

**CITY OF BROKEN BOW**  
**CITY COUNCIL AGENDA**  
**August 9<sup>th</sup>, 2016 @ 12:00 NOON**  
**City Hall Council Chambers**  
**314 South 10<sup>th</sup> Avenue, Broken Bow, NE**

**Call to Order**

**A. Roll Call**

**B. Pledge of Allegiance**

**C. Open Meeting Law:** A current copy of the Open Meetings Act is posted on the North wall in the rear of the Council Chambers and is available for review by all citizens in attendance.

**D. Consent Agenda:** The Mayor & Council will review and may or may not approve the consent agenda items for August 9<sup>th</sup>, 2016, which will include the following:

- a. Approval of Minutes of July 26<sup>th</sup>, 2016 Council Meeting [Hyperlink](#)
- b. Approval of Bills as Posted [Hyperlink](#)

**E. Old Business:**

- a. **Bid for Roof on the Fire Hall and Police Station** – May or may not vote to accept the bid from Weathercraft Roofing for the roof on the Fire Hall and Police Station. [Hyperlink](#)

**F. New Business:**

- a. **Board Appointment** – May or may not vote to approve the appointment of Lola Chapin to the Broken Bow Housing Authority for a five year term ending 2021.
- b. **Annual Report & Request of Waiver of PILOT Funds from the Broken Bow Housing Authority** – Dawn West will present the annual Housing Authority report and request the waiver of PILOT Funds.
- c. **Public Hearing for a Liquor License Application from Broken Bow Legends Neighborhood Grill** – May or may not vote to open a public hearing for the liquor license application from Broken Bow Legends Neighborhood Grill. [Hyperlink](#)
- d. **Class IK Liquor License Application from Broken Bow Legends Neighborhood Grill** – May or may not vote to approve the Class IK liquor license application from Broken Bow Legends Neighborhood Grill. [Hyperlink](#)
- e. **Interim Financing for Downtown Project** – May or may not vote to approve interim financing for the Downtown Project.
- f. **Resolution 2016-40 – Surplus Property** – May or may not vote to deem a 1985 Chevy Pickup in the Water and Sewer Department as surplus property so that it may be sold on Big Iron. [Hyperlink](#)
- g. **Resolution 2016-41 - Employee Handbook** – May or may not vote to approve the updated Employee Handbook. [Hyperlink](#)

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- h. Resolution 2016-42 – Comprehensive Plan** – May or may not vote to approve payment #11 to JEO Consulting Inc. in the amount of \$1,405.00 for work completed through July 22, 2016 on the Comprehensive Plan and Zoning/Subdivision Regulations. [Hyperlink](#)
- i. Resolution 2016-43 – Surplus Property Disposal** – May or may not vote to approve the disposal of surplus property previously deemed surplus property. [Hyperlink](#)

**G. Comments by Mayor and Council Members Concerning City Departments.**

**H. Public Comment Period:** The Mayor and Council will hear comments about any items not on the agenda. Every person speaking during the meeting shall come to the podium and state his or her name and postal address. All citizen remarks or questions shall be directed to the Mayor, who will determine by whom the response shall be made. In order to assure appropriate communication, persons are asked to limit any comments to five minutes.

**I. Adjournment**

*The Council reserves the right to enter into closed session pursuant to law.*

**Upcoming Events**

- ❖ **August 13<sup>th</sup>** – Demo Derby at 6:30 pm @ Fairgrounds
- ❖ **August 15<sup>th</sup>** – Board of Adjustment Meeting at 12:00 pm @ Municipal Building
- ❖ **August 18<sup>th</sup>** – Custer County Foundation 25 Year Anniversary at 5:30 pm @ City Square
- ❖ **August 22<sup>nd</sup>** – Board of Public Works Meeting at 12:30 pm @ Municipal Building

*The next City Council Meeting will be on August 23<sup>rd</sup>, 2016 @ 12:00 pm.*  
*There will be a Budget Workshop following the Council Meeting on August 23<sup>rd</sup>.*

**Broken Bow City Council  
Meeting Minutes  
July 26<sup>th</sup>, 2016**

The Broken Bow City Council met in regular session on Tuesday, July 26<sup>th</sup>, 2016. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in the advanced notice to the Mayor and all members of the Council, as well as, shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Burt called the meeting to order at 12:00 P.M., with the following Councilmembers present; Schall, Neth, Sonnichsen, and Adams. Absent: None. Following the pledge of allegiance, Mayor Burt announced the availability of the open meetings law.

Moved by Sonnichsen, seconded by Schall, to approve the consent agenda for July 26<sup>th</sup>, 2016. Said motion includes approval of Minutes of the July 12<sup>th</sup> Council Meeting and Bills to Date. Roll call vote: Voting aye: Schall, Neth, Sonnichsen, and Adams. Nays: none. Motion carried.

ADgraphix \$45.00; Absolute Plumbing \$667.80; Aflac \$979.64, \$124.32; Arrow Seed \$287.88; Beaver Bearing Co Albion \$24.38; Bound Tree Medical \$398.34; Broken Bow Municipal Utilities \$15,739.47; CEDC \$285.00; Cardmember Services \$229.22; Century Link \$85.49; Champlin Tire Recycling \$82.00; City Cristen \$160.00; City Flex Benefit Plan \$732.29; City of Broken Bow Pension Fund \$1,659.21, \$5,766.44, (\$138.66); Clarke Mosquito Control \$106.00; Credit Management Services \$236.30; Custer County Garden Center \$135.98; Custer Title and Abstract \$750.00; DaMoude Concrete Pumping \$606.00; Deterding \$598.85; Dollar General-Regions 410526 \$10.50; EFTPS Online Payment \$2,722.98, \$11,429.77, \$11,664.38, \$21.28, (\$21.28); Evans Feed Co. \$75.60; Family Heritage \$87.75; Garrett Tires & Treads \$77.70; Grand Island Independent \$91.00; Holmes Plumbing & Heating \$271.81; Hometown Leasing \$200.17; Ingram Library Services \$1,134.72; Insurance Aid Services \$2,739.92; Interstate All Battery Center \$142.20; KCNI/KBBN \$100.00; Kansas Payment Center \$107.50; Kearney Hub \$91.20; MainStreet Designs Inc. \$3,037.00; Mead Lumber \$1,645.36; Mid State Engineering & Testing \$669.00; Municipal Supply Inc. \$132.00; Nebraska Child Support Payment Center \$460.00; Nebraska Dept. of Revenue \$1,681.00; Nebraska Statewide Arboretum, Inc. \$447.60; OSA/Computers Plus \$74.97; Obrien's True Value \$67.42; Omaha State Bank \$319.25; Paula Daily. \$4.27; Platte Valley Communications \$3,193.85; Pracht's Ace Hardware \$69.99; Presto X Company \$141.10; Pristine Cleaning, LLC \$650.00; Regional Care \$3,394.48, \$20,000.00; Rod's Body & Paint, Inc. \$1,879.73; Schaper & White Law Firm \$300.00; Schmicks Market \$72.73; Shirts, Signs, Mugs & More \$365.02; Site One Landscape Supply \$733.06; Sleuth Software \$2,303.00; Sport Videos \$151.00; State Income Tax WH NE Online Payment \$3,556.03; Steve Scott \$24.79; Taylor Heating & Air Conditioning \$148.84; This Old House \$25.00; Trotter Fertilizer \$36.00; Trotter's Whoa & Go \$38.38; US Bank Equipment Finance \$303.97; United Industries \$908.94; United States Treasury \$128.96; Van Diest Supply Co \$102.40; Verizon Wireless \$509.77; Bi-Weekly Payroll \$66,362.78; Total Bills = \$174,445.84.

