

**CITY OF BROKEN BOW
CITY COUNCIL AGENDA
February 11, 2020 @ 6:00 PM
Broken Bow Library
626 South D Street, Broken Bow, NE**

Meeting Procedure

The Public may address specific agenda items at the pleasure of the Mayor. Please come to the podium, state your name and address, and limit your remarks to five minutes or less. Out of respect to City employees, we request that any complaints or criticisms of employees not be aired in a public meeting. Concerns about employees should be brought to the attention of the City Administrator or Mayor. An individual in violation will be declared out of order.

A. Call to Order

- B. Open Meetings Act:** This is an open meeting of the Broken Bow City Council. The City of Broken Bow abides by the Open Meetings Act in conducting business. A copy of the Open Meetings Act is displayed in this room as required by law.

C. Roll Call

D. Pledge of Allegiance

- E. Submittal of Requests for Future Items:** Individuals who have appropriate items for City Council consideration should complete the Request for Future Agenda Items. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting or study session, notification of the date will be given.

- F. Consent Agenda:** Consideration of approving the consent agenda items for February 11, 2020, which will include the following:

- a. Approval of Minutes of January 28, 2020 Meeting
- b. Approval of Bills as Posted
- c. Approval of Fire Department Roster
- d. Approval of Ambulance Service Roster

G. Other Communications

- a. Gambling Awareness Proclamation

- b. JEO Project Status Report

H. Discussion Items

- a. Blight & Substandard Study

- b. Memorial Drive Project

I. New Business:

- a. **East Ward City Councilmember Appointment** – Consideration of approving the appointment for the vacant position of East Ward City Councilmember.
- b. **Swear In New East Ward Councilmember**

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- c. Engineer Appointment** – Consideration of appointing JEO Consulting Group as the City Engineer for 2020.
- d. Website Update** – Consideration of approving the cost estimate for updating the City of Broken Bow website.

J. Comments by Mayor and Council Members Concerning City Departments.

- K. Public Comment Period:** The Mayor and Council will hear comments about any items not on the agenda. Every person speaking during the meeting shall come to the podium and state his or her name and postal address. The Mayor and Council will listen to comments but will not take action at this meeting. In order to assure appropriate communication, persons are asked to limit any comments to five minutes.

L. Adjournment

The next City Council Meeting will be on Tuesday, February 25, 2020 @ 6:00 pm @ the Broken Bow Public Library.

Upcoming Events

- **February 17 – City Offices Closed for Presidents' Day**
- **February 24 – Board of Public Works Meeting at 12:30 pm @ Municipal Building**

The Council will review the above matters and take such action as they deem appropriate. The Council may enter into closed session to discuss any matter on this agenda when it is determined by the Council that it is clearly necessary for protection of the public interest or the prevention of needless injury to the reputation of any individual and if such individual has not requested a public meeting, or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was classed. If the motion to close passes, immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.

**Broken Bow City Council
Meeting Minutes
January 28, 2020**

The Broken Bow City Council met in regular session on Tuesday, January 28, 2020 at the Broken Bow Library. Notice of the meeting was given in advance thereof as required by publication in the Custer County Chief on January 23, 2020. Availability of the agenda and related materials was communicated in the advanced notice to the Mayor and all members of the Council, as well as, shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Rod Sonnichsen called the meeting to order at 6:00 P.M., with the following Councilmembers present: Holcomb, Myers, and Miller. Absent: None. Mayor Sonnichsen announced the availability of the open meetings law, followed by the reciting of the Pledge of Allegiance.

Mayor Sonnichsen read the format for submitting requests for future agenda items.

Moved by Holcomb seconded by Miller, to approve the consent agenda for January 28, 2020. Said motion includes approval of the Minutes of the January 14, 2020 Council Meeting, Bills to Date, and December Treasurer Report. Roll call vote: Voting aye: Holcomb, Miller, and Myers. Nays: None. Motion carried.

