Help Wanted - City Administrator	Printing & Publication	727.88
Omaha State Bank		Help Wanted - City Administrator	Printing & Publication	854.75
Schaper and White Law Firm		HSA	Health/Life/Acc Insuranc	175.00
State Income Tax WH NE Online Paymei		legal fees	Legal Fees	4,272.91
State Income Tax WH NE Online Paymei		STATE	Payroll Taxes	1,230.46
Sublime Artistry		STATE	Payroll Taxes	1,183.37
The Grand Island Independent		Website Design/Update Deposit	City Promotions	3,740.00
The North Platte Telegraph		Help Wanted - City Administrator	Printing & Publication	527.75
Woods & Aitken LLP		Help Wanted - City Administrator	Printing & Publication	435.00
		Legal Fees	Legal Fees	90.00
			Total General	\$42,639.92
Municipal Building				
Black Hills Energy		Utilities-Gas	Utilities	230.11
Line Cleaning, LLC		Cleaning Service	Contracted Services	290.00
			Total Municipal Building	\$520.11
Handi Bus				
Verizon Wireless		telephone	Telephone/Internet	33.26
			Total Handi Bus	\$33.26
Police				
Black Hills Energy		Utilities-Gas	Utilities	198.14
Broken Bow Mun Utilities		Fuel Reimbursement	Gas and Oil	455.53
Carquest of Broken Bow		refrigerant, battery term protector	Supplies & Postage	35.90
Gateway Motors Inc		Oil Change	Gas and Oil	61.29
Prachts Ace Hardware		key and bolts	Supplies & Postage	4.58
Quill Corporation		Batteries	Supplies & Postage	27.99
Trotter Service		Fuel and Tire Repair	Gas and Oil	154.50
			Total Police	\$937.93
Rescue Unit				
Broken Bow Ambulance Service		Spring Conference	Training	2,527.50
Deb's Embroidery Shop		Logos on caps	Supplies & Postage	16.25
Dollar General-Regions 410526		Supplies	Supplies & Postage	77.01
GALLS, LLC		Boots	Equipment Purchases	138.99
Gary's Super Foods		water and freezer bags	Ambulance Supplies	27.39
Ranchland Ford		Repairs to Expedition fuel pump	Maint/Repair Equipment	407.28
Trotter Service		Fuel and Tire Repair	Gas and Oil	130.46
Verizon Wireless		telephone	Telephone/Internet	80.02
			Total Rescue Unit	\$3,404.90
Fire				
Broken Bow Mun Utilities		Fuel Reimbursement	Gas and Oil	101.62
Deb's Embroidery Shop		Logos on caps	Supplies & Postage	16.25
Ranchland Ford		Repairs to Expedition fuel pump	Maint/Repair Equipment	407.28
Trotter Service		Fuel and Tire Repair	Gas and Oil	45.89
Verizon Wireless		telephone	Telephone/Internet	30.02
			Total Fire	\$601.06
Library				

Check Approval List - GL Account

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City of Broken Bow

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<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
Library				
aborative Summer Library Program		Summer Reading - Materials	Book Purchases	194.80
Custer County Chief		Annual Subscription - Library	Book Purchases	39.00
Demco		Supplies	Supplies & Postage	91.21
Eakes Office Products		Photocopies - Contract	Copier Maint/Expense	122.53
Ingram Library Services		Materials	Book Purchases	2,523.24
K. Joan Birnie		Reimbursement For Materials	Book Purchases	62.76
OCLC Inc.		Quarterly Fee	Book Purchases	138.78
Presto X Company		Monthly Service	Maintenance & Repair B	51.00
			Total Library	\$3,223.32
Street				
Broken Bow Mun Utilities		Fuel Reimbursement	Gas and Oil	72.49
Matheson Tri-Gas Inc		Argon, Oxygen	Maint/Repair Equipment	101.60
Mead Lumber			Maint/Repair Equipment	359.18
Paulsen Inc.		Road Gravel	Gravel	1,638.04
Safety Kleen Corp.		Parts Washer Service - Solvent	Maint/Repair Equipment	186.96
Titan Machinery-North Platte		Auger Bit	Maint/Repair Equipment	376.15
Trotter Service		Fuel and Tire Repair	Gas and Oil	953.90
Trotter Service		Fuel and Tire Repair	Maint/Repair Equipment	145.00
Van Diest Supply Co		Chemicals - Hervicide, Surfactant	Chemicals	936.20
Wade Kleeb		Boot Allowance	Safety Equipment	226.73
			Total Street	\$4,996.25
Park				
AKRS EQUIPMENT		Maintenance and Repair	Maint/Repair Equipment	345.57
Beaver Bearing Co Albion		Supplies	Maint/Repair Equipment	68.55
Site One Landscape Supply		Herbicide, Sprinkler Supplies	Maint/Repair Equipment	73.69
Site One Landscape Supply		Herbicide, Sprinkler Supplies	Maintenance/Repair Gro	1,061.39
Trotter Service		Fuel and Tire Repair	Gas and Oil	265.64
			Total Park	\$1,814.84
Sanitation				
ad Lumber			Miscellaneous Expense	189.99
NMC Exchange LLC		Bucket Cylinder Repairs	Miscellaneous Expense	1,226.34
			Total Sanitation	\$1,416.33
				<u>\$59,587.92</u>

Report Selection: Check Approval List - GL Account
 Date Range Selection: GL Posting Date
 Starting Date: 5/13/2020
 Ending Date: 5/26/2020

Biweekly payroll \$47,837.19
 Biweekly payroll \$45,974.69
 total Bills \$153,399.80

City Account Balances April 2020

	Beginning Balance	Receipts	Disbursements	Ending Balance
<u>Nebraska State Bank</u>				
General Checking	126,671.74	227,371.06	(306,320.25)	47,722.55
Bond Account	193,412.51	14,126.04	-	207,538.55
Street Dept Savings	201.00	-	-	201.00
Health Insurance	233,535.84	47,794.88	(32,144.13)	249,186.59
Library Maintenance Fund	10,878.02	-	(4,266.36)	6,611.66
Short-Term Disability/Health	128.06	1,600.12	(6.00)	1,722.18
Redevelopment Authority (CRA)	11,820.05	-	(441.18)	11,378.87
Redevelopment Authority Savings (CRA)	13,329.93	-	-	13,329.93
Community Betterment	24,565.11	3,875.25	(1,913.00)	26,527.36
Bond CD 932	116,762.70	544.47	-	117,307.17
Bond CD 783	102,858.04	388.89	-	103,246.93
<u>Bruning State Bank</u>				
General Money Market	2,927,902.17	601.62	-	2,928,503.79
General Savings	259,753.78	56,564.46	-	316,318.24
Sales Tax Money Market	842,776.13	173.17	-	842,949.30
Sales Tax Savings	1,556,839.34	91,404.52	-	1,648,243.86
General Checking	101.64	-	-	101.64
Memorial Fund	23,499.20	-	-	23,499.20
CD Cell Financial Assistance	44,508.18	3.66	-	44,511.84
CDBG	197.98	-	-	197.98
Flex Benefit	7,198.82	332.08	-	7,530.90
Pension	2,363.28	-	-	2,363.28
Broken Bow Keno	12,081.89	1,693.75	(3,596.14)	10,179.50
City Square Ira Stone Memorial CD	4,471.87	-	-	4,471.87
Health CD 247	152,563.19	-	-	152,563.19
Health CD 248	166,150.49	-	-	166,150.49
Health CD 462	76,112.42	-	-	76,112.42
Health CD 706	61,583.32	-	-	61,583.32

Account		Fiscal Year 19 -			Budget		Fiscal Year 18 - 19	
		Current	Year To Date	%Used	Current	Total	Year To Date	Total
Revenue								
General								
01-2020.00	Motor Vehicle Tax	6,392.97	44,114.57	67.87 %	5,417.00	65,000.00	43,700.08	77,953.44
01-2030.00	Motor Vehicle Tax Pro-rate	1,060.80	1,515.12	101.01 %	125.00	1,500.00	604.80	1,948.71
01-2035.00	Motor Vehicle Fee	0.00	9,266.65	29.89 %	2,583.00	31,000.00	25,697.84	34,832.93
01-2040.00	County Road Levy	2,354.82	36,715.23	122.38 %	2,500.00	30,000.00	8,721.08	28,801.69
01-2050.00	Homestead Allocation	9,834.96	20,246.55	44.99 %	3,750.00	45,000.00	19,884.08	59,405.18
01-2060.00	Property Tax	36,888.02	238,847.82	23.63 %	84,217.00	1,010,603.00	233,059.86	968,607.01
01-2070.00	Bond Funds	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00
01-2080.00	Mutual Finance Organization	0.00	0.00	0.00 %	1,083.00	13,000.00	5,975.05	12,202.06
01-2090.00	Interlocal Fire Board	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00
01-2100.00	Housing Authority Tax	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00
01-2200.00	Utility Transfer	47,063.97	333,458.94	58.50 %	47,500.00	570,000.00	350,428.75	574,434.29
01-2205.00	Utility Transfer Adm Costs	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00
01-2210.00	Transfer from Utilities - Bond	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00
01-2210.10	Transfer from Bond Fund	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00
01-2290.00	CRA Tax Collection	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00
01-2300.00	Equalization Payment	0.00	34,892.93	29.04 %	10,012.00	120,142.00	42,912.18	155,593.61
01-2301.00	Government Subdivision Aid	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00
01-2302.00	MIRF	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00
01-2303.00	Sales Tax Income .5%	27,755.04	216,047.18	72.02 %	25,000.00	300,000.00	373,465.84	588,847.57
01-2303.10	Sales Tax Income 1%	55,510.08	432,094.34	72.02 %	50,000.00	600,000.00	746,931.72	1,177,695.16
01-2303.20	Sales Tax Motor Vehicle .5%	8,139.40	65,084.39	72.32 %	7,500.00	90,000.00	60,274.75	116,357.99
01-2303.30	Sales Tax Motor Vehicle 1%	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00
01-2400.00	Telecommunications Tax	4,878.24	22,806.70	60.02 %	3,167.00	38,000.00	29,493.50	38,880.26
01-2400.10	KENO Proceeds	3,875.25	19,687.19	131.25 %	1,250.00	15,000.00	29,715.85	47,086.75
01-2400.20	Hotel/Motel Occupation Tax	2,959.74	21,942.06	54.86 %	3,333.00	40,000.00	20,838.28	42,568.76
01-2401.00	Franchise Tax	0.00	31,341.51	97.94 %	2,667.00	32,000.00	18,549.73	25,280.92
01-2401.10	Lease Payments/Tower Rent	0.00	1,068.00	23.73 %	375.00	4,500.00	1,936.00	4,356.00
01-2402.00	Fees/Permits/Licenses	3,000.00	6,963.00	46.42 %	1,250.00	15,000.00	7,495.00	15,695.00
01-2404.00	Publishation Reimbursements	112.70	123.24	49.30 %	21.00	250.00	334.25	344.43
01-2405.00	Miscellaneous Reimbursements	32.89	33,909.28	113.03 %	2,500.00	30,000.00	39,850.34	52,941.57
01-2405.05	Property Tax Credit	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00
01-2406.00	Gifts/Donations/Memorials	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00
01-2407.00	Interest Income	794.96	13,929.11	139.29 %	833.00	10,000.00	16,565.53	30,104.58
01-2408.00	Miscellaneous Income	0.00	10,941.58	0.00 %	0.00	0.00	71,455.20	71,455.20
01-2410.01	Grant Funds - Park Trail	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00
TOTAL Revenue		210,653.84	1,594,995.39	52.11 %	255,083.00	3,060,995.00	2,147,889.71	4,125,393.11
Expense								
General								
01-3101.00	Salaries	4,250.00	45,215.80	28.80 %	13,083.00	157,000.00	75,675.14	119,611.14
01-3102.00	FICA/Medicare	305.52	3,201.69	26.68 %	1,000.00	12,000.00	5,418.81	8,509.90
01-3103.00	Pension	255.00	2,117.58	39.21 %	450.00	5,400.00	(3,337.78)	(1,317.20)
01-3104.00	Health Insurance	752.14	11,532.03	30.51 %	3,150.00	37,800.00	17,505.27	29,172.81
01-3202.00	Education and Training	0.00	977.00	19.54 %	417.00	5,000.00	1,923.00	2,758.50
01-3205.01	Travel & Meeting Expense	0.00	920.00	18.40 %	417.00	5,000.00	1,717.67	2,755.76
01-3205.02	Admin. Mileage Reimb	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00
01-3205.02	Admin. Housing Reimb	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00

Account		Fiscal Year 19 - 2			Budget		Fiscal Year 18 - 19				
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total		
Expense (Continued)											
General											
01-3205.03	Employee Expenses	1,600.00	1,737.00	347.40 %	42.00	500.00	(1,237.00)	0.00	68.50		
01-3206.00	Association Dues	(510.00)	5,448.50	60.54 %	750.00	9,000.00	3,551.50	795.00	8,937.00		
01-3207.00	Bonds & Insurance	0.00	154,215.16	99.49 %	12,917.00	155,000.00	784.84	144,347.68	153,919.68		
01-3208.00	Audit Expense	0.00	17,950.00	119.67 %	1,250.00	15,000.00	(2,950.00)	680.00	12,180.00		
01-3209.00	Printing & Publication	720.16	4,398.73	87.97 %	417.00	5,000.00	601.27	1,988.88	3,599.82		
01-3210.00	Longevity Pay	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00		
01-3211.00	Election Expense	0.00	4,060.11	030.06 %	17.00	200.00	(3,860.11)	100.00	100.00		
01-3212.00	City Promotions	0.00	7,905.31	19.76 %	3,333.00	40,000.00	32,094.69	11,448.94	13,938.54		
01-3212.10	KENO Taxes	1,913.00	1,913.00	0.00 %	0.00	0.00	(1,913.00)	0.00	0.00		
01-3212.20	KENO Expenses	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00		
01-3213.00	Weather Station Expense	25.58	186.97	60.31 %	26.00	310.00	123.03	176.80	330.31		
01-3214.00	Legal Fees	4,193.74	17,127.65	48.94 %	2,917.00	35,000.00	17,872.35	11,853.99	34,967.19		
01-3214.10	Engineering Fees	0.00	0.00	0.00 %	208.00	2,500.00	2,500.00	0.00	0.00		
01-3214.20	Contracted Services	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00		
01-3215.00	Contingency	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00		
01-3216.00	Copier Maint/Expense	291.93	4,212.16	62.87 %	558.00	6,700.00	2,487.84	4,806.46	6,693.15		
01-3216.10	Software Fees	189.77	734.16	36.71 %	167.00	2,000.00	1,265.84	1,617.54	1,617.54		
01-3217.00	Radio Communications	11,801.52	82,610.64	58.33 %	11,802.00	141,620.00	59,009.36	78,634.43	134,801.88		
01-3218.00	Pension Administration	0.00	404.13	0.00 %	0.00	0.00	(404.13)	0.00	0.00		
01-3221.00	Telephone/Internet	264.15	1,768.22	50.52 %	292.00	3,500.00	1,731.78	2,157.56	3,266.84		
01-3222.00	Miscellaneous Expense	0.00	892.45	44.62 %	167.00	2,000.00	1,107.55	1,491.19	2,938.54		
01-3223.00	Supplies & Postage	5.88	2,285.98	41.56 %	458.00	5,500.00	3,214.02	4,327.52	5,116.40		
01-3223.10	Bank Fees	45.00	45.00	45.00 %	8.00	100.00	55.00	0.00	0.00		
01-3223.20	Filing Fees	26.00	144.00	9.60 %	125.00	1,500.00	1,356.00	10.00	46.00		
01-3224.00	Sales Tax Infra Projects	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00		
01-3320.00	Interest	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00		
01-3409.00	Airport Monthly Payment	1,083.33	7,583.31	58.33 %	1,083.00	13,000.00	5,416.69	7,583.31	13,000.00		
01-3410.00	Equipment Purchases	850.00	4,150.00	415.00 %	83.00	1,000.00	(3,150.00)	0.00	125.00		
01-3420.00	Sinking Fund/Future Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00		
TOTAL Expense					28,062.72	383,736.58	58.00 %	55,137.00	277,893.42	370,921.41	557,137.30
PROFIT / (LOSS) :										1,776,968.30	3,568,255.81

City of Broken Bow

Account	Account Name	Fiscal Year 19 - 2			Budget			Fiscal Year 18 - 19	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Revenue									
Municipal Building									
02-2304.00	Municipal Building Rentals	500.00	8,220.00	82.20 %	833.00	10,000.00	1,780.00	8,058.00	13,153.00
	TOTAL Revenue	500.00	8,220.00	82.20 %	833.00	10,000.00	1,780.00	8,058.00	13,153.00
Expense									
Municipal Building									
02-3101.00	Salaries	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
02-3102.00	FICA/Medicare	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
02-3103.00	Pension	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
02-3104.00	Health Insurance	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
02-3205.00	Travel & Meeting Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
02-3216.00	Copier Maint/Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
02-3219.00	Trash Removal	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
02-3220.00	Utilities	1,809.16	8,251.01	58.94 %	1,167.00	14,000.00	5,748.99	9,517.33	13,151.64
02-3221.00	Telephone/Internet	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
02-3222.00	Miscellaneous Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
02-3223.00	Supplies & Postage	22.67	57.77	0.00 %	0.00	0.00	(57.77)	329.76	341.51
02-3223.01	Building Cleaning Supplies	0.00	1,498.60	49.95 %	250.00	3,000.00	1,501.40	985.77	2,150.09
02-3310.00	Maint/Repair Equipment	0.00	6.99	0.47 %	125.00	1,500.00	1,493.01	332.46	500.45
02-3311.00	Maintenance & Repair Bldg	368.37	3,386.60	16.93 %	1,667.00	20,000.00	16,613.40	7,563.31	12,645.07
02-3410.00	Equipment Purchases	0.00	165.29	16.53 %	83.00	1,000.00	834.71	0.00	172.92
02-3419.01	Contracted Services	930.00	4,975.00	55.28 %	750.00	9,000.00	4,025.00	5,125.00	8,775.00
02-3420.00	Sinking Fund/Future Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
	TOTAL Expense	3,130.20	18,341.26	37.82 %	4,042.00	48,500.00	30,158.74	23,853.63	37,736.68
PROFIT / (LOSS) :		(2,630.20)	(10,121.26)		(3,209.00)	(38,500.00)	(28,378.74)	(15,795.63)	(24,583.68)

Account	Account Name	Fiscal Year 19 - '2			Budget			Fiscal Year '20 - '21	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Revenue									
Handi Bus									
03-2409.00	Passenger Contributions	25.00	384.00	32.00 %	100.00	1,200.00	816.00	370.00	4,167.00
03-2410.00	Grant Reimbursement	8,028.00	26,097.00	48.11 %	4,520.00	54,244.00	28,147.00	25,992.00	105,856.00
	TOTAL Revenue	8,053.00	26,481.00	47.76 %	4,620.00	55,444.00	28,963.00	26,362.00	110,023.00
Expense									
Handi Bus									
03-3101.00	Salaries	3,880.80	21,676.72	57.96 %	3,117.00	37,400.00	15,723.28	20,035.26	35,322.40
03-3102.00	FICA/Medicare	274.45	1,508.80	52.76 %	238.00	2,860.00	1,351.20	1,384.63	2,446.58
03-3103.00	Pension	232.86	1,164.06	62.25 %	156.00	1,870.00	705.94	1,046.70	1,814.28
03-3104.00	Health Insurance	1,685.77	11,800.39	55.74 %	1,764.00	21,170.00	9,369.61	11,699.50	20,263.35
03-3207.00	Bonds & Insurance	0.00	0.00	0.00 %	67.00	800.00	800.00	0.00	530.00
03-3216.00	Copier Maint/Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
03-3220.00	Utilities	0.00	0.00	0.00 %	67.00	800.00	800.00	0.00	500.00
03-3221.00	Telephone/Internet	100.52	661.36	55.11 %	100.00	1,200.00	538.64	637.36	1,086.04
03-3222.00	Miscellaneous Expense	0.00	110.00	169.23 %	5.00	65.00	(45.00)	0.00	65.00
03-3223.00	Supplies & Postage	0.00	0.00	0.00 %	8.00	100.00	100.00	15.52	38.41
03-3225.00	Gas and Oil	375.20	3,657.00	60.95 %	500.00	6,000.00	2,343.00	4,046.01	6,703.80
03-3226.00	Tires	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
03-3310.00	Maint/Repair Equipment	(600.50)	3,431.33	171.57 %	167.00	2,000.00	(1,431.33)	565.70	1,791.90
03-3410.00	Equipment Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	64,111.00
03-3420.00	Sinking Fund/Future Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
	TOTAL Expense	5,949.10	44,009.66	59.26 %	6,189.00	74,265.00	30,255.34	39,430.68	134,672.76
PROFIT / (LOSS) :									
		2,103.90	(17,528.66)		(1,569.00)	(18,821.00)	(1,292.34)	(13,068.68)	(24,649.76)

