

**CITY OF BROKEN BOW
CITY COUNCIL AGENDA
April 28, 2020 @ 6:00 PM
Broken Bow, NE**

The format of this meeting is by conference call. The meeting is being conducted in this manner in order to comply with social distancing guidelines due to the COVID-19 outbreak and intended to follow the authorization of Executive Order No. 20-03 issued by Governor Ricketts on March 17, 2020.

Teleconference Call Information: Please dial 1-301-715-8592 and enter the
Meeting ID 975 9824 4901

A. Call to Order

B. Open Meetings Act: In accordance with Section 84-1412 of the Nebraska Revised Statutes, a current copy of the Open Meetings Act is available for review and is posted on the wall of the Council Chambers and available on the City of Broken Bow website under the City Clerk.

C. Roll Call

D. Submittal of Requests for Future Items: Individuals who have appropriate items for City Council consideration should complete the Request for Future Agenda Items. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting or study session, notification of the date will be given.

E. Consent Agenda: Consideration of approving the consent agenda items for April 28, 2020, which will include the following:

- a. Approval of Minutes of April 10, 2020 Special Meeting
- b. Approval of Minutes of April 14, 2020 Meeting
- c. Approval of Bills as Posted

F. Discussion Item:

- a. **Fireworks Application Price**
- b. **Governor's Directive for Swimming Pool**

G. New Business:

- a. **Police Officer Appointment** – Consideration of approving the appointment of Chris Henderson as a Broken Bow Police Officer.
- b. **Interlocal Agreement** – Consideration of approving the interlocal agreement with the Broken Bow Township regarding equipment usage.

H. Adjournment

The next City Council Meeting will be on Tuesday, May 12, 2020 @ 6:00 pm

**Broken Bow City Council
Special Meeting Minutes
April 10, 2020**

The Broken Bow City Council met in special session on Friday, April 10, 2020 via teleconference. Notice of the meeting was given in advance thereof as required by law by posting in three public places, Broken Bow Municipal Building, Broken Bow Post Office, and Custer County Courthouse. Availability of the agenda and related materials was communicated in the advanced notice to the Mayor and all members of the Council. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Rod Sonnichsen called the meeting to order at 3:00 pm, with the following Councilmembers present: Holcomb, Miller, Myers, and Schmidt. Absent: None.

Moved by Miller, seconded by Holcomb, to enter closed session at 3:02 pm for the purpose of a strategy session regarding potential litigation, to include the Mayor and Council, City Attorney Jason White, and City Clerk-Treasurer Stephanie Wright. Roll call vote: Voting aye: Holcomb, Miller, Myers, and Schmidt. Nays: None. Motion carried.

Moved by Holcomb, seconded by Myers, to exit closed session at 3:58 pm from the purpose of a strategy session regarding potential litigation. Roll call vote: Voting aye: Schmidt, Myers, Miller, and Holcomb. Nays: None. Motion carried.

Moved by Miller, seconded by Myers, to adjourn the City Council Meeting at 3:59 pm. Roll call vote: Voting aye: Schmidt, Myers, Holcomb, and Miller. Nays: None. Motion carried.

Rod Sonnichsen, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

**Broken Bow City Council
Meeting Minutes
April 14, 2020**

The Broken Bow City Council met in regular session on Tuesday, April 14, 2020 via teleconference. Notice of the meeting was given in advance thereof as required by publication in the Custer County Chief on April 9, 2020. Availability of the agenda and related materials was communicated in the advanced notice to the Mayor and all members of the Council, as well as, shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Rod Sonnichsen called the meeting to order at 6:04 P.M., with the following Councilmembers present: Holcomb, Schmidt, Myers, and Miller. Absent: None. Mayor Sonnichsen announced the availability of the open meetings law.

Mayor Sonnichsen read the format for submitting requests for future agenda items.

Moved by Holcomb, seconded by Miller, to approve the consent agenda for April 14, 2020. Said motion includes approval of the Minutes of the March 24, 2020 Council Meeting, Bills to Date, and March Treasurer Report. Roll call vote: Voting aye: Holcomb, Schmidt, Miller, and Myers. Nays: None. Motion carried.