Aflac, \$296.75; \$103.78; Automated Printing, Inc., tax forms, \$486.65; Beaver Bearing Co Albion, supplies, \$78.36; Black Hills Energy, utilities, \$1,332.79; Blue360 Media, law manual, \$76.75; Postmaster, stamps, \$244.45; Capital one, supplies, \$300.11; Central Hydraulic Systems, parts, \$1,011.48; Century Link, telephone, \$352.01; City of Broken Bow Flex Benefit, \$116.04; City of Broken Bow – Health Insurance, \$3,397.48; City of Broken Bow Pension Fund, pension, \$1,694.32, \$6,921.86; Colonial Insurance, \$354.69, \$85.07; Custer County Clerk, election, \$1,056.92; Demco, supplies, \$234.85; EFTPS Online Payment, payroll, \$1,969.82, \$5,837.30, \$8,422.72; Family Heritage, \$56.00; GT Fire & Security, Inc., hydro test, \$69.00; Heather Hulinsky, cleaning, \$225.00; Ingram Library Services, materials, \$656.13; Insurance Aid Services, fees, \$2,062.69; J.P. Cooke Co, dog tags, \$61.50; JEO, flood risk reduction, \$705.75; JM Web Design, email for Rod, \$12.00; John Deere Financial, mower lease, \$14,309.22; Kelly Jacobson, election worker, \$10.00; LaQuinta Inns & Suites, winter conference rooms, \$1,049.50; League of NE Municipalities, midwinter conference – Rod, \$377.00; Linda Miller, election worker, \$10.00; Michelle Gibbens, election worker, \$10.00; MPH Industries, radar repairs, \$216.11; Matheson Tri-Gas Inc., oxygen, argon, \$129.13; Mother Earth News, subscription, \$17.00; Mt. Custer Truck Sales, window, \$40.00; Nebraska Life Magazine, subscription, \$42.00; Nebraska Dept of Revenue, lodging tax, \$855.50, keno taxes, \$1,951.00; OSA/computers Plus, supplies, \$187.16; Obrien's True Value, supplies, \$202.99; Omaha State Bank, HSA, \$200.00; Patricia Kay Schall, election worker, \$90.00; Presto X Company, pest service, \$154.93; Pristine Cleaning, LLC, cleaning, \$375.00; Psychology Today, subscription, \$29.97; Quill Corporation, table, \$45.90; Rolling Stone, subscription, \$139.95; Suzanne Hawke, election worker, \$90.00; Sargent Pipe Co, repairs, \$10.69; Shirts, Signs, Mugs & More, license plates for UTV/ATV, \$383.50; State Income Tax WH NE Online Payment, \$2,593.60; Trotter Service, fuel, \$4,562.99; Trotter's Whoa & Go, fuel, \$110.85; UNO, Clerk School-Steph, \$223.00; USA Blue Book, hydrant marker flags, \$459.91; Verizon Wireless, data & phone, \$143.36; Bi-Weekly Payroll, \$48,871.86; Total Bills = \$116,114.39.

Discussion was held regarding the Broken Bow Fire Department fireworks stand. Jeff Pflaster explained that they don't have the manpower to run the stand. The fireworks sales are what fund the fireworks display. They are exploring having another group run the stand.

Moved by Myers, seconded by Miller, to nominate Jacob Holcomb as Council President. Roll Call vote: Voting aye: Myers, Miller, and Holcomb. Nays: None. Motion carried.

Mayor Sonnichsen presented the notice of vacancy for the council position in the east ward.

Moved by Miller, seconded by Holcomb, to approve City Clerk Stephanie Wright, Mayor Rod Sonnichsen, and City Council President Jacob Holcomb as authorized signers for all city accounts held at Bruning State Bank and Nebraska State Bank. Also authorizing Police Chief Steven Scott as an authorized signer for accounts ending 384, 999, 095 at Nebraska State Bank, and Utility Clerk Katie Hogg as an authorized signer for accounts ending 831, 631, 173, and 179 at Nebraska State Bank. Roll Call vote: Voting aye: Holcomb, Myers, and Miller. Nays: None. Motion carried.

Moved by Holcomb, seconded by Miller, to accept the membership level of Class A Member to the Custer Economic Development Corporation. Roll Call vote: Voting aye: Myers, Miller, and Holcomb. Nays: None. Motion carried.

Moved by Miller, seconded by Myers, to approve Resolution 2020-2. Said resolution approves the call for payment of Electric Utility Revenue Bond, 2014 Series. Roll Call vote: Voting aye: Miller, Holcomb, and Myers. Nays: None. Motion carried.

Moved by Holcomb, seconded by Myers, to open a public hearing at 6:20 pm regarding Ordinance 1219, Electric Utility Revenue Refunding Bond. Roll Call vote: Voting aye: Miller, Holcomb, and Myers. Nays: None. Motion carried. Brad Slaughter explained the refunding of the bond and the savings for the City. Moved by Holcomb, seconded by Myers, to close the public hearing at 6:21 pm regarding Ordinance 1219, Electric Utility Revenue Refunding Bond. Roll Call vote: Voting aye: Myers, Miller, and Holcomb. Nays: None. Motion carried.