Moved by Sonnichsen, seconded by Schall, to approve the final TIF contract in the amount of \$114,334.20 for Bow Family & Furniture as recommended by the Broken Bow CRA. The money will be used to purchase the land from Kevin and Joyce Richardson at 817 East South E Street. Roll call vote: Voting aye: Schall, Neth, Sonnichsen, and Adams. Nays: none. Motion carried.

Moved by Neth, seconded by Adams, to approve Resolution 2016-36. Said resolution approves the lot split at 817 East South E Street. Roll call vote: Voting aye: Schall, Neth, Sonnichsen, and Adams. Nays: none. Motion carried.

Moved by Adams, seconded by Schall, to approve Resolution 2016-37. Said resolution approves payment #17 to JEO Consulting Group in the amount of \$13,721.25 for work completed through July 8, 2016 on the 2015 Downtown Improvements. Roll call vote: Voting aye: Schall, Neth, Sonnichsen, and Adams. Nays: none. Motion carried.

Moved by Schall, seconded by Neth, to approve Resolution 2016-38. Said resolution approves payment #8 to Myers Construction Inc. in the amount of \$524,885.76 for work completed through June 30, 2016 on the 2014 Downtown Improvements. Roll call vote: Voting aye: Schall, Neth, and Adams. Nays: none. Abstain: Sonnichsen. Motion carried

Moved by Adams, seconded by Schall, to approve the 2016 Custer County Fair Parade route which will start at Tomahawk Park, go east on South B Street to 9<sup>th</sup> Avenue, south on 9<sup>th</sup> Avenue to D Street. Roll call vote: Voting aye: Schall, Neth, Sonnichsen, and Adams. Nays: none. Motion carried

Moved by Neth, seconded by Sonnichsen, to table the bid from Weathercraft until the next meeting when Jeremy Fitzgerald will have a detailed bid. Roll call vote: Voting aye: Schall, Neth, Sonnichsen, and Adams. Nays: none. Motion carried.

Moved by Adams, seconded by Neth, to approve Police Chief Steve Scott as the designated official for the abatement procedure per 91.16. Roll call vote: Voting aye: Schall, Neth, Sonnichsen, and Adams. Nays: none. Motion carried.

August 23, 2016 was the date chosen for the Budget Workshop. The Workshop will take place immediately after the Council meeting. Stephanie will make lunch and have it ready for the Council and staff.

Mayor Burt opened the floor for comments from the Mayor and Councilmembers concerning City Departments. Rod Sonnichsen updated the Council on the Lexington Landfill meeting last evening. Lexington received the state grant and there will be a collection August 22<sup>nd</sup> and 23<sup>rd</sup> for chemicals, paint and hazardous waste with the Transfer Station being the collection point. The third cell has been closed and the fourth one opened. The new cell will have a life of sixteen years. Also there was not an increase in tipping fees.

Mayor Burt opened the public comment section of the meeting for those in attendance. Mona from the Custer County Chief asked if the bricks were still being sold. Brent Clark informed her that the bricks have been taken to the tree dump on South 13<sup>th</sup> Avenue and may be purchased there.

Moved by Schall, seconded by Sonnichsen, to enter closed session at 12:40 p.m. for the purpose of discussing the personnel handbook updates. The City representatives that shall remain present during the closed session including the Mayor and City Council are City Attorney Jason White, City Administrator Brent Clark, and City Clerk Stephanie Wright. The Mayor stated the motion. Roll call vote: Voting aye: Schall, Adams, Sonnichsen, and Neth. Nays: none. Motion carried.

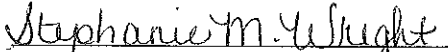
Moved by Schall, seconded by Sonnichsen, to exit out of closed session at 1:17 p.m. from the purpose of discussing the personnel handbook updates. Roll call vote: Voting aye: Schall, Neth, Adams, and Sonnichsen. Nays: none. Motion carried.

Moved by Schall, seconded by Sonnichsen, to adjourn the City Council Meeting at 1:18 p.m. Roll call vote: Voting aye: Schall, Adams, Sonnichsen, and Neth. Nays: none. Motion carried.



Cecil Burt, Mayor

ATTEST:

  
Stephanie M. Wright, City Clerk

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## Accounts Payable Detail Listing

City of Broken Bow

**Vend# Vendor Name**

<b>Pay#</b>	<b>Post Date</b>	<b>Due Date</b>	<b>Amount</b>	<b>Invoice</b>	<b>Date</b>	<b>PO#</b>	<b>Date</b>	<b>Status</b>
	<b>Account#</b>	<b>Work Order</b>		<b>Description</b>			<b>Debit</b>	<b>Credit</b>
<b>ATCO</b>								
23048	8/9/2016	8/9/2016	530.50					Posted
	08-3310.00			liberator 600			530.50	0.00
<b>Aflac</b>								
23005	7/27/2016	7/27/2016	845.22					Ck# 1180 Printed
	01-1501.00			PRE TAX AFLAC			845.22	0.00
23006	7/27/2016	7/27/2016	124.32					Ck# 1180 Printed
	01-1501.00			AFLAC POST TAX			124.32	0.00
23021	7/27/2016	7/27/2016	287.82					Ck# 1180 Printed
	01-1501.00			BBHA Aflac			287.91	0.00
	01-1501.00			rounding			0.00	0.09
							287.91	0.09
<b>Albert Pryce</b>								
23025	8/2/2016	8/2/2016	236.30					Ck# 1186 Printed
	01-1504.00			return of garnishment paid in full			236.30	0.00
<b>Baxter Welding</b>								
23035	8/9/2016	8/9/2016	468.00					Posted
	12-4200.05			refurbish merry-go-round			468.00	0.00
<b>Broken Bow Airport Authority</b>								
23045	8/9/2016	8/9/2016	1,083.33					Posted
	01-3409.00			Monthly Payment			1,083.33	0.00
<b>Broken Bow Ambulance Service</b>								
23029	8/9/2016	8/9/2016	1,278.98					Posted
	05-3205.00			Statewide EMS Conference			1,278.98	0.00
<b>Broken Bow Chamber of Commerce</b>								
23061	8/9/2016	8/9/2016	940.00					Posted
	05-3334.00			incentive payment			940.00	0.00
<b>Broken Bow Municipal Utilities</b>								
23044	8/9/2016	8/9/2016	7,823.38					Posted
	01-3213.00			General - Radio/Weather Station Tower			20.91	0.00
	08-3220.00			Street - Shop Utilities/Trash Removal			245.55	0.00
	06-3220.00			Fire - Utilities/Trash Removal			681.59	0.00
	04-3220.00			Police - Utilities/Trash Removal			47.40	0.00
	04-3315.00			Police - Dog Pound Utilities			54.59	0.00
	09-3220.00			Park - Utilities/Trash Removal			1,985.19	0.00
	09-3220.00			Park - Shopt Utilities/Trash Removal			105.24	0.00
	07-3220.00			Library - Utilities/Trash Removal			598.56	0.00
	02-3220.00			Pub Bldg - Utilites/Trash Removal			1,013.47	0.00
	11-3360.00			Tree Dump - Utilities			34.25	0.00
	10-3220.00			Swim Pool - Utilities/Trash Removal			3,036.63	0.00
							7,823.38	0.00
<b>Capitol One Bank</b>								
23051	8/9/2016	8/9/2016	410.83					Posted
	04-3223.00			id badge holders			40.63	0.00
	04-3315.00			therm for pound			7.99	0.00
	04-3221.00			website fees			19.90	0.00
	04-3312.00			polo shirts for staff			243.83	0.00
	04-3310.00			meal Steve training			33.24	0.00
	04-3225.00			fuel steve training			21.36	0.00
	04-3410.00			slimjim			43.88	0.00
							410.83	0.00
<b>Card Services</b>								
23030	8/3/2016	8/3/2016	44.97					Ck# 1187 Printed
	09-3223.00			supplies for park			44.97	0.00
23047	8/3/2016	8/3/2016	210.60					Ck# 1188 Printed
	08-3310.00			oil, filter, screen, hose,			210.60	0.00
<b>City Flex Benefit Plan</b>								
23007	7/27/2016	7/27/2016	132.29					Ck# 1181 Printed
	01-1501.00			SELECT FLEX-UNREIMBURSED M/D/V			132.29	0.00
23022	7/27/2016	7/27/2016	150.00					Ck# 1181 Printed
	01-1501.00			BBHA Flex Benefit			150.00	0.00

