

**CITY OF BROKEN BOW**  
**CITY COUNCIL AGENDA**  
**May 10<sup>th</sup>, 2016 @ 12:00 NOON**  
**City Hall Council Chambers**  
**314 South 10<sup>th</sup> Avenue, Broken Bow, NE**

**Call to Order**

**A. Roll Call**

**B. Pledge of Allegiance**

**C. Open Meeting Law:** A current copy of the Open Meetings Act is posted on the North wall in the rear of the Council Chambers and is available for review by all citizens in attendance.

**D. Consent Agenda:** The Mayor & Council will review and may or may not approve the consent agenda items for May 10<sup>th</sup>, 2016, which will include the following:

- a. Approval of Minutes of April 26<sup>th</sup>, 2016 Council Meeting [Hyperlink](#)
- b. Approval of Bills as Posted [Hyperlink](#)

**E. New Business:**

- a. **Resolution 2016-22 – New Ambulance** – May or may not vote to approve payment to Professional Ambulance Sales & Services in the amount of \$193,026.00 for the new ambulance. [Hyperlink](#)
- b. **Resolution 2016-23** – May or may not vote to approve payment to JEO Consulting Group, Inc. in the amount of \$125.00 for work completed on the Broken Bow Comprehensive Plan and Zoning/Subdivision Regulations for work completed through April 22, 2016. [Hyperlink](#)
- c. **Resolution 2016-24** - May or may not vote to approve payment to JEO Consulting Group, Inc. in the amount of \$775.00 for work completed on the Blight and Substandard Determination Study No. 10 for work completed through April 22, 2016. [Hyperlink](#)
- d. **Roof Replacement** – May or may not vote to approve advertising for bids for a new roof on the fire department and police station. [Hyperlink](#)

**F. Comments by Mayor and Council Members Concerning City Departments.**

**G. Public Comment Period:** The Mayor and Council will hear comments about any items not on the agenda. Every person speaking during the meeting shall come to the podium and state his or her name and postal address. All citizen remarks or questions shall be directed to the Mayor, who will determine by whom the response shall be made. In order to assure appropriate communication, persons are asked to limit any comments to five minutes.

**H. Adjournment**

*The Council reserves the right to enter into closed session pursuant to law.*

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**Upcoming Events**

- ❖ **May 17<sup>th</sup>** – Planning Commission Meeting at 12:00 pm @ Municipal Building
- ❖ **May 18<sup>th</sup>** - Town Hall Meeting at 5:30 pm @ Municipal Building
- ❖ **May 23<sup>rd</sup>** – Board of Public Works Meeting at 12:30 pm @ Municipal Building

***The next City Council Meeting will be on May 24<sup>th</sup>, 2016 @ 12:00 pm.***

**Broken Bow City Council  
Meeting Minutes  
April 26<sup>th</sup>, 2016**

The Broken Bow City Council met in regular session on Tuesday, April 26<sup>th</sup>, 2016. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in the advanced notice to the Mayor and all members of the Council, as well as, shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Burt called the meeting to order at 12:02 P.M., with the following Councilmembers present; Schall, Neth, and Adams. Absent: Sonnichsen. Following the pledge of allegiance, Mayor Burt announced the availability of the open meetings law.

Moved by Neth, seconded by Schall, to approve the consent agenda for April 26<sup>th</sup>, 2016. Said motion includes approval of Minutes of the April 12<sup>th</sup>, 2016 Council Meeting, Bills to Date, and Fireworks Application for the Broken Bow Volunteer Fire Department. Roll call vote: Voting aye: Schall, Neth, and Adams. Nays: none. Motion carried.

Aflac \$912.43, \$124.32, \$287.82; Arrow Seed \$71.94; BSN Sports \$618.78; Bennett Premium Lighting \$375.80; Biblionix \$1,700.00; Bon Tool Co. \$1,327.00; Cardmember Services \$933.58; Carquest of Broken Bow \$75.03; Cecil Burt Inc. \$39.82; Central Ne Economic Dev District \$25.00; Century Link \$85.49; City Flex Benefit Plan \$182.29, \$150.000; City of Broken Bow Pension Fund \$2,058.72, \$6,494.88, \$1,222.16; Custer County Chief \$203.10, \$64.00; Dan Anderson \$262.05; Danko Emergency Equipment Co \$41.87; Dave Dunkel \$14.08; Dollar General – Regions 410526 \$33.45; EFTPS Online Payment \$1,888.64, \$6,220.27, \$8,075.16; Family Heritage \$87.75; Fyr-Tek \$510.75; Hometown Leasing \$200.17; Ingram Library Services \$2,333.66; Insurance Aid Services \$1,125.21; Island Supply Welding Co. \$33.26; Jeff Roach \$15.34; K. Joan Birnie \$136.11; Laurie French \$641.99; Lindsay Booker \$40.00; Matheson Tri-Gas Inc. \$38.52; Mead Lumber – Broken Bow \$728.22; Michael Burnett \$110.00; Mid American Research Chemical \$372.50; Mid State Engineering & Testing \$1,154.50; Nancee Coufal \$282.00; Nebraska Child Support Payment Center \$460.00; Nebraska Dept of Revenue \$2,410.00; Nebraska Environmental Products \$200.00; Nebraska Library Association \$30.00; OSA/Computers Plus \$154.23; Obrien's True Value \$332.09; Omaha State Bank \$319.25; Penguin Random House \$180.00; Presto X Company \$46.10; Pristine Cleaning \$550.00; Productivity Plus Account \$123.36; Regional Care \$2,783.07; Schaper and White Law Firm \$2,208.50; Schmader Electic \$611.00; State Income Tax WH NE Online Payment \$2,227.98; Stephanie Wright \$181.74; Taylor Heating & Air Conditioning \$394.00; This Old House \$25.00; Trotter's Whoa & Go \$557.65; Van Diest Supply Co \$5,360.95; Bi-Weekly Payroll \$45,873.12; Total Bills = \$106,325.70.