After discussing the matter, Councilmember Myers introduced Ordinance No. 1219 entitled "AN ORDINANCE AUTHORIZING THE ISSUANCE OF ELECTRIC UTILITY REVENUE REFUNDING BONDS, 2020 SERIES, OF THE CITY OF BROKEN BOW, NEBRASKA, IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED ONE MILLION SIX HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$1,625,000) FOR THE PURPOSE OF REFUNDING CERTAIN OUTSTANDING BONDS OF THE CITY; PRESCRIBING THE FORM OF SAID BONDS; PLEDGING AND HYPOTHECATING THE REVENUES AND EARNINGS OF THE ELECTRIC LIGHT AND POWER PLANT AND DISTRIBUTION SYSTEM OWNED BY THE CITY FOR THE PAYMENT OF SAID BONDS; AUTHORIZING THE OFFICERS OF THE CITY TO ESTABLISH THE FINAL TERMS OF THE BONDS WITHIN STATED PARAMETERS; PROVIDING FOR THE SALE OF THE BONDS AND TO ENTER INTO A BOND PURCHASE AGREEMENT; AUTHORIZING THE DELIVERY OF THE BONDS TO THE PURCHASER; PROVIDING FOR THE DISPOSITION OF THE BOND PROCEEDS AND ORDERING THE ORDINANCE PUBLISHED IN PAMPHLET FORM" and moved that the statutory rule requiring reading on three different days be suspended. Councilmember Holcomb seconded the motion. The Mayor stated the motion and instructed the Clerk to call the roll. The Clerk called the roll and the following was the vote: Ayes: Holcomb, Myers, and Miller. Nays: None. Motion carried. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said Ordinance. Said Ordinance was then read by

title and thereafter Councilmember Holcomb moved for final passage of the Ordinance, which motion was seconded by Councilmember Miller. The Mayor stated the question, "Shall Ordinance No. 1219 be passed and adopted?" Upon roll call vote, the vote was as follows: Ayes: Miller, Myers, and Holcomb. Nays: None. Motion carried. The passage and adoption of said Ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the Ordinance adopted and the Mayor in the presence of the Council signed and approved the Ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto.

Council President Sonnichsen opened the floor for comments from the Mayor and Councilmembers concerning City Departments. Jason White asked about the possibility of having one meeting at Noon and one at 6:00 pm. Mayor Sonnichsen informed the public about the community input on the City website. Mayor Sonnichsen thanked the Fire Department for containing the fire that morning. Mayor Sonnichsen thanked Larry Miller for helping with the SCADA system.

Moved by Myers, seconded by Holcomb, to adjourn the City Council Meeting at 6:27 p.m. Roll call vote: Voting aye: Miller, Myers, and Holcomb. Nays: None. Motion carried.

Rod Sonnichsen, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>					<u>Description</u>			<u>Debit</u>	<u>Credit</u>
A.T. Parts and Equipment										
28955	2/11/2020	2/6/2020		3,053.47						Posted
	08-3310.00					clutch pack, repair supplies			3,053.47	0.00
APWA										
28952	2/11/2020	2/6/2020		208.00						Posted
	08-3206.00					membership renewal			208.00	0.00
ATCO										
28948	2/11/2020	2/6/2020		1,161.00						Posted
	08-3344.00					ground sterilant			1,161.00	0.00
Aflac										
28899	1/30/2020	1/30/2020		97.30						Ck# 449 Printed
	01-1501.00					BBHA Aflac			85.06	0.00
	01-1501.00					Adjustments - Error from Agent			12.24	0.00
									97.30	0.00
28903	2/5/2020	2/5/2020		299.51						Posted
	01-1501.00					PRE TAX AFLAC			299.51	0.00
28904	2/5/2020	2/5/2020		104.22						Posted
	01-1501.00					AFLAC POST TAX			104.22	0.00
BNSF Railway Company										
28924	2/11/2020	2/6/2020		356.45						Posted
	01-3222.00					land lease			356.45	0.00
Baxter Welding										
28949	2/11/2020	2/6/2020		620.23						Posted
	08-3310.00					snow gate repairs			620.23	0.00
Beaver Bearing Co Albion										
28969	2/11/2020	2/6/2020		1,196.09						Posted
	08-3310.00					supplies			1,196.09	0.00
Broken Bow Airport Authority										
28927	2/11/2020	2/6/2020		1,083.33						Posted
	01-3409.00					Monthly Payment			1,083.33	0.00
Broken Bow Ambulance Service										
28941	2/11/2020	2/6/2020		1,707.00						Posted
	05-3206.00					dues NEMSA			500.00	0.00
	05-3313.00					conference registration			1,120.00	0.00
	05-3313.00					meals at conference			87.00	0.00
									1,707.00	0.00
Broken Bow Chamber of Commerce										
28938	2/11/2020	2/6/2020		1,260.00						Posted
	05-3334.00					ambulance incentive			1,260.00	0.00
Broken Bow Municipal Utilities										
28963	2/11/2020	2/6/2020		7,819.02						Posted
	01-3213.00					General - Radio/Weather Station Tower			25.48	0.00
	08-3220.00					Street - Shop Utilities/Trash Removal			2,430.41	0.00
	04-3220.00					Police - Utilities/Trash Removal			373.71	0.00
	04-3315.00					Police - Dog Pound Utilities			156.53	0.00
	09-3220.00					Park - Utilities/Trash Removal			1,545.25	0.00
	09-3220.00					Park - Shop Utilities/Trash Removal			1,041.60	0.00
	07-3220.00					Library - Utilities/Trash Removal			1,478.82	0.00
	02-3220.00					Pub Bldg - Utilites/Trash Removal			567.99	0.00
	11-3360.00					Tree Dump - Utilities			119.07	0.00
	10-3220.00					Swim Pool - Utilities/Trash Removal			80.16	0.00
									7,819.02	0.00
Broken Bow Rural Fire Board										
28940	2/11/2020	2/6/2020		1,562.21						Posted
	05-3220.00					utilities			618.36	0.00
	06-3220.00					utilities			618.36	0.00
	06-3410.00					flashlights			178.34	0.00
	06-3311.00					service range hood			110.08	0.00
	06-3221.00					internet			37.07	0.00
									1,562.21	0.00