Account	Account Name	Fiscal Year 19 - 2			Budget		Fiscal Year 18 - 19		
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Revenue									
Police									
04-2406.00	Gifts/Donations/Memorials	0.00	399.40	0.00 %	0.00	0.00	(399.40)	0.00	0.00
04-2410.00	Grant Reimbursement	0.00	223.74	0.00 %	0.00	0.00	(223.74)	1,050.61	13,701.01
04-2411.00	Pound Fees	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
04-2412.00	Dog Licenses	50.00	130.00	21.67 %	50.00	600.00	470.00	136.20	216.20
04-2412.10	Permits	50.00	235.00	117.50 %	17.00	200.00	(35.00)	275.00	275.00
04-2413.00	Fines	100.00	195.00	55.71 %	29.00	350.00	155.00	375.00	425.00
04-2414.00	Citation Fines	170.00	420.00	93.33 %	38.00	450.00	30.00	590.00	905.00
TOTAL Revenue		370.00	1,603.14	100.20 %	134.00	1,600.00	(3.14)	2,426.81	15,522.21
Expense									
Police									
04-3101.00	Salaries	46,120.43	276,259.07	62.36 %	36,917.00	443,000.00	166,740.93	251,340.05	442,664.28
04-3101.01	Overtime Wages	0.00	0.00	0.00 %	1,250.00	15,000.00	15,000.00	0.00	0.00
04-3102.00	FICA/Medicare	3,388.05	20,153.34	57.58 %	2,917.00	35,000.00	14,846.66	18,223.78	32,198.44
04-3103.00	Pension	1,768.38	10,698.17	42.45 %	2,100.00	25,200.00	14,501.83	10,299.57	17,579.42
04-3104.00	Health Insurance	6,709.14	52,169.00	48.69 %	8,928.00	107,140.00	54,971.00	57,586.92	100,751.52
04-3205.00	Travel & Meeting Expense	160.00	1,525.58	30.51 %	417.00	5,000.00	3,474.42	4,668.46	5,362.00
04-3206.00	Association Dues	0.00	210.00	140.00 %	12.00	150.00	(60.00)	30.00	135.00
04-3207.00	Bonds & Insurance	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
04-3209.00	Printing & Publication	0.00	35.00	11.67 %	25.00	300.00	265.00	238.26	238.26
04-3216.00	Copier Maint/Expense	234.09	931.48	54.79 %	142.00	1,700.00	768.52	870.18	1,462.38
04-3220.00	Utilities	1,104.82	5,879.74	65.33 %	750.00	9,000.00	3,120.26	4,976.32	8,125.10
04-3221.00	Telephone/Internet	493.61	5,555.56	79.37 %	583.00	7,000.00	1,444.44	3,089.17	5,603.22
04-3222.00	Miscellaneous Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
04-3223.00	Supplies & Postage	114.96	2,190.56	118.41 %	154.00	1,850.00	(340.56)	2,250.45	4,425.42
04-3225.00	Gas and Oil	1,008.83	7,747.36	86.08 %	750.00	9,000.00	1,252.64	6,309.85	11,879.38
04-3310.00	Maint/Repair Equipment	95.00	1,738.53	43.46 %	333.00	4,000.00	2,261.47	2,041.74	2,562.63
04-3311.00	Maintenance & Repair Bldg	360.92	301.14	37.64 %	67.00	800.00	498.86	3,207.28	3,913.49
04-3312.00	Uniforms	120.00	1,142.59	57.13 %	167.00	2,000.00	857.41	1,143.03	1,605.96
04-3313.00	Training	0.00	0.00	0.00 %	0.00	0.00	0.00	(45.50)	(45.50)
04-3314.00	Police Officer Expense	0.00	21.10	8.44 %	21.00	250.00	228.90	0.00	0.00
04-3315.00	Dog Care	147.78	1,077.35	71.82 %	125.00	1,500.00	422.65	1,004.89	1,399.75
04-3316.00	Grant Expenses	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
04-3410.00	Equipment Purchases	399.64	2,029.23	25.37 %	667.00	8,000.00	5,970.77	11,491.99	65,443.61
04-3411.00	Computers	890.14	986.59	24.66 %	333.00	4,000.00	3,013.41	0.00	3,186.77
04-3412.00	Vests	0.00	114.32	11.43 %	83.00	1,000.00	885.68	0.00	0.00
04-3413.00	Radios	0.00	0.00	0.00 %	62.00	750.00	750.00	0.00	0.00
04-3414.00	Guns	0.00	0.00	0.00 %	83.00	1,000.00	1,000.00	544.65	544.65
04-3420.00	Sinking Fund/Future Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
04-3437.00	Arrest Related Expense	0.00	160.00	16.00 %	83.00	1,000.00	840.00	0.00	722.12
TOTAL Expense		63,115.79	390,925.71	57.18 %	56,969.00	683,640.00	292,714.29	379,271.09	709,757.90

City of Broken Bow

Account	Account Name	Fiscal Year 19 - 2			Budget			Fiscal Year 18 - 19	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
PROFIT / (LOSS) :									
Revenue									
Rescue Unit									
05-2408.00	Miscellaneous Income	3,880.28	4,310.28	0.00 %	0.00	0.00	(4,310.28)	0.00	820.00
05-2415.00	Ambulance Service	6,357.04	50,889.08	73.75 %	5,750.00	69,000.00	18,110.92	43,027.63	75,567.42
TOTAL Revenue		10,237.32	55,199.36	80.00 %	5,750.00	69,000.00	13,800.64	43,027.63	76,387.42
Expense									
Rescue Unit									
05-3101.00	Salaries	2,295.26	13,417.28	68.81 %	1,625.00	19,500.00	6,082.72	12,162.86	20,338.33
05-3102.00	FICA/Medicare	159.51	909.32	60.82 %	125.00	1,495.00	585.68	815.43	1,359.22
05-3103.00	Pension	137.71	695.10	64.66 %	90.00	1,075.00	379.90	613.27	1,062.91
05-3104.00	Health Insurance	752.13	5,264.91	55.71 %	788.00	9,450.00	4,185.09	5,220.03	9,040.68
05-3205.00	Travel & Meeting Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
05-3206.00	Association Dues	0.00	500.00	100.00 %	42.00	500.00	0.00	435.00	435.00
05-3209.00	Printing & Publication	0.00	0.00	0.00 %	4.00	50.00	50.00	0.00	0.00
05-3216.00	Copier Maint/Expense	26.33	223.68	44.74 %	42.00	500.00	276.32	290.46	500.84
05-3220.00	Utilities	297.48	1,553.55	31.07 %	417.00	5,000.00	3,446.45	1,620.99	2,572.49
05-3221.00	Telephone/Internet	97.18	680.99	42.56 %	133.00	1,600.00	919.01	751.08	1,239.37
05-3222.00	Miscellaneous Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
05-3223.00	Supplies & Postage	9.35	105.59	21.12 %	42.00	500.00	394.41	133.68	177.09
05-3223.01	Building Cleaning Supplies	0.00	74.02	37.01 %	17.00	200.00	125.98	111.70	227.11
05-3225.00	Gas and Oil	431.82	660.79	50.83 %	108.00	1,300.00	639.21	682.45	1,127.24
05-3310.00	Maint/Repair Equipment	0.00	800.52	26.68 %	250.00	3,000.00	2,199.48	2,646.59	4,587.17
05-3313.00	Training	0.00	5,284.27	66.05 %	667.00	8,000.00	2,715.73	6,145.28	6,145.28
05-3330.00	Life Insurance	0.00	0.00	0.00 %	75.00	900.00	900.00	714.00	714.00
05-3332.00	Laundry	0.00	66.90	22.30 %	25.00	300.00	233.10	150.95	238.18
05-3334.00	Ambulance Driver Incentive	615.00	4,945.00	36.63 %	1,125.00	13,500.00	8,555.00	4,540.00	8,865.00
05-3335.00	EMT Trip Fees	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
05-3336.00	Insurance Aid Fees	3,164.59	8,940.90	59.61 %	1,250.00	15,000.00	6,059.10	5,874.99	14,697.10
05-3338.00	Ambulance Supplies	705.51	2,534.89	33.80 %	625.00	7,500.00	4,965.11	2,748.10	6,251.75
05-3361.00	Uniforms	0.00	0.00	0.00 %	42.00	500.00	500.00	236.97	417.56
05-3410.00	Equipment Purchases	1,014.00	3,512.09	15.96 %	1,833.00	22,000.00	18,487.91	6,309.42	20,664.08
05-3420.00	Sinking Fund/Future Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
TOTAL Expense		9,705.87	50,169.80	44.85 %	9,325.00	111,870.00	61,700.20	52,203.25	100,660.40
PROFIT / (LOSS) :									
		531.45	5,029.56		(3,575.00)	(42,870.00)	(47,899.56)	(9,175.62)	(24,272.98)

Account		Fiscal Year 19 - 20			Budget			Fiscal Year 18 - 19	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Revenue									
Fire									
06-2403.00	Insurance Reimbursements	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
06-2405.00	Miscellaneous Reimbursements	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
06-2406.00	Gifts/Donations/Memorials	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
06-2408.00	Miscellaneous Income	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
06-2410.00	Grant Reimbursement	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
06-2416.00	Rural Fire Protection	0.00	7,122.03	0.00 %	0.00	0.00	(7,122.03)	0.00	0.00
TOTAL Revenue		0.00	7,122.03	0.00 %	0.00	0.00	(7,122.03)	0.00	0.00
Expense									
Fire									
06-3101.00	Salaries	2,295.27	12,114.96	62.13 %	1,625.00	19,500.00	7,385.04	11,145.24	19,320.75
06-3102.00	FICA/Medicare	159.47	818.57	54.75 %	125.00	1,495.00	676.43	743.98	1,287.79
06-3103.00	Pension	137.73	681.53	63.40 %	90.00	1,075.00	393.47	612.99	1,062.65
06-3104.00	Health Insurance	752.14	5,264.98	55.71 %	788.00	9,450.00	4,185.02	5,220.07	9,040.77
06-3205.00	Travel & Meeting Expense	0.00	0.00	0.00 %	42.00	500.00	500.00	0.00	0.00
06-3209.00	Printing & Publication	0.00	0.00	0.00 %	4.00	50.00	50.00	0.00	0.00
06-3216.00	Copier Maint/Expense	26.32	329.69	65.94 %	42.00	500.00	170.31	290.40	500.77
06-3219.00	Trash Removal	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
06-3220.00	Utilities	297.48	1,553.54	31.07 %	417.00	5,000.00	3,446.46	1,732.57	2,721.15
06-3221.00	Telephone/Internet	84.24	553.42	55.34 %	83.00	1,000.00	446.58	621.03	1,002.61
06-3222.00	Miscellaneous Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
06-3223.00	Supplies & Postage	90.40	316.52	63.30 %	42.00	500.00	183.48	384.21	539.81
06-3225.00	Gas and Oil	250.97	2,037.65	203.76 %	83.00	1,000.00	(1,037.65)	570.62	1,444.10
06-3310.00	Maint/Repair Equipment	173.51	2,588.87	25.89 %	833.00	10,000.00	7,411.13	4,173.28	6,972.07
06-3310.01	Main/Rep Equip-Loose Equipment	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
06-3311.00	Maintenance & Repair Bldg	0.00	110.08	11.01 %	83.00	1,000.00	889.92	978.00	1,096.50
06-3313.00	Training	0.00	0.00	0.00 %	125.00	1,500.00	1,500.00	50.00	1,931.00
06-3330.00	Life Insurance	0.00	0.00	0.00 %	58.00	700.00	700.00	0.00	682.08
06-3410.00	Equipment Purchases	1,014.00	16,932.70	84.66 %	1,667.00	20,000.00	3,067.30	14,806.41	25,061.94
06-3415.10	Sirens and Batteries	0.00	0.00	0.00 %	83.00	1,000.00	1,000.00	0.00	0.00
06-3420.00	Sinking Fund/Future Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
06-3435.00	Hydrants	0.00	0.00	0.00 %	500.00	6,000.00	6,000.00	0.00	5,913.66
TOTAL Expense		5,281.53	43,302.51	53.95 %	6,690.00	80,270.00	36,967.49	41,328.80	78,577.65
PROFIT / (LOSS) :									
		(5,281.53)	(36,180.48)		(6,690.00)	(80,270.00)	(44,089.52)	(41,328.80)	(78,577.65)

Account		Fiscal Year 19 - 2			Budget		Fiscal Year 18 - 19	
		Current	Year To Date	%Used	Current	Total	Year To Date	Total
Revenue								
Library								
07-2406.00	Gifts/Donations/Memorials	0.00	0.00	0.00 %	1,667.00	20,000.00	0.00	31,606.00
07-2408.00	Miscellaneous Income	0.00	0.00	0.00 %	0.00	0.00	0.00	1,177.00
07-2417.00	Library Fees	24.90	1,173.53	0.00 %	0.00	0.00	1,139.54	1,955.52
TOTAL Revenue		24.90	1,173.53	5.87 %	1,667.00	20,000.00	1,139.54	34,738.52
Expense								
Library								
07-3101.00	Salaries	16,287.44	87,747.01	62.36 %	11,725.00	140,700.00	80,891.57	140,352.43
07-3102.00	FICA/Medicare	1,185.00	6,319.69	58.52 %	900.00	10,800.00	5,798.25	10,066.69
07-3103.00	Pension	915.69	4,580.60	61.90 %	617.00	7,400.00	4,127.69	7,154.29
07-3104.00	Health Insurance	1,696.61	11,876.27	55.50 %	1,783.00	21,400.00	11,775.38	20,393.43
07-3205.00	Travel & Meeting Expense	0.00	609.15	81.22 %	62.00	750.00	669.58	799.58
07-3206.00	Association Dues	0.00	200.00	86.96 %	19.00	230.00	230.00	230.00
07-3216.00	Copier Maint/Expense	66.52	1,075.28	63.25 %	142.00	1,700.00	752.10	1,372.09
07-3219.00	Trash Removal	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00
07-3220.00	Utilities	1,130.70	7,534.05	48.61 %	1,292.00	15,500.00	13,226.65	16,284.79
07-3221.00	Telephone/Internet	0.00	1,780.00	100.00 %	148.00	1,780.00	1,780.00	1,796.29
07-3222.00	Miscellaneous Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00
07-3223.00	Supplies & Postage	91.21	1,376.44	68.82 %	167.00	2,000.00	1,657.19	2,491.92
07-3310.00	Maint/Repair Equipment	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00
07-3310.10	Tech Support/Subscriptions	1,700.00	1,760.00	98.88 %	148.00	1,780.00	1,780.00	1,780.00
07-3311.00	Maintenance & Repair Bldg	49.00	793.10	132.18 %	50.00	600.00	662.57	1,418.17
07-3313.00	Training	0.00	219.44	24.38 %	75.00	900.00	0.00	655.00
07-3339.00	Maintenance/Repair Grounds	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00
07-3340.00	Book Purchases	638.10	12,667.84	46.92 %	2,250.00	27,000.00	14,894.92	23,782.49
07-3340.10	Database	0.00	962.85	110.04 %	73.00	875.00	843.43	843.43
07-3340.20	Nebraska Overdrive	0.00	500.00	100.00 %	42.00	500.00	500.00	500.00
07-3341.00	Computer Public Access	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00
07-3342.00	Library Promotions	0.00	250.00	100.00 %	21.00	250.00	250.00	250.00
07-3410.00	Equipment Purchases	0.00	0.00	0.00 %	33.00	400.00	0.00	419.99
07-3419.01	Contracted Services	1,192.00	8,344.00	59.60 %	1,167.00	14,000.00	9,077.50	15,037.50
07-3420.00	Sinking Fund/Future Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00
07-3420.01	Daugherty Library Maint Fund	0.00	0.00	0.00 %	550.00	6,606.00	0.00	0.00
TOTAL Expense		24,952.27	148,595.72	58.23 %	21,264.00	255,171.00	148,916.83	245,628.09
PROFIT / (LOSS) :								
		(24,927.37)	(147,422.19)		(19,597.00)	(235,171.00)	(147,777.29)	(210,889.57)

City of Broken Bow

Account	Account Name	Fiscal Year 19 - 20			Budget		Fiscal Year 2018 - 19			
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total	
Revenue										
Street										
08-2405.00	Miscellaneous Reimbursements	230.00	1,810.00	0.00 %	0.00	0.00	(1,810.00)	1,105.00	1,778.95	
08-2408.10	Grant Funds	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00	
08-2408.20	Sales Tax Infra Transfer	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00	
08-2418.00	Street Allocation	47,331.32	303,790.97	64.27 %	39,390.00	472,675.00	168,884.03	259,429.94	457,862.10	
08-2419.00	Incentive Payment	0.00	0.00	0.00 %	333.00	4,000.00	4,000.00	4,000.00	4,000.00	
08-2421.00	Box Culvert Reimbursement	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00	
08-2422.00	Road Material Reimbursement	0.00	0.00	0.00 %	0.00	0.00	0.00	1,006.72	1,006.72	
08-2424.00	Equipment Rental Fees	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00	
TOTAL Revenue		47,561.32	305,600.97	64.11 %	39,723.00	476,675.00	171,074.03	265,541.66	464,647.77	
Expense										
Street										
08-3101.00	Salaries	28,644.12	158,712.84	61.52 %	21,500.00	258,000.00	99,287.16	144,120.54	249,541.05	
08-3101.01	Overtime Wages	0.00	0.00	0.00 %	750.00	9,000.00	9,000.00	0.00	0.00	
08-3102.00	FICA/Medicare	2,075.01	11,385.65	55.68 %	1,704.00	20,450.00	9,064.35	10,282.47	17,813.87	
08-3103.00	Pension	1,718.64	8,478.35	58.84 %	1,201.00	14,410.00	5,931.65	5,184.34	9,560.64	
08-3104.00	Health Insurance	6,081.05	42,567.35	54.04 %	6,564.00	78,770.00	36,202.65	43,560.08	75,387.93	
08-3205.00	Travel & Meeting Expense	0.00	486.33	60.79 %	67.00	800.00	313.67	1,110.24	1,370.24	
08-3206.00	Association Dues	0.00	408.00	68.00 %	50.00	600.00	192.00	827.00	827.00	
08-3216.00	Copier Maint/Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00	
08-3219.00	Trash Removal	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	76.22	
08-3220.00	Utilities	1,965.42	11,244.89	70.28 %	1,333.00	16,000.00	4,755.11	12,617.03	15,977.06	
08-3221.00	Telephone/Internet	102.44	720.16	51.44 %	117.00	1,400.00	679.84	821.32	1,329.77	
08-3222.00	Miscellaneous Expense	0.00	327.29	163.64 %	17.00	200.00	(127.29)	186.26	422.10	
08-3222.10	Snow Removal	0.00	35,516.25	177.58 %	1,667.00	20,000.00	(15,516.25)	33,333.47	33,333.47	
08-3223.00	Supplies & Postage	12.65	439.62	73.27 %	50.00	600.00	160.38	169.01	390.52	
08-3225.00	Gas and Oil	1,112.77	14,724.50	66.93 %	1,833.00	22,000.00	7,275.50	13,363.55	20,050.54	
08-3310.00	Maint/Repair Equipment	1,245.70	43,965.14	86.21 %	4,250.00	51,000.00	7,034.86	55,607.47	63,930.83	
08-3311.00	Maintenance & Repair Bldg	77.71	1,293.86	43.13 %	250.00	3,000.00	1,706.14	3,422.56	3,990.20	
08-3320.00	Interest	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00	
08-3343.00	Consulting Fees	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00	
08-3344.00	Chemicals	0.00	14,758.78	67.09 %	1,833.00	22,000.00	7,241.22	20,684.81	22,299.24	
08-3345.00	Road Materials	0.00	6,412.75	33.75 %	1,583.00	19,000.00	12,587.25	7,385.96	18,106.21	
08-3346.00	Gravel	0.00	3,772.19	107.78 %	292.00	3,500.00	(272.19)	0.00	0.00	
08-3347.00	Street Signs	0.00	2,802.60	80.07 %	292.00	3,500.00	697.40	188.37	1,653.25	
08-3348.00	Street Signals/Maintenance	0.00	4,254.64	106.37 %	333.00	4,000.00	(254.64)	0.00	3,410.50	
08-3348.10	Flags	0.00	0.00	0.00 %	250.00	3,000.00	3,000.00	313.04	1,066.26	
08-3349.00	Pavement Marking	0.00	0.00	0.00 %	700.00	8,400.00	8,400.00	0.00	8,099.25	
08-3350.00	Shop Tools	1,788.92	3,703.61	105.82 %	292.00	3,500.00	(203.61)	2,338.90	2,392.38	
08-3351.00	Equipment Rental	0.00	0.00	0.00 %	250.00	3,000.00	3,000.00	0.00	0.00	
08-3410.00	Equipment Purchases	480.00	52,851.52	96.09 %	4,583.00	55,000.00	2,148.48	36,039.68	36,039.68	
08-3410.01	Safety Equipment	775.78	1,736.63	86.83 %	167.00	2,000.00	263.37	1,454.60	2,196.09	
08-3411.00	Computers	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00	
08-3416.00	Land & Buildings	0.00	0.00	0.00 %	83.00	1,000.00	1,000.00	2,242.49	2,242.49	
08-3417.00	Trash Receptacles	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00	
08-3418.00	Street Sweeper	0.00	25,095.01	100.18 %	2,088.00	25,050.00	(45.01)	25,017.26	25,017.26	
08-3420.00	Sinking Fund/Future Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00	

Account	Account Name	Fiscal Year 19 - 20			Budget		Fiscal Year 18 - 19		
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Expense (Continued)									
Street									
08-3422.00	New Street Lights	0.00	401.84	53.58 %	62.00	750.00	348.16	214.00	214.00
08-3422.01	Street Lighting	3,067.77	6,226.30	12.97 %	4,000.00	48,000.00	41,773.70	0.00	0.00
08-3423.00	Storm Sewers	0.00	0.00	0.00 %	142.00	1,700.00	1,700.00	822.16	822.16
08-3424.00	Trucks/Loader	0.00	0.00	0.00 %	0.00	0.00	0.00	40,171.48	40,171.48
08-3425.00	Street Construction	1,351.13	15,123.71	30.25 %	4,167.00	50,000.00	34,876.29	8,985.50	12,785.30
08-3425.01	Township Roads	0.00	38,383.76	95.96 %	3,333.00	40,000.00	1,616.24	0.00	0.00
08-3426.00	Armor Coating	0.00	0.00	0.00 %	1,042.00	12,500.00	12,500.00	5,659.00	5,659.00
08-3426.10	Concrete Replacement Snow Stor	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
TOTAL Expense		50,499.11	505,793.57	63.06 %	66,845.00	802,130.00	296,336.43	476,122.59	676,175.99
PROFIT / (LOSS) :									
		(2,937.79)	(200,192.60)		(27,122.00)	(325,455.00)	(125,262.40)	(210,580.93)	(211,528.22)