In other communications, Mayor Burt read an Arbor Day proclamation that proclaimed April 29<sup>th</sup>, 2016 Arbor Day.

Moved by Schall, seconded by Neth, to approve Resolution 2016-20. Said resolution approves calling of the swimming pool bonds. John Trecek from Ameritas Investment Corp. informed the Council that the bonds can be refunded for 1.4% with the option of a five year redemption. This will allow for approximately \$500,000 in savings. Roll call voting: Voting aye: Schall, Neth, and Adams. Nays: none. Motion carried.

Moved by Schall, seconded by Adams, to open a public hearing at 12:08 p.m. for refunding of the swimming pool bonds. Roll call vote: Voting aye: Schall, Neth, and Adams. Nays: none. There were no comments. Moved by Schall, seconded by Adams, to close the public hearing at 12:09 p.m. Roll call vote: Voting aye: Schall, Neth, and Adams. Nays: none.

Councilmember Schall introduced Ordinance No. 1144 entitled "AN ORDINANCE AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016, OF THE CITY OF BROKEN BOW, NEBRASKA, IN THE PRINCIPAL AMOUNT OF TWO MILLION SIX HUNDRED THIRTY-FIVE THOUSAND DOLLARS (\$2,635,000) ISSUED TO REFINANCE CERTAIN OUTSTANDING BONDS OF THE CITY; PRESCRIBING THE FORM OF SAID BONDS; PROVIDING FOR A SINKING FUND AND FOR THE LEVY AND COLLECTION OF TAXES TO PAY SAID BONDS TO THE EXTENT NOT PAID FROM OTHER SOURCES; PROVIDING FOR THE SALE OF THE BONDS AND AUTHORIZING THE CITY TO ENTER INTO A BOND PURCHASE AGREEMENT; AUTHORIZING THE DELIVERY OF THE BONDS TO THE PURCHASER; PROVIDING FOR THE DISPOSITION OF THE BOND PROCEEDS AND ORDERING THE ORDINANCE PUBLISHED IN PAMPHLET FORM" and moved that the statutory rule requiring reading on three different days be suspended. Councilmember Adams seconded the motion. The Mayor stated the motion and instructed the Clerk to call the roll. The Clerk called the roll and the following was the vote: Ayes: Adams, Neth, and Schall. Nays: None. Motion carried. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said Ordinance. Said Ordinance was then read by title and thereafter Councilmember Adams moved for final passage of the Ordinance, which motion was seconded by Councilmember Schall. The Mayor stated the question, "Shall Ordinance No. 1144 be passed and adopted?" Upon roll call vote, the vote was as follows: Ayes: Schall, Adams, and Neth. Nays: None. Motion carried. The passage and adoption of said Ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the Ordinance adopted and the Mayor in the presence of the Council signed and approved the Ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto.

Moved by Schall, seconded by Adams, to open a public hearing at 12:17 p.m. for downtown street improvement anticipation note bonds. Roll call vote: Voting aye: Schall, Neth, and Adams. Nays: none. John Trecek explained that the anticipation bonds would be temporary financing until the project was finished. The bonds would be for \$3,570,000. The financing would be at 1.9% and another 1.3% when the bonds are fully financed. Moved by Schall, seconded by Neth, to close the public hearing at 12:18 p.m. Roll call vote: Voting aye: Schall, Neth, and Adams. Nays: none.

Councilmember Schall introduced Ordinance No. 1145 entitled "AN ORDINANCE PROVIDING FOR THE ISSUANCE OF STREET IMPROVEMENT BOND ANTICIPATION NOTES, SERIES 2016, IN THE PRINCIPAL AMOUNT OF THREE MILLION FIVE HUNDRED SEVENTY THOUSAND DOLLARS (\$3,570,000) FOR THE PURPOSE OF PAYING THE COST OF CONSTRUCTING PAVING IMPROVEMENTS IN THE CITY OF BROKEN BOW, NEBRASKA; PROVIDING FOR A PAYING AGENT AND REGISTRAR OF THE NOTES; AGREEING TO ISSUE BONDS OR OTHER OBLIGATIONS TO PAY THE NOTES AND ACCRUED INTEREST AT MATURITY AND ORDERING THE PUBLICATION OF THE ORDINANCE IN PAMPHLET FORM" and moved that the statutory rule requiring reading on three different days be suspended. Councilmember Neth seconded the motion. The Mayor stated the motion and instructed the Clerk to call the roll. The Clerk called the roll and the following was the vote: Ayes: Neth and Schall. Nays: Adams. Motion failed. The motion to suspend the rules was not adopted by three-fourths of the Council. Moved by Adams, seconded by Schall to table Ordinance 1145. Upon roll call vote, the vote was as follows: Ayes: Schall, Adams, and Neth. Nays: None. Motion carried.

Moved by Adams, seconded by Neth, to open a public hearing at 12:21 p.m. to discuss mandatory monthly trash removal fees. Roll call vote: Voting aye: Schall, Neth, and Adams. Nays: none. Brent Clark, City Administrator, explained that a typographical error was discovered by Katie Hogg, Utilities Secretary, on the ordinance. The contract states \$26.25 and the ordinance states \$26.75. This amendment would make the ordinance and contract the same. Moved by Adams, seconded by Neth, to close the public hearing at 12:22 p.m. Roll call vote: Voting aye: Schall, Neth, and Adams. Nays: none.

