

CITY OF BROKEN BOW
CITY COUNCIL AGENDA
June 28th, 2016 @ 12:00 NOON
City Hall Council Chambers
314 South 10th Avenue, Broken Bow, NE

Call to Order

A. Roll Call

B. Pledge of Allegiance

C. Open Meeting Law: A current copy of the Open Meetings Act is posted on the North wall in the rear of the Council Chambers and is available for review by all citizens in attendance.

D. Consent Agenda: The Mayor & Council will review and may or may not approve the consent agenda items for June 28th, 2016, which will include the following:

- a. Approval of Minutes of June 14th, 2016 Council Meeting [Hyperlink](#)
- b. Approval of Bills as Posted [Hyperlink](#)

E. Other Communications:

- a. **Polly Blackburn** – To discuss a potential special designation of an environmentally friendly yard.

F. New Business:

- a. **Block Closure Request** – May or may not vote to approve the closure of half block on North 6th at 749 North 6th Avenue on July 3rd from 6:30 p.m. – 11:30 p.m. for an Independence Day party. [Hyperlink](#)
- b. **Resolution 2016-31 – Broken Bow 2015 Downtown Improvements** - May or may not vote to approve payment #16 to JEO Consulting Group, Inc. in the amount of \$26,898.15 for work completed on the Broken Bow Comprehensive Plan for work completed through June 10, 2016. [Hyperlink](#)
- c. **Resolution 2016-32 – Bandstand Renovation** – May or may not vote to approve payment to Custer County Construction, Inc. in the amount of \$31,442.00 for renovations to the bandstand. [Hyperlink](#)
- d. **Airport Authority Report** – Gary Gieselman will present the annual airport authority report to the Council.
- e. **Airport Authority Inter-local Agreement** – May or may not vote to approve the inter-local agreement between the City of Broken Bow and the Airport Authority.
- f. **Surplus Property** – May or may not vote to declare the old dishes in the auditorium kitchen as surplus property.

G. Comments by Mayor and Council Members Concerning City Departments.

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June 28th, 2016 @ 12:00 NOON
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- H. Public Comment Period:** The Mayor and Council will hear comments about any items not on the agenda. Every person speaking during the meeting shall come to the podium and state his or her name and postal address. All citizen remarks or questions shall be directed to the Mayor, who will determine by whom the response shall be made. In order to assure appropriate communication, persons are asked to limit any comments to five minutes.
- I. Closed Session** – May or may not vote to enter closed session to discuss a potential land acquisition.
- J. Adjournment**

The Council reserves the right to enter into closed session pursuant to law.

Upcoming Events

- ❖ **June 28th** – Joint Fire Board Meeting at 7:30 p.m. @ Municipal Building
- ❖ **July 4th** – Independence Day Holiday – City Offices Closed
- ❖ **July 6th** – Planning Commission Meeting at 12:00 pm @ Municipal Building
- ❖ **July 13th** – Board of Public Works Meeting at 12:30 pm @ Municipal Building

The next City Council Meeting will be on July 12th, 2016 @ 12:00 pm.

Broken Bow City Council
Meeting Minutes
June 14th, 2016

The Broken Bow City Council met in regular session on Tuesday, June 14th, 2016. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in the advanced notice to the Mayor and all members of the Council, as well as, shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Burt called the meeting to order at 12:01 P.M., with the following Councilmembers present; Schall, Neth, Sonnichsen, and Adams. Absent: None. Following the pledge of allegiance, Mayor Burt announced the availability of the open meetings law.

Moved by Neth, seconded by Schall, to approve the consent agenda for June 14th, 2016.

Said motion includes approval of Minutes of the May 24th, 2016 Council Meeting, Bills to Date, May Treasurer's Report, new EMT's and updated Broken Bow Ambulance Roster. Roll call vote: Voting aye: Schall, Neth, Sonnichsen, and Adams. Nays: none. Motion carried.