Account		Fiscal Year 19 - 2		Budget		Fiscal Year 18 - 19	
		Current	Year To Date %Used	Current	Total	Year To Date	Total
Revenue							
Park							
09-2408.00	Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	0.00
09-2425.00	Park Rental Fees	0.00	0.00	0.00	0.00	0.00	160.00
09-2426.00	Tennis Center Fees	0.00	0.00	0.00	0.00	0.00	10.00
09-2426.10	RV Park Rental Fees	2,097.14	14,174.54 61.63 %	1,917.00	23,000.00	14,389.94	35,329.01
09-2426.20	RV Park Rental Sales Tax	146.80	(1,340.94) 0.00 %	0.00	0.00	(1,245.21)	220.49
09-2426.30	RV Park Lodging Tax	16.06	(905.29) 0.00 %	0.00	0.00	(543.63)	(66.40)
TOTAL Revenue		2,260.00	11,928.31 51.86 %	1,917.00	23,000.00	12,601.10	35,653.10
Expense							
Park							
09-3101.00	Salaries	14,216.97	102,915.48 68.61 %	12,500.00	150,000.00	76,934.88	139,078.10
09-3102.00	FICA/Medicare	1,045.20	7,675.93 66.75 %	958.00	11,500.00	5,777.72	10,476.75
09-3103.00	Pension	279.30	3,875.60 52.02 %	621.00	7,450.00	4,130.83	6,878.36
09-3104.00	Health Insurance	2,545.17	16,384.05 48.55 %	2,812.00	33,750.00	13,345.54	20,129.62
09-3205.00	Travel & Meeting Expense	0.00	0.00	17.00	200.00	88.40	118.40
09-3206.00	Association Dues	0.00	0.00	8.00	100.00	0.00	0.00
09-3209.00	Printing & Publication	0.00	348.00 69.60 %	42.00	500.00	0.00	751.50
09-3216.00	Copier Maint/Expense	0.00	0.00	0.00	0.00	0.00	0.00
09-3219.00	Trash Removal	49.30	345.10 55.22 %	52.00	625.00	345.10	618.80
09-3220.00	Utilities	2,265.31	16,375.44 54.58 %	2,500.00	30,000.00	16,068.02	26,894.85
09-3221.00	Telephone/Internet	102.45	720.01 42.35 %	142.00	1,700.00	801.55	1,309.92
09-3222.00	Miscellaneous Expense	0.00	98.89 49.44 %	17.00	200.00	0.00	0.00
09-3223.00	Supplies & Postage	0.00	0.00	42.00	500.00	78.06	887.32
09-3225.00	Gas and Oil	577.25	2,733.65 32.16 %	708.00	8,500.00	3,521.66	10,367.36
09-3310.00	Maint/Repair Equipment	2,497.70	5,985.94 59.86 %	833.00	10,000.00	4,279.14	22,545.85
09-3311.00	Maintenance & Repair Bldg	3,712.00	5,716.12 95.27 %	500.00	6,000.00	2,385.56	4,375.84
09-3339.00	Maintenance/Repair Grounds	472.34	3,861.00 8.58 %	3,750.00	45,000.00	8,130.48	44,684.63
09-3351.00	Equipment Rental	0.00	0.00	25.00	300.00	0.00	0.00
09-3352.00	Tools/Shop Equipment	308.07	308.07 25.67 %	100.00	1,200.00	13.39	247.37
09-3353.00	Trees & Shrubs	0.00	0.00	167.00	2,000.00	150.95	1,665.05
09-3410.00	Equipment Purchases	216.51	15,824.79 56.52 %	2,333.00	28,000.00	4,115.19	24,606.96
09-3410.01	Safety Equipment	81.25	219.26 24.36 %	75.00	900.00	0.00	110.72
09-3420.00	Sinking Fund/Future Purchases	0.00	0.00	0.00	0.00	0.00	0.00
09-3427.00	Underground Sprinklers	0.00	0.00	417.00	5,000.00	620.92	4,697.44
09-3428.00	Playground Equipment	0.00	0.00	0.00	0.00	15,000.00	15,000.00
09-3429.00	Melham Playground Equipment	0.00	0.00	0.00	0.00	0.00	0.00
09-3430.00	Melham Lake	0.00	976.92 48.85 %	167.00	2,000.00	0.00	118.78
TOTAL Expense		28,368.82	184,364.25 53.37 %	28,786.00	345,425.00	155,787.39	335,563.62
PROFIT / (LOSS) :		(26,108.82)	(172,435.94)	(26,869.00)	(322,425.00)	(143,186.29)	(299,910.52)

Account	Account Name	Fiscal Year 19 - 20			Budget		Fiscal Year 18 - 19		
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Revenue									
Swimming Pool	Admissions	0.00	(1,938.35)	-7.46 %	2,167.00	26,000.00	27,938.35	(2,268.91)	25,421.84
	Concessions	0.00	(368.63)	-46.08 %	67.00	800.00	1,168.63	(141.35)	5,124.79
	Red Cross Lessons	0.00	0.00	0.00 %	375.00	4,500.00	4,500.00	0.00	6,265.00
	TOTAL Revenue	0.00	(2,306.98)	-7.37 %	2,609.00	31,300.00	33,606.98	(2,410.26)	36,811.63
Expense									
Swimming Pool	Salaries	0.00	113.75	0.17 %	5,583.00	67,000.00	66,886.25	263.50	58,048.58
	FICA/Medicare	0.00	8.70	0.17 %	427.00	5,125.00	5,116.30	20.16	4,440.76
	Pension	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
	Health Insurance	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
	Travel & Meeting Expense	0.00	0.00	0.00 %	21.00	250.00	250.00	75.40	75.40
	Association Dues	0.00	40.00	40.00 %	8.00	100.00	60.00	40.00	40.00
	Credit Card/POS Service Fees	0.00	0.47	0.03 %	150.00	1,800.00	1,799.53	0.57	1,801.94
	Printing & Publication	0.00	63.40	8.45 %	62.00	750.00	686.60	0.00	435.00
	Copier Maint/Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
	Trash Removal	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	90.00
	Utilities	53.82	1,290.53	9.56 %	1,125.00	13,500.00	12,209.47	1,259.91	12,335.71
	Telephone/Internet	59.24	419.89	34.99 %	100.00	1,200.00	780.11	462.31	1,432.04
	Miscellaneous Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
	Supplies & Postage	0.00	40.00	1.00 %	333.00	4,000.00	3,960.00	75.01	3,294.24
	Maint/Repair Equipment	4,381.00	7,659.00	153.18 %	417.00	5,000.00	(2,659.00)	0.00	740.62
	Maintenance & Repair Bldg	0.00	155.64	3.11 %	417.00	5,000.00	4,844.36	20,301.06	20,792.53
	Maintenance/Repair Grounds	0.00	745.35	8.28 %	750.00	9,000.00	8,254.65	899.82	6,104.74
	Consulting Fees	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
	General Main/Repair	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
	Maintenance/Repair Pool	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
	Maintenance/Repair Diving Brd	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
	Red Cross Training	300.00	300.00	12.00 %	208.00	2,500.00	2,200.00	417.00	1,340.49
	Equipment Purchases	0.00	0.00	0.00 %	417.00	5,000.00	5,000.00	0.00	847.23
	Sinking Fund/Future Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
	Pool & Bldg Renovations	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
	Pool Chemicals	0.00	0.00	0.00 %	1,250.00	15,000.00	15,000.00	0.00	8,636.73
TOTAL Expense		4,794.06	10,836.73	8.01 %	11,268.00	135,225.00	124,388.27	23,814.74	120,456.01
PROFIT / (LOSS) :									
		(4,794.06)	(13,143.71)		(8,659.00)	(103,925.00)	(90,781.29)	(26,225.00)	(83,644.38)

City of Broken Bow

Account	Account Name	Fiscal Year 19 - 20			Budget			Fiscal Year 2018 - 19	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Revenue									
Sanitation									
11-2405.10	Tree Dump Gate Receipts	910.60	2,798.60	79.96 %	292.00	3,500.00	701.40	1,691.00	4,377.00
11-2405.20	CD Cell Gate Receipts	25,627.71	29,609.71	197.40 %	1,250.00	15,000.00	(14,609.71)	5,263.00	13,524.00
TOTAL Revenue		26,538.31	32,408.31	175.18 %	1,542.00	18,500.00	(13,908.31)	6,954.00	17,901.00
Expense									
Sanitation									
11-3101.00	Salaries	3,012.50	12,298.75	86.76 %	1,181.00	14,175.00	1,876.25	10,027.50	22,476.75
11-3101.10	Salaries - CD Cell	0.00	0.00	0.00 %	1,181.00	14,175.00	14,175.00	0.00	0.00
11-3102.00	FICA/Medicare	230.47	940.93	86.72 %	90.00	1,085.00	144.07	767.16	1,719.58
11-3102.10	FICA/Medicare - CD Cell	0.00	0.00	0.00 %	90.00	1,085.00	1,085.00	0.00	0.00
11-3103.00	Pension	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
11-3104.00	Health Insurance	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
11-3205.00	Travel & Meeting Expense	183.43	743.21	49.55 %	125.00	1,500.00	756.79	669.66	1,486.30
11-3216.00	Copier Maint/Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
11-3220.00	Utilities	102.52	689.87	38.33 %	150.00	1,800.00	1,110.13	703.13	1,008.42
11-3221.00	Telephone/Internet	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
11-3221.10	Telephone - CD Cell	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
11-3222.00	Miscellaneous Expense	4,595.21	4,595.21	45.95 %	833.00	10,000.00	5,404.79	2,595.50	3,345.50
11-3223.00	Supplies & Postage	263.75	263.75	527.50 %	4.00	50.00	(213.75)	31.25	192.73
11-3360.00	Sanitation Contract	101.48	533.53	0.00 %	0.00	0.00	(533.53)	262.86	491.75
11-3360.10	Port-A-Potties	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
11-3410.00	Equipment Purchases	818.27	818.27	81.83 %	83.00	1,000.00	181.73	0.00	286.74
11-3410.10	Capital Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
11-3410.20	Equipment Rental CD Cell	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
11-3410.30	Equipment Rental Tree Dump	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
11-3416.00	Land & Buildings	0.00	0.00	0.00 %	42.00	500.00	500.00	0.00	0.00
11-3420.00	Sinking Fund/Future Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
TOTAL Expense		9,307.63	20,883.52	46.03 %	3,779.00	45,370.00	24,486.48	15,057.06	31,007.77
PROFIT / (LOSS) :									
		17,230.68	11,524.79		(2,237.00)	(26,870.00)	(38,394.79)	(8,103.06)	(13,106.77)

Account		Fiscal Year 19 - 20			Budget			Fiscal Year 18 - 19	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Expense									
ST Infra/Capital									
12-4200.00	Sales Tax Infra Projects	0.00	705.75	0.20 %	30,000.00	360,000.00	359,294.25	212,490.58	216,283.08
12-4200.01	Library	0.00	0.00	0.00 %	0.00	0.00	0.00	(2,902.70)	(2,902.70)
12-4200.02	TE Trail Project	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
12-4200.03	5th Street Improvement	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
12-4200.04	Ambulance	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
12-4200.05	Downtown Improvements/10th Ave	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
12-4200.07	Sales Tax Infra Transfer	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
12-4200.08	Fairgrounds Lift Payment	0.00	0.00	0.00 %	2,548.00	30,575.00	30,575.00	0.00	30,816.55
12-4200.09	Transfer ST to Bond Fund	0.00	0.00	0.00 %	42,834.00	514,014.00	514,014.00	0.00	0.00
12-4200.10	Fire Station Payment	0.00	0.00	0.00 %	8,133.00	97,600.00	97,600.00	0.00	97,557.77
TOTAL Expense		0.00	705.75	0.07 %	83,515.00	1,002,189.00	1,001,483.25	209,587.88	341,754.70
PROFIT / (LOSS) :									
Expense									
Utility Wages									
13-1431.00	Salaries	27,440.89	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
13-1452.10	Pension	1,646.45	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
13-1452.20	Payroll Taxes	1,956.52	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
13-1452.30	Travel and Meeting Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
TOTAL Expense		31,043.86	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
PROFIT / (LOSS) :									
		(31,043.86)	0.00		0.00	0.00	0.00	0.00	0.00

City of Broken Bow

Account	Account Name	Fiscal Year 19 - 20			Budget			Fiscal Year 2018 - 19	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Revenue									
Bond Fund									
14-2010.00	Property Tax Revenue Bond Fund	14,109.53	75,935.52	25.17 %	25,139.00	301,663.00	225,727.48	77,189.56	300,415.90
14-2020.01	Sales Tax Transfer	0.00	0.00	0.00 %	42,834.00	514,014.00	514,014.00	0.00	0.00
TOTAL Revenue		14,109.53	75,935.52	9.31 %	67,973.00	815,677.00	739,741.48	77,189.56	300,415.90
Expense									
Bond Fund									
14-3010.00	Principal Debt Payments	0.00	320,000.00	50.00 %	53,333.00	640,000.00	320,000.00	315,000.00	720,000.00
14-3020.00	Interest Debt Payments	0.00	95,458.75	54.34 %	14,640.00	175,677.00	80,218.25	101,845.00	186,877.75
14-3030.00	Refunding Debt	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
TOTAL Expense		0.00	415,458.75	50.93 %	67,973.00	815,677.00	400,218.25	416,845.00	906,877.75
PROFIT / (LOSS) :									
		14,109.53	(339,523.23)		0.00	0.00	339,523.23	(339,655.44)	(606,461.85)

Date Range : 4/1/2020 To 4/30/2020
Report is for 00-0000.00 through ZZ-ZZZZ.ZZ.
Only Active accounts are included.
Report order = fund
Transaction Source Code = Include All

BROKEN BOW

N E B R A S K A

Rooted. But Not Standing Still.

City of Broken Bow, Nebraska

Application to Sell Fireworks

Name of Applicant/Organization Ka-Boomer's Enterprises, Inc.

Permanent Address of Applicant or Organization PO Box 86
847 Highway 77
Wahoo, NE 68066

Daytime/Evening Phone 402-443-4593

Contact Person Richard Ludvik

Address of Contact Person PO Box 86
Wahoo, NE 68066

Phone Numbers for Contact Person 402-443-4593

Street Address or Legal Description of Premises for Firework Stand:

723 East South "E" Street

Pleasure Lanes Bowling Alley

Description of Proposed Firework Stand (ie: tent, building, trailer, etc.)

Semi-Trailer with 2 Entry and exits

How will the fireworks be secured during hours stand is not open for business?

Trailer will be locked at night.

Where will the fireworks inventory be stored?

Inside the trailer.

When will your inventory arrive? June 22nd or 23rd

Please attach the following to the application:

1. Map or sketch showing the location of the fireworks stand in relation to the boundaries of the premises and any other building on the premises.
2. Letter of permission from the owner of the property on which proposed fireworks stand will be located.
3. Copy of the Certificate of Insurance
4. Copy of State of Nebraska License for Sale of Fireworks
- N/A 5. Copy of Certificate of Flame Resistance for tent stands

Trailer will be located
on NE corner of parking lot

Pleasure Lanes
Bowling Alley

Trailer



723 East South "E" Street

South "E" Street

NEBRASKA STATE FIRE MARSHAL

246 South 14th Street
Lincoln, NE 68508-1804

LICENSE FOR SALE OF FIREWORKS

Permissible fireworks may be sold at retail commencing 12:01 AM June 25 and ending 11:59 PM July 4 OR 12:01 AM December 29 and ending 11:59 PM December 31 and must be purchased from a licensed distributor or jobber. A jobber may not sell retail. Invoice copies for all fireworks must be kept available for inspection and must show the license number of the distributor or jobber. Fireworks may not be sold outside the city limits of an incorporated town or village. Violations of State Fire Marshal regulations may result in immediate revocation of this license.

LICENSE GOOD ONLY FOR CALENDAR YEAR IN WHICH ISSUED

This copy signed, dated and numbered by the STATE FIRE MARSHAL constitutes issuance of a LICENSE pursuant to the provisions of Nebraska Revised Statute 28-1246 (1994 Supp.). Such license shall be displayed at licensee's place of business.

DATE RECEIVED:

January 28, 2020 10:02 AM

TYPE OF LICENSE AND FEE:

Retail Permit (July) - \$25.00

LOCATION OF OUTLET FOR RETAIL SALE OF FIREWORKS:

723 East South E St
Broken Bow
Trailer in parking lot

COUNTY:

Custer

STORAGE LOCATION:**DISTRIBUTOR(S)/JOBBER(S):**

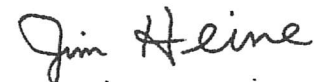
Ka-Boomers Enterprises, Inc. (2020-RP-45112036-10)

SALES TAX NUMBER:

15671981

DATE ISSUED:

January 24, 2020 02:01 PM



STATE FIRE MARSHAL

LICENSE HOLDER:

Ka-Boomers Enterprises, Inc.

LICENSE NUMBER:

2020-RP-45644952-26-10

The undersigned hereby agrees to conduct the sale of fireworks within the City of Broken Bow strictly in accordance with all laws of the State of Nebraska and Ordinances of the City of Broken Bow.

Signature of Applicant

Richard Luckie

Police Chief Comments:

Chad Seeth
Police Chief

3/2/20
Date

Fire Chief Comments:

J. B.
Fire Chief

3/16/20
Date

Returned to City Clerk on 2-26, 20 20

Brought before the Broken Bow City Council on 5-26, 20 20

Fee Paid: Date 2-26-20 \$ 310.00 Cash Check # 8596
5-18-20 \$ 700.00 5212

City Council: ☐ Approve ☐ Deny Date _____

Ka-Boomers Enterprises, Inc

P.O. Box 86
Wahoo, NE 68066
(402) 443-4593 Phone
(402) 443-4614 Fax

2020 Property Lease Agreement

The following license agreement is for a short term license only for the purpose of operating a retail fireworks stand owned and managed by Ka-Boomers Enterprises, Inc., on privately owned property.

Ka-Boomers Enterprises, Inc. agrees to the following terms of contract with the current property owners(s)

Name Pleasure Lanes
Address 723 East South E Street, Broken Bow, NE 68822
Phone 308-872-2886 Cell: 308-870-1048 Fax: _____ Email: _____

(Make any changes in the area provided)

1. To pay lease fee in the amount of \$ 1000 on the property located at 723 East South E St., Broken Bow, NE. Rent payable to said owner per approval of said premises by City Council or County Board. Ka-Boomer's will be given first option the following year upon performance satisfaction in current selling year as witnessed by landowner. If said City Council, County Board, or State in which you are located decides to Ban the sale of Fireworks due to weather/dry conditions and making it unable for Ka-Boomer's to make use of said property, 100% of lease amount would be returned to Ka-Boomer's, Inc. If a ban should occur during said period of lease then a pro-rated lease amount will be returned to Ka-Boomer's based on the amount of days not used by Ka-Boomer's, Inc.
2. The date of lease will be from June 25th through and including July 4th, 2020. We will start setting up area 2-3 days in advance. Trailers will be removed as soon as possible or as agreed upon at the time of the lease. Landowner will supply electrical outlet when possible. Rental fee and insurance will be received by land owner no later than two weeks prior to setting up fireworks stand. ~~Gift~~ Gift certificates for free fireworks will be sent to owner with payment.
3. These premises will be left in similar condition as prior to beginning retail operations. Ka-Boomers will repair promptly any damage resulting to the premises as a result of Ka-Boomers activities. All trash will be picked up and removed from the property upon or before departure.
4. Ka-Boomers Enterprises, Inc. will provide to owner of property a premise liability insurance policy in the amount of \$ 5,000,000 in case of any injury occurring on property two weeks prior to date of Lease.
5. Ka-Boomers Enterprises Inc., will protect and maintain said property through and including dates of this license agreement. The location will be supervised by an adult. Fireworks will not be allowed to be discharged on property. Signs will also be posted as not to allow the lighting of fireworks on property.
6. Waiver. To the extent permitted by law, Licensor (land owner), its agents and employees, shall not be liable for, and licensee waives all claims for damage or loss to persons or property sustained by licensee or any persons claiming through Licensee resulting from any accident or occurrence in or upon the Licensee Area.
7. Indemnification. Licensee shall indemnify Licensor, its agents and employees, from and against any and all liability, liens, claims, damages, expenses, fines, penalties, suits, proceedings, action and causes of action arising or related in any way to Licensee's use of the Licensed Area and adjacent area, Licensee's activities in the Area, or any damage, loss or theft of any property of Licensee.
8. Contract void if before mentioned property is sold/leased providing Ka-Boomer's with a 60 day notice prior to lease date.