Councilmember Adams introduced Amended Ordinance No. 2013-1138 entitled "AN ORDINANCE PROVIDING FOR THE CITY TO MAKE MANDATORY MONTHLY ASSESSMENTS ON UTILITY BILLS OF RESIDENTIAL PROPERTIES AND BUSINESS PROPERTIES WITHIN THE CORPORATE LIMITS OF THE CITY; PROVIDING FOR THE PAYMENT OF SAID MONTHLY ASSESSMENTS TO BROKEN BOW MUNICIPAL UTILITIES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR

PENALTY AND AN EFFECTIVE DATE.” and moved that the statutory rule requiring reading on three different days be suspended. Councilmember Schall seconded the motion. The Mayor stated the motion and instructed the Clerk to call the roll. The Clerk called the roll and the following was the vote: Ayes: Adams, Neth, and Schall. Nays: None. Motion carried. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said Ordinance. Said Ordinance was then read by title and thereafter Councilmember Adams moved for final passage of the Ordinance, which motion was seconded by Councilmember Schall. The Mayor stated the question, “Shall Amended Ordinance No. 2013-1138 be passed and adopted?” Upon roll call vote, the vote was as follows: Ayes: Schall, Adams, and Neth. Nays: None. Motion carried. The passage and adoption of said Ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the Ordinance adopted and the Mayor in the presence of the Council signed and approved the Ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto.

Moved by Adams, seconded by Schall, to approve Resolution 2016-21. Said resolution approves payment #14 to JEO Consulting, Inc. in the amount of \$25,087.50 for work completed on the 2015 downtown projects through April 8, 2016. Roll call vote: Voting aye: Schall, Neth, and Adams. Nays: none. Motion carried.

Moved by Neth, seconded by Schall, to approve advertising for bids for new playground equipment in the City Square. Roll call voting: Voting aye: Schall, Neth, and Adams. Nays: none. Motion carried.

Moved by Neth, seconded by Adams, to approve the temporary closure of the east half of North C Street between 6<sup>th</sup> and 7<sup>th</sup> Avenue for the BRAN event on June 6, 2016. Roll call vote: Voting aye: Schall, Neth, and Adams. Nays: none. Motion carried.

Mayor Burt opened the floor for comments from the Mayor and Councilmembers concerning City Departments. There were not any comments.

Mayor Burt opened the public comment section of the meeting for those in attendance. There were not any comments.

Moved by Schall, seconded by Neth, to enter into closed session at 12:30 p.m. for the purpose of discussing potential litigation. The City representatives that shall remain present during the closed session including the Mayor and City Council, are City Attorney Jason White, City Administrator Brent Clark, City Clerk Stephanie Wright, Custer Campus Representative Stuart Fox, and County Supervisor Barry Fox. The Mayor stated the motion. Roll call vote: Voting aye: Schall, Adams, and Neth. Nays: none. Motion carried.

Moved by Schall, seconded by Neth, to exit out of closed session at 12:48 p.m. from the purpose of discussing potential litigation. Roll call vote: Voting aye: Schall, Adams, and Neth. Nays: none. Motion carried.

Moved by Schall, seconded by Neth, to adjourn the City Council Meeting at 12:49 p.m. Roll call vote: Voting aye: Schall, Adams, and Neth. Nays: none. Motion carried.

/S/Cecil Burt  
Cecil Burt, Mayor

ATTEST:

Stephanie M. Wright  
Stephanie M. Wright, City Clerk



## Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
									<u>Debit</u>	<u>Credit</u>
	<b>ATCO</b>									
22611	5/10/2016 5/10/2016				578.25					Posted
	08-3410.01					nitrile gloves			578.25	0.00
	<b>Aflac</b>									
22590	5/4/2016 5/4/2016				912.43					Posted
	01-1501.00					PRE TAX AFLAC			912.43	0.00
22591	5/4/2016 5/4/2016				124.32					Posted
	01-1501.00					AFLAC POST TAX			124.32	0.00
	<b>B&amp;D Diamond Pro</b>									
22614	5/10/2016 5/10/2016				2,866.00					Posted
	09-3339.00					Ballfield Prep Products			2,866.00	0.00
	<b>BEN TUCKER</b>									
22641	5/10/2016 5/10/2016				90.93					Posted
	04-3312.00					New boots for 406			90.93	0.00
	<b>Bonfire Grill</b>									
22622	5/10/2016 5/10/2016				126.00					Posted
	01-3223.00					rolls for Casey's welcome			126.00	0.00
	<b>Broken Bow Airport Authority</b>									
22626	5/10/2016 5/10/2016				1,083.33					Posted
	01-3409.00					Monthly Payment			1,083.33	0.00
	<b>Broken Bow Chamber of Commerce</b>									
22639	5/10/2016 5/10/2016				670.00					Posted
	05-3334.00					Ambulance Incentive			670.00	0.00
	<b>Broken Bow Municipal Utilities</b>									
22624	5/10/2016 5/10/2016				4,751.16					Posted
	01-3213.00					General - Radio/Weather Station Tower			22.52	0.00
	08-3220.00					Street - Shop Utilities/Trash Removal			950.43	0.00
	06-3220.00					Fire - Utilities/Trash Removal			481.23	0.00
	04-3220.00					Police - Utilities/Trash Removal			79.95	0.00
	04-3315.00					Police - Dog Pound Utilities			85.88	0.00
	09-3220.00					Park - Utilities/Trash Removal			1,221.19	0.00
	09-3220.00					Park - Shopt Utilities/Trash Removal			407.33	0.00
	07-3220.00					Library - Utilities/Trash Removal			659.19	0.00
	02-3220.00					Pub Bldg - Utiliites/Trash Removal			602.41	0.00
	11-3360.00					Tree Dump - Utilities			32.39	0.00
	10-3220.00					Swim Pool - Utilities/Trash Removal			208.64	0.00
									4,751.16	0.00
	<b>Capitol One Bank</b>									
22635	5/10/2016 5/10/2016				379.66					Posted
	04-3221.00					website fee			9.95	0.00
	04-3313.00					405 T. Wood training fee			209.00	0.00
	04-3223.00					supplies for officers			79.75	0.00
	04-3313.00					Julie training in GI			80.96	0.00
									379.66	0.00
	<b>Carquest of Broken Bow</b>									
22605	5/10/2016 5/10/2016				15.26					Posted
	09-3310.00					filters for pickups			15.26	0.00
22632	5/10/2016 5/10/2016				28.21					Posted
	04-3310.00					wiper blades			28.21	0.00
	<b>Circle V Stitching Post</b>									
22621	5/10/2016 5/10/2016				37.50					Posted
	09-3223.00					lettering on park pullovers			37.50	0.00
	<b>City Flex Benefit Plan</b>									
22592	5/4/2016 5/4/2016				182.29					Posted
	01-1501.00					SELECT FLEX-UNREIMBURSED M/D/V			182.29	0.00
	<b>City of Broken Bow Pension Fund</b>									
22593	5/4/2016 5/4/2016				1,908.26					Posted
	01-1513.00					PENSION/401K LOAN PAYMENT			1,908.26	0.00
22594	5/4/2016 5/4/2016				6,090.70					Posted
	01-1502.00					PENSION/401K NEW			6,090.70	0.00