Aflac \$912.43, \$124.32; American Red Cross \$171.00; Arrow Seed \$27.98; Bound Tree Medical \$651.57; Broken Bow Airport Authority \$1,083.33; Broken Bow Chamber of Commerce \$915.00; Broken Bow Municipal Utilities \$4,378.59; Capital One Bank \$262.83; Card Services \$491.61; Carquest of Broken Bow \$191.51; Central I.T., LLC \$120.00; Century Link \$624.41; City Flex Benefit Plan \$182.29; City of Broken Bow Pension Fund \$1,594.55, \$6,107.52, \$1,133.88; Custer County Chief \$681.56; Custer County Court \$191.85; Custer County Hiway Dept. \$1,189.60; Custer County Treasurer \$3,500, \$11,192.15; Custer Public Power \$42.66; Custer Transfer Station \$25.16; Danko Emergency Equipment Co \$99.38; Display Sales \$1,345.00; EFTPS Online Payment \$2,202.48, \$6,925.52, \$9,449.44; Eakes Office Products \$184.55; Evans Feed Co. \$189.00; Family Heritage \$87.75; Fireguard \$51.98; Gateway Motors Inc. \$614.69; Great Plains Communications \$354.75; Grocery Kart \$20.30; Island Welding \$20.13; Laurie French \$4,235.00; Lawson Products \$28.68; League of Municipalities \$348.00; Markham Construction \$750.00; Master Cleaners \$72.86; Matheson Tri-Gas Inc \$251.03; Mead Lumber – Broken Bow \$1,407.81; Mid State Engineering & Testing \$1,385.00; Nebraska Child Support Payment Center \$460.00; OSA/Computers Plus \$525.25; Obrien's True Value \$107.24; Office Net \$276.05; Omaha State Bank \$319.25; Paulsen Inc. \$4,611.02; Plains Equipment Group \$253.36; Platte Valley Communications; \$3,320.89; Prachts Ace Hardware \$981.64; Pristine Cleaning \$650.00; Pro Printing \$294.39; Ranchland Ford \$268.19; Reams Sprinkler Supply \$413.42; Regional Care \$22,161.56, \$2,941.18; Road Safe Traffic Systems \$7,050.15; S & L Sanitary Service \$49.30; Schmicks Market \$60.45; Shirley Chrisner \$202.08; Shopko Store \$144.34; SourceGas \$413.94; State Income Tax WH NE Online Payment \$2,453.49; Stephanie Wright \$365.73; Stryker Medical \$118.33; Taylor Heating & Air Conditioning \$319.84; Trotter Service \$1,704.61; Trotter's Whoa & Go \$711.44; US Bank Equipment Finance \$303.97; Universal Insurance \$2,338.00; V-Bar Sales & Service \$51.84; Verizon Wireless \$312.89; Wenquist Inc. \$501.52; Bi-Weekly Payroll \$55,411.76; Total Bills = \$175,916.27.

Moved by Schall, seconded by Neth, to approve the appointment of Jason Baum to the Board of Adjustment for a term that will expire February 2018. Roll call vote: Voting aye: Schall, Neth, Sonnichsen, and Adams. Nays: none. Motion carried.

Moved by Schall, seconded by Adams, to approve the appointment of Doug Staab, Electrical Superintendent, as a Board of Director for MEAN and Jess Taylor, Board of Public Works Member, as an Alternate Director for MEAN. Roll call vote: Voting aye: Schall, Neth, Adams, and Sonnichsen. Nays: none. Motion carried.

Moved by Neth, seconded by Schall, to approve the bid from Creative Sites and Burke in the amount of \$114,341.00 for the playground equipment and surfacing for the City Square. Julie from Creative Sites explained that the equipment bid is half of what the equipment really costs because the company did a 50% match. The Park Board recommended the turf surfacing along with the equipment. Mayor Burt also recommended the bid. Roll call vote: Voting aye: Schall, Neth, Sonnichsen, and Adams. Nays: none. Motion carried.

Moved by Schall, seconded by Sonnichsen, to open a public hearing at 12:24 p.m. for purpose of discussion of the Woodcrest Subdivision Rezoning Ordinance. Roll call vote: Voting aye: Schall, Neth, Sonnichsen, and Adams. Nays: none. Motion carried. This is the final step to pass the rezoning of the Woodcrest Subdivision. Moved by Schall, seconded by Sonnichsen to close the public hearing at 12:25 p.m. Roll call vote: Voting aye: Schall, Neth, Sonnichsen, and Adams. Nays: none. Motion carried.

After discussing the matter, Councilmember Schall introduced Ordinance No. 1146 entitled "AN ORDINANCE AMENDING THE ZONING REGULATIONS OF THE CITY OF BROKEN BOW; REPEALING ALL SECTIONS OF THE ZONING REGULATIONS IN CONFLICT WITH THIS ORDINANCE; PROVIDING FOR EFFECTIVE DATE AND PUBLICATION." and moved that the statutory rule requiring reading on three different days be suspended. Councilmember Sonnichsen seconded the motion. The Mayor stated the motion and instructed the Clerk to call the roll. The Clerk called the roll and the following was the vote: Ayes: Adams, Sonnichsen, Neth, and Schall. Nays: None. Motion carried. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said Ordinance. Said Ordinance was then read by title and thereafter Councilmember Schall moved for final passage of the Ordinance, which motion was seconded by Councilmember Sonnichsen. The Mayor stated the question, "Shall Ordinance No. 1146 be passed and adopted?" Upon roll call vote, the vote was as follows: Ayes: Sonnichsen, Schall, and Neth. Nays: None. Motion carried. Abstain: Adams. The passage and adoption of said Ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the Ordinance adopted and the Mayor in the presence of the Council signed and approved the Ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto.