I, Rich Ludvik, agent for Ka-Boomers Enterprises, Inc. do hereby agree to these terms

Signed Rich Ludvik Date 1-3-20

I, current land owner (representative for land owner), do hereby agree to these terms. (Please print legibly for payment)

Signed Lisa M Russell Date 1-17-2020

Print Name Lisa M Russell

Rent payment will be made to: Pleasure Lanes If Individual: Social Security # _____ - _____ - _____

If Payable to Business; FED. ID # _____ - _____ AND Type of Business (S-corp, LLC, Etc.) _____

PLEASE PRINT LEGIBLE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/16/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Ryder Rosacker McCue & Huston (MGD by Hull & Compa 509 W Koenig St Grand Island NE 68802	CONTACT NAME: Kristy Wolfe	
	PHONE (A/C, No, Ext): 308-382-2330	FAX (A/C, No): 308-382-7109
INSURED Ka-Boomers Enterprises, Inc. dba Ka-Boomers Fireworks PO Box 86 Wahoo NE 68066	E-MAIL ADDRESS: kwolfe@ryderinsurance.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: SCOTTSDALE INS CO	
	INSURER B: Kinsale Insurance Company	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		

COVERAGES**CERTIFICATE NUMBER:** 1598843076**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY			CPS3244986	3/15/2020	3/15/2021	EACH OCCURRENCE	\$ 2,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)	\$ 5,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY	\$ 2,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident)	\$
B	UMBRELLA LIAB	<input checked="" type="checkbox"/> OCCUR		0100048470-3	3/15/2020	3/15/2021	EACH OCCURRENCE	\$ 3,000,000
	<input checked="" type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE					AGGREGATE	\$ 3,000,000
	<input type="checkbox"/> DED	<input type="checkbox"/> RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS	OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y/N	N/A				E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Blanket Additional Insured applies to the entities listed below per attached form GLS-150s when required by written agreement.

Waiver of Subrogation applies to the entities listed below per attached form CG 24 04 when required by written agreement.

City of Broken Bow, Lisa Russell, Broken Bow Lions Club, Russell Entertainment, Inc

Location of Stand: 723 East South E. Street, Broken Bow, NE 68822

CERTIFICATE HOLDER**CANCELLATION**

Russell Entertainment LLC, Lisa Russell
723 East South E. Street
Broken Bow NE 68822

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Broken Bow Ambulance Service

1848 South G Street, Broken Bow, NE 68822

Phone: 308-872-1253 • Fax: 308-872-2173

Andy Holland, Coordinator

Shane Fiorelli EMS Captain

Starting June 22, 2020

Ambulance Service Officers for coming year

EMS Captain: Shane Fiorelli

EMS Asst Captain: Andy C Holland

EMS Secretary: Rebeka Anderson

EMS Treasurer: Kim Clay

EMS Training Officer: Jacob Karmazin

EMS Supply Officer: Lacey Fiorelli

EMS Board Members: 1. Kacey Finney, 2. Renee Sommers

Safety Officer: Lawrence Stump



STATE *of* NEBRASKA

OFFICE OF THE GOVERNOR

LINCOLN

EXECUTIVE ORDER NO. 20-24 CORONAVIRUS – CONTINUED LIMITED WAIVER OF PUBLIC MEETINGS REQUIREMENTS

WHEREAS, in order to provide flexibility to assist in meeting the emergency conditions and subsequent impacts brought on from COVID-19, a state of emergency was declared in Nebraska on March 13, 2020; and

WHEREAS, the State of Nebraska is committed to providing seamless government operations that are open to the people of Nebraska throughout the state of emergency.

NOW THEREFORE, I, Pete Ricketts, Governor of the State of Nebraska, by virtue of the authority vested in me by the Constitution and laws of Nebraska, hereby issue this continued limited waiver of certain requirements of the Nebraska Open Meetings Act.

Pursuant to this declaration, I hereby order the following:

1. Executive Order No. 20-03, which is currently scheduled to end on May 31, 2020, shall remain in effect through June 30, 2020; and
2. The identical statutory waivers and conditions contained within Executive Order No. 20-03 shall continue through June 30, 2020.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Great Seal of the State of Nebraska to be affixed on this 19th day of May, 2020.



Pete Ricketts, Governor
State of Nebraska

Attest:

Robert B. Evnen,
Secretary of State
State of Nebraska



N E B R A S K A

Rooted. But Not Standing Still.

REQUEST FOR FUTURE AGENDA ITEM

If you have a specific topic that you would like the City Council to discuss at a future meeting, please list your name, address, telephone number, and the specific topic. The item will be reviewed and possibly scheduled for a future meeting, or forwarded to City staff for appropriate action.

Name: Deb Kennedy, on behalf of the Chamber

Address: 424 South 8th Ave., Suite 4

Broken Bow, NE 68822

Telephone #: 308-872-5691

Date of Request: 05/18/2020

Description of Topic: Consideration for usage of the
Downtown Park and blockage of parking stalls
for the 2020 Market on the Square.

Please return to the City Clerk at City Hall, by email (clerk@cityofbrokenbow.org), or by fax (308-872-6885).

Broken Bow 2020 Market on the Square



Presented by: Deb Kennedy on behalf of the Broken Bow Chamber of Commerce

Background Information

Market on the Square

The Broken Bow Chamber Board of Directors voted and approved to start organizing the Broken Bow Market on the Square on July 26, 2017. The decision was prompted by complaints from vendors regarding use of their vendor fees and general feedback from businesses and shoppers about wanting the market back in the Downtown Square. In addition, the Chamber is a Non-Profit entity therefore not subject to the 10% usage fee for events on City Property. The Chamber Board of Directors made a specific motion in regard to funding with the understanding that no Membership dollars would be allocated for the Market and an account was set up specifically for the Market expenses.

2019 Highlights and Review

1. The Market on the Square kicked off the 2019 season on Thursday, May 16th and concluded on September 19th for a total of 19 total events. 28 total vendors through the season for both events (2 were Third Thursday only)
2. We were extremely proud to host youth organizations concentrated on fundraising, including Little Lights Preschool and Broken Bow Traveling Dance Team.
3. We welcomed vendors from 15 communities! Broken Bow, Ansley, Berwyn, Callaway, Comstock, Ellsworth, Halsey, Holdrege, Litchfield, Merna, Oconto, Sargent, Scotia, Seneca and Valentine.
4. We did lose a food vendor for a while due to the confusion with the food truck ordinance. Food trucks will be our hardest sell for this year.

Proposed 2020 Market on the Square

For the City Council to approve:

1. Blocking off parking stalls on the East and Northeast side of the Downtown Square every Thursday until 3:30 pm between June 4th, 2020 and September 17th, 2020 for the Market on the Square Vendors.
2. Special Consideration for the August 20th date. We are still planning for this day will be a collaboration between the Broken Bow Chamber of Commerce and Jennie M Melham Memorial Medical Center. We request permission to block parking stalls on the South Side of the Downtown Square for the Bryan Heart Diagnostic Truck to park. Tentatively the truck would arrive around 1:00 pm on the 20th, stay parked overnight and there until around 2:00 pm on the 21st. Any changes to this plan will be communicated to the appropriate parties.
3. Additionally we will have more vendors due to the Health Fair so we reserve the right to come back to potentially close either South "D" Street from 8th to 9th or close 8th Ave from "D" to "E" for space constraints. As a note we are planning to hold a Bloodmobile at the Broken Bow Chamber of Commerce that day so for safety reasons we would prefer to close 8th but would be respectful of the City Council advise on that.
4. In the event of inclement weather we would respectfully request the Municipal Building as a backup location.

Considerations to include:

1. Handicap stalls will NOT be blocked off and available for use at all times.
2. The Chamber of Commerce will place traffic cones in the proposed spaces no earlier than 6:00 pm each Wednesday evening before scheduled Market and Summer Celebration dates.
 - a. After vendors have arrived any spaces unused will be free for public parking.
3. Vendors who do not sell out of their vehicle or trailer will be set up inside of the Square and will be expected to park their vehicles (if applicable) at least a block off the square to make room for public parking.
4. The Chamber will request that vendors do not arrive before 9:00 am to alleviate any traffic and/or safety concerns.
5. The Chamber requests that any changes/adjustments deemed necessary by the City of Broken Bow due to new CDC or State Mandates be communicated timely to allow for any changes for the Vendors to be prepared.

Dates & Times:**Market on the Square**

1. Thursday, June 4th to Thursday, September 17th, 2020.
2. Market will be open from 10:00 am – 3:00 pm each Thursday.

Chamber Responsibilities:

1. Ensure all vendors have their peddlers permit secured through the City of Broken Bow.
2. Collect all vendor fees.
3. Use vendor fees to market and advertise through signage, Facebook and other forms of media.
4. Maintain and update the Market on the Square and Summer Celebrations in the Square Facebook.
5. Recruit new vendors.
6. Oversee set up and tear down each Thursday.
7. Necessary signage will be provided for any baked goods, produce, jams & jellies, etc indicating point of origin.
8. Waiver from each Vendor regarding Assumption of Risk and Waiver of Liability Relating to Coronavirus/Covid-19.
9. Each vendor will have appropriate PPE as per CDC and State Mandates including Hand Sanitizer availability for customers.
10. Each vendor will mark proper distancing practices in front of their booth(s).
11. Vendors will be spaced adequately to control social distancing protocol.
12. Vendors will handle items and eliminate/limit customer "touching" of items.

Signage:

The Chamber of Commerce will have signs to place at the Southeast corner and Northeast corner of the Downtown Square. These will be set up the morning of each event and taken down at the end of each event.



Assumption of the Risk and Waiver of Liability relating to Coronavirus/Covid-19

The novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization. Covid-19, as we all recognize is highly contagious and is believed to spread from person-to-person contact. As a result, federal, state and local governments and federal and state health agencies recommend social distancing, along with strong hygiene practices including but not limited to wearing masks, gloves and other personal preventative equipment, hand washing/hand sanitizer, etc. to contain the spread of Covid-19.

The Market on the Square, sponsored by the Broken Bow Chamber of Commerce and supported by the City of Broken Bow, Broken Bow, Nebraska has put in to place preventative measures in an attempt to mitigate the spread of Covid-19, however, the Chamber of Commerce and the City of Broken Bow cannot guarantee that you would not become infected.

.....

By signing this agreement I acknowledge the contagious nature of Covid-19 and voluntarily assume the risk that I may be exposed to or infected with Covid-19 by participating as a vendor at the 2020 Market on the Square. Such infections could result in personal injury, illness, permanent disability and death. I understand that the risk of becoming exposed to or infected with Covid-19 at the Market on the Square may result from the actions, omissions or negligence of myself and others, including, but not limited to co-vendors, volunteers and customers of the Market on the Square.

I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any illness, injury, damage, loss, claim, liability or expense of any kind to myself and any employees or volunteers assisting with my booth.

I hereby release, covenant not to sue, discharge and hold harmless the Broken Bow Chamber of Commerce and City of Broken Bow , its employees, agents and representatives from all claims, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto. I understand and agree that this release includes any claims based on the actions, omissions and/or negligence of the Broken Bow Chamber of Commerce and City of Broken Bow, its employees, agents and representatives, whether a Covid-19 infection occurs before, during or after participation in any Market on the Square Event.

Signature of Vendor(s)

Date

Printed Name(s) of Vendor(s)

Resolution 2020-3
COVID-19: Resolution of the City of Broken Bow, Nebraska
Regarding Use of Municipal Property for Youth Baseball and Softball

A Resolution of the City of Broken Bow, Nebraska, Regarding the Risk of Exposure to COVID-19 Through the Use of Municipal Property for Youth Baseball and Softball.

Recitals

WHEREAS, the novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization, is extremely contagious, and is believed to spread mainly from person-to-person contact;

WHEREAS, on March 13, 2020, the Governor of the State of Nebraska declared a state of emergency related to COVID-19 within the entire State of Nebraska, and this state of emergency remains in effect;

WHEREAS, directed health measures are in effect for every County in the State of Nebraska through May 31, 2020, and are likely to be extended by the Governor in some form for most or all Counties after May 31, 2020;

WHEREAS, on May 11, 2020, the Governor announced that the directed health measure prohibiting all organized team sports, youth and adult, would be relaxed by the State of Nebraska beginning June 1, 2020, in order to permit the planned reopening of certain youth sports, specifically baseball and softball;

WHEREAS, a copy of the Youth Sports Reopening Guidelines dated May 11, 2020, are attached to this Resolution and incorporated herein as part of these Recitals;

WHEREAS, players, coaches, officials, and others who participate in baseball and softball games, practices, and related activities, and spectators who attend such activities risk the dangers of illness, disease, medical complications, injury or death, caused by or related to COVID-19, by voluntarily entering the grounds on which such activities take place, by watching such activities, and by participating or authorizing the participation of a minor, in baseball or softball games, practices, or related activities; and

WHEREAS, it is the intent of the City of Broken Bow to permit the resumption of youth baseball and softball on municipal property, in accordance with the directed health measures and other laws and guidance issued by the State of Nebraska, including the Youth Sports Reopening Guidelines dated May 11, 2020, and such further laws and guidance that may be issued in the future, provided that every individual, organization, or group sponsoring such activities, and all participants and spectators, fully assume the health risks associated with these activities, including the inherent risk now present in any such activities as a result of the presence of COVID-19 in the State of Nebraska, and provided that participants in such activities sign an agreement that releases the City of Broken Bow, its elected and appointed officials and employees, and all other

participants in youth baseball and softball from liability associated with exposure to COVID-19 in the course of such activities.

NOW, THEREFORE, BE IT RESOLVED by the Broken Bow City Council that any individual, organization or group sponsoring youth baseball or softball that wishes to use the playing or practice fields or other facilities of the City of Broken Bow for baseball or softball games, practice, or related activities will be required to enter into the COVID-19: License and Management Agreement for Use of Municipal Property for Youth Baseball and Softball attached hereto. These License Agreements will be maintained by the Clerk and shall constitute an addendum to any other contract, license agreement, lease, or agreement allowing the use of the grounds of the City of Broken Bow by the same individual, organization, or group.

BE IT FURTHER RESOLVED that, in order to enter the playing or practice fields or other facilities of the City of Broken Bow to participate in baseball or softball games, practices, or related activities, all players, coaches, officials and other participants must sign the agreement titled COVID-19: Youth Baseball and Softball Participants Agreement in substantially the same form as attached hereto. Each team wishing to participate on the grounds of the City of Broken Bow must provide copies of signed Agreements for all participants affiliated with the team, together with a roster containing a complete list of the names of all players, coaches, officials, and others affiliated with the team. Copies of these documents must be provided to and shall be maintained by the municipal Clerk.

BE IT FURTHER RESOLVED that, for the avoidance of doubt as to the risk assumed by participants and spectators, in order to encourage compliance with directed health measures and guidelines, and in order to promote public safety, the applicable provisions of the Youth Sports Guidelines dated May 11, 2020, shall be posted on all practice and playing fields where youth baseball or softball are played. If the Youth Sports Guidelines dated May 11, 2020, are subsequently modified or updated, the applicable provisions of the modified or updated guidelines shall be posted in the same manner.

BE IT FURTHER RESOLVED that all participants and spectators shall comply with all federal, state and local laws and regulations, all directed health measures and guidelines, and all security policies or procedures established by the City of Broken Bow relating to COVID-19 or other safety or hygiene precautions while present on municipal property, understanding that the City of Broken Bow may elect to deny entrance to the grounds and facilities to any non-complying participant or spectator, or to require a non-complying participant or spectator to leave the premises at any time.

BE IT FURTHER RESOLVED that officials and employees of the City of Broken Bow are authorized to execute the directives set forth in this Resolution.

RESOLVED this 26th day of May, 2020.

ATTEST:

By: _____, Rod Sonnichsen, Mayor

By: _____, Stephanie Wright, City Clerk

Youth Sports Reopening Guidelines

Announced by Gov. Ricketts 5/11/2020

The below guidelines lay out the planned reopening of certain youth sports. Additional guidelines for other sports will be provided as it is determined participation in those sports meet health and safety measures. Violation of these rules may mean a team is prohibited from practicing or playing games for the entire summer.

The below guidelines apply only to team sports. Individual sports such as golf and tennis (including doubles tennis) are not prohibited under any Directed Health Measure, however, participants must practice social distancing.

Month of May

1. No Organized Team Sports games for youth and adults.
2. No Team Organized Sports practices for youth and adults. This prohibition includes any practice, training or group exercise program organized by a coach of a sports team.
3. Businesses and organizations that provide sports training AND that sell memberships to provide such training are allowed to offer sports training as long as they follow the same guidelines as fitness centers/clubs, gymnasiums, health clubs, and health spas. No team organized training is allowed.

June 1

1. Schools are permitted to open weight rooms for use by all student athletes as long as they follow the same guidelines as fitness centers/clubs, gymnasiums, health clubs, and health spas.
2. Team Organized practices for baseball and softball may begin unless circumstances dictate a change in date.
3. Dugout use will not be allowed. Players' items should be lined up against the fence at least six (6) feet apart.
4. Parents must remain in their cars or drop off and pick players up afterwards.
5. Players should use their own gloves, helmets, and bats as much as possible.
6. Coaches are responsible for ensuring social distancing is maintained between players as much as possible. This means additional spacing between players while playing catch, changing drills so that players remain spaced out, no congregating of players while waiting to bat.
7. Players must bring their own water/beverage to consume during and after practice. No shared drinking fountains or coolers.
8. Players must bring their own snacks to consume during and after practice. No shared/communal snacks.
9. Coaches must sanitize shared equipment before and after each practice.
10. Team organized practices for other sports may remain suspended.

June 18

1. Baseball and softball games may begin unless circumstances dictate a change in date.
2. Same guidelines apply as above for baseball and softball practices.
3. Use of dugouts is permitted during games only. Bleachers located between the dugout and home plate should also be used to spread out players. Players should have designated spots to place their personal items. Coaches must designate an adult who is responsible for ensuring players are seated on the benches unless they are actively participating in the game.
4. Players should use their own gloves, helmets, and bats as much as possible.
5. Fan attendance is limited to household members of the players on the team. No use of bleachers for fans. Fans must bring their own chairs or stand. Fans should keep six (6) feet of social distancing between different household units. No fan seating or standing is allowed in the area from behind home plate to six (6) feet past the far end of each dugout.
6. Teams to play next must be provided designated areas for player warm-ups that provide for necessary social distancing.
7. Post game handshakes or interaction between teams are prohibited.
8. When games end, the leaving team must sanitize the dugout area. No post-game talks at the field are permitted. Fans and players must leave the playing area and return to their cars immediately after the game.
9. The team to play next must remain in their designated warm up area until the prior team has finished sanitizing and is completely out of the dugout.
10. Fans for upcoming games must remain in their cars during player warm ups. They will be permitted to come to the field once the team they are there to watch enters the dugout area.
11. Restrooms must be cleaned and sanitized regularly while players and fans are present. Markings should be placed on the ground to ensure individuals waiting to use the restroom are spaced six (6) feet apart.
12. Players must bring their own water/beverage to consume during and after practices and games. No shared drinking fountains or coolers.
13. Players must bring their own snacks to consume during and after practice/games. No shared/communal snacks.
14. Coaches must sanitize shared equipment before and after each practice and game.
15. Concessions stands are not allowed to be open.
16. Team organized practices and games for other sports may remain suspended.

COVID 19: License and Management Agreement for Use of Municipal Property for Youth Baseball and Softball

This License and Management Agreement (the "License"), dated for reference purposes only as of the 26th day of May, 2020, is entered into by and between the City of Broken Bow ("Licensor") and the Custer County Diamond Youth Organization ("Licensee").

RECITALS

- A. Licensor owns the real estate legally described on Exhibit "A" attached hereto and incorporated herein by this reference (the "Real Property").
- B. The Licensee desires to license a portion of the Real Property as identified on Exhibit "B" attached hereto and incorporated herein by this reference (the "Premises").
- C. The Premises includes a baseball and/or softball playing field and associated improvements and structures included therewith all as more particularly described on Exhibit "B".
- D. Licensee is involved in organizing youth baseball and/or softball in the community.
- E. Licensor recognizes the additional requirements associated with operating the Premises as a result of the ongoing COVID-19 and novel coronavirus situation and is not able to ensure that operation of the Premises during all practices and games follows the current applicable rules for safe operation.
- F. Licensee desires to utilize the Premises for youth baseball, softball, and/or related activities and is willing to enter into this License in order to manage the Premises in accordance with the applicable rules for safe operation.
- G. Licensor desires to enter into this License whereby Licensee shall license and manage the Premises for Licensor, subject to the following terms.

NOW THEREFORE, Licensor and Licensee agree as follows:

1. Licensed Premises. Licensor desires to license to Licensee the Premises, as defined above, consisting of approximately 38 acres of real property as further described on Exhibit "B". Such area includes the community ball field(s) and the structures and improvements associated with the ball field(s), including, but not limited to, the bleachers, stands, restroom facilities, drinking fountain(s), and concession stand. Licensor licenses the Premises to Licensee, and Licensee licenses the Premises from Licensor, for the License Term, and Licensee agrees to

pay the license fee, and to perform all of Licensee's obligations described herein. The parties agree that Licensee shall have the non-exclusive right to use such other portions of the Real Property as is necessary for Licensee to access and use the Premises.

2. Management. The parties acknowledge and agree that Licensee shall be solely responsible for the operation and management of the Premises during the License Term when the Premises are being utilized for organized youth baseball or softball games, practices, and related activities. Licensee shall be responsible for operating and managing the Premises in accordance with all applicable rules and regulations of any governmental entity with jurisdiction over the Premises, including, but not limited to the Youth Sports Reopening Guidelines issued by the Governor of the State of Nebraska on May 11, 2020, attached hereto as Exhibit "C" and incorporated by this reference, and any amendments, replacements, or supplements thereto (the "Rules"), any applicable directed health measure, and all resolutions and ordinances of Licensor. Licensee represents and covenants to Licensor that Licensee is familiar with the Rules and that Licensee shall operate and manage the Premises in accordance with the Rules. Licensee shall ensure that all coaches or appropriate personnel utilizing the Premises shall conduct themselves and their teams in accordance with the Rules. Licensee agrees to provide training and education as appropriate to all coaches or team managers to ensure that the Rules are followed.