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	<u>Account#</u>			<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
<b>City of Norfolk (continued)</b>										
22643	5/10/2016	5/10/2016			105.00					Posted
	01-3202.00					NCMA Conference - Brent			105.00	0.00
<b>Custer County Chief</b>										
22620	5/10/2016	5/10/2016			546.86					Posted
	01-3209.00					minutes, notices			192.88	0.00
	08-3223.00					notice to bid			32.56	0.00
	10-3209.00					lifeguard help wanted			247.50	0.00
	09-3209.00					meeting notice, help wanted			73.92	0.00
									546.86	0.00
<b>Custer County Treasurer</b>										
22627	5/10/2016	5/10/2016			1,192.15					Posted
	01-3217.00					Communications Interlocal Payment			1,192.15	0.00
<b>Custer Public Power</b>										
22642	5/5/2016	5/5/2016			70.31					Ck# 816 Printed
	08-3416.00					CD Cell Electrical			70.31	0.00
<b>EFTPS Online Payment</b>										
22599	5/4/2016	5/4/2016			1,913.92					Ck# 813 Printed
	01-1500.00					MEDICARE			1,913.92	0.00
22600	5/4/2016	5/4/2016			6,820.60					Ck# 813 Printed
	01-1500.00					FEDERAL MARRIED			4,209.71	0.00
	01-1500.00					FEDERAL SINGLE			2,610.89	0.00
									6,820.60	0.00
22601	5/4/2016	5/4/2016			8,183.24					Ck# 813 Printed
	01-1500.00					SOCIAL SECURITY			8,183.24	0.00
<b>Electrical Engineering &amp; Equipment</b>										
22637	5/10/2016	5/10/2016			583.32					Posted
	09-3339.00					Ballfield Lights			583.32	0.00
<b>Embassy Suites</b>										
22615	5/10/2016	5/10/2016			135.45					Posted
	08-3205.00					Bud - Public Works			135.45	0.00
<b>Family Heritage</b>										
22595	5/4/2016	5/4/2016			87.75					Posted
	01-1501.00					FAMILY HERITAGE			87.75	0.00
<b>GALLS, LLC</b>										
22640	5/10/2016	5/10/2016			149.79					Posted
	05-3361.00					work boots for Andy Holland			149.79	0.00
<b>Garrett Tires &amp; Treads</b>										
22638	5/10/2016	5/10/2016			77.70					Posted
	03-3310.00					Handibus servicing			77.70	0.00
<b>Gateway Motors Inc</b>										
22633	5/10/2016	5/10/2016			473.62					Posted
	04-3310.00					service & repair 2010 Tahoe			473.62	0.00
<b>Great Plains Communications</b>										
22613	5/10/2016	5/10/2016			70.95					Posted
	08-3221.00					Internet			35.48	0.00
	09-3221.00					Internet			35.47	0.00
									70.95	0.00
<b>League of Municipalities</b>										
22623	5/10/2016	5/10/2016			466.00					Posted
	01-3202.00					Steph - Accounting & Finance Conference			466.00	0.00
<b>Master Cleaners</b>										
22616	5/10/2016	5/10/2016			71.73					Posted
	02-3223.01					rug cleaning			60.60	0.00
	05-3223.01					dust control			11.13	0.00
									71.73	0.00
<b>Mid Plains Center</b>										
22607	5/10/2016	5/10/2016			270.00					Posted
	01-3202.00					First Aid/CPR Classes			270.00	0.00