ADgraphix, badges, \$78.00; Aflac, \$316.05, \$104.22; American Red Cross, facility fee, \$300.00; Arrow Seed, grass seed, \$10.05; Baxter Welding, grapple fork repairs, \$818.27; Black Hills Energy, gas, \$1,087.08; Bound Tree Medical, supplies, \$286.86; Bow Locksmith, padlocks, \$263.75; Broken Bow Airport Authority, monthly payment, \$1,083.33; Broken Bow Chamber of Commerce, ambulance incentive, \$615.00; Broken Bow Mun Utilities, fuel reimbursements, \$1,391.26; Broken Bow Municipal Utilities, \$9,680.28; Broken Bow Postmaster, stamps, \$275.00; Broken Bow Rural Fire Board, utilities, \$632.03; Capital One, supplies, \$559.59; Card Services, supplies, \$11.97, \$1,938.60; Century Link, telephone, \$659.56; City Flex Benefit, \$166.04; City of Broken Bow – Health Insurance, \$3,397.48; City of Broken Bow Pension Fund, \$1,519.85; \$6,915.82, \$1,406.64; Cole Electric Company, cameras & equipment, \$6,299.00; Colonial Insurance, \$381.91, \$135.10; Custer County Chief, publication, \$720.16; Custer County Treasurer, interlocal payment, \$11,801.52; Custer Public Power, CD Cell Power, \$102.52; Dave Dunkel, CDL & boots, \$233.77; EFTPS Online Payment, payroll, \$1,823.84, \$5,437.50, \$7,798.44; Eakes Office Products, supplies, \$114.80; Family Heritage, \$56.00; Great Plains Communications, internet, \$70.95; Grocery Kart, supplies, \$12.65; Holcomb Pharmacy, supplies, \$26.34; Hometown Leasing, copier lease, \$159.18; Island Supply Welding Co., oxygen, \$73.36; James Zlomke, CDL testing, \$800.00; John Deere Financial, mower lease, \$216.51; Kirkpatrick Cleaning Solutions, paper towels, \$27.28; Matheson Tri-Gas Inc., supplies & oxygen, \$2,350.16; Mead Lumber, supplies, \$112.99; Nebraska Dept of Revenue, Keno License renewal, \$100.00; Nebraska Law Enforcement Training Center, TABE test, \$10.00; Nebraska State Patrol, MACH & TracS annual fee, \$492.00; Northern Safety Co, Inc., supplies, \$364.65; Obrien's True Value, supplies, \$211.54; Omaha State Bank, HSA, \$175.00; Paulsen Inc., concrete, \$479.25; Penguin Management, E dispatch, \$2,028.00; Plains Equipment Group, supplies, \$551.83; Power Solutions, dump truck repair, \$1,351.37; Prachts Ace Hardware, supplies, \$948.91; Pristine Cleaning, \$640.00; Register of Deeds, lien release, \$10.00; S&L Sanitary Service, trash, \$49.30; Sandry Fire Supply LLC, repair bunker pants, \$173.51; Sara J. Hulinsky, cleaning service, \$1,192.00; Schaper and White Law Firm, legal fees, \$4,193.74; State Income Tax WH NE Online Payment, \$2,354.71; Stephanie Wright, software, \$189.77; Steve Scott, postage & supplies, \$51.67; Varney Health Mart, battery, \$6.67; Verizon Wireless, internet & phone, \$423.37; Viaero Wireless, telephone, \$102.93; Wade Kleebe, CDL, \$14.86; Wenquist Inc., supplies, \$241.20; Bi-Weekly Payroll, \$45,121.06; Total Bills = \$133,748.05.

suspended. Councilmember Schmidt seconded the motion. The Mayor stated the motion and instructed the Clerk to call the roll. The Clerk called the roll and the following was the vote: Ayes: Myers, Schmidt, Miller, and Holcomb. Nays: None. Motion carried. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said Ordinance. Said Ordinance was then read by title and thereafter Councilmember Holcomb moved for final passage of the Ordinance, which motion was seconded by Councilmember Miller. The Mayor stated the question, "Shall Ordinance No. 1222 be passed and adopted?" Upon roll call vote, the vote was as follows: Ayes: Holcomb, Schmidt, Miller, and Myers. Nays: None. Motion carried. The passage and adoption of said Ordinance having been concurred by a majority of all members of the Council, the Mayor declared the Ordinance adopted.