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>					<u>Description</u>			<u>Debit</u>	<u>Credit</u>
<b>City of Broken Bow Pension Fund (continued)</b>										
23008	7/27/2016	7/27/2016		1,659.21						Ck# 1185 Printed
	01-1513.00			PENSION/401K LOAN PAYMENT			1,659.21		0.00	
23009	7/27/2016	7/27/2016		6,048.02						Ck# 1185 Printed
	01-1502.00			PENSION/401K NEW			6,048.02		0.00	
23024	7/27/2016	7/27/2016		1,288.22						Ck# 1185 Printed
	01-1502.00			Liability - BBHA			1,288.22		0.00	
<b>Consolidated Management Co.</b>										
23055	8/9/2016	8/9/2016		11.82						Posted
	04-3313.00			meals Ben Tucker Training			11.82		0.00	
<b>Credit Management Services</b>										
23018	7/27/2016	7/27/2016		0.00						**VOID**
	01-1504.00			WAGE GARNISHMENT - Plaintiff			236.30		0.00	
<b>Custer County Chief</b>										
23027	8/9/2016	8/9/2016		561.64						Posted
	01-3209.00			publication			351.64		0.00	
	10-3223.00			publication			210.00		0.00	
							561.64		0.00	
<b>Custer County Garden Center</b>										
23032	8/9/2016	8/9/2016		525.00						Posted
	09-3339.00			multch @ melham			525.00		0.00	
<b>Custer County Treasurer</b>										
23046	8/9/2016	8/9/2016		11,192.15						Posted
	01-3217.00			Communications Interlocal Payment			11,192.15		0.00	
<b>Custer Public Power</b>										
23037	8/9/2016	8/9/2016		32.10						Posted
	11-3416.00			CD Cell power			32.10		0.00	
<b>EFTPS Online Payment</b>										
23014	7/27/2016	7/27/2016		2,318.50						Ck# 1177 Printed
	01-1500.00			MEDICARE			2,318.50		0.00	
23015	7/27/2016	7/27/2016		7,296.06						Ck# 1177 Printed
	01-1500.00			FEDERAL MARRIED			4,125.14		0.00	
	01-1500.00			FEDERAL SINGLE			3,170.92		0.00	
							7,296.06		0.00	
23016	7/27/2016	7/27/2016		9,913.40						Ck# 1177 Printed
	01-1500.00			SOCIAL SECURITY			9,913.40		0.00	
<b>Eakes Office Products</b>										
23060	8/9/2016	8/9/2016		122.93						Posted
	01-3223.00			office supplies			72.26		0.00	
	01-3216.00			copies brents office			50.67		0.00	
							122.93		0.00	
<b>Family Heritage</b>										
23010	7/27/2016	7/27/2016		87.75						Ck# 1182 Printed
	01-1501.00			FAMILY HERITAGE			87.75		0.00	
<b>Great Plains Communications</b>										
23049	8/9/2016	8/9/2016		70.95						Posted
	08-3221.00			Internet			35.47		0.00	
	09-3221.00			Internet			35.48		0.00	
							70.95		0.00	
<b>Holcomb Mechanical</b>										
23042	8/9/2016	8/9/2016		134.20						Posted
	02-3310.00			Ice Machine repairs			134.20		0.00	
<b>Holmes Plumbing &amp; Heating</b>										
23026	8/9/2016	8/9/2016		3.14						Posted
	09-3339.00			drinking fountain parts			3.14		0.00	
<b>Kirkpatrick Cleaning Solutions</b>										
23028	8/9/2016	8/9/2016		162.70						Posted
	02-3223.01			paper towels			24.70		0.00	
	04-3311.00			carpet cleaning office area Police			138.00		0.00	
							162.70		0.00	

City of Broken Bow

Vend# Vendor Name									
Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#	Date	Status	
	Account#	Work Order		Description			Debit	Credit	
Larson Pump (continued)									
23033	8/9/2016	8/9/2016	1,938.32					Posted	
	09-3430.00			well and motor for submersible @ melham			1,938.32	0.00	
Laurie French									
23034	8/9/2016	8/9/2016	343.17					Posted	
	10-3410.00			reimbursement for water weights			343.17	0.00	
League of Municipalities									
23038	8/9/2016	8/9/2016	5,611.00					Posted	
	01-3206.00			membership dues			5,611.00	0.00	
1 Nebraska Child Support Payment Center									
23013	7/27/2016	7/27/2016	460.00					Ck# 1178 Printed	
	01-1503.00			CHILD SUPPORT-NE			460.00	0.00	
Nebraska Law Enforcement Training Center									
23054	8/9/2016	8/9/2016	190.00					Posted	
	04-3313.00			B Tucker Training and lodging			190.00	0.00	
Omaha State Bank									
23012	7/27/2016	7/27/2016	319.25					Ck# 1183 Printed	
	01-1501.00			HSA			319.25	0.00	
Overnite Auto									
23052	8/9/2016	8/9/2016	567.31					Posted	
	04-3310.00			brakes for 2012 impala			567.31	0.00	
Paulsen Inc.									
23031	8/9/2016	8/9/2016	1,198.72					Posted	
	12-4200.05			concrete downtown			1,198.72	0.00	
Pavement Repair & Supplies									
23050	8/9/2016	8/9/2016	3,850.00					Posted	
	08-3345.00			perma-patch			3,850.00	0.00	
Plains Equipment Group									
23056	8/9/2016	8/9/2016	100.97					Posted	
	09-3310.00			repairs			100.97	0.00	
Prachts Ace Hardware									
23058	8/9/2016	8/9/2016	1,059.97					Posted	
	08-3310.00			sprayer, ladder, padlock, lock nuts, bolts			505.93	0.00	
	09-3311.00			supplies and hardware			342.13	0.00	
	10-3339.00			supplies and hardware			211.91	0.00	
							1,059.97	0.00	
Pristine Cleaning, LLC									
23040	8/9/2016	8/9/2016	675.00					Posted	
	02-3419.01			Cleaning Service			375.00	0.00	
	07-3419.01			Cleaning Service			300.00	0.00	
							675.00	0.00	
Regional Care									
23011	7/27/2016	7/27/2016	3,076.80					Ck# 1184 Printed	
	01-1501.00			HEALTH INSURANCE			3,076.80	0.00	
23023	7/27/2016	7/27/2016	21,579.42					Ck# 1184 Printed	
	01-1501.00			BBHA Health Insurance			4,145.50	0.00	
	01-3104.00			General - Health Insurance			2,334.83	0.00	
	08-3104.00			Street - Health Insurance			3,475.90	0.00	
	06-3104.00			Firemen - Health Insurance			584.35	0.00	
	04-3104.00			Police - Health Insurance			6,287.44	0.00	
	05-3104.00			Rescue Unit - Health Insurance			584.34	0.00	
	09-3104.00			Park - Health Insurance			1,829.68	0.00	
	07-3104.00			Library - Health Insurance			1,168.69	0.00	
	03-3104.00			Handi Bus - Health Insurance			1,168.69	0.00	
							21,579.42	0.00	
Schmicks Market									