City of Broken Bow

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	<u>Account#</u>					<u>Description</u>			<u>Debit</u>	<u>Credit</u>
<b>Mid States Equipment (continued)</b>										
22608	5/10/2016	5/10/2016			49,750.00					Posted
	08-3410.00					Cimline Tar Machine			49,750.00	0.00
<b>NMC Exchange LLC</b>										
22609	5/10/2016	5/10/2016			1,100.00					Posted
	08-3425.00					ADA Sidewalk Pads			1,100.00	0.00
<b>1 Nebraska Child Support Payment Center</b>										
22598	5/4/2016	5/4/2016			460.00					Ck# 814 Printed
	01-1503.00					CHILD SUPPORT			460.00	0.00
<b>Omaha State Bank</b>										
22597	5/4/2016	5/4/2016			319.25					Posted
	01-1501.00					HSA			319.25	0.00
<b>Paulsen Inc.</b>										
22610	5/10/2016	5/10/2016			1,773.00					Posted
	08-3425.00					No G St Drainage Way			1,773.00	0.00
<b>Platte Valley Communications</b>										
22634	5/10/2016	5/10/2016			3,826.51					Posted
	04-3410.00					5 new portable radios			3,625.00	0.00
	06-3410.00					4 charger bases for pagers			201.51	0.00
									3,826.51	0.00
<b>Police Officers Assn of Nebr</b>										
22631	5/10/2016	5/10/2016			15.00					Posted
	04-3206.00					Association Dues for Ben Tucker			15.00	0.00
<b>Prachts Ace Hardware</b>										
22604	5/10/2016	5/10/2016			707.37					Posted
	08-3310.00					grind wheels			2.50	0.00
	09-3311.00					supplies - wrench, paper towels, engine su			634.78	0.00
	07-3223.00					supplies - wrench, paper towels, engine su			57.10	0.00
	02-3310.00					fuse cart			12.99	0.00
									707.37	0.00
<b>Presto X Company</b>										
22617	5/10/2016	5/10/2016			96.30					Posted
	02-3311.00					Pest Service			96.30	0.00
<b>Pristine Cleaning, LLC</b>										
22619	5/10/2016	5/10/2016			650.00					Posted
	02-3419.01					Cleaning Service			350.00	0.00
	07-3419.01					Cleaning Service			300.00	0.00
									650.00	0.00
<b>Regional Care</b>										
22589	4/27/2016	4/27/2016			21,421.56					Ck# 812 Printed
	01-1501.00					BBHA Health Insurance			4,145.50	0.00
	01-3104.00					General - Health Insurance			2,168.11	0.00
	08-3104.00					Street - Health Insurance			3,475.90	0.00
	06-3104.00					Firemen - Health Insurance			584.34	0.00
	04-3104.00					Police - Health Insurance			6,296.30	0.00
	05-3104.00					Rescue Unit - Health Insurance			584.35	0.00
	09-3104.00					Park - Health Insurance			1,829.68	0.00
	07-3104.00					Library - Health Insurance			1,168.69	0.00
	03-3104.00					Handi Bus - Health Insurance			1,168.69	0.00
									21,421.56	0.00
22596	5/4/2016	5/4/2016			2,941.18					Posted
	01-1501.00					HEALTH INSURANCE			2,941.18	0.00
<b>Ron Ripp Construction</b>										
22625	5/10/2016	5/10/2016			12,845.00					Posted
	10-3339.00					flowable fill to void under deck & replace si			1,345.00	0.00
	09-3410.00					concrete spillway @ Melham			11,500.00	0.00
									12,845.00	0.00
<b>S&amp;L Sanitary Service</b>										
22628	5/10/2016	5/10/2016			49.30					Posted
	09-3219.00					boxes around square			49.30	0.00



## Accounts Payable Detail Listing

City of Broken Bow

**Vend# Vendor Name**

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
<b>Schmicks Market (continued)</b>								
22644	5/10/2016	5/10/2016	37.05					Posted
	08-3223.00			supplies - shop			37.05	0.00
<b>Shirts, Signs, Mugs &amp; More</b>								
22618	5/10/2016	5/10/2016	202.36					Posted
	01-3212.00			mugs			202.36	0.00
<b>SourceGas</b>								
22636	5/10/2016	5/10/2016	605.16					Posted
	02-3220.00			Municipal Building Utilities			295.05	0.00
	08-3220.00			Street Utilities			55.28	0.00
	06-3220.00			Fire Utilities			101.41	0.00
	04-3220.00			Police Utilities			43.46	0.00
	09-3220.00			Park Utilities			55.28	0.00
	07-3220.00			Library Utilities			54.68	0.00
							605.16	0.00
<b>State Income Tax WH NE Online Payment</b>								
22602	5/4/2016	5/4/2016	2,449.77					Ck# 815 Printed
	01-1500.00			STATE MARRIED			1,611.15	0.00
	01-1500.00			STATE SINGLE			838.62	0.00
							2,449.77	0.00
<b>Steve Scott</b>								
22630	5/10/2016	5/10/2016	47.00					Posted
	04-3223.00			stamps			47.00	0.00
<b>Tiffany Wood</b>								
22629	5/10/2016	5/10/2016	548.12					Posted
	04-3312.00			uniform pants fo 405			74.99	0.00
	04-3313.00			training in Bellevue			473.13	0.00
							548.12	0.00
<b>Trotter Service</b>								
22603	5/10/2016	5/10/2016	1,434.83					Posted
	08-3225.00			Street - Gasoline			436.27	0.00
	04-3225.00			Police - Gasoline			674.58	0.00
	05-3225.00			Rescue Unit - Gasoline			42.32	0.00
	09-3225.00			Park - Gasoline			281.66	0.00
							1,434.83	0.00
<b>Unitech</b>								
22606	5/10/2016	5/10/2016	585.40					Posted
	10-3223.00			pool supplies			585.40	0.00
<b>V-Bar Sales &amp; Service</b>								
22612	5/10/2016	5/10/2016	145.23					Posted
	08-3310.00			metal			145.23	0.00

143,072.08 56 Non-voided payables listed.