3. Term. The License shall be for a term of 3 months or cessation of baseball/softball season commencing effective as of June 1, 2020. Either party shall have the right to terminate this License by providing the other party with no less than 10 days prior written notice. Such notice shall specify the date that the License shall terminate. Notwithstanding the foregoing or any other provision herein, the parties acknowledge and agree that Licensor retains the right, at any time, to terminate this License by written notice to Licensee if such termination is required under the applicable Rules or any amendment, replacement, or supplement thereto, or in the event Licensor determines, in Licensor's discretion, that Licensee has failed to manage and operate the Premises in accordance with the Rules. Any such termination shall not relieve the Licensee of the obligations of Licensee hereunder that have occurred or accrued hereunder prior to the termination.

4. License Fee. Licensee agrees to pay Licensor a license fee of \$0. The license fee shall be paid on or before June 1, 2020. Licensee shall make all payments of the license fee and other expenses to Licensor at the Licensor's then current address or at such other address as Licensor may from time to time request in writing. Licensee agrees to pay interest at the rate of eight percent (8%) per annum on any payments of the license fee and other expenses that are not paid when due. Such payment shall be made within ten (10) days after demand.

5. Acceptance of Premises. By taking possession of the Premises, Licensee accepts the Premises in its current condition. Licensee further agrees that

Licensor has not provided Licensee with any warranty or representation as to the condition of the Premises and that Licensee has investigated the Premises and has determined to Licensee's satisfaction that the Premises is satisfactory for Licensee's proposed use. Licensee also acknowledges and agrees that Licensee is only utilizing a portion of the Real Property that is described herein as the Premises and that Licensor and other parties shall also have the right to use the Real Property during the License Term, subject to the reasonable licensing discretion of Licensor. Licensee shall secure Licensor's permission prior to making any improvements or alterations of any nature to the Premises. Licensor reserves the right to withhold its consent in Licensor's sole discretion.

6. Quiet Enjoyment. Upon Licensee's paying the license fee and other expenses provided in this License and observing and performing all of the terms, covenants and conditions to be observed and performed by Licensee hereunder, Licensee shall have possession of the Premises for the entire term hereof, subject to all of the provisions of this License.

7. Real Estate Taxes. If applicable during the License Term, Licensor shall pay all real property taxes and assessments, improvement bonds, and other governmental levies ("Taxes") imposed on or with respect to the Premises, if any exist. Licensee shall pay all personal property taxes imposed on or with respect to Licensee's equipment and personal property located on the Premises, if any exist.

8. Utilities. Licensee acknowledges that the utilities necessary for the operation of the Premises are provided by Licensor and Licensee shall use such utilities in the manner required for the proper operation of the Premises and shall not unreasonably use the same or cause any damage thereto. The cost of the utilities applicable to the Premises shall be paid by Licensor before the same become due.

9. Maintenance. Licensee shall, during the term of this License, and at its sole expense, keep the Premises in good order and repair, reasonable wear and tear excepted. Licensee shall be responsible to maintain the Premises in accordance with the Rules so that the Premises may be utilized for youth sports activities hereunder. Such obligation shall include, but not be limited to, cleaning and sanitizing restroom facilities regularly while players and fans are present, if any such restroom facilities are included and open on the Premises. Licensee shall also ensure that the concession stand, if any, remains closed so long as the same is required by the applicable Rules. Licensee shall ensure that the stands or bleachers are only utilized in accordance with the applicable Rules and that any spectators are those permitted to be in attendance at the Premises in accordance with the Rules. Licensor shall be responsible for any mowing, irrigation, dragging the fields, or application of fertilizer or weed control on the Premises in accordance with past practices of Licensor. Provided, however, Licensee shall be responsible for any of the same if they are caused by Licensee's misuse or damage to the Premises.

Licensee agrees to promptly notify Licensor of any maintenance or repair that is the responsibility of Licensor hereunder.

10. Insurance. During the License Term, Licensee shall, at its own cost and expense, procure and continue in force such insurance policies as are required by Licensor. Such insurance shall, at a minimum include commercial general liability insurance with a combined policy limit of at least \$1,000,000 or such other amount as is reasonably agreed to by the parties. Licensor shall be named as an additional named insured on all such policies of insurance. A renewal policy shall be procured not less than ten (10) days prior to the expiration of any policy. Each original policy or a certified copy thereof, or a satisfactory certificate of the insurer evidencing insurance carried with proof of payment of the premium, shall be deposited with Licensor prior to the commencement date of the term hereof and within ten (10) days of the each anniversary date thereafter. If possible and financially feasible, Licensee shall endeavor to have the foregoing insurance policy provide coverage for issues related to COVID-19, novel coronavirus, or similar issues. Licensee shall provide workers' compensation and employer liability coverage as may be required by the State of Nebraska.

11. Licensee's Indemnification. Licensee agrees to indemnify and hold Licensor harmless from and against any and all claims, damages, or causes of action and all liability, cost or expense specifically including court costs and all reasonable attorney fees to the extent the same arise out of or in any way connected with Licensee's or Licensee's agents' use of the Premises during the term hereof. Whether the same are raised during the term hereof or after. Without limiting the foregoing, the parties acknowledge and agree that the foregoing indemnification specifically includes any claims, damages, or causes of action and all liability, cost or expense specifically including court costs and all reasonable attorney fees for any COVID-19, novel coronavirus, or related issues.

12. Assignment. Licensee shall not assign, sub-license, or otherwise transfer, by operation of law or otherwise, this License or any interest herein without the prior written consent of Licensor, which consent may be withheld in Licensor's sole discretion.

13. No Re-license. Licensor's consent to any assignment, encumbrance, sub-license, occupation, or other transfer shall not release Licensee from any of Licensee's obligations hereunder or be deemed to be a consent to any subsequent assignment, sub-license, or occupation unless Licensor agrees in writing. The collection or acceptance of rent or other payment by Licensor from any person other than Licensee shall not be deemed the acceptance of any assignee or sub-licensee as the Licensee hereunder or a release of Licensee from any obligation under this License.

14. Events of Default. The occurrence of any one or more of the following events shall constitute an Event of Default: (i) the failure by Licensee to make any

payment of the license fee or any other payments required to be made by Licensee under this License when due; and (ii) the failure by Licensee to observe or perform any of the provisions of this License to be observed or performed by the Licensee if such failure continues for a period of ten (10) days, or such other period if this License specifically provides a different period for a particular failure, after written notice by Licensor to Licensee of such failure; provided, however, that with respect to any failure which cannot reasonably be cured within ten (10) days, an Event of Default shall not be considered to have occurred if Licensee commences to cure such failure within such ten (10) day period and continues to proceed diligently with the cure of such failure.

15. Remedies. On the occurrence of an Event of Default, Licensor may at any time thereafter, with or without notice or demand and without limiting Licensor in the exercise of a right or remedy which Licensor may have by reason of such default or breach, exercise any rights or remedies Licensor may have at law or in equity, including, but not limited to, one or more of the following:

- A. declare the License at an end and terminated;
- B. sue for the rent due and to become due under the License;
- C. sue for any damages sustained by Licensor;
- D. cure any breaches of Licensee's obligations to pay utilities, provide insurance, or properly maintain the Premises.

16. Non-Exclusive Remedies. The remedies of Licensor set forth in Section 15 shall not be exclusive, but shall be cumulative and in addition to all rights and remedies now or hereafter provided or allowed by law or equity, including, but not limited to, the right of Licensor to seek and obtain an injunction and the right of Licensor to damages in addition to those specified herein.

17. Default by Licensor. Licensor shall not be liable to Licensee if Licensor is unable to fulfill any of its obligations under this License, if Licensor is prevented, delayed, or curtailed from so doing by reason of any cause beyond Licensor's reasonable control. Licensor shall not be in default unless Licensor fails to perform obligations required of Licensor within a reasonable time, but in no event later than thirty (30) days after written notice by Licensee to Licensor, specifying Licensor's failure to perform such obligation; provided, however, that if the nature of Licensor's obligation is such that more than thirty (30) days are required for performance, then Licensor shall not be in default if Licensor commences performance within such thirty (30) day period and thereafter diligently prosecutes its efforts to satisfy such obligation.

18. Entry by Licensor. Licensor and its agents and employees shall have the right to enter the Premises at all reasonable times and during normal business

hours, to examine the same, to make such maintenance and repairs of the Premises and such maintenance, repairs, alterations, decorations, additions, and improvements to other portions of the Premises as Licensor requires.

19. Notices. Any notices required or permitted to be given under this License shall be in writing and may be delivered personally or by certified mail to the other party at the address set forth below. Any notice given by mail shall be deemed received two (2) business days following the date such notice is mailed as provided in this Section. Any notice given by electronic mail or personally delivered shall be effective upon receipt. Either party may change its address for purposes of this Section by giving the other party written notice of the new address in the manner set forth above.

a. Licensor's Address: City of Broken Bow
314 South 10th Avenue
Broken Bow, NE 68822

b. Licensee's Address: Custer County Diamond Youth Organization
Broken Bow, NE 68822

20. Applicable Laws. This License shall be governed by and construed in accordance with the laws of the State of Nebraska.

21. Modification. This License contains all of the terms and conditions agreed upon by the Licensor and Licensee with respect to the Premises. All prior negotiations, correspondence, and agreements are superseded by this License and any other contemporaneous documents. This License may not be modified or changed except by written instrument signed by Licensor and Licensee.

22. Relationship of Parties. Neither the method of computation of the license fee nor any other provisions contained in this License nor any acts of the parties shall be deemed or construed by the parties or by any third person to create the relationship of principal and agent or of partnership or of joint venture or of any association between Licensor and Licensee, other than the relationship of Licensor and Licensee.

23. Waiver. The acceptance of the license fee or other payments by Licensor, or the endorsement or statement on any check or any letter accompanying any check for the license fee or other payment shall not be deemed an accord or satisfaction or a waiver of any obligation of Licensee regardless of whether Licensor had knowledge of any breach of such obligation. Failure to insist on compliance with any of the terms, covenants, or conditions hereof shall not be deemed a waiver of such terms, covenants, or conditions, nor shall any waiver or relinquishment of any right or power hereunder, at any one time or more times, be deemed a waiver

or relinquishment of such rights and powers at any other time or times or under any other circumstance(s).

24. Partial Invalidity. If any term or provision of this License or the application thereof to any person or circumstances shall to any extent be invalid or unenforceable, the remainder of this License or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable shall not be affected thereby, and each term and provision of this License shall be valid and enforced to the fullest extent permitted by law.

25. Interpretations. Any uncertainty or ambiguity existing herein shall not be interpreted against either party because such party prepared any portion of this License, but shall be interpreted according to the application of rules of interpretation of contracts generally.

26. Memorandum of License. Licensee shall not be permitted to file a memorandum of the License or other documents in the real estate records of the County including the Premises.

27. Binding Effect. This License shall be binding upon and shall inure to the benefit of Licensor, Licensee, and their respective successors and assignees.

28. Counterparts. This License may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

[Execution Page Follows]

IN WITNESS WHEREOF, the parties hereto hereby execute this License as of the day and year first above written.

“LICENSEE”

Custer County Diamond Youth Organization

By: _____

Its: _____

“LICENSOR”

City of Broken Bow

By: _____

Its: Mayor, Rod Sonnichsen

Exhibit "A"

Legal Description

See Attached Photos

Exhibit "B"

Licensed Premises & Structures:

Paul Brown Field

- Dugouts, Bleachers, Announcers Booth, Concession Stand

Tyke Arnold Field

- Dugouts, Bleachers, Restroom

Field 1 Ball Field at Melham Complex

- Dugouts, Bleachers

Field 2 Ball Field at Melham Complex

- Dugouts, Bleachers

Field 3 Ball Field at Melham Complex

- Dugouts, Bleachers

Restroom Facility located in Concession Stand Building at Melham Complex

Concession Stand located at Melham Complex

Multipurpose Fields at Melham Complex

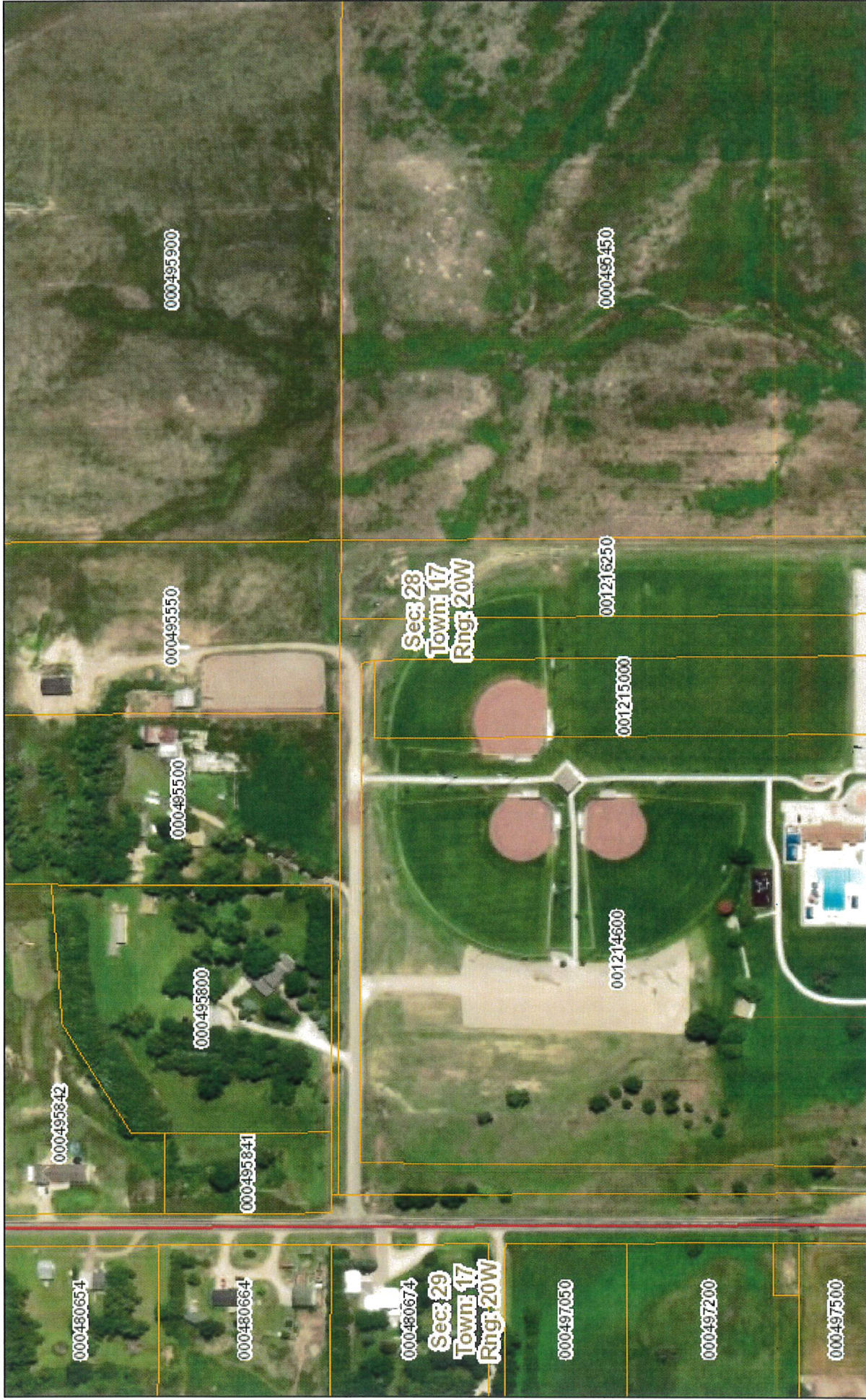
South 5th Park

- Dugouts, Restroom

Parking Lots

Exhibit "C"

See Attached Current Rules

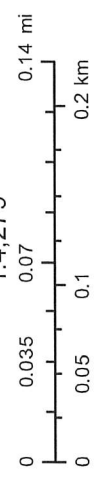


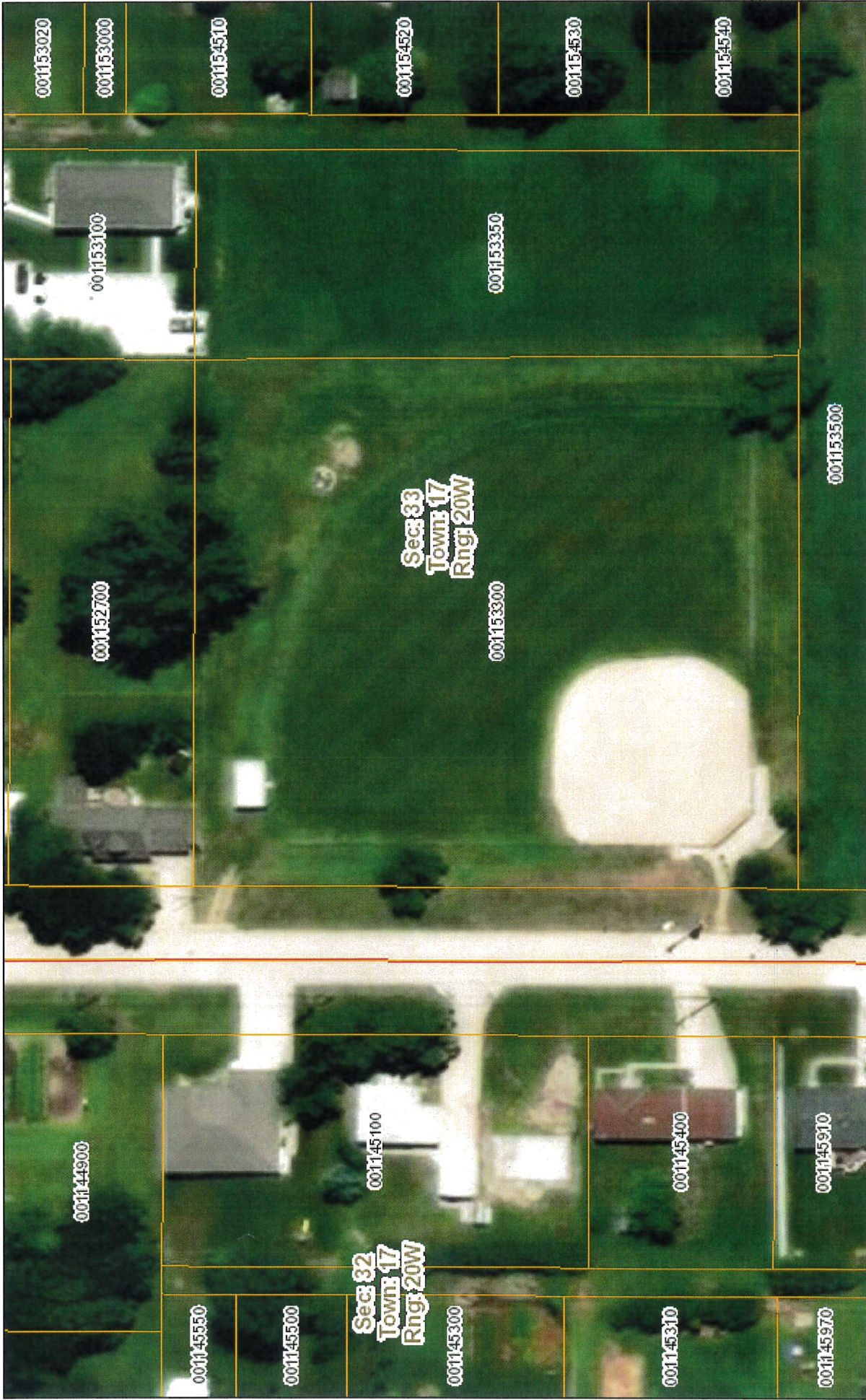
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- Parcels
- Sections

DISCLAIMER: This map is not intended for conveyances, nor is it a legal survey. The information is presented on a best-efforts basis, and should not be relied upon for making financial, survey, legal or other commitments.