## Accounts Payable Detail Listing

City of Broken Bow

**Vend# Vendor Name**

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
<b>Schmicks Market (continued)</b>								
23059	8/9/2016	8/9/2016	37.57					Posted
	08-3223.00			supplies			5.50	0.00
	10-3432.00			bleach			14.12	0.00
	10-3223.00			ice			6.58	0.00
	01-3223.00			tea			11.37	0.00
							<u>37.57</u>	<u>0.00</u>
<b>Shawn Denney</b>								
23053	8/9/2016	8/9/2016	1,391.59					Posted
	04-3311.00			Evidence Room Cabinets			1,391.59	0.00
<b>Shirts, Signs, Mugs &amp; More</b>								
23041	8/9/2016	8/9/2016	265.55					Posted
	12-4200.05			signs			156.65	0.00
	01-3212.00			plaques			108.90	0.00
							<u>265.55</u>	<u>0.00</u>
<b>SourceGas</b>								
23039	8/9/2016	8/9/2016	216.24					Posted
	02-3220.00			Municipal Building Utilities			93.16	0.00
	08-3220.00			Street Utilities			19.80	0.00
	06-3220.00			Fire Utilities			36.73	0.00
	04-3220.00			Police Utilities			15.74	0.00
	09-3220.00			Park Utilities			19.80	0.00
	07-3220.00			Library Utilities			31.01	0.00
							<u>216.24</u>	<u>0.00</u>
<b>State Income Tax WH NE Online Payment</b>								
23017	7/27/2016	7/27/2016	2,570.36					Ck# 1179 Printed
	01-1500.00			STATE MARRIED			1,567.89	0.00
	01-1500.00			STATE SINGLE			1,002.47	0.00
							<u>2,570.36</u>	<u>0.00</u>
<b>Titan Machinery-North Platte</b>								
23036	8/9/2016	8/9/2016	5.20					Posted
	09-3223.00			supplies			5.20	0.00
<b>V-Bar Sales &amp; Service</b>								
23043	8/9/2016	8/9/2016	77.59					Posted
	12-4200.05			flower pots			77.59	0.00
<b>Wenquist Inc.</b>								
23057	8/9/2016	8/9/2016	27.57					Posted
	08-3310.00			charger jack and hose			27.57	0.00
			<u>101,555.93</u>	54 Non-voided payables listed.				

## Report Setup

AP - Accounts Payable Listing : Vendor Name

## Filter Options

Starting: 7/27/2016

Ending: 8/9/2016

Banks: All

Payable Status: Posted, Printed, ACH, Recorded, Voided

All Vendors Selected

7/27/16 Bi-weekly Payroll  
\$ 58,526.14

# Check Approval List - GL Account

8/4/2016 11:20:12 AM

City of Broken Bow

Page 1 of 2

<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
<b>General</b>				
Aflac		PRE TAX AFLAC	Health/Life/Acc Insuranc	\$845.22
Aflac		AFLAC POST TAX	Health/Life/Acc Insuranc	\$124.32
Aflac		BBHA Aflac	Health/Life/Acc Insuranc	\$287.91
Aflac		BBHA Aflac	Health/Life/Acc Insuranc	(\$0.09)
Albert Pryce		return of garnishment paid in full	Wage Garnishment	\$236.30
Broken Bow Airport Authority		monthly payment	Airport Monthly Payment	\$1,083.33
Broken Bow Municipal Utilities		utilities	Weather Station Expens	\$20.91
City Flex Benefit Plan		BBHA Flex Benefit	Health/Life/Acc Insuranc	\$150.00
City Flex Benefit Plan		SELECT FLEX-UNREIMBURSED M/D/V	Health/Life/Acc Insuranc	\$132.29
City of Broken Bow Pension Fund		BBHA Pension	Pension	\$1,288.22
City of Broken Bow Pension Fund		PENSION/401K NEW	Pension	\$6,048.02
City of Broken Bow Pension Fund		PENSION/401K LOAN PAYMENT	Loan Payment	\$1,659.21
Custer County Chief		publication	Printing & Publication	\$351.64
Custer County Treasurer		communications interlocal	Radio Communications	\$11,192.15
EFTPS Online Payment		MEDICARE	Payroll Taxes	\$2,318.50
EFTPS Online Payment		FEDERAL	Payroll Taxes	\$3,170.92
EFTPS Online Payment		FEDERAL	Payroll Taxes	\$4,125.14
EFTPS Online Payment		FICA	Payroll Taxes	\$9,913.40
Eakes Office Products		supplies and copies	Copier Maint/Expense	\$50.67
Eakes Office Products		supplies and copies	Supplies & Postage	\$72.26
Family Heritage		FAMILY HERITAGE	Health/Life/Acc Insuranc	\$87.75
League of Municipalities		membership dues	Association Dues	\$5,611.00
Nebraska Child Support Payment Center		CHILD SUPPORT-NE	Child Support	\$460.00
Omaha State Bank		HSA	Health/Life/Acc Insuranc	\$319.25
Regional Care		HEALTH INS	Health/Life/Acc Insuranc	\$3,076.80
Regional Care		health insurance	Health/Life/Acc Insuranc	\$4,145.50
Regional Care		health insurance	Health Insurance	\$2,334.83
Schmicks Market		bleach, ice and supplies	Supplies & Postage	\$11.37
Shirts, Signs, Mugs & More		signs	City Promotions	\$108.90
State Income Tax WH NE Online Paymei		STATE	Payroll Taxes	\$1,002.47
State Income Tax WH NE Online Paymei		STATE	Payroll Taxes	\$1,567.89
			Total General	\$61,796.08
<b>Municipal Building</b>				
Broken Bow Municipal Utilities		utilities	Utilities	\$1,013.47
Holcomb Mechanical		Ice Machine repairs	Maint/Repair Equipment	\$134.20
Kirkpatrick Cleaning Solutions		paper towels and carpet cleaning	Building Cleaning Suppli	\$24.70
Pristine Cleaning, LLC		cleaning service	Contracted Services	\$375.00
SourceGas		utilities	Utilities	\$93.16
			Total Municipal Building	\$1,640.53
<b>Handi Bus</b>				
Regional Care		health insurance	Health Insurance	\$1,168.69
			Total Handi Bus	\$1,168.69
<b>Police</b>				
Broken Bow Municipal Utilities		utilities	Utilities	\$47.40
Broken Bow Municipal Utilities		utilities	Dog Care	\$54.59
Capitol One Bank			Telephone/Internet	\$19.90
Capitol One Bank			Supplies & Postage	\$40.63
Capitol One Bank			Gas and Oil	\$21.36
Capitol One Bank			Maint/Repair Equipment	\$33.24
Capitol One Bank			Uniforms	\$243.83
Capitol One Bank			Dog Care	\$7.99
Capitol One Bank			Equipment Purchases	\$43.88
Consolidated Management Co.		meals Ben Tucker Training	Training	\$11.82
Kirkpatrick Cleaning Solutions		paper towels and carpet cleaning	Maintenance & Repair B	\$138.00
Nebraska Law Enforcement Training Cer		B Tucker Training and lodging	Training	\$190.00
Overnite Auto		brakes for 2012 impala	Maint/Repair Equipment	\$567.31
Regional Care		health insurance	Health Insurance	\$6,287.44
Shawn Denney		Evidence Room Cabinets	Maintenance & Repair B	\$1,391.59
SourceGas		utilities	Utilities	\$15.74
			Total Police	\$9,114.72
<b>Rescue Unit</b>				
Broken Bow Ambulance Service		Statewide EMS Conference	Travel & Meeting Expens	\$1,278.98
Broken Bow Chamber of Commerce		incentive payment	Ambulance Driver Incent	\$940.00
Regional Care		health insurance	Health Insurance	\$584.34
			Total Rescue Unit	\$2,803.32