Report Setup  
 AP - Accounts Payable Listing : Vendor Name  
 Filter Options  
 Starting: 4/27/2016  
 Ending: 5/10/2016  
 Banks: All  
 Payable Status: Posted, Printed, ACH, Recorded, Voided  
 All Vendors Selected

5-4-2016 Biweekly Payroll \$46,190.55

# Check Approval List - GL Account

5/5/2016 2:22:33 PM

City of Broken Bow

Page 1 of 2

<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
<b>General</b>				
Aflac		AFLAC POST TAX	Health/Life/Acc Insuranc	\$124.32
Aflac		PRE TAX AFLAC	Health/Life/Acc Insuranc	\$912.43
Bonfire Grill			Supplies & Postage	\$126.00
Broken Bow Airport Authority			Airport Monthly Payment	\$1,083.33
Broken Bow Municipal Utilities			Weather Station Expens	\$22.52
City Flex Benefit Plan		SELECT FLEX-UNREIMBURSED M/D/V	Health/Life/Acc Insuranc	\$182.29
City of Broken Bow Pension Fund		PENSION/401K NEW	Pension	\$6,090.70
City of Broken Bow Pension Fund		PENSION/401K LOAN PAYMENT	Loan Payment	\$1,908.26
City of Norfolk			Education and Training	\$105.00
Custer County Chief			Printing & Publication	\$192.88
Custer County Treasurer			Radio Communications	\$1,192.15
EFTPS Online Payment		FICA	Payroll Taxes	\$8,183.24
EFTPS Online Payment		MEDICARE	Payroll Taxes	\$1,913.92
EFTPS Online Payment		FEDERAL	Payroll Taxes	\$2,610.89
EFTPS Online Payment		FEDERAL	Payroll Taxes	\$4,209.71
Family Heritage		FAMILY HERITAGE	Health/Life/Acc Insuranc	\$87.75
League of Municipalities			Education and Training	\$466.00
Mid Plains Center			Education and Training	\$270.00
Nebraska Child Support Payment Center		CHILD SUPPORT	Child Support	\$460.00
Omaha State Bank		HSA	Health/Life/Acc Insuranc	\$319.25
Regional Care		Health Insurance	Health/Life/Acc Insuranc	\$4,145.50
Regional Care		HEALTH INS	Health/Life/Acc Insuranc	\$2,941.18
Regional Care		Health Insurance	Health Insurance	\$2,168.11
Shirts, Signs, Mugs & More			City Promotions	\$202.36
State Income Tax WH NE Online Paymei		STATE	Payroll Taxes	\$838.62
State Income Tax WH NE Online Paymei		STATE	Payroll Taxes	\$1,611.15
			Total General	\$42,367.56
<b>Municipal Building</b>				
Broken Bow Municipal Utilities			Utilities	\$602.41
Master Cleaners			Building Cleaning Suppli	\$60.60
Prachts Ace Hardware			Maint/Repair Equipment	\$12.99
Presto X Company			Maintenance & Repair B	\$96.30
Pristine Cleaning, LLC			Contracted Services	\$350.00
SourceGas			Utilities	\$295.05
			Total Municipal Building	\$1,417.35
<b>Handi Bus</b>				
Garrett Tires & Treads			Maint/Repair Equipment	\$77.70
Regional Care		Health Insurance	Health Insurance	\$1,168.69
			Total Handi Bus	\$1,246.39
<b>Police</b>				
BEN TUCKER			Uniforms	\$90.93
Broken Bow Municipal Utilities			Utilities	\$79.95
Broken Bow Municipal Utilities			Dog Care	\$85.88
Capitol One Bank			Telephone/Internet	\$9.95
Capitol One Bank			Supplies & Postage	\$79.75
Capitol One Bank			Training	\$80.96
Capitol One Bank			Training	\$209.00
Carquest of Broken Bow			Maint/Repair Equipment	\$28.21
Gateway Motors Inc			Maint/Repair Equipment	\$473.62
Platte Valley Communications			Equipment Purchases	\$3,625.00
Police Officers Assn of Nebr			Association Dues	\$15.00
Regional Care		Health Insurance	Health Insurance	\$6,296.30
SourceGas			Utilities	\$43.46
Steve Scott			Supplies & Postage	\$47.00
Tiffany Wood			Uniforms	\$74.99
Tiffany Wood			Training	\$473.13
Trotter Service			Gas and Oil	\$674.58
			Total Police	\$12,387.71
<b>Rescue Unit</b>				
Broken Bow Chamber of Commerce			Ambulance Driver Incent	\$670.00
GALLS, LLC			Uniforms	\$149.79
Master Cleaners			Building Cleaning Suppli	\$11.13
Regional Care		Health Insurance	Health Insurance	\$584.35
Trotter Service			Gas and Oil	\$42.32
			Total Rescue Unit	\$1,457.59