Moved by Sonnichsen, seconded by Neth, to approve Resolution 2016-27. Said resolution approves payment #9 to JEO Consulting Group, Inc. in the amount of \$312.50 for work completed on the Broken Bow Comprehensive Plan through May 20, 2016. Roll call vote: Voting aye: Schall, Neth, Sonnichsen, and Adams. Nays: none. Motion carried.

Moved by Neth, seconded by Adams, to approve Resolution 2016-28. Said resolution approves payment #4 to JEO Consulting Group, Inc. in the amount of \$1,162.50 for work completed on the Broken Bow Blight & Substandard Determination Study No. 10 through May 20, 2016. Roll call vote: Voting aye: Schall, Neth, Sonnichsen, and Adams. Nays: none. Motion carried.

Moved by Schall, seconded by Adams, to approve Resolution 2016-29. Said resolution approves payment #7 to Myers Construction, Inc. in the amount of \$591,212.97 for work completed on the 2014 Downtown Improvements through May 31, 2016. Roll call vote: Voting aye: Schall, Neth, and Adams. Nays: none. Abstain: Sonnichsen. Motion carried.

Moved by Schall, seconded by Adams, to approve Resolution 2016-30. Said resolution approves the signing of a professional construction services agreement for the 5th Avenue Connector Trail. Roll call vote: Voting aye: Schall, Neth, Sonnichsen, and Adams. Nays: none. Motion carried.

Moved by Adams, seconded by Neth, to approve the Task Order Agreement for on-Call Construction Engineering Services for LPA Projects Agreement BK 1562 for the 5th Avenue Connector Trail. The Engineers for the project will be Miller & Associates from Kearney. Roll call vote: Voting aye: Schall, Neth, Sonnichsen, and Adams. Nays: none. Motion carried.

Moved by Adams, seconded by Schall, to approve Change Order No. 5. Said change order is for additional lighting on the 2014 Downtown Square Improvements in the amount of \$94,923.50. Roll call vote: Voting aye: Schall, Neth, Sonnichsen, and Adams. Nays: none. Motion carried.

Moved by Neth, seconded by Schall, to advertise to accept proposals from multiple financial institutions for the borrowing of \$2.8 Million for interim financing. Roll call vote: Voting aye: Schall, Neth, Sonnichsen, and Adams. Nays: none. Motion carried.

Moved by Schall, seconded by Neth, to approve the proposed specifications to advertise for bids for the Fire Hall and Police Station Roof. Roll call vote: Voting aye: Schall, Neth, Sonnichsen, and Adams. Nays: none. Motion carried.

Moved by Neth, seconded by Schall, to declare the excess bricks from the downtown improvement project as surplus property and to sell the bricks for \$0.25, with bricks being removed by hand only and no equipment is allowed. Roll call vote: Voting aye: Schall, Neth, Sonnichsen, and Adams. Nays: none. Motion carried.

Mayor Burt opened the floor for comments from the Mayor and Councilmembers concerning City Departments. There were no comments.

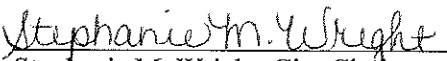
Mayor Burt opened the public comment section of the meeting for those in attendance. There were no comments.

Moved by Schall, seconded by Sonnichsen, to adjourn the City Council Meeting at 12:47 p.m. Roll call vote: Voting aye: Schall, Adams, Sonnichsen, and Neth. Nays: none. Motion carried.