Moved by Holcomb, seconded by Miller, to open a public hearing at 6:58 pm regarding Ordinance 1223, Amend Section 32.06 Board of Public Works. Roll Call vote: Voting aye: Holcomb, Miller, Myers, and Schmidt. Nays: None. Motion carried. City Attorney Jason White explained the history of the Board of Public Works. He explained that this ordinance does not remove any power from the Board. It clarifies that the City Council is the supervising body of the Board. The Board controls the projects and is the supervisor for Electric and Water Commissioners as it relates to the operation of the utilities. The Mayor is still in charge of the employees and personnel. The Board is in charge of the policies for the utilities. Moved by Holcomb, seconded by Myers, to close the public hearing at 7:10 pm regarding Ordinance 1223, Amend Section 32.06 Board of Public Works. Roll Call vote: Voting aye: Schmidt, Myers, Holcomb, and Miller. Nays: None. Motion carried.

After discussing the matter, Councilmember Holcomb introduced Ordinance No. 1223 entitled "AN ORDINANCE OF THE CITY OF BROKEN BOW, CUSTER COUNTY, NEBRASKA, AMENDING SECTION 32.06: BOARD OF PUBLIC WORKS; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING A TIME WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT" and moved that the statutory rule requiring reading on three different days be suspended. Councilmember Miller seconded the motion. The Mayor stated the motion and instructed the Clerk to call the roll. The Clerk called the roll and the following was the vote: Ayes: Schmidt, Myers, Holcomb, and Miller. Nays: None. Motion carried. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said Ordinance. Said Ordinance was then read by title and thereafter Councilmember Miller moved for final passage of the Ordinance, which motion was seconded by Councilmember Holcomb. The Mayor stated the question, "Shall Ordinance No. 1223 be passed and adopted?" Upon roll call vote, the vote was as follows: Ayes: Miller, Holcomb, Schmidt, and Myers. Nays: None. Motion carried. The passage and adoption of said Ordinance having been concurred by a majority of all members of the Council, the Mayor declared the Ordinance adopted.

Moved by Holcomb, seconded by Schmidt, to adjourn the City Council Meeting at 7:14 p.m. Roll call vote: Voting aye: Holcomb, Myers, Miller, and Schmidt. Nays: None. Motion carried.

Rod Sonnichsen, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>				<u>Work Order</u>	<u>Description</u>			<u>Debit</u>	<u>Credit</u>
Aflac										
29233	4/15/2020	4/15/2020			316.05					Posted
	01-1501.00					PRE TAX AFLAC			316.05	0.00
29234	4/15/2020	4/15/2020			104.22					Posted
	01-1501.00					AFLAC POST TAX			104.22	0.00
Andy Holland										
29249	4/28/2020	4/23/2020			28.60					Posted
	05-3338.00					supplies - COVID			19.25	0.00
	05-3223.00					supplies - COVID			9.35	0.00
									28.60	0.00
Barco										
29250	4/28/2020	4/23/2020			2,472.78					Posted
	11-3222.00					loader chains			2,472.78	0.00
Biblionix										
29251	4/28/2020	4/23/2020			1,700.00					Posted
	07-3310.10					annual subscription			1,700.00	0.00
Black Hills Energy										
29252	4/28/2020	4/23/2020			904.48					Posted
	04-3220.00					Utilities-Gas			324.02	0.00
	02-3220.00					Utilities-Gas			580.46	0.00
									904.48	0.00
Bound Tree Medical										
29253	4/28/2020	4/23/2020			299.70					Posted
	05-3338.00					gloves			299.70	0.00
Card Services										
29247	4/22/2020	4/22/2020			246.73					Ck# 732 Printed
	08-3311.00					step stools, ball, repair kit			42.97	0.00
	08-3225.00					oil			203.76	0.00
									246.73	0.00
29248	4/23/2020	4/23/2020			308.07					Ck# 733 Printed
	09-3352.00					supplies			308.07	0.00
Carquest of Broken Bow										
29254	4/28/2020	4/23/2020			36.01					Posted
	04-3223.00					shop towels, spray nozzle & car wash soap			36.01	0.00
29255	4/28/2020	4/23/2020			24.26					Posted
	05-3225.00					antifreeze			24.26	0.00
Central I.T., LLC										
29256	4/28/2020	4/23/2020			295.95					Posted
	09-3310.00					monitor & ink			295.95	0.00
City Flex Benefit Plan										
29235	4/15/2020	4/15/2020			166.04					Ck# 731 Printed
	01-1501.00					SELECT FLEX-UNREIMBURSED M/D/V			166.04	0.00
City of Broken Bow - Health Insurance										
29244	4/15/2020	4/15/2020			3,397.48					Ck# 728 Printed
	01-1501.00					HEALTH INSURANCE			3,397.48	0.00
29245	4/15/2020	4/15/2020			26,211.03					Ck# 728 Printed
	01-1501.00					BBHA Health Insurance			5,236.88	0.00
	01-3104.00					Health Insurance			752.14	0.00
	08-3104.00					Health Insurance			6,081.05	0.00
	06-3104.00					Health Insurance			752.14	0.00
	04-3104.00					Health Insurance			6,709.14	0.00
	05-3104.00					Health Insurance			752.13	0.00
	09-3104.00					Health Insurance			2,545.17	0.00
	07-3104.00					Health Insurance			1,696.61	0.00
	03-3104.00					Health Insurance			1,685.77	0.00
									26,211.03	0.00
City of Broken Bow Pension Fund										
29236	4/15/2020	4/15/2020			1,519.85					Posted
	01-1513.00					RETIREMENT LOAN PAYMENT			1,519.85	0.00
29237	4/15/2020	4/15/2020			6,927.74					Posted
	01-1502.00					RETIREMENT NEW			6,927.74	0.00

Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>					<u>Description</u>			<u>Debit</u>	<u>Credit</u>
Colonial Insurance (continued)										
29231	4/15/2020	4/15/2020			381.91					Posted
	01-1501.00					COLONIAL LIFE PRE TAX			381.91	0.00
29232	4/15/2020	4/15/2020			135.10					Posted
	01-1501.00					COLONIAL LIFE POST TAX			135.10	0.00
Deb's Embroidery Shop										
29257	4/28/2020	4/23/2020			363.75					Posted
	04-3312.00					face masks			120.00	0.00
	08-3410.01					caps			162.50	0.00
	09-3410.01					caps			81.25	0.00
									363.75	0.00
Demco										
29258	4/28/2020	4/23/2020			91.21					Posted
	07-3223.00					supplies			91.21	0.00
Dollar General-Regions 410526										
29259	4/28/2020	4/23/2020			16.00					Posted
	02-3223.00					soap & clock			16.00	0.00
EFTPS Online Payment										
29240	4/15/2020	4/15/2020			1,852.82					Ck# 726 Printed
	01-1500.00					MEDICARE			1,852.82	0.00
29241	4/15/2020	4/15/2020			5,481.12					Ck# 726 Printed
	01-1500.00					FEDERAL MARRIED			2,686.88	0.00
	01-1500.00					FEDERAL SINGLE			2,794.24	0.00
									5,481.12	0.00
29242	4/15/2020	4/15/2020			7,922.24					Ck# 726 Printed
	01-1500.00					SOCIAL SECURITY			7,922.24	0.00
Eakes Office Products										
29260	4/28/2020	4/23/2020			141.43					Posted
	04-3216.00					copies			141.43	0.00
Family Heritage										
29238	4/15/2020	4/15/2020			56.00					Posted
	01-1501.00					FAMILY HERITAGE			56.00	0.00
Gary's Super Foods										
29261	4/28/2020	4/23/2020			74.75					Posted
	06-3223.00					supplies			74.75	0.00
Gateway Motors Inc										
29264	4/28/2020	4/23/2020			88.85					Posted
	04-3225.00					oil change			88.85	0.00
Ingram Library Services										
29262	4/28/2020	4/23/2020			499.32					Posted
	07-3340.00					materials			499.32	0.00
Insurance Aid Services										
29263	4/28/2020	4/23/2020			3,164.59					Posted
	05-3336.00					Insurance Aid Fees			3,164.59	0.00
JEO										
29265	4/28/2020	4/23/2020			768.75					Posted
	11-3222.00					CD Cell Financial Submittal			768.75	0.00
Kirkpatrick Cleaning Solutions										
29266	4/28/2020	4/23/2020			135.00					Posted
	04-3311.00					cleaned office carpet			135.00	0.00
Mead Lumber										
29267	4/28/2020	4/23/2020			20.77					Posted
	04-3311.00					paint, rollers & cover plate			20.77	0.00
OCLC Inc.										
29268	4/28/2020	4/23/2020			138.78					Posted
	07-3340.00					quarterly ILL costs			138.78	0.00
Omaha State Bank										
29239	4/15/2020	4/15/2020			175.00					Ck# 730 Printed
	01-1501.00					HSA			175.00	0.00