# Check Approval List - GL Account

5/5/2016 2:22:33 PM

City of Broken Bow

Page 2 of 2

<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
<b>Fire</b>				
Broken Bow Municipal Utilities			Utilities	\$481.23
Platte Valley Communications			Equipment Purchases	\$201.51
Regional Care		Health Insurance	Health Insurance	\$584.34
SourceGas			Utilities	\$101.41
			Total Fire	\$1,368.49
<b>Library</b>				
Broken Bow Municipal Utilities			Utilities	\$659.19
Prachts Ace Hardware			Supplies & Postage	\$57.10
Pristine Cleaning, LLC			Contracted Services	\$300.00
Regional Care		Health Insurance	Health Insurance	\$1,168.69
SourceGas			Utilities	\$54.68
			Total Library	\$2,239.66
<b>Street</b>				
ATCO			Safety Equipment	\$578.25
Broken Bow Municipal Utilities			Utilities	\$950.43
Custer County Chief			Supplies & Postage	\$32.56
Custer Public Power			Land & Buildings	\$70.31
Embassy Suites			Travel & Meeting Expense	\$135.45
Great Plains Communications			Telephone/Internet	\$35.48
Mid States Equipment			Equipment Purchases	\$49,750.00
NMC Exchange LLC			Street Construction	\$1,100.00
Paulsen Inc.			Street Construction	\$1,773.00
Prachts Ace Hardware			Maint/Repair Equipment	\$2.50
Regional Care		Health Insurance	Health Insurance	\$3,475.90
Schmicks Market			Supplies & Postage	\$37.05
SourceGas			Utilities	\$55.28
Trotter Service			Gas and Oil	\$436.27
V-Bar Sales & Service			Maint/Repair Equipment	\$145.23
			Total Street	\$58,577.71
<b>Park</b>				
B&D Diamond Pro			Maintenance/Repair Gro	\$2,866.00
Broken Bow Municipal Utilities			Utilities	\$1,221.19
Broken Bow Municipal Utilities			Utilities	\$407.33
Carquest of Broken Bow			Maint/Repair Equipment	\$15.26
Circle V Stitching Post			Supplies & Postage	\$37.50
Custer County Chief			Printing & Publication	\$73.92
Electrical Engineering & Equipment			Maintenance/Repair Gro	\$583.32
Great Plains Communications			Telephone/Internet	\$35.47
Prachts Ace Hardware			Maintenance & Repair B	\$634.78
Regional Care		Health Insurance	Health Insurance	\$1,829.68
Ron Ripp Construction			Equipment Purchases	\$11,500.00
S&L Sanitary Service			Trash Removal	\$49.30
SourceGas			Utilities	\$55.28
Trotter Service			Gas and Oil	\$281.66
			Total Park	\$19,590.69
<b>Swimming Pool</b>				
Broken Bow Municipal Utilities			Utilities	\$208.64
Custer County Chief			Printing & Publication	\$247.50
Ron Ripp Construction			Maintenance/Repair Gro	\$1,345.00
Unitech			Supplies & Postage	\$585.40
			Total Swimming Pool	\$2,386.54
<b>Sanitation</b>				
Broken Bow Municipal Utilities			Sanitation Contract	\$32.39
			Total Sanitation	\$32.39
				\$143,072.08

Report Selection: Check Approval List - GL Account  
 Date Range Selection: GL Posting Date  
 Starting Date: 4/27/2016  
 Ending Date: 5/10/2016

5-4-2016 Biweekly Payroll \$46,190.55

Return to Agenda

**RESOLUTION 2016-22**

**RESOLUTION AUTHORIZING PAYMENT TO  
PROFESSIONAL AMBULANCE SALES AND SERVICES**

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

WHEREAS, Professional Ambulance Sales and Services has submitted an Invoice for Payment for the 2016 Ford F450 Type I Horton Ambulance in the amount of \$193,026.00.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Broken Bow, Nebraska: authorizing the City to sign all necessary documentation for payment and to pay Professional Ambulance Sales and Service in the amount of \$193,026.00 for the 2016 Ford F450 Type I Horton Ambulance.

PASSED AND APPROVED this 10<sup>th</sup> day of May 2016.

---

Cecil Burt, Mayor

ATTEST:

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Stephanie M. Wright, City Clerk

(S E A L)

# Invoice



Professional Ambulance Sales and Services

8700 East FM 917  
Alvarado, TX 76009  
800-561-6070

DATE	INVOICE #
4/14/2016	127919

BILL TO

SHIP TO

BROKEN BOW FIRE & AMBULANCE  
116 SOUTH 11TH AVE  
BROKEN BOW, NE 68822

P.O. NO.	TERMS
	DUE UPON RECEIPT O...

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
Ambul Sales	2016 FORD F450 TYPE I HORTON AMBULANCE VIN#1FDUF4HT0GEB70499	1	192,585.98	192,585.98
Vehicle Tax @ ...	Vehicle Tax @ 6.25 % EXEMPT OUT OF STATE		0.00	0.00
Ambul Sales	CHANGE ORDER ADD I4G GPS SYSTEM	1	440.02	440.02

May 16<sup>th</sup>

Thank you for your business.	<b>Subtotal</b>	\$193,026.00
	<b>Sales Tax (8.25%)</b>	\$0.00
	<b>Total</b>	\$193,026.00

Phone #	Fax #	E-mail
817-783-5040	817-790-0819	pass@airmail.net

<b>Balance Due</b>	\$193,026.00
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**RESOLUTION 2016-23**

**RESOLUTION AUTHORIZING PAYMENT #8 TO  
JEO CONSULTING GROUP, INC.**

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

WHEREAS, JEO Consulting Group, Inc. has submitted Pay Request No. 8 for work performed for 55% completed work of Project Management on the Broken Bow Comprehensive Plan and Zoning/Subdivision Regulations completed through April 22, 2016.