# Check Approval List - GL Account

8/4/2016 11:20:12 AM

City of Broken Bow

Page 2 of 2

<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
<b>Fire</b>				
Broken Bow Municipal Utilities		utilities	Utilities	\$681.59
Regional Care		health insurance	Health Insurance	\$584.35
SourceGas		utilities	Utilities	\$36.73
			Total Fire	\$1,302.67
<b>Library</b>				
Broken Bow Municipal Utilities		utilities	Utilities	\$598.56
Pristine Cleaning, LLC		cleaning service	Contracted Services	\$300.00
Regional Care		health insurance	Health Insurance	\$1,168.69
SourceGas		utilities	Utilities	\$31.01
			Total Library	\$2,098.26
<b>Street</b>				
ATCO		liberator 600	Maint/Repair Equipment	\$530.50
Broken Bow Municipal Utilities		utilities	Utilities	\$245.55
Card Services		oil, filter, screen, hose,	Maint/Repair Equipment	\$210.60
Great Plains Communications		internet	Telephone/Internet	\$35.47
Pavement Repair & Supplies		perma-patch	Road Materials	\$3,850.00
Prachts Ace Hardware		supplies	Maint/Repair Equipment	\$505.93
Regional Care		health insurance	Health Insurance	\$3,475.90
Schmicks Market		bleach, ice and supplies	Supplies & Postage	\$5.50
SourceGas		utilities	Utilities	\$19.80
Wenquist Inc.		charger jack and hose	Maint/Repair Equipment	\$27.57
			Total Street	\$8,906.82
<b>Park</b>				
Broken Bow Municipal Utilities		utilities	Utilities	\$105.24
Broken Bow Municipal Utilities		utilities	Utilities	\$1,985.19
Card Services		supplies for park	Supplies & Postage	\$44.97
Custer County Garden Center		mulch @ melham	Maintenance/Repair Gro	\$525.00
Great Plains Communications		internet	Telephone/Internet	\$35.48
Holmes Plumbing & Heating		drinking fountain parts	Maintenance/Repair Gro	\$3.14
Larson Pump		well and motor for submersible @ melham	Melham Lake	\$1,938.32
Plains Equipment Group		repairs	Maint/Repair Equipment	\$100.97
Prachts Ace Hardware		supplies	Maintenance & Repair B	\$342.13
Regional Care		health insurance	Health Insurance	\$1,829.68
SourceGas		utilities	Utilities	\$19.80
Titan Machinery-North Platte		supplies	Supplies & Postage	\$5.20
			Total Park	\$6,935.12
<b>Swimming Pool</b>				
Broken Bow Municipal Utilities		utilities	Utilities	\$3,036.63
Custer County Chief		publication	Supplies & Postage	\$210.00
Laurie French		reimbursement for water weights	Equipment Purchases	\$343.17
Prachts Ace Hardware		supplies	Maintenance/Repair Gro	\$211.91
Schmicks Market		bleach, ice and supplies	Supplies & Postage	\$6.58
Schmicks Market		bleach, ice and supplies	Pool Chemicals	\$14.12
			Total Swimming Pool	\$3,822.41
<b>Sanitation</b>				
Broken Bow Municipal Utilities		utilities	Sanitation Contract	\$34.25
Custer Public Power		CD Cell power	Land & Buildings	\$32.10
			Total Sanitation	\$66.35
<b>ST Infra/Capital</b>				
Baxter Welding		refurbish merry-go-round	Downtown Improvement	\$468.00
Paulsen Inc.		concrete downtown	Downtown Improvement	\$1,198.72
Shirts, Signs, Mugs & More		signs	Downtown Improvement	\$156.65
V-Bar Sales & Service		flower pots	Downtown Improvement	\$77.59
			Total ST Infra/Capital	\$1,900.96
				<u>\$101,555.93</u>

Report Selection: Check Approval List - GL Account  
 Date Range Selection: Invoice Due Date  
 Starting Date: 7/27/2016  
 Ending Date: 8/9/2016

7/27/16 Bi-weekly payroll \$ 58,526.14

Return to Agenda

# Proposal

**Main Office:**

2401 East 8th St, PO Box 1949  
North Platte, Nebraska 69103  
(308) 534-3480  
FAX (308) 532-4625

71587 Road 388  
McCook, Nebraska 69001  
(308) 345-6670  
FAX (308) 345-4389

## Weathercraft Companies

**Lexington Office**  
Roofing, Sheet Metal, Siding & Overhead Door Contractors  
906 West 8th St, PO Box 67  
Lexington, Nebraska 68850  
Office: (308) 324-3772  
Toll Free: (800) 662-2981  
FAX: (308) 324-3893

**Branch Offices:**

509 South 9th Ave., Ste. 103  
Broken Bow, Nebraska 68822  
(308) 872-6191  
FAX (308) 872-6539

320 S Spruce  
Ogallala, Nebraska 69153  
(308) 284-6029  
FAX (308) 284-9957

Proposal Submitted to: Broken Bow		Phone <b>308-870-2150</b>	Date <b>8/3/2016</b>
Street		Job Name <b>Fully Adhered</b>	
City, State and Zip Code		Job Location Fire Station	
Architect Brent Clark	Date of Plans		Job Phone

**We hereby submit specifications and estimates for:**

Remove existing modified roofing down to insulation and dispose. Replace any wet or damaged insulation.