Accounts Payable Detail Listing

City of Broken Bow

Vend# Vendor Name

Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#	Date	Status
	Account#	Work Order		Description			Debit	Credit
PRO TINT (continued)								
29276	4/28/2020	4/23/2020	95.00					Posted
	04-3310.00			window tint for K9 vehicle			95.00	0.00
Paulsen Inc.								
29269	4/28/2020	4/23/2020	871.88					Posted
	08-3425.00			SO. 9th & F & No. 8th & D			871.88	0.00
Platte Valley Communications								
29270	4/28/2020	4/23/2020	398.14					Posted
	04-3411.00			virus license & firewall			398.14	0.00
Powerplan								
29271	4/28/2020	4/23/2020	1,353.68					Posted
	11-3222.00			hydraulic hoses & fittings - Tree Dump			1,353.68	0.00
Presto X Company								
29272	4/28/2020	4/23/2020	49.00					Posted
	07-3311.00			monthly service			49.00	0.00
Pristine Cleaning, LLC								
29273	4/28/2020	4/23/2020	290.00					Posted
	02-3419.01			Cleaning Service			290.00	0.00
Register of Deeds								
29246	4/15/2020	4/15/2020	16.00					Ck# 729 Printed
	01-3223.20			filing fees - alley vacation			16.00	0.00
State Income Tax WH NE Online Payment								
29243	4/15/2020	4/15/2020	2,386.25					Ck# 727 Printed
	01-1500.00			STATE MARRIED			1,236.52	0.00
	01-1500.00			STATE SINGLE			1,149.73	0.00
							<u>2,386.25</u>	<u>0.00</u>
TUFTS HEALTH FREEDOM INS CO								
29277	4/28/2020	4/23/2020	500.66					Posted
	05-2415.00			rescue unit overpayment			500.66	0.00
Trotter Service								
29274	4/28/2020	4/23/2020	1,830.90					Posted
	08-3225.00			Street - Gasoline			752.38	0.00
	06-3225.00			Firemen - Gasoline			21.68	0.00
	04-3225.00			Police - Gasoline			265.77	0.00
	05-3225.00			Rescue Unit - Gasoline			352.90	0.00
	09-3225.00			Park - Gasoline			411.48	0.00
	03-3225.00			Handi Bus - Gasoline - 12.631 gal			26.69	0.00
							<u>1,830.90</u>	<u>0.00</u>
Trotter's Whoa & Go								
29275	4/28/2020	4/23/2020	217.81					Posted
	05-3225.00			Fuel			54.66	0.00
	06-3225.00			Fuel			163.15	0.00
							<u>217.81</u>	<u>0.00</u>

74,475.70 47 Non-voided payables listed.