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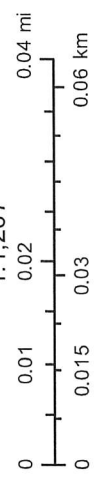


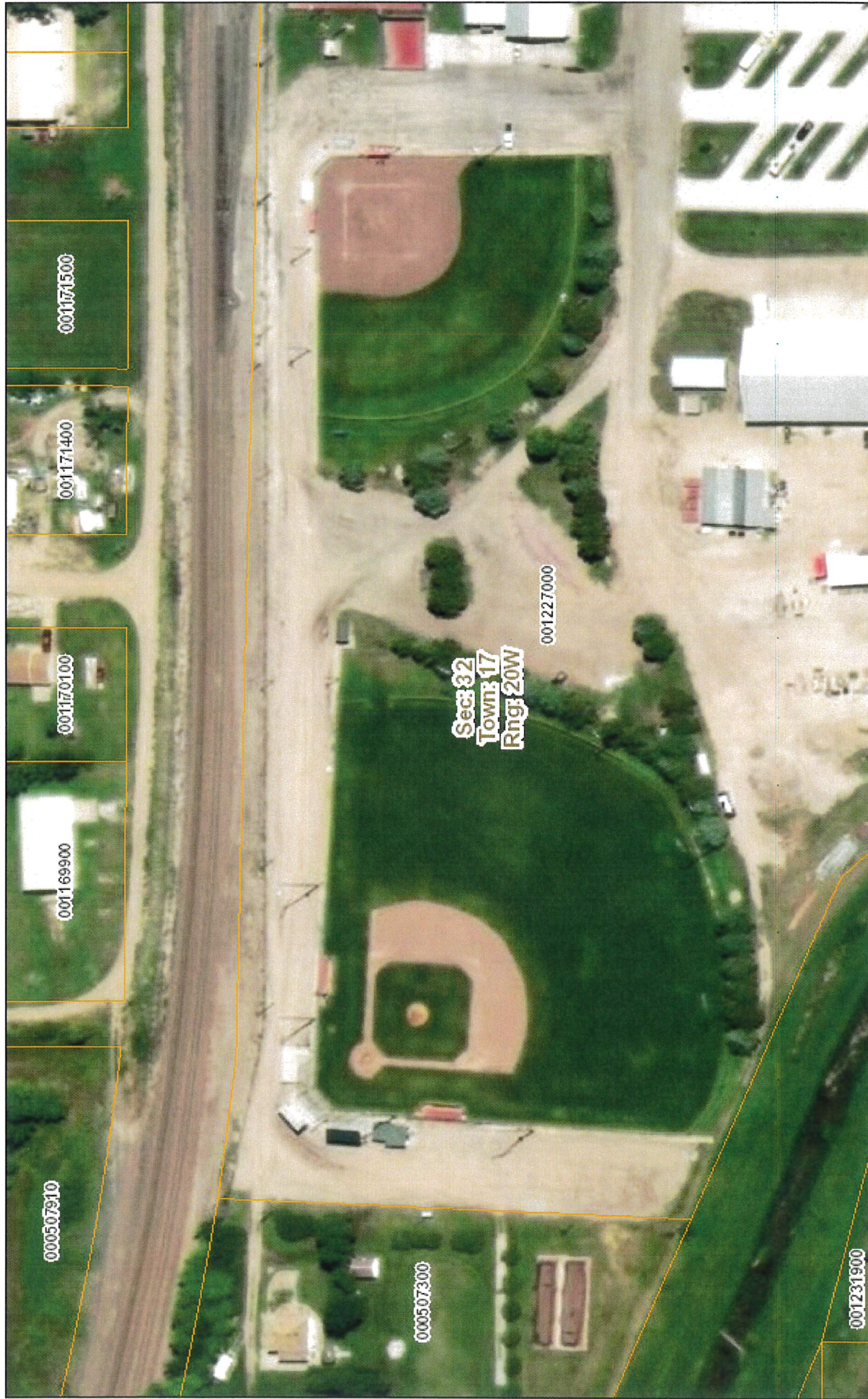
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- Parcels
- Sections

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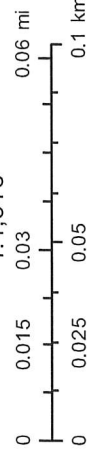


May 22, 2020
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- Parcels
- Sections

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Youth Sports Reopening Guidelines

Announced by Gov. Ricketts 5/11/2020

The below guidelines lay out the planned reopening of certain youth sports. Additional guidelines for other sports will be provided as it is determined participation in those sports meet health and safety measures. Violation of these rules may mean a team is prohibited from practicing or playing games for the entire summer.

The below guidelines apply only to team sports. Individual sports such as golf and tennis (including doubles tennis) are not prohibited under any Directed Health Measure, however, participants must practice social distancing.

Month of May

1. No Organized Team Sports games for youth and adults.
2. No Team Organized Sports practices for youth and adults. This prohibition includes any practice, training or group exercise program organized by a coach of a sports team.
3. Businesses and organizations that provide sports training AND that sell memberships to provide such training are allowed to offer sports training as long as they follow the same guidelines as fitness centers/clubs, gymnasiums, health clubs, and health spas. No team organized training is allowed.

June 1

1. Schools are permitted to open weight rooms for use by all student athletes as long as they follow the same guidelines as fitness centers/clubs, gymnasiums, health clubs, and health spas.
2. Team Organized practices for baseball and softball may begin unless circumstances dictate a change in date.
3. Dugout use will not be allowed. Players' items should be lined up against the fence at least six (6) feet apart.
4. Parents must remain in their cars or drop off and pick players up afterwards.
5. Players should use their own gloves, helmets, and bats as much as possible.
6. Coaches are responsible for ensuring social distancing is maintained between players as much as possible. This means additional spacing between players while playing catch, changing drills so that players remain spaced out, no congregating of players while waiting to bat.
7. Players must bring their own water/beverage to consume during and after practice. No shared drinking fountains or coolers.
8. Players must bring their own snacks to consume during and after practice. No shared/communal snacks.
9. Coaches must sanitize shared equipment before and after each practice.
10. Team organized practices for other sports may remain suspended.

June 18

1. Baseball and softball games may begin unless circumstances dictate a change in date.
2. Same guidelines apply as above for baseball and softball practices.
3. Use of dugouts is permitted during games only. Bleachers located between the dugout and home plate should also be used to spread out players. Players should have designated spots to place their personal items. Coaches must designate an adult who is responsible for ensuring players are seated on the benches unless they are actively participating in the game.
4. Players should use their own gloves, helmets, and bats as much as possible.
5. Fan attendance is limited to household members of the players on the team. No use of bleachers for fans. Fans must bring their own chairs or stand. Fans should keep six (6) feet of social distancing between different household units. No fan seating or standing is allowed in the area from behind home plate to six (6) feet past the far end of each dugout.
6. Teams to play next must be provided designated areas for player warm-ups that provide for necessary social distancing.
7. Post game handshakes or interaction between teams are prohibited.
8. When games end, the leaving team must sanitize the dugout area. No post-game talks at the field are permitted. Fans and players must leave the playing area and return to their cars immediately after the game.
9. The team to play next must remain in their designated warm up area until the prior team has finished sanitizing and is completely out of the dugout.
10. Fans for upcoming games must remain in their cars during player warm ups. They will be permitted to come to the field once the team they are there to watch enters the dugout area.
11. Restrooms must be cleaned and sanitized regularly while players and fans are present. Markings should be placed on the ground to ensure individuals waiting to use the restroom are spaced six (6) feet apart.
12. Players must bring their own water/beverage to consume during and after practices and games. No shared drinking fountains or coolers.
13. Players must bring their own snacks to consume during and after practice/games. No shared/communal snacks.
14. Coaches must sanitize shared equipment before and after each practice and game.
15. Concessions stands are not allowed to be open.
16. Team organized practices and games for other sports may remain suspended.

RESOLUTION 2020-4

**RESOLUTION AUTHORIZING THE SUPPORT OF
REPURPOSING THE CUSTER ECONOMIC
DEVELOPMENT REVOLVING LOAN FUND (RLF)
PROGRAM**

WHEREAS, there is a desire of the City of Broken Bow to promote rehabilitation of housing for income-eligible, owner-occupied homes in the communities of Custer County, and

WHEREAS, the City of Broken Bow and Custer County alike would benefit from the rehabilitation of housing; and

WHEREAS, the County's Economic Development Revolving Loan Fund (RLF) Program will be repurposed to the CDBG Owner-Occupied Housing Rehabilitation Program; and

WHEREAS, the CDBG Owner-Occupied Housing Rehabilitation Program will be used for the rehabilitation of housing for income-eligible, owner-occupied homes in the municipal borders of the communities located in Custer County; and

NOW THEREFORE, the City Council of Broken Bow, Nebraska does herewith pledge their support, endorsement, and cooperation for the repurposing of the Custer Economic Development Revolving Loan (RLF) Program, and the City of Broken Bow will advertise the program to the citizens of Broken Bow.

PASSED AND APPROVED this 26th day of May, 2020.

Rod Sonnichsen, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

(S E A L)

authority as specified in Sections L through N of this policy or the associated consequences as specified in Section Q.

M. POST-ACCIDENT TESTING

- 1) FATAL ACCIDENTS – A covered employee will be required to undergo urine and breath testing if they are involved in an accident with a transit vehicle, whether or not the vehicle is in revenue service at the time of the accident, that results in a fatality. This includes all surviving covered employees that are operating the vehicle at the time of the accident and any other whose performance could have contributed to the accident, as determined by the employer using the best information available at the time of the decision.
- 2) NON-FATAL ACCIDENTS - A post-accident test of the employee operating the public transportation vehicle will be conducted if an accident occurs and at least one of the following conditions is met:
 - a. The accident results in injuries requiring immediate medical treatment away from the scene unless the covered employee can be completely discounted as a contributing factor to the accident.
 - b. One or more vehicles incurs disabling damage as a result of the occurrence and must be transported away from the scene, unless the covered employee can be completely discounted as a contributing factor to the accident

In addition, any other covered employee whose performance could have contributed to the accident, as determined by the employer using the best information available at the time of the decision, will be tested.

As soon as practicable following an accident, as defined in this policy, the transit supervisor investigating the accident will notify the transit employee operating the transit vehicle and all other covered employees whose performance could have contributed to the accident of the need for the test. The supervisor will make the determination using the best information available at the time of the decision.

The appropriate transit supervisor shall ensure that an employee, required to be tested under this section, is tested as soon as practicable, but no longer than eight (8) hours of the accident for alcohol, and no longer than 32 hours for drugs. If an alcohol test is not performed within two hours of the accident, the Supervisor will document the reason(s) for the delay. If the alcohol test is not conducted within (8) eight hours, or the drug test within 32 hours, attempts to conduct the test must cease and the reasons for the failure to test documented.

Any covered employee involved in an accident must refrain from alcohol use for eight (8) hours following the accident, or until he/she undergoes a post-accident alcohol test.

An employee who is subject to post-accident testing who fails to remain readily available for such testing, including notifying a supervisor of his or her location if he or she leaves the scene of the accident prior to submission to such test, may be deemed to have refused to submit to testing.

Nothing in this section shall be construed to require the delay of necessary medical attention for the injured following an accident, or to prohibit an employee from leaving the scene of an accident for the period necessary to obtain assistance in responding to the accident, or to obtain necessary emergency medical care.

In the rare event that City of Broken Bow Handibus is unable to perform an FTA drug and alcohol test (i.e., employee is unconscious, employee is detained by law enforcement agency), City of Broken Bow Handibus may use drug and alcohol post-accident test results administered by local law enforcement officials in lieu of the FTA test. The local law enforcement officials must have independent authority for the test and the employer must obtain the results in conformance with local law.

N. RANDOM TESTING

- 1) All covered employees will be subjected to random, unannounced testing. The selection of employees shall be made by a scientifically valid method of randomly generating an employee identifier from the appropriate pool of safety-sensitive employees. Employees who may be covered under company authority will be selected from a pool of non-DOT-covered employees.
- 2) The dates for administering unannounced testing of randomly selected employees shall be spread reasonably throughout the calendar year, day of the week and hours of the day.
- 3) The number of employees randomly selected for drug/alcohol testing during the calendar year shall be not less than the percentage rates set each year by the FTA administrator. The current year testing rates can be viewed online at <https://www.transportation.gov/odapc/random-testing-rates>.

- 4) Each covered employee shall be in a pool from which the random selection is made. Each covered employee in the pool shall have an equal chance of selection each time the selections are made. Employees will remain in the pool and subject to selection, whether or not the employee has been previously tested. There is no discretion on the part of management in the selection.
- 5) Covered transit employees that fall under the Federal Transit Administration regulations will be included in one random pool maintained separately from the testing pool of non-safety-sensitive employees that are included solely under City of Broken Bow Handibus authority.
- 6) Random tests can be conducted at any time during an employee's shift for drug testing. Alcohol random tests can only be performed just before, during, or just after the performance of a safety sensitive duty. However, under City of Broken Bow Handibus authority, a non-DOT random alcohol test may be performed any time the covered employee is on duty. Testing can occur during the beginning, middle, or end of an employee's shift.
- 7) Employees are required to proceed immediately to the collection site upon notification of their random selection.

O. RETURN-TO-DUTY TESTING

All covered employees who previously tested positive on a drug or alcohol test or refused a test, must test negative for drugs, alcohol (below 0.02 for alcohol), or both and be evaluated and released by the Substance Abuse Professional before returning to work. Following the initial assessment, the SAP will recommend a course of rehabilitation unique to the individual. The SAP will recommend the return-to-duty test only when the employee has successfully completed the treatment requirement and is known to be drug and alcohol-free and there are no undue concerns for public safety. The SAP will determine whether the employee will require a return-to-duty drug test, alcohol test, or both.

P. FOLLOW-UP TESTING

Covered employees that have returned to duty following a positive or refused test will be required to undergo frequent, unannounced drug and/or alcohol testing following their return-to-duty test. The follow-up testing will be performed for a period of one to five years with a minimum of six tests to be performed the first year. The frequency and duration of the follow-up tests (beyond the minimums) will be determined by the SAP reflecting the SAP's assessment of the employee's unique situation and recovery progress. Follow-up testing should be

frequent enough to deter and/or detect a relapse. Follow-up testing is separate and in addition to the random, post-accident, reasonable suspicion and return-to-duty testing.

In the instance of a self-referral or a management referral, the employee will be subject to non-USDOT follow-up tests and follow-up testing plans modeled using the process described in 49 CFR Part 40. However, all non-USDOT follow-up tests and all paperwork associated with an employee's return-to-work agreement that was not precipitated by a positive test result (or refusal to test) does not constitute a violation of the Federal regulations will be conducted under company authority and will be performed using non-DOT testing forms.

Q. RESULT OF DRUG/ALCOHOL TEST

- 1) Any covered employee that has a verified positive drug or alcohol test, or test refusal, will be removed from his/her safety-sensitive position, informed of educational and rehabilitation programs available, referred to a list of USDOT qualified Substance Abuse Professionals (SAPs) for assessment. No employee will be allowed to return to duty requiring the performance of safety-sensitive job functions without the approval of the SAP and the employer.
- 2) Following a negative dilute the employee will be required to undergo another test. Should this second test result in a negative dilute result, the test will be considered a negative and no additional testing will be required unless directed to do so by the MRO.
- 3) Refusal to submit to a drug/alcohol test shall be considered equivalent to a positive test result and a direct act of insubordination and shall result in termination and referral to list of USDOT qualified SAPs. A test refusal includes the following circumstances:
 - a) Fail to appear for any test (except a pre-employment test) within a reasonable time, as determined by the employer.
 - b) Fail to remain at the testing site until the testing process is complete. An employee who leaves the testing site before the testing process commences for a pre-employment test has not refused to test.
 - c) Fail to attempt to provide a breath or urine specimen. An employee who does not provide a urine or breath specimen because he or she has left the testing site before the testing process commenced for a pre-employment test has not refused to test.
 - d) In the case of a directly observed or monitored urine drug collection, fail to permit monitoring or observation of your provision of a specimen.

- e) Fail to provide a sufficient quantity of urine or breath without a valid medical explanation.
- f) Fail or decline to take a second test as directed by the collector or the employer for drug testing.
- g) Fail to undergo a medical evaluation as required by the MRO or the employer's Designated Employer Representative (DER).
- h) Fail to cooperate with any part of the testing process.
- i) Fail to follow an observer's instructions to raise and lower clothing and turn around during a directly observed test.
- j) Possess or wear a prosthetic or other device used to tamper with the collection process.
- k) Admit to the adulteration or substitution of a specimen to the collector or MRO.
- l) Refuse to sign the certification at Step 2 of the Alcohol Testing Form (ATF).
- m) Fail to remain readily available following an accident.

As a covered employee, if the MRO reports that you have a verified adulterated or substituted test result, you have refused to take a drug test.

- 4) For the first instance of a verified positive test from a sample submitted as the result of a random drug/alcohol test, disciplinary action against the employee shall include:
 - a. Mandatory referral to Substance Abuse Professional for assessment, formulation of a treatment plan, and execution of a return to duty agreement.
 - b. Failure to execute or remain compliant with the return-to-duty agreement shall result in termination from City of Broken Bow Handibus employment.
 - i. Compliance with the return-to-duty agreement means that the employee has submitted to a drug/alcohol test immediately prior to returning to work; the result of that test is negative; in the judgment of the SAP the employee is cooperating with his/her SAP recommended treatment program; and, the employee has agreed to periodic unannounced follow-up testing as defined in Section P of this policy.
 - c. Refusal to submit to a periodic unannounced follow-up drug/alcohol test shall be considered a direct act of insubordination and shall result in termination.
 - d. A periodic unannounced follow-up drug/alcohol test which results in a verified positive shall result in termination from City of Broken Bow Handibus employment.

- 5) The first instance of a verified positive post-accident or reasonable suspicion drug and/or alcohol test shall result in termination.
- 6) The second instance of a verified positive drug or alcohol test result for any category of testing shall result in termination from City of Broken Bow Handibus employment.
- 7) An alcohol test result of ≥ 0.02 to ≤ 0.039 BAC shall result in the removal of the employee from duty for eight hours or the remainder of the workday whichever is longer. The employee will not be allowed to return to safety-sensitive duty for his/her next shift until he/she submits to a NON-DOT alcohol test with a result of less than 0.02 BAC.
- 8) In the instance of a self-referral or a management referral, disciplinary action against the employee shall include:
 - a. Mandatory referral for an assessment by an employer approved counseling professional for assessment, formulation of a treatment plan, and execution of a return to work agreement.
 - b. Failure to execute or remain compliant with the return-to-work agreement shall result in termination from City of Broken Bow Handibus employment.
 - i. Compliance with the return-to-work agreement means that the employee has submitted to a drug/alcohol test immediately prior to returning to work; the result of that test is negative; the employee is cooperating with his/her recommended treatment program; and, the employee has agreed to periodic unannounced follow-up testing as described in Section P of this policy; however, all follow-up testing performed as part of a return-to-work agreement required under section Q of this policy is under the sole authority of City of Broken Bow Handibus and will be performed using non-DOT testing forms.
 - c. Refusal to submit to a periodic unannounced follow-up drug/alcohol test shall be considered a direct act of insubordination and shall result in termination. **All tests conducted as part of the return to work agreement will be conducted under company authority and will be performed using non-DOT testing forms.**
 - d. **A self-referral or management referral to the employer's counseling professional that was not precipitated by a positive test result does not constitute a violation of the Federal regulations and will not be considered as a positive test result in relation to the progressive discipline defined in Section Q of this policy.**

- e. Periodic unannounced follow-up drug/alcohol testing conducted as a result of a self-referral or management referral which results in a verified positive shall be considered a positive test result in relation to the progressive discipline defined in Section Q of this policy.
 - f. A Voluntary Referral does not shield an employee from disciplinary action or guarantee employment with City of Broken Bow Handibus.
 - g. A Voluntary Referral does not shield an employee from the requirement to comply with drug and alcohol testing.
- 9) Failure of an employee to report within five days a criminal drug statute conviction for a violation occurring in the workplace shall result in termination.

R. GRIEVANCE AND APPEAL

The consequences specified by 49 CFR Part 40.149 (c) for a positive test or test refusal is not subject to arbitration.

S. PROPER APPLICATION OF THE POLICY

City of Broken Bow Handibus is dedicated to assuring fair and equitable application of this substance abuse policy. Therefore, supervisors/managers are required to use and apply all aspects of this policy in an unbiased and impartial manner. Any supervisor/manager who knowingly disregards the requirements of this policy, or who is found to deliberately misuse the policy in regard to subordinates, shall be subject to disciplinary action, up to and including termination.

T. INFORMATION DISCLOSURE

- 1) Drug/alcohol testing records shall be maintained by the City of Broken Bow Handibus Drug and Alcohol Program Manager and, except as provided below or by law, the results of any drug/alcohol test shall not be disclosed without express written consent of the tested employee.
- 2) The employee, upon written request, is entitled to obtain copies of any records pertaining to their use of prohibited drugs or misuse of alcohol including any drug or alcohol testing records. Covered employees have the right to gain access to any pertinent records such as equipment calibration records, and records of laboratory certifications. Employees may not have access to SAP follow-up testing plans.

- 3) Records of a verified positive drug/alcohol test result shall be released to the Drug and Alcohol Program Manager, and other transit system management personnel on a need to know basis.
- 4) Records will be released to a subsequent employer only upon receipt of a written request from the employee.
- 5) Records of an employee's drug/alcohol tests shall be released to the adjudicator in a grievance, lawsuit, or other proceeding initiated by or on behalf of the tested individual arising from the results of the drug/alcohol test. The records will be released to the decision maker in the proceeding.
- 6) Records will be released to the National Transportation Safety Board during an accident investigation.
- 7) Information will be released in a criminal or civil action resulting from an employee's performance of safety-sensitive duties, in which a court of competent jurisdiction determines that the drug or alcohol test information is relevant to the case and issues an order to the employer to release the information. The employer will release the information to the decision maker in the proceeding with a binding stipulation that it will only be released to parties of the proceeding.
- 8) Records will be released to the DOT or any DOT agency with regulatory authority over the employer or any of its employees.
- 9) Records will be released if requested by a Federal, state, or local safety agency with regulatory authority over City of Broken Bow Handibus or the employee.
- 10) If a party seeks a court order to release a specimen or part of a specimen contrary to any provision of Part 40 as amended, necessary legal steps to contest the issuance of the order will be taken
- 11) In cases of a contractor or sub-recipient of a state department of transportation, records will be released when requested by such agencies that must certify compliance with the regulation to the FTA.

This Policy was adopted by the *City of Broken Bow City Council* on *May 12, 2020*.

Rod Sonnichsen, Mayor

Attachment A

<u>Job Title</u>	<u>Testing Authority</u>
Handibus Driver	FTA
Substitute Handibus Driver	FTA

Attachment B Contacts

Any questions regarding this policy or any other aspect of the substance abuse policy should be directed to the following individual(s).

City of Broken Bow Drug and Alcohol Program Manager

Name: Stephanie Wright

Title: City Clerk-Treasurer

Address: 314 South 10th Avenue, Broken Bow, NE 68822

Telephone Number: 308-872-5831

Medical Review Officer

Name: David R. Nahin, M.D.