Cecil Burt, Mayor

ATTEST:


Stephanie M. Wright, City Clerk

Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
			<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
ATCO										
22824		6/28/2016	6/28/2016		355.00					Posted
			08-3310.00			shop drain treatment			355.00	0.00
Aflac										
22800		6/15/2016	6/15/2016		912.43					Ck# 1000 Printed
			01-1501.00			PRE TAX AFLAC			912.43	0.00
22801		6/15/2016	6/15/2016		124.32					Ck# 1000 Printed
			01-1501.00			AFLAC POST TAX			124.32	0.00
22819		6/21/2016	6/21/2016		287.82					Ck# 1000 Printed
			01-1501.00			BBHA Aflac			287.91	0.00
			01-1501.00			rounding			0.00	0.09
									287.91	0.09
American Red Cross										
22823		6/28/2016	6/28/2016		547.00					Posted
			10-3359.00			Curriculum for Training			547.00	0.00
Bloomberg Businessweek										
22825		6/28/2016	6/28/2016		90.96					Posted
			07-3340.00			one year subscription			90.96	0.00
Blue Tarp Financial										
22826		6/28/2016	6/28/2016		39.99					Posted
			08-3310.00			renewal fees			39.99	0.00
Bow Locksmith										
22827		6/28/2016	6/28/2016		55.00					Posted
			10-3339.00			door lock rebuilt at pool			55.00	0.00
Brent Clark										
22862		6/28/2016	6/28/2016		168.48					Posted
			01-3205.00			mileage to Norfolk for ICMA conference			168.48	0.00
Capital One										
22828		6/28/2016	6/28/2016		830.94					Posted
			04-3221.00			website fee			9.95	0.00
			04-3313.00			motel & fuel 407 training			388.00	0.00
			04-3410.00			equipment for bike rack			432.99	0.00
									830.94	0.00
Card Services										
22861		6/28/2016	6/28/2016		316.02					Posted
			09-3352.00			tools & step ladder			212.98	0.00
			08-3310.00			adapter			13.18	0.00
			08-3410.01			hoodies & t-shirts - Dustin & Matt			89.86	0.00
									316.02	0.00
Cardmember Services										
22863		6/28/2016	6/28/2016		556.28					Posted
			01-3223.00			postage			25.86	0.00
			01-3205.00			Steph hotel IIMC			514.02	0.00
			05-3223.00			Ambulance title			16.40	0.00
									556.28	0.00
Carquest of Broken Bow										
22829		6/28/2016	6/28/2016		22.55					Posted
			04-3310.00			headlight bulb 401			22.55	0.00
Central I.T., LLC										
22830		6/28/2016	6/28/2016		70.95					Posted
			07-3410.00			public access computer repair			70.95	0.00
Century Link										
22821		6/22/2016	6/22/2016		85.49					Ck# 1005 Printed
			01-3221.00			General -Basic & Long Distance Radio			85.49	0.00
22822		6/22/2016	6/22/2016		190.29					Ck# 1006 Printed
			04-3221.00			Police - Basic & Long Distance			190.29	0.00
City Flex Benefit Plan										
22802		6/15/2016	6/15/2016		182.29					Ck# 1001 Printed
			01-1501.00			SELECT FLEX-UNREIMBURSED M/D/V			182.29	0.00

Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
			<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
	City Flex Benefit Plan (continued)									
22820		6/15/2016	6/15/2016		150.00					Ck# 1001 Printed
			01-1501.00			BBHA City Flex			150.00	0.00
	City of Broken Bow Pension Fund									
22803		6/15/2016	6/15/2016		1,594.55					Posted
			01-1513.00			PENSION/401K LOAN PAYMENT			1,594.55	0.00
22804		6/15/2016	6/15/2016		6,196.96					Posted
			01-1502.00			PENSION/401K NEW			6,196.96	0.00
	Custer County Clerk									
22831		6/28/2016	6/28/2016		98.00					Posted
			01-3211.00			primary election May 10, 2016			98.00	0.00
2	Custer County Court									
22813		6/15/2016	6/15/2016		236.30					Ck# 1004 Printed
			01-1504.00			WAGE GARNISHMENT CUSTER COUNT			236.30	0.00
	Deterding									
22832		6/28/2016	6/28/2016		1,955.96					Posted
			10-3339.00			4 replacement solenoids for chlorinators			1,955.96	0.00
	Display Sales									
22833		6/28/2016	6/28/2016		485.00					Posted
			08-3310.00			30 - 1.5" Never Furl			485.00	0.00
	EFTPS Online Payment									
22809		6/15/2016	6/15/2016		2,464.88					Ck# 935 Printed
			01-1500.00			MEDICARE			2,464.88	0.00
22810		6/15/2016	6/15/2016		7,426.68					Ck# 935 Printed
			01-1500.00			FEDERAL MARRIED			4,332.65	0.00
			01-1500.00			FEDERAL SINGLE			3,094.03	0.00
									7,426.68	0.00
22811		6/15/2016	6/15/2016		10,557.00					Ck# 935 Printed
			01-1500.00			SOCIAL SECURITY			10,557.00	0.00
	Eakes Office Products									
22834		6/28/2016	6/28/2016		275.04					Posted
			07-3216.00			quarterly copies			275.04	0.00
	Evan June									
22835		6/28/2016	6/28/2016		139.09					Posted
			08-3410.00			Boots			139.09	0.00
	Family Heritage									
22805		6/15/2016	6/15/2016		87.75					Ck# 1002 Printed
			01-1501.00			FAMILY HERITAGE			87.75	0.00
	Fyr-Tek									
22836		6/28/2016	6/28/2016		1,153.01					Posted
			06-3310.01			TNT Rescue tools maintenance, valve repa			1,153.01	0.00
	Holcomb Mechanical									
22837		6/28/2016	6/28/2016		325.32					Posted
			08-3310.00			AC Work - Street Dept			325.32	0.00
	Hometown Leasing									
22838		6/28/2016	6/28/2016		200.17					Posted
			04-3216.00			Copier Lease			111.26	0.00
			07-3216.00			Copier Lease			88.91	0.00
									200.17	0.00
	Ingram Library Services									
22839		6/28/2016	6/28/2016		2,184.10					Posted
			07-3340.00			materials			2,184.10	0.00
	Island Supply Welding Co.									
22840		6/28/2016	6/28/2016		46.39					Posted
			05-3338.00			oxygen			46.39	0.00
	JM Web Design									
22841		6/28/2016	6/28/2016		25.95					Posted
			01-3222.00			domain registration			25.95	0.00

Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
			<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
	KCNI/KBBN (continued)									
22842		6/28/2016	6/28/2016		50.00					Posted
			07-3342.00			summer reading promotion			50.00	0.00
	Kansas Payment Center SN01D*002572									
22814		6/15/2016	6/15/2016		107.50					Ck# 936 Printed
			01-1503.00			CHILD SUPPORT-KS			107.50	0.00
	Laurie French									
22860		6/28/2016	6/28/2016		468.04					Posted
			10-3410.00			backboard for rescue equipment			468.04	0.00
	Michael Todd & Co									
22843		6/28/2016	6/28/2016		585.95					Posted
			08-3347.00			sign posts			585.95	0.00
	Mid State Engineering & Testing									
22859		6/28/2016	6/28/2016		481.00					Posted
			12-4200.05			downtown improvements			481.00	0.00
	NANCEE COUFAL									
22858		6/28/2016	6/28/2016		140.40					Posted
			01-3205.00			mileage to Municipal Finance conference			140.40	0.00
	Ne Safety & Fire Equipment									
22845		6/28/2016	6/28/2016		52.00					Posted
			07-3311.00			fire extinguisher check			52.00	0.00
1	Nebraska Child Support Payment Center									
22808		6/15/2016	6/15/2016		460.00					Ck# 937 Printed
			01-1503.00			CHILD SUPPORT-NE			460.00	0.00
	Nebraska Environmental Products									
22844		6/28/2016	6/28/2016		542.58					Posted
			08-3310.00			main broom dirt runner			542.58	0.00
	OSA/Computers Plus									
22847		6/28/2016	6/28/2016		74.36					Posted
			07-3223.00			supplies			74.36	0.00
	Omaha State Bank									
22807		6/15/2016	6/15/2016		319.25					Ck# 1003 Printed
			01-1501.00			HSA			319.25	0.00
	Omaha World Herald									
22846		6/28/2016	6/28/2016		155.74					Posted
			07-3340.00			6 month subscription			155.74	0.00
	Presto X Company									
22848		6/28/2016	6/28/2016		44.80					Posted
			07-3311.00			monthly service			44.80	0.00
	Productivity Plus Account									
22849		6/28/2016	6/28/2016		366.17					Posted
			08-3310.00			v-belt, hardware, blade kit			366.17	0.00
	Regional Care									
22806		6/15/2016	6/15/2016		3,213.89					Posted
			01-1501.00			HEALTH INSURANCE			3,213.89	0.00
22817		6/16/2016	6/16/2016		10,000.00					Ck# 998 Printed
			01-3104.00			General - Health Insurance			10,000.00	0.00
22818		6/20/2016	6/20/2016		10,000.00					Ck# 999 Printed
			01-3104.00			General - Health Insurance			10,000.00	0.00
	Ross Electric, Inc.									
22850		6/28/2016	6/28/2016		159.16					Posted
			09-3339.00			replace GFI outlets in rv park & at shelter			159.16	0.00
	Schaper and White Law Firm									
22851		6/28/2016	6/28/2016		420.00					Posted
			01-3214.00			legal fees			420.00	0.00
	Sherm Porter									
22852		6/28/2016	6/28/2016		611.25					Posted
			09-3410.00			new dumpster			611.25	0.00