Report Setup

AP - Accounts Payable Listing : Vendor Name

Filter Options

Starting: 4/15/2020

Ending: 4/28/2020

Banks: All

Payable Status: Posted, Printed, ACH, Recorded, Voided

All Vendors Selected

Bi Weekly Payroll \$45,974.69

Check Approval List - GL Account

4/23/2020 9:03:29 AM

City of Broken Bow

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<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
General				
Aflac		PRE TAX AFLAC	Health/Life/Acc Insuranc	316.05
Aflac		AFLAC POST TAX	Health/Life/Acc Insuranc	104.22
City Flex Benefit Plan		SELECT FLEX-UNREIMBURSED M/D/V	Health/Life/Acc Insuranc	166.04
City of Broken Bow - Health Insurance		HEALTH INS	Health/Life/Acc Insuranc	3,397.48
City of Broken Bow - Health Insurance		health insurance	Health/Life/Acc Insuranc	5,236.88
City of Broken Bow - Health Insurance		health insurance	Health Insurance	752.14
City of Broken Bow Pension Fund		RETIREMENT NEW	Pension	6,927.74
City of Broken Bow Pension Fund		RETIREMENT LOAN PAYMENT	Loan Payment	1,519.85
Colonial Insurance		COLONIAL LIFE PRE TAX	Health/Life/Acc Insuranc	381.91
Colonial Insurance		COLONIAL LIFE POST TAX	Health/Life/Acc Insuranc	135.10
EFTPS Online Payment		MEDICARE	Payroll Taxes	1,852.82
EFTPS Online Payment		FEDERAL	Payroll Taxes	2,686.88
EFTPS Online Payment		FEDERAL	Payroll Taxes	2,794.24
EFTPS Online Payment		FICA	Payroll Taxes	7,922.24
Family Heritage		FAMILY HERITAGE	Health/Life/Acc Insuranc	56.00
Omaha State Bank		HSA	Health/Life/Acc Insuranc	175.00
Register of Deeds		filing fees - alley vacation	Filing Fees	16.00
State Income Tax WH NE Online Paymei		STATE	Payroll Taxes	1,236.52
State Income Tax WH NE Online Paymei		STATE	Payroll Taxes	1,149.73
			Total General	\$36,826.84
Municipal Building				
Black Hills Energy		utilities - gas	Utilities	580.46
Dollar General-Regions 410526		soap & clock	Supplies & Postage	16.00
Pristine Cleaning, LLC		cleaning service	Contracted Services	290.00
			Total Municipal Building	\$886.46
Handi Bus				
City of Broken Bow - Health Insurance		health insurance	Health Insurance	1,685.77
Trotter Service		fuel	Gas and Oil	26.69
			Total Handi Bus	\$1,712.46
Police				
Black Hills Energy		utilities - gas	Utilities	324.02
Carquest of Broken Bow		shop towels, spray nozzle & car wash soap	Supplies & Postage	36.01
City of Broken Bow - Health Insurance		health insurance	Health Insurance	6,709.14
Deb's Embroidery Shop		caps & logos, face masks	Uniforms	120.00
Eakes Office Products		copies	Copier Maint/Expense	141.43
Gateway Motors Inc		oil change	Gas and Oil	88.85
Kirkpatrick Cleaning Solutions		cleaned office carpet	Maintenance & Repair B	135.00
Mead Lumber		paint, rollers & cover plate	Maintenance & Repair B	20.77
PRO TINT		window tint for K9 vehicle	Maint/Repair Equipment	95.00
Platte Valley Communications		virus license & firewall	Computers	398.14
Trotter Service		fuel	Gas and Oil	265.77
			Total Police	\$8,334.13
Rescue Unit				
Andy Holland		supplies - COVID	Supplies & Postage	9.35
Andy Holland		supplies - COVID	Ambulance Supplies	19.25
Bound Tree Medical		gloves	Ambulance Supplies	299.70
Carquest of Broken Bow		antifreeze	Gas and Oil	24.26
City of Broken Bow - Health Insurance		health insurance	Health Insurance	752.13
Insurance Aid Services		insurance aid fees	Insurance Aid Fees	3,164.59
TUFTS HEALTH FREEDOM INS CO		rescue unit overpayment	Ambulance Service	500.66
Trotter Service		fuel	Gas and Oil	352.90
Trotter's Whoa & Go		fuel	Gas and Oil	54.66
			Total Rescue Unit	\$5,177.50
Fire				
City of Broken Bow - Health Insurance		health insurance	Health Insurance	752.14
Gary's Super Foods		supplies	Supplies & Postage	74.75
Trotter Service		fuel	Gas and Oil	21.68
Trotter's Whoa & Go		fuel	Gas and Oil	163.15
			Total Fire	\$1,011.72
Library				

Check Approval List - GL Account

4/23/2020 9:03:29 AM

City of Broken Bow

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<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
Library				
Bla...		annual subscription	Tech Support/Subscripti	1,700.00
City of Broken Bow - Health Insurance		health insurance	Health Insurance	1,696.61
Demco		supplies	Supplies & Postage	91.21
Ingram Library Services		materials	Book Purchases	499.32
OCLC Inc.		quarterly ILL costs	Book Purchases	138.78
Presto X Company		monthly service	Maintenance & Repair B	49.00
			Total Library	\$4,174.92
Street				
Card Services		oil, step stools, ball, repair kit	Gas and Oil	203.76
Card Services		oil, step stools, ball, repair kit	Maintenance & Repair B	42.97
City of Broken Bow - Health Insurance		health insurance	Health Insurance	6,081.05
Deb's Embroidery Shop		caps & logos, face masks	Safety Equipment	162.50
Paulsen Inc.		SO. 9th & F & No. 8th & D	Street Construction	871.88
Trotter Service		fuel	Gas and Oil	752.38
			Total Street	\$8,114.54
Park				
Card Services		supplies	Tools/Shop Equipment	308.07
Central I.T., LLC		monitor & ink	Maint/Repair Equipment	295.95
City of Broken Bow - Health Insurance		health insurance	Health Insurance	2,545.17
Deb's Embroidery Shop		caps & logos, face masks	Safety Equipment	81.25
Trotter Service		fuel	Gas and Oil	411.48
			Total Park	\$3,641.92
Sanitation				
Barco		loader chains	Miscellaneous Expense	2,472.78
JEO		CD Cell Financial Submittal	Miscellaneous Expense	768.75
Powerplan		hydraulic hoses & fittings - Tree Dump	Miscellaneous Expense	1,353.68
			Total Sanitation	\$4,595.21
				<u>\$74,475.70</u>