Remove ballast rock off roof with the help from the fire department.

Remove existing rubber membrane and dispose.

Install New 1/2" Firestone ISOGARD HD cover board. Secured with Firestone screws and metal plates. R-Value is 2.5

Install New Firestone .60 mil EPDM fully adhered rubber over ISOGARD HD cover board secured with bonding adhesive.

The ISOGARD and the combination of the Firestone .60 mil membrane will be covered under a server hail rating.

Apply EPDM up all parapet walls and secure into place water block with termination bar.

Flash all penetrations and roof drains per Firestones specifications.

Clean up and dump fee are included in price.

This system will come with a 15 year Firestones manufactures warranty.

Total for above \$ 45,902.00

Taxes Not Included.

**We Propose** hereby to furnish material and labor -- complete in accordance with above specifications, for the sum of:

Due Upon Completion dollars (\$45,902.00 )

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation insurance.

Authorized  
Signature

Jeremy Fitzgerald

This proposal may be  
withdrawn by us if not accepted within 30 days.

## Acceptance of Proposal

The above prices and conditions are satisfactory and are hereby accepted. You are authorized to perform the work as specified. Payment will be made as outlined above.

Date of Acceptance: \_\_\_\_\_

Signature \_\_\_\_\_

Signature \_\_\_\_\_



N E B I R A S K A

Rooted. But Not Standing Still.

## Fire Station & Police Station Roof Replacement Bid List

Roof Size – 90' x 60'  
Approximate Size – 5,400 Square Feet

<u>Include Following Materials:</u>	<u>Unit Price</u>	<u>Amount</u>
Option 1: Rock Ballast Roof	\$ <u>770.00</u> <sup>sq</sup> <sub>per sq</sub>	\$ <u>42,359.00</u>
Option 2: Membrane Roof	\$ <u>816.00</u> <sup>sq</sup> <sub>per sq</sub>	\$ <u>44,902.00</u>
Option 3: Other Type of Roofing T.P.O	\$ <u>828.00</u> <sup>sq</sup> <sub>per sq</sub>	\$ <u>45,590.00</u>
Installation Charge		\$ _____
Freight Charge		\$ _____

The City of Broken Bow will remove any rock ballast on Fire Station Roof in order to keep cost of labor or installation lower.

All completed bid packets are due by 11:59 a.m. on July 12<sup>th</sup>, 2016

If you have additional questions on the proposed items above or would like to schedule a time for inspection, please contact  
Andy Holland at (308) 870-3420.

**APPLICATION FOR LIQUOR LICENSE  
RETAIL**

NEBRASKA LIQUOR CONTROL COMMISSION  
301 CENTENNIAL MALL SOUTH  
PO BOX 95046  
LINCOLN, NE 68509-5046  
PHONE: (402) 471-2571  
FAX: (402) 471-2814  
Website: www.lcc.nebraska.gov/

**RECEIVED**

**JUL 20 2016**

**NEBRASKA LIQUOR  
CONTROL COMMISSION**

**RETAIL LICENSE(S)**

**Application Fee: \$400 (non-refundable)**

- ☐ A BEER, ON SALE ONLY
- ☐ B BEER, OFF SALE ONLY
- ☐ C BEER, WINE, DISTILLED SPIRITS, ON AND OFF SALE
- ☐ D BEER, WINE, DISTILLED SPIRITS, OFF SALE ONLY
- ☒ I BEER, WINE, DISTILLED SPIRITS, ON SALE ONLY
- ☐ AB BEER, ON AND OFF SALE
- ☐ AD BEER ON SALE ONLY, BEER, WINE, DISTILLED SPIRITS OFF SALE
- ☐ IB BEER, WINE, DISTILLED SPIRITS ON SALE, BEER OFF SALE ONLY

☒ Class K Catering license (requires catering application form 106) \$100.00

Additional fees will be assessed at city/village or county level when license is issued.

Class C license term runs from November 1 – October 31

All other licenses run from May 1 – April 30

Catering license (K) expires same as underlying retail license

**CHOOSE TYPE OF LICENSE FOR WHICH YOU ARE APPLYING**

- ☐ Individual License (requires insert form 1)
- ☐ Partnership License (requires insert form 2)
- ☐ Corporate License (requires insert form 3a & 3c)
- ☒ Limited Liability Company (LLC) (requires form 3b & 3c)

**PLEASE PRINT NAME OF ENTITY FOR WHICH YOU ARE APPLYING FOR LICENSE**

Name \_\_\_\_\_ Phone number: \_\_\_\_\_

Firm Name \_\_\_\_\_

**PREMISES INFORMATION**

Trade Name (doing business as) Broken Bow Legends Neighborhood Grill, LLC

Street Address #1 845 South D Street

Street Address #2 \_\_\_\_\_

City Broken Bow County Custer

Premises Telephone number [REDACTED]

Business e-mail address [REDACTED]

Is this location inside the city/village corporate limits: YES ☒ NO ☐

Mailing address (where you want to receive mail from the Commission)

Name Broken Bow Legends Neighborhood Grill, LLC

Street Address #1 2268 Memorial Drive

Street Address #2 \_\_\_\_\_

City Broken Bow State NE Zip Code 68822

**RECEIVED**

JUL 20 2018 68822

**NEBRASKA LIQUOR  
CONTROL COMMISSION**

**DESCRIPTION AND DIAGRAM OF THE STRUCTURE TO BE LICENSED**

**READ CAREFULLY**

In the space provided or on an attachment draw the area to be licensed. This should include storage areas, basement, outdoor area, sales areas and areas where consumption or sales of alcohol will take place. If only a portion of the building is to be covered by the license, you must still include dimensions (length x width) of the licensed area as well as the dimensions of the entire building. No blue prints please. Be sure to indicate the direction north and number of floors of the building.