Title: Certified Medical Review Officer

Address: 9501 Northfield Blvd., Denver, CO 80238

Telephone Number: 877-295-3381

Substance Abuse Professional

Name: Dave Lund

Title: Licensed Independent Mental Health Practitioner

Address: 108 East Second Street, North Platte, NE 69101

Telephone Number: 308-534-9271

HHS Certified Laboratory Primary Specimen

Name: Central Nebraska Medical Clinic

Address: 145 Memorial Drive, Broken Bow, NE 68822

Telephone Number: 308-872-2486

HHS Certified Laboratory Split Specimen

Name: Quest Diagnostics

Address: 10101 Renner Blvd, Lenexa, KS 66700

Telephone Number: 800-877-7484

**CITY OF BROKEN BOW, NEBRASKA
ORDINANCE NO. 1224**

AN ORDINANCE PROVIDING FOR THE SALE OF FIREWORKS IN THE CITY OF BROKEN BOW, NEBRASKA.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

Section 1. Fireworks, definitions.

- (a) Fireworks. Any composition or device designed for the purpose of producing a visible or audible effect by combustion, deflagration or detonation and which meets the definition of common or special fireworks set forth by the United States Department of Transportation in Title 49, Code of Federal Regulations.
- (b) Permissible fireworks. Only those fireworks annually listed and promulgated by the State Fire Marshal for that year in Title 157, Chapter 8, entitled "Fireworks Acceptable in the State of Nebraska for the year 2010.

Section 2. Fireworks stand.

- (a) A trailer, tent or temporary structure which stands alone and is not connected to or which any other trailer, tent or structure, either temporary or permanent, from which any product other than permissible fireworks is sold or distributed.
- (b) All firework stands shall be dismantled and/or removed from its site no later than July 12th of the current year.
- (c) No regulated fireworks shall be sold from permanent buildings or structures in the City except as permitted by Nebraska State Statutes.
- (d) No electrical space heaters will be used at any time within the fireworks stand.
- (e) Each fireworks stand shall have at least ² ~~one~~ fire extinguisher within the stand ~~or as directed by the Fire Chief.~~
- (f) There shall be no camping or sleeping overnight in the fireworks stand.
- (g) The following signs, with at least 2 V2 inch block lettering of permanent design of contrasting color shall be installed on all four (4) sides of the structure from which fireworks are to be sold. Said signs shall state:
 - i. No smoking within 25 feet;
 - ii. No discharging of fireworks within 100 feet;
 - iii. No parking within 12 feet.

*with one
ABC fire
extinguisher
1 water
extinguisher
per fire code*

Section 3. Fireworks; generally.

It shall be unlawful for any person to sell or offer for sale permissible fireworks in the City of Broken Bow without first having made application and paid the required fees to the Broken Bow City Clerk.

Section 4. Permit; application.

The application to sell or offer for sale permissible fireworks shall contain:

- (a) The name and residence address of the applicant.
- (b) The street address or legal description of the premises for which the permit is sought.
- (c) An accurate description of the structure to be used and location of the structure on the premises.
- (d) Where the inventory will be stored.
- (e) When the inventory will arrive.
- (f) Where the inventory will be stored during the off season.
- (g) Certificate of Insurance in the amount of \$500,000, naming the City of Broken Bow as an additional insured.

Section 5. **Permit fees.**

- 1) Persons selling fireworks within the City of Broken Bow who are doing so **for-profit will pay a fee of \$1,000**, payable to the City of Broken Bow.
- 2) Persons selling fireworks within the City of Broken Bow who are doing so not-for-profit will pay a fee of \$50, payable to the City of Broken Bow. This fee will be paid yearly at the time of the application process.
- 3) Permit fees collected by the City of Broken Bow will be transferred to the Organization or Party who handles the annual public firework display held on July 4th each year. If such a display ceases to exist, the fees collected stay with the City of Broken Bow.

Section 6. Permit; when granted.

The City Clerk shall submit copies of any application to sell permissible fireworks to the Fire Chief and the Police Chief, who shall thereafter review the application and the applicant to determine, that all of the provisions of the City Code and any other applicable federal or state law or regulations have been met. The results of such review and application shall be delivered to the City Clerk who will bring the results before the City Council for review who then can issue the permit. Any permit which is granted shall be prominently displayed at the fireworks stand to which it has been issued. No permit shall be transferable.

Section 7. Age requirements.

A person of at least 19 years of age shall supervise all sales of fireworks by a salesperson that is younger than 16 years of age.

Section 8. Sale and use of permissible fireworks.

Permissible fireworks may be sold only during the following times:

June 25 to July 4: 9:00 AM until 11:00 PM

December 29th at 9:00 AM until December 31st 11:00pm

Permissible fireworks may be used, discharged, or exploded only during the following times:

June 25 to July 3: 9:00 AM until 11:00 PM July 4th:

9:00 AM until 12:00 Midnight

December 29th, & 30th 9:00 AM Until 11:00 P.M. and

Dec. 31st 9:00 AM until 2 AM on the morning of

January 1st.

Section 9. Prohibited acts.

It shall be unlawful for any person to:

- (a) Use, discharge, explode or possess any fireworks within the City of Broken Bow other than what is prescribed in Section Eight of this ordinance.
- (b) Use, discharge, or explode any fireworks within any building, or in the vicinity of any person or property in a manner that exposes such person or property to injury or damage.
- (c) Throw any fireworks from or into a motor vehicle, onto any street, highway or sidewalk, at or near any person, into any building or into or at any group of persons.
- (d) Use, discharge, or explode any fireworks on any public street, alley, sidewalk, park or other property owned by the City of Broken Bow without first obtaining permission from the City Council.

Section 10. Weather Hazard.

The Broken Bow City Council reserves the right to ban or further limit the sale/discharge of fireworks in the event of dry weather or other weather hazards.

Passed and approved this 12th day of May, 2020.

Rod Sonnichsen, Mayor

ATTEST:

Stephanie Wright, City Clerk

Broken Bow Public Library Director's Report
to the City Council

May 12, 2020

For now, I will continue to provide the Council an overview of what we have been doing at the library to continue serving the public in these challenging times.

- **Pickup service for books, DVDs, and magazines**

This service has been well received and we are able to provide materials to patrons of all ages daily. The process prevents interaction with patrons as they reserve items online or by phone, we put the materials in a new bag with the time they will stop by to get them, the patrons call when they arrive in the alley, and then we take the bag outside, placing it on a sidewalk and go back into the building before they get out of their vehicle.

Returned items are disinfected and then placed in a quarantine location for five days before returned to the shelves. Staff uses gloves to handle all returned items.

- **Megan and Kim developed virtual summer reading programs for children and teens.**

After considerable staff research and brainstorming, our summer reading program will begin on May 18th with all programming done through Facebook Live or Zoom presentations. Flyers for both programs were shared by email with the Broken Bow Public Schools, the Broken Bow Chamber of Commerce, the City of Broken Bow, on our Facebook page, and the local media. I have attached the flyers for your information.

Registration has started and continues through May 15th. Staff has assembled craft kits for each weekly program and families can arrange to pick those up using the same process as that for getting materials. Over 100 Nebraska public libraries agreed to participate in the Reader Zone program that allows online recording for participants reading time during summer reading. Funding for this program was provided by the Nebraska Library Systems.

In addition to the virtual storytimes each Tuesday and Thursday morning, virtual guests will be featured on Wednesday mornings. Two of those presenters, Crane River Theater and Super Stolie, are doing their performances by video with the library allowed to show them on our website for two weeks each. The Library Foundation provided funding for these presenters.

- **The first draft of a Tentative Phased Plan for Reopening the Broken Bow Public Library is completed.**

Again, after considerable research on how public libraries across the nation and in Nebraska are addressing reopening of their buildings to the public, staff finished the first

draft of a plan a week ago. The plan addresses not when we reopen, but how. In considering “how” we developed a three phased reopening with services gradually rolled out over time, determining this is the preferred approach. Each of the phases in the plan details restrictions and extensions of services and hours, as well as preparation for that phase. A copy of the plan was shared with Mayor Sonnichsen as well as the Broken Bow Library Board for their review, input, and critique.

This plan will continue to be evaluated as updated information about the virus becomes available or if the virus begins to spread actively within the community or area.

- **Continuation of virtual programming**

The staff continues to offer several programs through Facebook Live. Those programs include live storytimes from the library twice a week, chair yoga from the library twice a week, library announcements, book talks from the library, as well as educational/reading programs that are suggested from other sources. A report on the activity for these virtual programs is attached to this report.

Finally, I have also attached project reports from Megan, Kim, and myself. At my suggestion, staff started completing these forms on April 20th so you would have a better idea what we are doing at the library to continue providing services to our patrons. I will submit these weekly reports to you each month.

Thank you and hopefully you and your families are well and staying safe.

Joan Birnie, Library Director

**APRIL 2020 report on use of study/multi-purpose rooms and number of uses
(closed for public use on March 16th)**

Study Room A

Study Room B

Multi-purpose Room A

Multi-purpose Room B

Multi-purpose Rooms A & B

LIBRARY'S LATEST

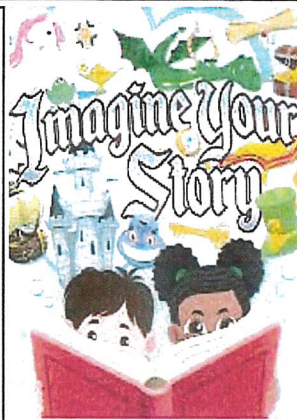
Volume 25 Issue 5

www.brokenbowlibrary.net

May 2020

NEW FICTION HIGHLIGHTS

Baldacci	Walk the Wire
Barry	A Thousand Moons
Black	Three Hours in Paris
Fossey	The Big Finish
Grisham	Camino Winds
Hadlow	The Other Bennet Sister
Hendrix	The Southern Book Club's Guide to Slaying Vampire
Hooper	Hidden Salem
Jiles	Simon the Fiddler
Kidd	The Book of Longings
King	If It Bleeds
Koontz	Devoted
Lapierre	The Woman of a Thousand Names
Mantel	The Mirror and the Light
McCall Smith	The Talented Mr. Varg
Mejia	Strike Me Down
Moore	The Holdout
Paretsky	Dead Land
Patterson	Revenge
Patterson	Texas Outlaw
Perry	One Fatal Flaw
Pinborough	Dead to Her
Roth	Chosen Ones
Sandford	Masked Prey
Steel	The Wedding Dress
Tyler	Redhead By the Side of the Road
Wingate	The Book of Lost Friends
Woods	Hit List
Wright	The End of October



NEW NON-FICTION HIGHLIGHTS

Aschoff	The Smartphone Society
Bittman	How to Eat
Bush	Pearls of Wisdom
Cahalan	The Great Pretender
Gaechter	Amazon Woman
Lynn	Me & Patsy Kickin' Up Dust
Smyth	The NRA
Taste of Home	Taste of Home Quick Cooking Annual Recipes 2020
Thunberg	Our House Is On Fire

OUR LIBRARY IS NOT OPEN TO THE PUBLIC, BUT WE ARE PLEASED TO OFFER...

- Pickup service for materials
- No late fees
- Free wifi outside the building
- Bookdrop in alley south of the building
- Extensive online collection of eBooks, audiobooks, databases
- Virtual programming (storytimes, chair yoga, book reviews)



"WHEN THIS IS OVER"

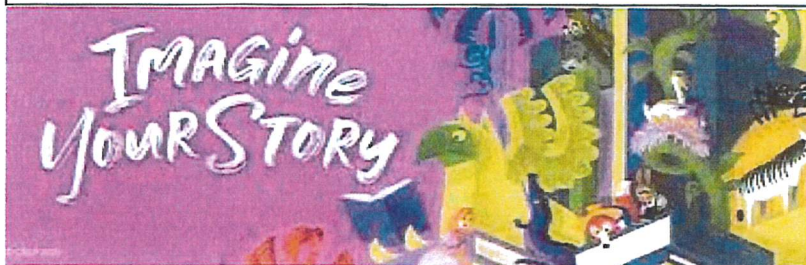
by Laura Kelly Famucci

"When this is over,
may we never again take for granted;
A handshake with a stranger,
Full shelves at the store,
Conversations with neighbors,
A crowded theater, Friday night out,
The taste of communion, A routine checkup,
The school rush each morning, Coffee with a friend,
The stadium roaring, Each deep breath!
A boring Tuesday. Life itself.
When this ends, may we find that we have become
more like the people we wanted to be,
we were called to be,
we hope to be,
and may we stay that way —
better for each other because of the worst."

**The 2020 VIRTUAL SUMMER
READING PROGRAMS**
for children and teens start
this month.

Details for each program are
on our website
www.brokenbowlibrary.net.

LOOK AT WHAT'S HAPPENING AT YOUR LIBRARY THIS MONTH!



Virtual Summer Reading @ the Broken Bow Public Library

Due to the uncertainty of what might be possible over the next few months, library staff determined that the **2020 "IMAGINE YOUR STORY" SUMMER READING** programs for children, teens, and adults will be **virtual**—not in the Library!

You can find program flyers by going to brokenbowlibrary.net, click on the "News/Events" link, and then click on the summer reading flyer and/or the teen summer reading flyer. Since we are using an Internet-based system called Reader Zone for logging participation in our reading programs this year, there is also Reader Zone help.

In addition, the flyers have been shared with the Broken Bow Public Schools, the Broken Bow Chamber, the City of Broken Bow, and the local media.

(Information about the adult summer reading program will be on the website by May 15th!)

Go to brokenbowlibrary.net, then to the "News/Events" link to see how to utilize our remote services and resources:

How to use the "Pickup Service"

<https://www.facebook.com/brokenbowlibrary/videos/242451153574473/>
<https://www.facebook.com/brokenbowlibrary/videos/2484155698566115/>

How to use "OverDrive" (eBooks and eAudiobooks)

<https://www.facebook.com/brokenbowlibrary/videos/248534322969583/>
[UzpfSTExNDU0MTY2OTEwOToxMDE1ODE0NzQyODAwNDExMA/](https://www.facebook.com/brokenbowlibrary/videos/248534322969583/)

How to use "World Book Online" Encyclopedia (free online encyclopedia)

<https://www.facebook.com/brokenbowlibrary/videos/216540099441453/>

How to use "RB Digital" (digital magazines)

<https://www.facebook.com/brokenbowlibrary/videos/605643956686726/>

How to log into NebraskaAccess

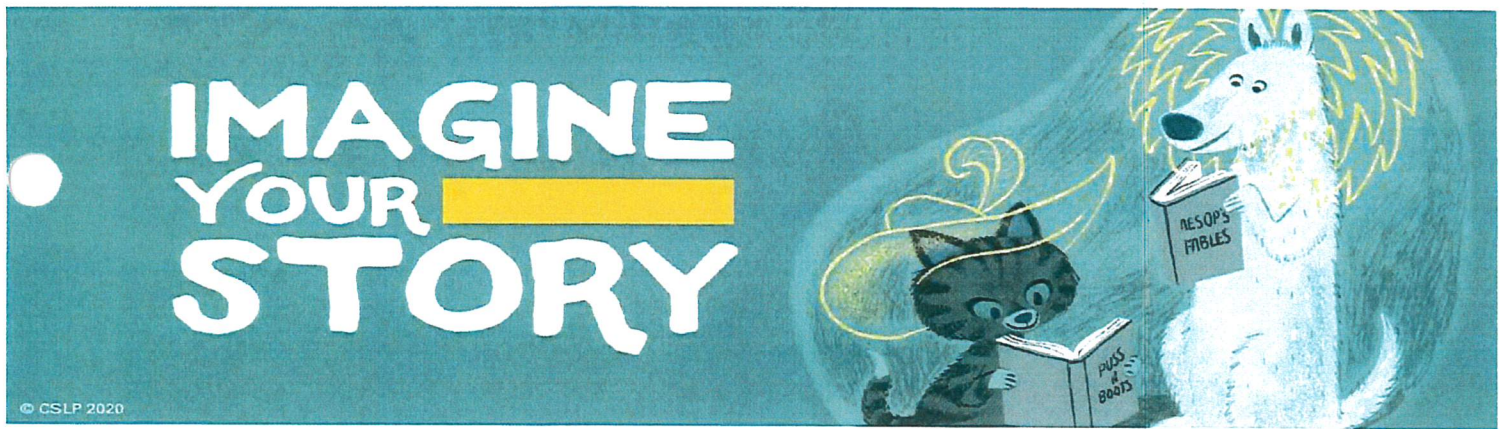
<https://www.facebook.com/brokenbowlibrary/videos/2913668152059003/>
[UzpfSTExNDU0MTY2OTEwOToxMDE1ODE1NzU5OTg1OTExMA/](https://www.facebook.com/brokenbowlibrary/videos/2913668152059003/)

How to use "Chilton Auto Repair" online

<https://www.facebook.com/brokenbowlibrary/videos/541579686498704/>

RB Digital (Free no-wait eBooks, eAudiobooks, eMagazines)

<https://www.facebook.com/brokenbowlibrary/videos/3437812449580541/>



Virtual Summer Reading at the Broken Bow Public Library

Please register by May 8th in order to receive your packet by May 15th.

Step 1- Register online at www.readerzone.com

Step 2- Download the Reader Zone App on your phone or computer

(Broken Bow code is a129d) (and select the age group)

Step 3- Pick up your packet at the Broken Bow Library
(call the library at 872-2927 to set up a time to get the packet)

Step 4- Record your minutes read on Reader Zone

Step 5- Attend virtual sessions on Facebook Live
(Library's Facebook page or on our website)


Step 6- Earn Prizes and Have Fun!

Call the library with any questions

308-872-2927

If you don't have Internet access to register, please call the library.

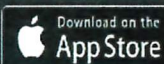

JOIN OUR
READING
PROGRAM




Reader Zone

Download the app today
and join our reading
program with code:

A129D





**BROKEN BOW
PUBLIC LIBRARY**



VIRTUAL
STORYTIME!

Tuesdays
and Thursdays
10:00 a.m.
Live on Facebook

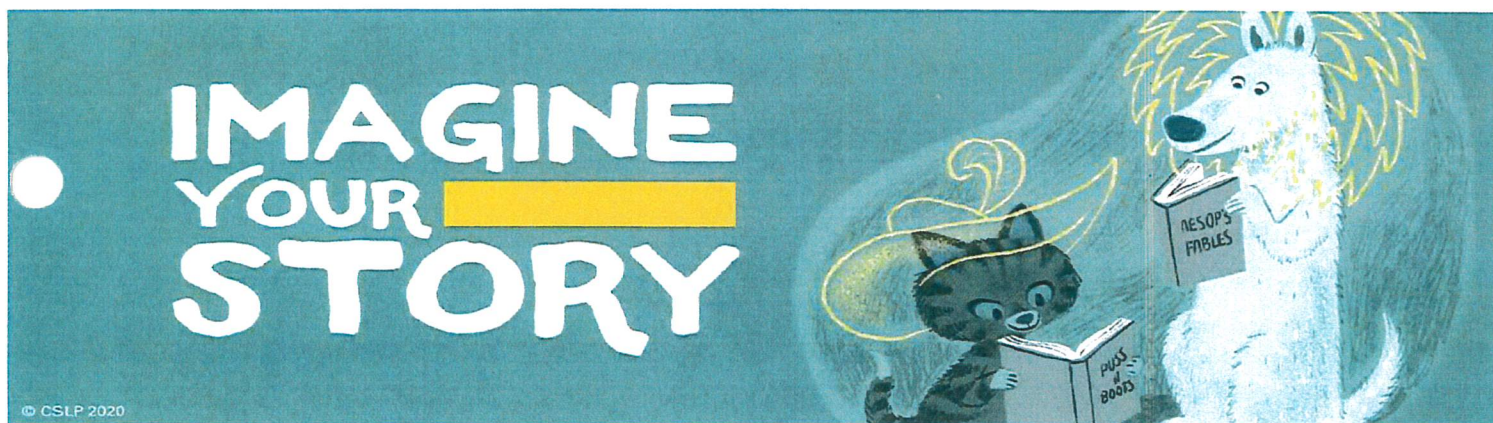


Earn badges as you read!