WHEREAS, JEO Consulting Group, Inc. is entitled to Payment in the amount of \$125.00 for the Broken Bow Comprehensive Plan and Zoning/Subdivision Regulations.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Broken Bow, Nebraska: authorizing the City to sign all necessary documentation for payment and pay JEO Consulting Group, Inc. \$125.00.

PASSED AND APPROVED this 10th day of May, 2016.

---

Cecil Burt, Mayor

ATTEST:

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Stephanie M. Wright, City Clerk

(S E A L)



ENGINEERING ■ ARCHITECTURE ■ SURVEYING ■ PLANNING

## Invoice

April 29, 2016

Project No: R111076.00

Invoice No: 89048

Invoice Amount: 125.00

City of Broken Bow  
PO Box 504  
314 So. 10th Avenue  
Broken Bow, NE 68822

Project Manager Jeffrey Ray

Project R111076.00 Broken Bow Comprehensive Plan and Zoning/Subdivision Regulations  
**Professional Services through April 22, 2016**

	Contract Amount	Percent Complete	Billed-to-Date	Previous Billing	Current Billing
<b>Lump Sum Phase(s)</b>					
Set-up and Kick-off	\$750.00	100 %	\$750.00	\$750.00	0.00
Profile	\$7,750.00	100 %	\$7,750.00	\$7,750.00	0.00
Envision	\$10,250.00	100 %	\$10,250.00	\$10,250.00	0.00
Achieve	\$7,750.00	100 %	\$7,750.00	\$7,750.00	0.00
Implementation	\$6,250.00	10 %	\$625.00	\$625.00	0.00
Zoning and Subdivision Update	\$7,800.00	0 %	0.00	0.00	0.00
Final Document and Public Hearings	\$1,800.00	0 %	0.00	0.00	0.00
Project Management	\$2,500.00	55 %	\$1,375.00	\$1,250.00	\$125.00
<b>Total</b>	<b>\$44,850.00</b>		<b>\$28,500.00</b>	<b>\$28,375.00</b>	<b>\$125.00</b>
<b>Total Amount Due Upon Receipt</b>					<b>\$125.00</b>

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**JEO CONSULTING GROUP INC ■ JEO ARCHITECTURE INC**

142 W. 11th Street | PO Box 207 | Wahoo, Nebraska 68066-0207 | p: 402.443.4661 | f: 402.443.3508

[www.jeo.com](http://www.jeo.com)



## MONTHLY PROGRESS REPORT BROKEN BOW COMPREHENSIVE PLAN

JEO PROJECT NO. R111076.00  
Project Contact: Jeff Ray, 402.779.1070

Through the Period of April 22, 2016

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1. **Overall Project and Budget Status:**
  - Project Completion: 80% Budget: 76%
2. **Work completed during current period (Mar 25 – Apr 22)**
  - Managed project website with mySidewalk
  - Facilitate Achieve II Meeting with CAC
  - Drafted and edited/refined Goals and Policies
  - Submitted draft document for internal QA/QC review
  - Document edits per QA/QC review
  - GIS Land Use coding and analysis
3. **Planned accomplishment for next period (Apr 25 – Jun 3)**
  - Finalize future goals and policies
  - Managed project website with mySidewalk
  - Compose Draft Housing Study
  - facilitate Town Hall Meeting
4. **Action items:**
  - Finalize Goals and Objectives
  - Draft Housing Study
  - Implementation PAC meeting
  - Update Zoning and Subdivision Regulations
5. **Project schedule:**
  - On schedule



**RESOLUTION 2016-24**

**RESOLUTION AUTHORIZING PAYMENT #3 TO  
JEO CONSULTING GROUP, INC.**

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

WHEREAS, JEO Consulting Group, Inc. has submitted Pay Request No. 3 for work performed for 60% completed work of Blight Study and Redevelopment Plan on the Broken Bow Blight and Substandard Determination Study No. 10 completed through April 22, 2016.

WHEREAS, JEO Consulting Group, Inc. is entitled to Payment in the amount of \$775.00 for the Broken Bow Blight and Substandard Determination Study No. 10.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Broken Bow, Nebraska: authorizing the City to sign all necessary documentation for payment and pay JEO Consulting Group, Inc. \$775.00.

PASSED AND APPROVED this 10th day of May, 2016.

---

Cecil Burt, Mayor

ATTEST:

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Stephanie M. Wright, City Clerk

(S E A L)



ENGINEERING ■ ARCHITECTURE ■ SURVEYING ■ PLANNING

## Invoice

April 29, 2016  
Project No: R141430.00  
Invoice No: 89049  
Invoice Amount: 775.00

City of Broken Bow  
PO Box 504  
314 So. 10th Avenue  
Broken Bow, NE 68822

Project Manager Jeffrey Ray

Project R141430.00 Broken Bow Blight and Substandard Determination Study No. 10  
**Professional Services through April 22, 2016**

	Contract Amount	Percent Complete	Billed-to-Date	Previous Billing	Current Billing
<b>Lump Sum Phase(s)</b>					
Blight Study and Redevelopment Plan	\$7,750.00	60 %	\$4,650.00	\$3,875.00	\$775.00
<b>Total</b>	<b>\$7,750.00</b>		<b>\$4,650.00</b>	<b>\$3,875.00</b>	<b>\$775.00</b>
<b>Total Amount Due Upon Receipt</b>					<b>\$775.00</b>

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**JEO CONSULTING GROUP INC ■ JEO ARCHITECTURE INC**

142 W. 11th Street | PO Box 207 | Wahoo, Nebraska 68066-0207 | p: 402.443.4661 | f: 402.443.3508

[www.jeo.com](http://www.jeo.com)

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