**\*\*For on premises consumption liquor licenses minimum standards must be met by providing at least two restrooms**

Building: length 107' x width 21'9" in feet  
Is there a basement? Yes ☒ No ☒

If yes, length 27' x width 12' in feet  
If yes, length 48' x width 6' in feet  
27'9" 8'

PROVIDE DIAGRAM OF AREA TO BE LICENSED BELOW OR ATTACH SEPARATE SHEET

See attached sheet

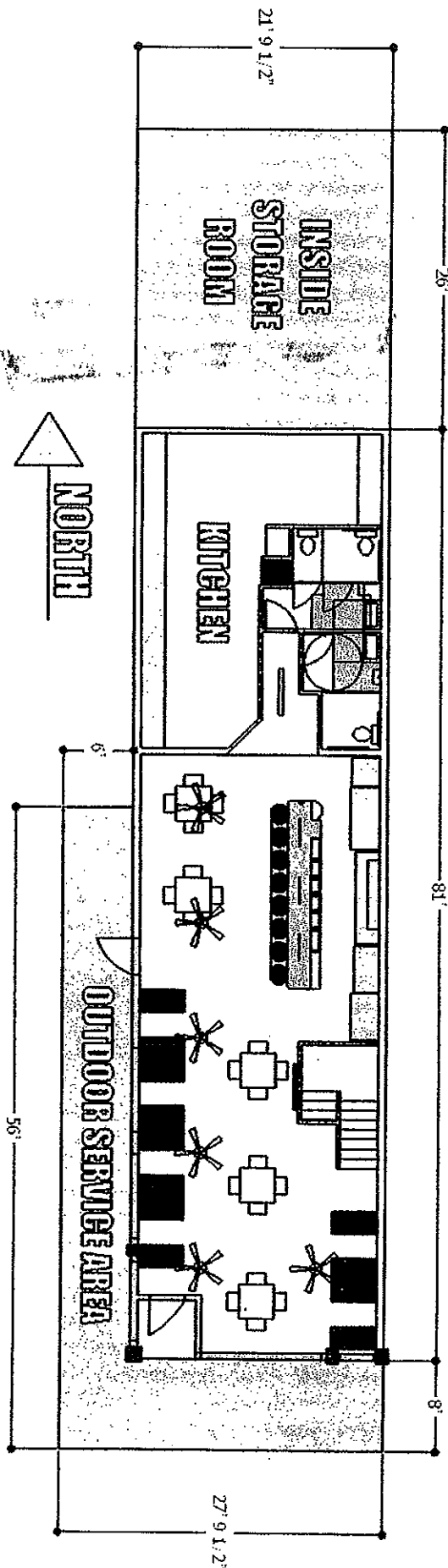
(all areas outside & both floors include)  
There is a basement not to be used for anything alcohol

RECEIVED

JUL 20 2016

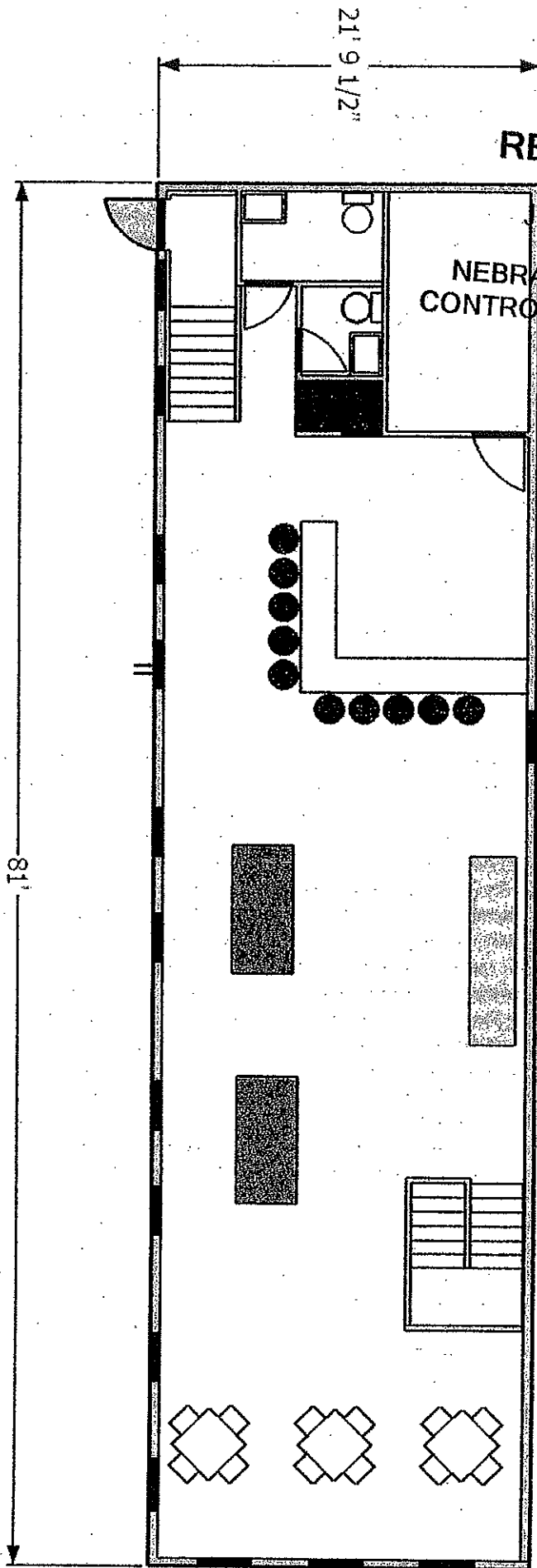
NEBRASKA LIQUOR  
CONTROL COMMISSION

MAIN FLOOR WITH FURNITURE



Entire building  
to be licensed.





RECEIVED

JUL 20 2016

NEBRASKA LIQUOR  
CONTROL COMMISSION

UPPER FLOOR WITH FURNITURE

*entire building  
to be licensed*

**CITY OF BROKEN BOW  
RESOLUTION 2016-40**

Councilmember \_\_\_\_\_ introduced a resolution granting the sale of personal property and setting the value at less than \$5,000.00.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

Section 1. The Mayor and Council find and determine that personal property owned by the City of Broken Bow Water and Sewer Department is deemed surplus property and said property shall be sold to the general public at Big Iron Auction. A listing of said personal property is made a part of this resolution:

- 1985 Chevy D30 Military Pickup

Section 2. Notice of the sale of said property shall be posted within the City as required by law.

Section 3. Councilmember \_\_\_\_\_ seconded the motion. Upon roll call vote the following was:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Motion carried.

Dated this 9<sup>th</sup> day of August, 2016.

\_\_\_\_\_  
Cecil Burt, Mayor

ATTEST:

\_\_\_\_\_  
Stephanie M. Wright, City Clerk

# NEBRASKA CERTIFICATE OF TITLE

Vehicle Identification Number 1GCHD34J6FF386134 Year 1985 Make CHEVROLET Body Style PICKUP  
 Model D30 MILITARY P/U  
 Purchase Date 5/31/2012 Issue Date 9/13/2012 Previous Title Number/State 12152990180 NE Title Type ORIGINAL

Color RED  
 G V W R Capacity Odometer EXEMPT Legends

Owner Name(s) And Address  
 CITY OF BROKEN BOW  
 314 S 10TH ST  
 PO BOX 504  
 BROKEN BOW, NE 68822

Previous Owner(s)  
 STATE OF NEBRASKA 46  
 LINCOLN, NE 68509

1ST Lien

LIEN RELEASES	
1st Release By:	
Title:	Date:
County:	Date:
2nd Release By:	
Title:	Date:
County:	Date:

2ND Lien

Subsequent  
 Liens Filed

## SELLER MUST COMPLETE

## PURCHASER'S INFORMATION

Federal and State law requires that the seller state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. (RETAIN COPY FOR 5 YEARS.)  
 The undersigned, being the owner of the vehicle described within the Certificate of Title, hereby sells and assigns all right, title and interest in and to said Certificate of Title and the vehicle described therein to the following named purchasers.  
 I certify to the best of my knowledge the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked.