Accounts Payable Detail Listing

City of Broken Bow

Vend# Vendor Name

Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#	Date	Status
	Account#	Work Order		Description			Debit	Credit
Site One Landscape Supply (continued)								
22853	6/28/2016	6/28/2016	700.13					Posted
	09-3427.00			sprinklers			606.26	0.00
	12-4200.05			espsm6 station module, 3 station esp mod			93.87	0.00
							700.13	0.00
State Income Tax WH NE Online Payment								
22812	6/15/2016	6/15/2016	2,633.85					Ck# 938 Printed
	01-1500.00			STATE MARRIED			1,648.67	0.00
	01-1500.00			STATE SINGLE			985.18	0.00
							2,633.85	0.00
Stephanie Wright								
22854	6/28/2016	6/28/2016	244.62					Posted
	01-3205.00			mileage to municipal finance conference			244.62	0.00
Steve Scott								
22855	6/28/2016	6/28/2016	29.20					Posted
	04-3223.00			postage			29.20	0.00
Trotter Fertilizer								
22856	6/28/2016	6/28/2016	107.80					Posted
	09-3339.00			weed spray			107.80	0.00
Varney Healthmart								
22857	6/28/2016	6/28/2016	53.00					Posted
	10-3223.00			eye wash for pool			53.00	0.00
			72,458.65	62 Non-voided payables listed.				

Report Setup

AP - Accounts Payable Listing : Vendor Name

Filter Options

Starting: 6/15/2016

Ending: 6/28/2016

Banks: All

Payable Status: Posted, Printed, ACH, Recorded, Voided

All Vendors Selected

6-15-16 Biweekly Payroll \$62,823.05

Check Approval List - GL Account

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City of Broken Bow

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<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
General				
Aflac		AFLAC POST TAX	Health/Life/Acc Insuranc	\$124.32
Aflac		PRE TAX AFLAC	Health/Life/Acc Insuranc	\$912.43
Aflac		BBHA Aflac	Health/Life/Acc Insuranc	(\$0.09)
Aflac		BBHA Aflac	Health/Life/Acc Insuranc	\$287.91
Brent Clark		mileage to Norfolk for ICMA conference	Travel & Meeting Expen:	\$168.48
Cardmember Services			Travel & Meeting Expen:	\$514.02
Cardmember Services			Supplies & Postage	\$25.86
Century Link			Telephone/Internet	\$85.49
City Flex Benefit Plan		BBHA City Flex	Health/Life/Acc Insuranc	\$150.00
City Flex Benefit Plan		SELECT FLEX-UNREIMBURSED M/D/V	Health/Life/Acc Insuranc	\$182.29
City of Broken Bow Pension Fund		PENSION/401K NEW	Pension	\$6,196.96
City of Broken Bow Pension Fund		PENSION/401K LOAN PAYMENT	Loan Payment	\$1,594.55
Custer County Clerk		primary election May 10, 2016	Election Expense	\$98.00
Custer County Court		WAGE GARNISHMENT CUSTER COUNTY	Wage Garnishment	\$236.30
EFTPS Online Payment		MEDICARE	Payroll Taxes	\$2,464.88
EFTPS Online Payment		FEDERAL	Payroll Taxes	\$4,332.65
EFTPS Online Payment		FEDERAL	Payroll Taxes	\$3,094.03
EFTPS Online Payment		FICA	Payroll Taxes	\$10,557.00
Family Heritage		FAMILY HERITAGE	Health/Life/Acc Insuranc	\$87.75
JM Web Design		domain registration	Miscellaneous Expense	\$25.95
Kansas Payment Center SN01D*002572		CHILD SUPPORT-KS	Child Support	\$107.50
NANCEE COUFAL		mileage to Municipal Finance conference	Travel & Meeting Expen:	\$140.40
Nebraska Child Support Payment Center		CHILD SUPPORT-NE	Child Support	\$460.00
Omaha State Bank		HSA	Health/Life/Acc Insuranc	\$319.25
Regional Care		HEALTH INS	Health/Life/Acc Insuranc	\$3,213.89
Regional Care		Health Insurance Funding	Health Insurance	\$10,000.00
Regional Care		Funding Account	Health Insurance	\$10,000.00
Schaper and White Law Firm		legal fees	Legal Fees	\$420.00
State Income Tax WH NE Online Paymer		STATE	Payroll Taxes	\$985.18
State Income Tax WH NE Online Paymer		STATE	Payroll Taxes	\$1,648.67
Stephanie Wright		mileage to municipal finance conference	Travel & Meeting Expen:	\$244.62
			Total General	\$58,678.29
Police				
Capital One		bike rack, training, website fee	Telephone/Internet	\$9.95
Capital One		bike rack, training, website fee	Training	\$388.00
Capital One		bike rack, training, website fee	Equipment Purchases	\$432.99
Carquest of Broken Bow		headlight bulb 401	Maint/Repair Equipment	\$22.55
Century Link			Telephone/Internet	\$190.29
Hometown Leasing			Copier Maint/Expense	\$111.26
Steve Scott		postage	Supplies & Postage	\$29.20
			Total Police	\$1,184.24
Rescue Unit				
Cardmember Services			Supplies & Postage	\$16.40
Island Supply Welding Co.		oxygen	Ambulance Supplies	\$46.39
			Total Rescue Unit	\$62.79
Fire				
Fyr-Tek		TNT Rescue tools maintenance, valve repai	Main/Rep Equip-Loose E	\$1,153.01
			Total Fire	\$1,153.01
Library				
Bloomberg Businessweek		one year subscription	Book Purchases	\$90.96
Central I.T., LLC		public access computer repair	Equipment Purchases	\$70.95
Eakes Office Products		quarterly copies	Copier Maint/Expense	\$275.04
Hometown Leasing			Copier Maint/Expense	\$88.91
Ingram Library Services		materials	Book Purchases	\$2,184.10
KCNI/KBBN		summer reading promotion	Library Promotions	\$50.00
Ne Safety & Fire Equipment		fire extinguisher check	Maintenance & Repair B	\$52.00
OSA/Computers Plus		supplies	Supplies & Postage	\$74.36
Omaha World Herald		6 month subscription	Book Purchases	\$155.74
Presto X Company		monthly service	Maintenance & Repair B	\$44.80
			Total Library	\$3,086.86
Street				