Report Selection: Check Approval List - GL Account
 Date Range Selection: GL Posting Date
 Starting Date: 4/15/2020
 Ending Date: 4/28/2020

Bi Weekly Payroll \$45,974.69

BROKEN > BOW

N E B R A S K A

Rooted. But Not Standing Still.

**City of Broken Bow, Nebraska
Application to Sell Fireworks**

Name of Applicant/Organization _____

Permanent Address of Applicant or Organization _____

Daytime/Evening Phone _____

Contact Person _____

Address of Contact Person _____

Phone Numbers for Contact Person _____

Street Address or Legal Description of Premises for Firework Stand:

Description of Proposed Firework Stand (ie: tent, building, trailer, etc.)

How will the fireworks be secured during hours stand is not open for business?

Where will the fireworks inventory be stored?

When will your inventory arrive? _____

Please attach the following to the application:

1. Map or sketch showing the location of the fireworks stand in relation to the boundaries of the premises and any other building on the premises.
2. Letter of permission from the owner of the property on which proposed fireworks stand will be located.
3. Copy of the Certificate of Insurance
4. Copy of State of Nebraska License for Sale of Fireworks
5. Copy of Certificate of Flame Resistance for tent stands

City of Broken Bow
Broken Bow, NE 68822
Ordinance #1089

Section 1. Fireworks, definitions.

- (a) Fireworks. Any composition or device designed for the purpose of producing a visible or audible effect by combustion, deflagration or detonation and which meets the definition of common or special fireworks set forth by the United States Department of Transportation in Title 49, Code of Federal Regulations.
- (b) Permissible fireworks. Only those fireworks annually listed and promulgated by the State Fire Marshal for that year in Title 157, Chapter 8, entitled "Fireworks Acceptable in the State of Nebraska for the year 2010.

Section 2. Fireworks stand.

- (a) A trailer, tent or temporary structure which stands alone and is not connected to or which any other trailer, tent or structure, either temporary or permanent, from which any product other than permissible fireworks is sold or distributed.
- (b) All firework stands shall be dismantled and/or removed from its site no later than July 12th of the current year.
- (c) No regulated fireworks shall be sold from permanent buildings or structures in the City except as permitted by Nebraska State Statutes.
- (d) No electrical space heaters will be used at any time within the fireworks stand.
- (e) Each fireworks stand shall have at least one fire extinguisher within the stand or as directed by the Fire Chief.
- (f) There shall be no camping or sleeping overnight in the fireworks stand.
- (g) The following signs, with at least 2 V2 inch block lettering of permanent design of contrasting color shall be installed on all four (4) sides of the structure from which fireworks are to be sold. Said signs shall state:
 - i. No smoking within 25 feet;
 - ii. No discharging of fireworks within 100 feet;
 - iii. No parking within 12 feet.

Section 3. Fireworks; generally.

It shall be unlawful for any person to sell or offer for sale permissible fireworks in the City of Broken Bow without first having made application and paid the required fees to the Broken Bow City Clerk.

Section 4. Permit; application.

The application to sell or offer for sale permissible fireworks shall contain:

-
- (a) The name and residence address of the applicant.
 - (b) The street address or legal description of the premises for which the permit is sought.
 - (c) An accurate description of the structure to be used and location of the structure on the premises.
 - (d) Where the inventory will be stored.
 - (e) When the inventory will arrive.
 - (f) Where the inventory will be stored during the off season;
 - (g) Certificate of Insurance in the amount of \$500,000, naming the City of Broken Bow as an additional insured.

Section 5. Permit fees.