ODOMETER READING

NO  
 TENTHS

CAUTION  
 READ CAREFULLY  
 BEFORE YOU  
 CHECK A BLOCK

- ☐ 1. The mileage stated is in excess of its mechanical limits.  
☐ 2. The odometer reading is not the actual mileage.

WARNING - ODOMETER DISCREPANCY.

ALL OWNERS WHOSE NAMES APPEAR  
 ON THE FACE OF THIS TITLE MUST SIGN.

PRINTED NAME OF PURCHASER(S)

SIGNATURE OF SELLER

ADDRESS

SIGNATURE OF SELLER

CITY

STATE

ZIP

SIGNATURE OF SELLER

I AM AWARE OF THE ODOMETER STATEMENTS  
 MADE BY THE SELLER(S)

PRINTED NAME OF SELLER (ONLY ONE PRINTED NAME REQUIRED)

SIGNATURE OF PURCHASER

DATE OF SALE

SIGNATURE OF PURCHASER

INVENTORY CONTROL NUMBER

County

Title Number

E 0670465

CUSTER

12257040003

Witness My Hand And Official Seal The Date Shown Above

County Official  
 SHERI BRYANT

*Sheri Bryant*



By MS

E00670465

\$ 10.00

VOID IF ALTERED OR DUPLICATE ISSUED

**RESOLUTION 2016-41**

**RESOLUTION AUTHORIZING APPROVAL OF  
CITY OF BROKEN BOW EMPLOYEE HANDBOOK**

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

**WHEREAS**, it is the policy of the City of Broken Bow to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations; and

**WHEREAS**, the Mayor and Council has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations.

**NOW, THEREFORE, BE IT RESOLVED** that these personnel policies and procedures shall apply to all City appointees and employees. In the event there is a conflict between these rules and any collective bargaining agreement, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail.

**BE IT FURTHER RESOLVED** that this employee manual is intended to provide guidelines covering public service by City employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the City of Broken Bow.

**BE IT FURTHER RESOLVED** that to the maximum extent permitted by law, employment practices for the City shall operate under the legal doctrine known as “employment at will.”

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the City of Broken Bow that the attached Employee Manual be adopted.

PASSED AND APPROVED this 8<sup>th</sup> day of August 2016.

---

Cecil Burt, Mayor

ATTEST:

---

Stephanie M. Wright, City Clerk

(S E A L)

**RESOLUTION 2016-42**

**RESOLUTION AUTHORIZING PAYMENT #11 TO  
JEO CONSULTING GROUP, INC.**

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

WHEREAS, JEO Consulting Group, Inc. has submitted Pay Request No. 11 for work performed for 35% completed work of Implementation and 10% of Zoning and Subdivision Update on the Broken Bow Comprehensive Plan and Zoning/Subdivision Regulations completed through July 21, 2016.

WHEREAS, JEO Consulting Group, Inc. is entitled to Payment in the amount of \$1,405.00 for the Broken Bow Comprehensive Plan and Zoning/Subdivision Regulations.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Broken Bow, Nebraska: authorizing the City to sign all necessary documentation for payment and pay JEO Consulting Group, Inc. \$1,405.00.

PASSED AND APPROVED this 9th day of August, 2016.

\_\_\_\_\_  
Cecil Burt, Mayor

ATTEST:

\_\_\_\_\_  
Stephanie M. Wright, City Clerk

(S E A L)



ENGINEERING ■ ARCHITECTURE ■ SURVEYING ■ PLANNING

## Invoice

July 29, 2016

Project No: R111076.00

Invoice No: 90694

Invoice Amount: 1,405.00

City of Broken Bow  
PO Box 504  
314 So. 10th Avenue  
Broken Bow, NE 68822

Project Manager Jeffrey Ray

Project R111076.00 Broken Bow Comprehensive Plan and Zoning/Subdivision Regulations

Professional Services through July 22, 2016

	Contract Amount	Percent Complete	Billed-to-Date	Previous Billing	Current Billing
<b>Lump Sum Phase(s)</b>					
Set-up and Kick-off	\$750.00	100 %	\$750.00	\$750.00	0.00
Profile	\$7,750.00	100 %	\$7,750.00	\$7,750.00	0.00
Envision	\$10,250.00	100 %	\$10,250.00	\$10,250.00	0.00
Achieve	\$7,750.00	100 %	\$7,750.00	\$7,750.00	0.00
Implementation	\$6,250.00	35 %	\$2,187.50	\$1,562.50	\$625.00
Zoning and Subdivision Update	\$7,800.00	10 %	\$780.00	0.00	\$780.00
Final Document and Public Hearings	\$1,800.00	0 %	0.00	0.00	0.00
Project Management	\$2,500.00	55 %	\$1,375.00	\$1,375.00	0.00
<b>Total</b>	<b>\$44,850.00</b>		<b>\$30,842.50</b>	<b>\$29,437.50</b>	<b>\$1,405.00</b>
<b>Total Amount Due Upon Receipt</b>					<b>\$1,405.00</b>

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**JEO CONSULTING GROUP INC ■ JEO ARCHITECTURE INC**

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## MONTHLY PROGRESS REPORT BROKEN BOW COMPREHENSIVE PLAN

JEO PROJECT NO. R111076.00  
Project Contact: Jeff Ray, 402.779.1070

Through the Period of July 22, 2016

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1. **Overall Project and Budget Status:**
  - Project Completion: 87% Budget: 69%
2. **Work completed during current period (Jun 27 – Jun 22)**
  - Drafted Implementation Chapter including introduction, plan maintenance, and annexation sections
  - Began draft on Vision Implementation Plan
  - Met with Brent Clark for kickoff meeting for zoning/subdivision regulation update
  - Began drafting template zoning regulations for city markup
  - Document integration into inDesign
3. **Planned accomplishment for next period (Jul 25– Aug 19)**
  - Complete Vision Implementation Plan draft
  - Submit 90% QA/QC review
  - Submit draft document for committee and staff review
  - Finalize document into InDesign format
4. **Action items:**
  - Prepare draft Zoning and Subdivision Regulations for review
5. **Project schedule:**
  - Delayed due to scheduling of 2<sup>nd</sup> Town Hall Meeting – on pace for August draft submission

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**CITY OF BROKEN BOW  
RESOLUTION 2016-43**

Councilmember \_\_\_\_\_ introduced a resolution granting the sale of personal property and setting the value at less than \$5,000.00.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY  
OF BROKEN BOW, NEBRASKA:

Section 1. The Mayor and Council find and determine that personal property owned by the City of Broken Bow has been deemed surplus property and said property shall be given away and if the property is not gone in thirty (30) days it will be disposed of at the Custer Transfer Station. A listing of said personal property is made a part of this resolution:

- 457 Dinner Plates and Dish Dollies
- 558 Salad Plates and Dish Dollies
- 486 Saucers and Dish Dollies
- 478 Coffee Cups and Dish Dollies

Section 2. Notice of the sale of said property shall be posted within the City as required by law.

Section 3. Councilmember \_\_\_\_\_ seconded the motion. Upon roll call vote the following was:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Motion carried.

Dated this 9<sup>th</sup> day of August, 2016.

\_\_\_\_\_  
Cecil Burt, Mayor

ATTEST:

\_\_\_\_\_  
Stephanie M. Wright, City Clerk