Check Approval List - GL Account

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City of Broken Bow

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<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
Street				
ATCO		shop drain treatment	Maint/Repair Equipment	\$355.00
Blue Tarp Financial		renewal fees	Maint/Repair Equipment	\$39.99
Card Services		tools & step ladder	Maint/Repair Equipment	\$13.18
Card Services		tools & step ladder	Safety Equipment	\$89.86
Display Sales		30 - 1.5" Never Furl	Maint/Repair Equipment	\$485.00
Evan June		Boots	Equipment Purchases	\$139.09
Holcomb Mechanical		AC Work - Street Dept	Maint/Repair Equipment	\$325.32
Michael Todd & Co		sign posts	Street Signs	\$585.95
Nebraska Environmental Products		main broom dirt runner	Maint/Repair Equipment	\$542.58
Productivity Plus Account		v-belt, hardware, blade kit	Maint/Repair Equipment	\$366.17
			Total Street	\$2,942.14
Park				
Card Services		tools & step ladder	Tools/Shop Equipment	\$212.98
Ross Electric, Inc.		replace GFI outlets in rv park & at shelter	Maintenance/Repair Gro	\$159.16
Sherm Porter		new dumpster	Equipment Purchases	\$611.25
Site One Landscape Supply		sprinklers	Underground Sprinklers	\$606.26
Trotter Fertilizer		weed spray	Maintenance/Repair Gro	\$107.80
			Total Park	\$1,697.45
Swimming Pool				
American Red Cross		Curriculum for Training	Red Cross Training	\$547.00
Bow Locksmith		door lock rebuilt at pool	Maintenance/Repair Gro	\$55.00
Deterding		4 replacement solenoids for chlorinators	Maintenance/Repair Gro	\$1,955.96
Laurie French		backboard for rescue equipment	Equipment Purchases	\$468.04
Varney Healthmart		eye wash for pool	Supplies & Postage	\$53.00
			Total Swimming Pool	\$3,079.00
ST Infra/Capital				
Mid State Engineering & Testing		downtown improvements	Downtown Improvement	\$481.00
Site One Landscape Supply		sprinklers	Downtown Improvement	\$93.87
			Total ST Infra/Capital	\$574.87
				<u>\$72,458.65</u>

Report Selection: Check Approval List - GL Account
 Date Range Selection: GL Posting Date
 Starting Date: 6/15/2016
 Ending Date: 6/28/2016

6-15-16 BiWeekly Payroll \$62,823.05

Date: 6/22/16

PUBLIC AGENDA REQUEST FORM

No action will be taken relative to items on this agenda other than referral for information.