626 S D St

308-872-2927

www.brokenbowlibrary.net



Summer Reading Schedule for Newborn — 5th graders

- Virtual Storytime via Facebook Live every Tuesday and Thursday at 10:00 a.m. — May 19th– June 30th
 - Virtual guests on Wednesdays at 10:00 a.m.
 - Tuesdays are geared to 3rd-5th graders
 - Wednesdays– for all ages
 - Thursdays are geared to newborns– 2nd graders

The last day to record reading on Reader's Zone is June 30th

Badges awarded on Reader Zone

Prizes picked up by appointment at the end of program call 872-2927

Tuesday schedule

May 19th- Mermagic with mermaid money
 May 26th- Dragons breathing fire
 June 2nd- Castles building tall & short
 June 9th- Cinders and the fire engines
 June 16th- Fire breathing giants
 June 23rd- Families – exploration-books
 June 30th- 4-H Extension presents: Bust Your Breakfast– What exactly is in your bowl of cereal?
 10:00 Presented for 0-2nd graders
 2:00 Presented for 3-5th graders

Wednesday schedule

May 27th– 4-H Extension presents: Truth About Weather– Learn about clouds wind and convection currents
 June 3rd– 4-H Extension presents: Germs, Germs, Everywhere! How do germs grow, create germ paintings
 June 10th– Crane River Theater presents: School House Rocks the Page to Stage
 June 17th– Super Stolie presents a virtual concert
 June 24th 4-H Extension presents: Spider Myths– learn the difference between spiders and insects

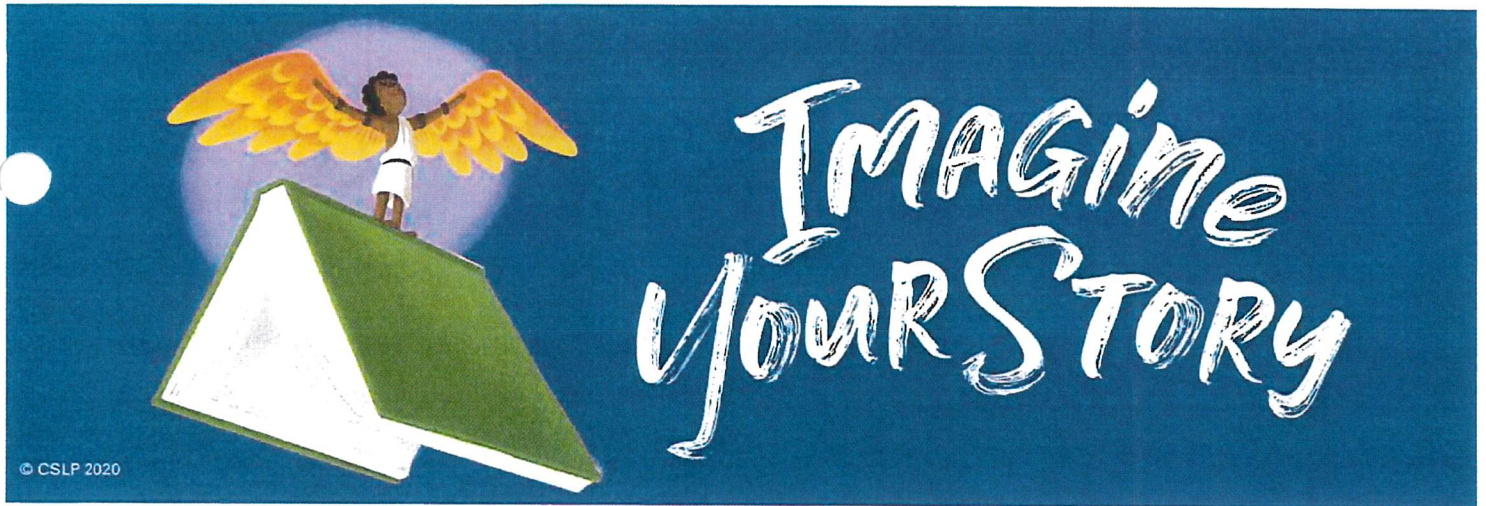
Thursday schedule

May 21st– Land of the Littles (craft theme– Frogs– read it!)
 May 28th– Old MacDonald had a ? (craft theme– Dragons)
 June 4th– Once Upon a Time (craft theme– Pigs)
 June 11th– Wish Upon a Star (craft theme– Unicorns)
 June 18th– The Land of Make Believe (craft theme– Books)
 June 25th– Write Your Story (craft theme- Billy Goats)



308-872-2927

www.brokenbowllibrary.net



Teen Virtual Summer Reading at the Broken Bow Public Library

Please register by May 15th in order to receive your packet by May 18th.

Step 1- Register online at www.readerzone.com

Step 2- Download the Reader Zone App on your phone or computer

(Broken Bow code is a129d) (and select the age group)

**Step 3- Pick up your supply packet at the Broken Bow Library
(call the library at 872-2927 to set up a time to get the packet)**

Step 4- Record your minutes read on Reader Zone

**Step 5- Attend virtual sessions on Zoom
(recordings will be posted on our website for later viewing)**


Step 6- Earn Prizes and Have Fun!

Call the library with any questions

308-872-2927

If you don't have Internet access to register, please call the library.


**JOIN OUR
READING
PROGRAM**




Reader Zone

Download the app today
and join our reading
program with code:

A129D

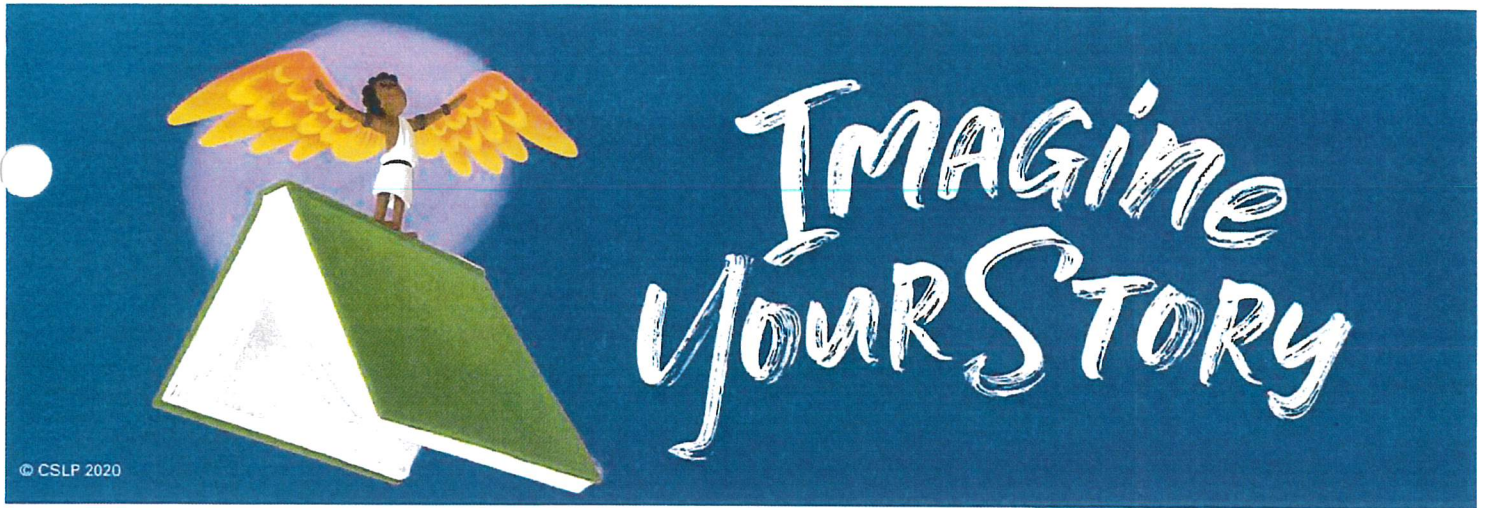
 Download on the
App Store

 GET IT ON
Google Play

**Earn badges as you read!
Connect with your friends!**

**626 S D St
308-872-2927**

www.brokenbowlibrary.net



Summer Reading Schedule for 6th-12th graders

Zoom meetings with Kim and Author Tricia Wentworth

- please provide your email, so we can invite you**
- meetings will be on Wednesdays at noon**

June 3rd – July 1st

**June 3rd zoom meeting at noon with Kim-
you will get ideas on making your composition book**

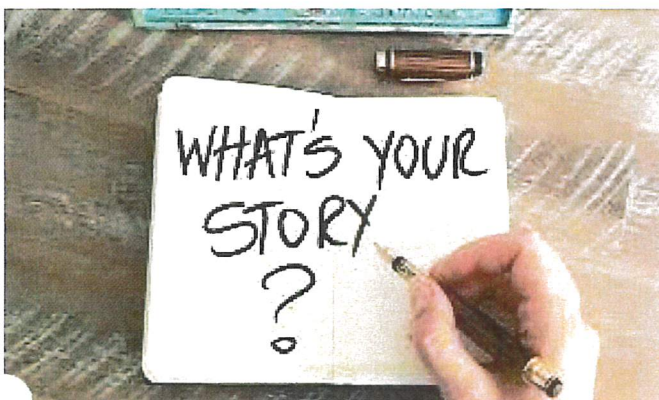
**Zoom meetings with Tricia-
we will be using a variety of fun
writing prompts to dive into the six traits of writing
zoom meetings schedule**

June 10th at noon

June 17th at noon

June 24th at noon

July 1st at noon



308-872-2927

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Facebook Activity Report

- Broken Bow Library

April 17th

Nebraska Corn Board – 288 people reached, 14 engagements

April 18th

Virtual Ukulele Group – 47 people reached, 4 engagements, 2 likes

Staying Sane During Social Distancing – 150 people reached, 3 engagements

April 19th

Disney Bedtime Hotline – 213 people reached, 8 engagements, 2 shares

Do the Brew Goes Digital – 99 people reached, 4 engagements

Doctor Who Escape Room – 232 people reached, 9 engagements, 1 share

April 20th

Chair Yoga – 99 people reached, 2 engagements, 193 views

The Get Caught Reading Challenge – 792 people reached, 98 engagements, 3 likes, 7 shares

Library Announcement – 228 people reached, 2 engagements, 1 like

Composting Webinar – 71 people reached, 3 engagements, 1 like, 1 share

April 21st

Live Storytime – 522 people reached, 60 engagements, 4 likes, 163 views

PBS Kids Read Along – 256 people reached, 6 engagements, 2 likes, 1 share

How to Make Picture Books – 127 people reached, 2 engagements

April 22nd

Before Video of Library – 548 people reached, 69 engagements, 3 likes, 208 views

Book Recommendations / Dobesh Counseling – 439 people reached, 19 engagements, 85 views

Broken Bow Library Book Club – 26 people reached, 1 engagement

Chair Yoga – 280 people reached, 19 engagements, 3 likes, 97 views

Library Announcement – 299 people reached, 14 engagements

April 23rd

Supply List – 110 people reached, 14 engagements, 35 views

Storytime – 579 people reached, 46 engagements, 3 likes, 147 views

Chair Yoga event post – 130 people reached

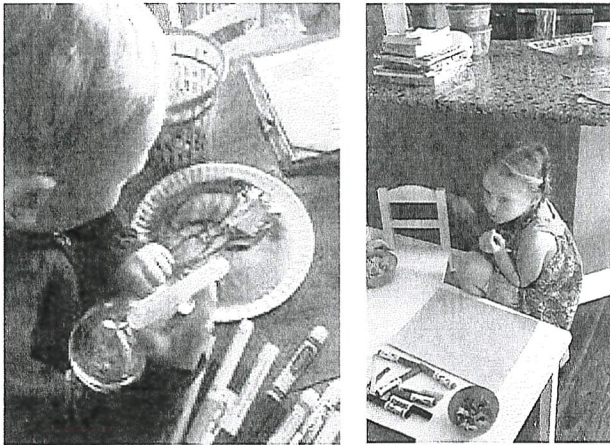
Harper Stacks – 133 people reached, 2 engagements, 1 like

April 24th

Puzzles by NEB Tourism – 206 people reached, 12 engagements, 3 likes, 1 share

Teach a Child to Save Day – 624 people reached, 140 engagements, 8 likes, 4 shares, 349 views

Totals: 6,498 people reached, 550 engagements, 34 likes, 17 shares, 1,277 views



Facebook Activity Report

April 27th

Chair Yoga – 298 people reached, 42 engagements, 2 likes, 109 views

Great Reading Challenge winner – 599 people reached, 123 engagements, 12 likes, 1 share

Library Announcement – 232 people reached, 3 engagements

April 28th

Live Storytime - 381 people reached. 66 engagements, 5 likes, 158 views

April 29th

Book Talk – 191 people reached, 24 engagements, 80 views

Chair Yoga – 326 people reached, 39 engagements, 4 likes. 132 views

April 30th

Guess the emojis – 425 people reached, 126 engagements, 2 likes

Live Library Announcement – 127 people reached, 14 engagements, 1 like, 42 views

Live Storytime – 224 people reached, 28 engagements, 1 like, 86 views

May 1st

Virtual Summer Reading Announcement – 346 people reached, 22 engagements, 1 like, 2 shares

Backyard Bird Bonanza – 143 people reached, 4 engagements, 1 like

May 3rd

Classic Coloring – 215 people reached, 7 engagements, 3 likes

Mayim Bialik free classes - 286 people reached, 12 engagements, 2 likes

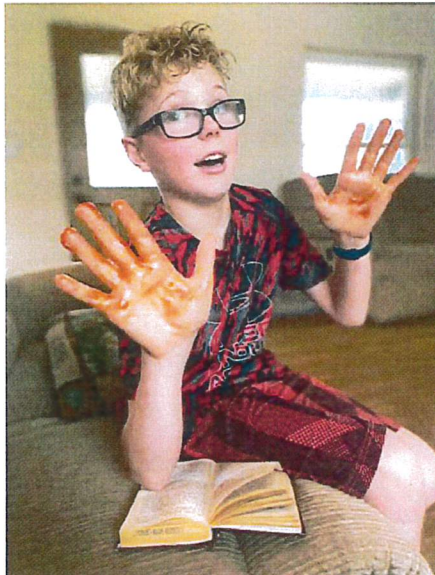
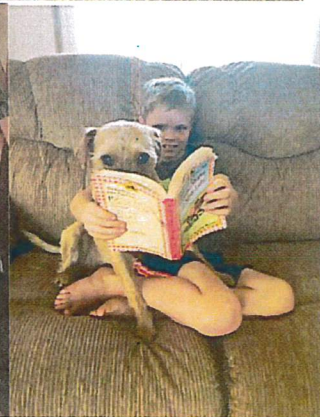
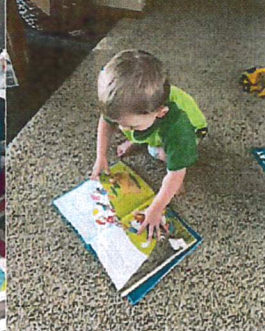
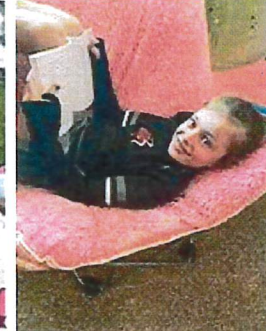
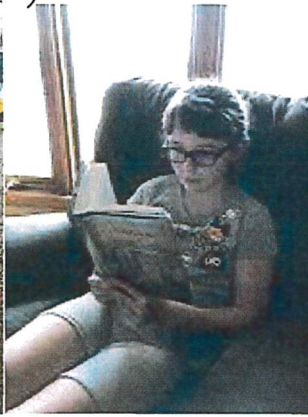
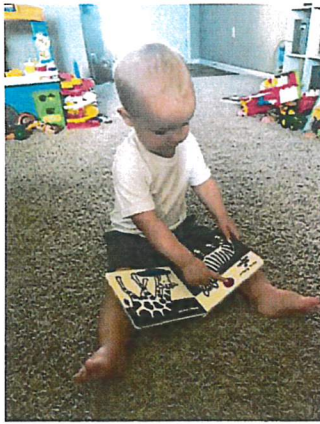
Architecture Studio – 175 people reached, 9 engagements, 2 likes, 2 shares

Titanic! A virtual escape room – 162 people reached, 8 engagements

Library's Latest News – 196 people reached, 6 engagements, 2 likes

Totals: 4326 people reached, 533 engagements, 38 likes, 607 views, 5 shares

National Library Week - "Get Caught Reading" entries



Winner - Brent Forster

DATE

PROJECT

John Birnie

Monday, April 20	<ul style="list-style-type: none"> • Prepared for dept. head conference call then afterwards, updated weekly list and emailed to dept. heads • Began compiling response information for Rod regarding villages/towns/cities opening pools • Prepared several items for patrons to get with our pickup services • Checked in quarantined items that can now be shelved • Began planning virtual adult summer reading program • Called more patrons to remind them of pick up services for materials • Prepared claims for library
Tuesday, April 21	<ul style="list-style-type: none"> • Took claims to Stephanie • Continued planning virtual adult summer reading program • Continued researching information on villages/towns/cities and opening of pools • Catalogued new books and DVDs • Called more patrons to remind them of pick up services for materials
Wednesday, April 22	<ul style="list-style-type: none"> • Watched videos on Reader Zone (online program for summer reading) • Continued planning for adult summer reading program and started work on flyer for program • Completed reviewing Booklist (American Library Association publication with reviews of new books) • Started online order of books and DVDs from Ingram's Library Services • Typed minutes from April 10th Library Board meeting • Communicated with the Nebraska Library Commission on information about how public libraries in Nebraska are planning to reopen to the public
Thursday, April 23	<ul style="list-style-type: none"> • Prepared several items for patrons to get with pickup service • Prepared May trivia for KCNI/KBBN • Participated in a zoom meeting on Reader Zone (online program for summer reading) • Completed reviewing Ingram's Advance catalogs for May 2020 (materials selection) • Continued working on flyer for adult summer reading program • Emailed department heads with reminder to send updates before Monday's meeting
Friday, April 24	<ul style="list-style-type: none"> • Watched recording on Reader Zone for summer reading in order to set up adult online program • Checked in quarantined items that can now be shelved • Megan was gone to be with her mother after her dad was hospitalized so I helped Kim with some planning for children and teen virtual summer reading program • Helped check in, sanitize returned materials • Lots of pickup requests from patrons

John Birnie

DATE

PROJECT

Megan Sobola

Megan

4/20/20	checked in books, disinfected etc., checked emails, followed up w/ a couple patrons, checked on Inter library loans worked on Summer Reading, Summer Reading Flyer, curbside pickup, read an article about Public libraries After the Pandemic. Answered Sara Evans Baird's questions re: her project. Answered phone - renewed some patron's library cards. Entered a new patron
4/21/20	checked email, story time via Facebook Live, renewed a few library accounts. Worked on trying to figure out how to live stream pre-recorded book. worked on Summer Reading. Shelved books. Answered phone, curbside pickup. Talked to Emily at the radio station about the Get Caught Reading Challenge.
4/22/20	checked email, checked ILL, renewed accounts. worked on Summer Reading. worked on pre-recorded Facebook live videos. Answered phone. curbside pickup. Added links to our website. worked on Summer Reading Flyers.
4/23/20	checked in books, worked on Reader Zone, Summer Reading Did a Facebook live Storytime & posted to our webs, re. Reader zone webinar meeting - messd w/ Reader Zone
4/24/20	made our videos for Facebook live to Broadcast w/ Neb. State Bank. Broadcasted Facebook live.

DATE	PROJECT
Mon. 4/20	Quarantine books, curbside packages & calls, spine labels, find books for GRP, crafts for storytime Tuesday, make flyer for Latcha a Reader for library book talk to Denise H. brain storming, Quarantine books
Wed 4/21	prep for live; live program; golden sower voting; trying to learn video editing; curbside pick up; Summer Reading Program planning; splicing video & titrals; magazines tending Facebook programs C
Wed 4/22	splice video for Facebook (help? Megan), magazines tried to get on open medium, instead → did baseboard, recorded books talk, chain yoga & editing practice; GRP brainstorming & planning
4/24 Fri.	recording for NE video; watched Megan work her magic splicing videos; E-mail's; programmers contacting; work on Readers' Zone; Quarantine books, read new picture books, magazines
4/23 Thurs.	Reader Zone Zoom; played w/ Reader Zone; email; Live Storytime; prepared for storytime; Quarantine books morning & evening; email;

DATE	PROJECT
Monday, April 27	<div>John Byrne</div> <ul style="list-style-type: none"> • Prepared for dept. head conference call then afterwards, updated weekly list and emailed to dept. heads • Took timecards to Stephanie • Prepared several pickup requests for materials from patrons • Checked in quarantined items that can now be shelved • Read through several articles from other public libraries across the country and the Nebraska Library Commission on phases for reopening libraries
Tuesday, April 28	<ul style="list-style-type: none"> • Prepared several pickup requests for materials from patrons • Continued researching information from other states on reopening public libraries • Watched a zoom meeting from Idaho on their public libraries' tentative plans for reopening • Checked in items in book return and placed in quarantine • Began working on May newsletter that will be placed on website
Wednesday, April 29	<ul style="list-style-type: none"> • Prepared several pickup requests for materials from patrons • Called people/groups who had reserved multi-purpose/study rooms in May and updated them on library closed until further notice • Continued researching information on reopening public libraries • Started on May newsletter that will be posted on website and included with patrons' materials requests for pickup service • Checked in items in book return and placed in quarantine
Thursday, April 30	<ul style="list-style-type: none"> • Zoom meeting with Nebraska public library directors – topic of meeting "Phased Reopening of Libraries" • Finished May newsletter • Checked in items in book return and placed in quarantine • Began draft for tentative phased plan for reopening library
Friday, May 1	<ul style="list-style-type: none"> • Prepared several pickup requests for materials from patrons • Checked in items in book return and placed in quarantine • Visited with staff on their ideas for phased plan for reopening library • Prepared first draft of phased plan for reopening the library

DATE

Megan Siebala

PROJECT

Megan

4/28/20 Joss	Facebook Live Story time. Answered phone. Helped patrons w/ curbside pick-up. Worked on laptop choices.
4/29/20 Jed	Worked on Summer Reading. Reader Zone program. Checked email, ILL. Emailed Summer Reading Flyers to North Park.
4/30/20 Joss	Facebook Live Storytime. Answered phone, curbside pickup. Teen Flyer for Summer Reading. Researched laptops, tablets etc. Supplies for Summer Reading. Delivered books. Watched zoom Directors meeting. Bi: reopening
5/1/20 Joss	Updated website, answered the phone, worked w/ curbside pickup, worked on Summer Reading. worked on reopening ideas.
Mon April 27	used vult leave -

DATE	PROJECT
Mon April 27	Quadrant time before (a lot); summer Reading Planning; work research; set up for starting live; research; website
Tues April 28	Live Quadrant start time; Reader Area set up (again) read picture books; website pickup; Golden Grouse reading & writing; trying to contact people for donations for S.R. Catalogue
Wed April 29	cataloging books; books; live with mass book live show 9:00; website pickup; phone calls; Reader Area; children
Thurs April 30	live story time; craft research; magazine cataloging; april labels; set up craft table; make shopping list
Fri May 1	catalogue books & mag's; shopping for S.R.; email; answering S.R. questions; april; set up more of the S.R. table