- 1) Persons selling fireworks within the City of Broken Bow who are doing so for-profit will pay a fee of \$300, payable to the City of Broken Bow. This fee will be paid yearly at the time of the application process. An additional fee of \$100 will be assessed for the December sale and discharge period.
- 2) Persons selling fireworks within the City of Broken Bow who are doing so not-for-profit will pay a fee of \$50, payable to the City of Broken Bow. This fee will be paid yearly at the time of the application process.
- 3) Permit fees collected by the City of Broken Bow will be transferred to the Organization or Party who handles the annual public firework display held on July 4th each year. If such a display ceases to exist, the fees collected stay with the City of Broken Bow.

Section 6. Permit; when granted.

The City Clerk shall submit copies of any application to sell permissible fireworks to the Fire Chief and the Police Chief, who shall thereafter review the application and the applicant to determine, that all of the provisions of the City Code and any other applicable federal or state law or regulations have been met. The results of such review and application shall be delivered to the City Clerk who will bring the results before the City Council for review who then can issue the permit. Any permit which is granted shall be prominently displayed at the fireworks stand to which it has been issued. No permit shall be transferable.

Section 7. Age requirements.

A person of at least 19 years of age shall supervise all sales of fireworks by a salesperson that is younger than 16 years of age.

Section 8. Sale and use of permissible fireworks.

Permissible fireworks may be sold only during the following times:

June 25 to July 4: 9:00 AM until 11:00 PM

December 29th at 9:00 AM until December 31st 11:00pm

Permissible fireworks may be used, discharged, or exploded only during the following times:

June 25 to July 3: 9:00 AM until 11:00 PM

July 4th: 9:00 AM until 12:00 Midnight

December 29th, & 30th 9:00 AM Until

11:00 P.M. and Dec. 31st 9:00 AM until 2

AM on the morning of January 1st.

Section 9. Prohibited acts.

It shall be unlawful for any person to:

- (a) Use, discharge, explode or possess any fireworks within the City of Broken Bow other than what is prescribed in Section Eight of this ordinance.
- (b) Use, discharge, or explode any fireworks within any building, or in the vicinity of any person or property in a manner that exposes such person or property to injury or damage.
- (c) Throw any fireworks from or into a motor vehicle, onto any street, highway or sidewalk, at or near any person, into any building or into or at any group of persons.
- (d) Use, discharge, or explode any fireworks on any public street, alley, sidewalk, park or other property owned by the City of Broken Bow without first obtaining permission from the City Council.

Section 10. Weather Hazard.

The Broken Bow City Council reserves the right to ban or further limit the sale/discharge of fireworks in the event of dry weather or other weather hazards.

Passed and approved this 25th day of October, 2010.

ATTEST:

Elaine L. Bayne
City Clerk

RC McMeen

R.C. McMeen, Mayor

Fireworks Fees

<u>City</u>	<u>Fee</u>
Minden	\$200
Crete	\$250
Inglewood	\$1,000
Seward	\$500 \$400 for fireworks show
So. Sioux City	\$1,000
Hickman	\$1,500 \$400 for fireworks show
David City	\$250
Gering	\$50
Holdrege	\$100 Non-Profit/\$300 Profit
Mead	\$1,000
Waverly	\$1,000
Grand Island	\$550
Hastings	\$300
Lincoln	\$175
Wahoo	\$660
Papillion	\$1,000

Let \$300
Credit 100

INTERLOCAL COOPERATIVE AGREEMENT

This agreement is made and entered into on the ____ day of _____, 2020, by and between the City of Broken Bow, Nebraska, a municipal corporation, party of the first part, hereinafter referred to as The City, and the Broken Bow Township, party of the second part, herein referred to as The Township, witnesseth, that pursuant to the provisions of the Interlocal Cooperation Act, Article VIII, of Chapter 13, R.R.S., 1943, the parties hereto agree that:

1. Each of the parties to this agreement is a public agency as defined in Section 13-803, R.R.S., 1943, and each party hereto is authorized by a duly enacted resolution of its governing body either before signing or by future ratification to enter into this agreement.

2. The parties agree that The Township may borrow from time to time the equipment of The City, however, The Township agrees to furnish fuel, operators, and any other parts etc. incident to their use of The City's equipment. Further, The Township agrees that any repairs, accidents, or other expenses incident to the use of the equipment shall be at the liability and expense of The Township.

3. The Township further agrees to reimburse the City for any and all expenses incident to their use of the equipment.

4. The parties further agree that this agreement shall terminate six months from the execution of this agreement.

This agreement entered into this ____ day of _____, 2020.

The City of Broken Bow, Mayor

Rod Sonnichsen

Broken Bow Township, Robert Harrold

Robert Harold