Date to speak: June 28, 2016
Name: Ellen Mortensen
Address: 749 North 6th
Broken Bow ZIP 68822
Phone Number: 308-870-2191
E-mail address: ellenmortensen@yahoo.com

Brief description of topic to be discussed:

We would like to close off half of the block on North 6th in front of our house
on July 3rd from 6:30 - 11:30 p.m. for an Independence Day block party

Signature: Ellen Mortensen

Please return to: Stephanie Wright, City Clerk
City of Broken Bow
PO Box 504 – 314 South 10th Avenue
Broken Bow, NE 68822

Ph: (308) 872-5831

Return to Agenda

RESOLUTION 2016-31

**RESOLUTION AUTHORIZING PAYMENT #16 TO
JEO CONSULTING GROUP, INC.**

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

WHEREAS, JEO Consulting Group, Inc. has submitted Pay Request No. 16 for work performed for 40% completed work of Construction Services, 100% Additional Lighting Design for 10th Avenue, D Street and Downtown Park, 100% Additional Lighting Design for 10th Avenue, C Street to BNSF, and RPR Services completed through June 10, 2016; and

WHEREAS, JEO Consulting Group, Inc. is entitled to a payment of \$26,898.15 for the Broken Bow 2015 Downtown Improvements.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Broken Bow, Nebraska: to authorize the City to sign all necessary documentation for payment and pay JEO Consulting Group, Inc. \$26,898.15.

PASSED AND APPROVED this 28th day of June, 2016.

Cecil Burt, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

(S E A L)



ENGINEERING ■ ARCHITECTURE ■ SURVEYING ■ PLANNING

Invoice

June 13, 2016

Project No: R141001.00

Invoice No: 89801

Invoice Amount: 26,898.15

City of Broken Bow
PO Box 504
314 So. 10th Avenue
Broken Bow, NE 68822

Project Manager Steven Parr

Project R141001.00 Broken Bow 2015 Downtown Improvements

Professional Services through June 10, 2016

	Contract Amount	Percent Complete	Billed-to-Date	Previous Billing	Current Billing
Lump Sum Phase(s)					
Design	\$173,705.00	100 %	\$173,705.00	\$173,705.00	0.00
Amendment No. 1 Design	\$28,095.00	100 %	\$28,095.00	\$28,095.00	0.00
Bidding and Negotiations	\$12,000.00	100 %	\$12,000.00	\$12,000.00	0.00
Construction Services	\$167,000.00	40 %	\$66,488.40	\$52,665.75	\$13,822.65
Post Construction	\$10,000.00	0 %	0.00	0.00	0.00
Additional Lighting Design for 10th Avenue, D Street and Downtown Park	\$7,950.00	100 %	\$7,950.00	\$5,705.00	\$2,245.00
Additional Lighting Design for 10th Avenue, C Street to BNSF	\$2,970.00	100 %	\$2,970.00	\$1,709.00	\$1,261.00
Hourly Phase(s)					
Additional Services - USACOE Flood Control Permitting			\$10,502.00	\$10,502.00	0.00
RPR Services			\$33,889.50	\$24,320.00	\$9,569.50
Total	\$401,720.00		\$335,599.90	\$308,701.75	\$26,898.15
Total Amount Due Upon Receipt					\$26,898.15

cc-Eric Dixon, JEO

JEO CONSULTING GROUP INC ■ JEO ARCHITECTURE INC

142 W. 11th Street | PO Box 207 | Wahoo, Nebraska 68066-0207 | p: 402.443.4661 | f: 402.443.3508

www.jeo.com

Return to Agenda

RESOLUTION 2016-32

**RESOLUTION AUTHORIZING PAYMENT TO
CUSTER COUNTY CONSTRUCTION, INC.**

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

WHEREAS, Custer County Construction, Inc. has submitted an Invoice for Payment for renovation work on the bandstand in the amount of \$31,442.00.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Broken Bow, Nebraska: authorizing the City to sign all necessary documentation for payment and to pay Custer County Construction, Inc. in the amount of \$31,442.00 for renovation of the bandstand.

PASSED AND APPROVED this 28th day of May 2016.

Cecil Burt, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

(S E A L)



2268 Memorial Drive
Broken Bow, NE 68822
308-872-6547

INVOICE 321

6-23-16

Bill to:
City of Broken Bow

Re: Bandstand

Work completed 5-17-16

Job complete per bid \$31,442

TOTAL DUE \$31,442