Accounts Payable Detail Listing

City of Broken Bow

Vend# Vendor Name

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
CEDC (continued)								
28898	1/29/2020	1/29/2020	2,500.00					Ck# 448 Printed
	01-3212.00			Class A Membership			2,500.00	0.00
Capital One								
28931	2/11/2020	2/6/2020	310.87					Posted
	04-3221.00			website fee			9.95	0.00
	04-3410.00			tools			174.07	0.00
	04-3223.00			ladder, organizer, hand sanitizer			126.85	0.00
							<u>310.87</u>	<u>0.00</u>
Card Services								
28918	2/6/2020	2/6/2020	469.13					Ck# 456 Printed
	08-3310.00			supplies			213.28	0.00
	08-3350.00			shop tools			255.85	0.00
							<u>469.13</u>	<u>0.00</u>
28919	2/6/2020	2/6/2020	818.45					Ck# 457 Printed
	09-3310.00			supplies			584.76	0.00
	09-3311.00			supplies			40.04	0.00
	10-3310.00			supplies			193.65	0.00
							<u>818.45</u>	<u>0.00</u>
Carquest of Broken Bow								
28973	2/11/2020	2/6/2020	44.47					Posted
	04-3223.00			mirror adhesive			5.69	0.00
	04-3225.00			oil changing supplies			38.78	0.00
							<u>44.47</u>	<u>0.00</u>
Central I.T., LLC								
28959	2/11/2020	2/6/2020	294.92					Posted
	08-3223.00			copier paper & ink			294.92	0.00
Central Ne Medical Clinic								
28944	2/11/2020	2/6/2020	275.00					Posted
	03-3222.00			drug testing			55.00	0.00
	08-3222.00			drug testing			165.00	0.00
	09-3222.00			drug testing			55.00	0.00
							<u>275.00</u>	<u>0.00</u>
Century Link								
28967	2/11/2020	2/6/2020	554.75					Posted
	08-3221.00			Street - Basic & Long Distance			32.66	0.00
	04-3221.00			Police - Basic & Long Distance			204.09	0.00
	10-3221.00			Swim Pool - Basic & Credit Card			59.24	0.00
	09-3221.00			Park - Basic & Long Distance			32.66	0.00
	03-3221.00			Handi Bus - Basic & Long Distance			67.26	0.00
	01-3221.00			General -Basic & Long Distance Office			158.84	0.00
							<u>554.75</u>	<u>0.00</u>
City Flex Benefit Plan								
28905	2/5/2020	2/5/2020	216.04					Posted
	01-1501.00			SELECT FLEX-UNREIMBURSED M/D/V			216.04	0.00
City of Broken Bow - Health Insurance								
28896	1/29/2020	1/27/2020	30,380.40					Ck# 446 Printed
	01-1501.00			BBHA Health Insurance			5,241.48	0.00
	01-3104.00			Health Insurance			1,754.27	0.00
	08-3104.00			Health Insurance			6,081.05	0.00
	06-3104.00			Health Insurance			752.14	0.00
	04-3104.00			Health Insurance			8,223.04	0.00
	05-3104.00			Health Insurance			752.13	0.00
	09-3104.00			Health Insurance			4,193.91	0.00
	07-3104.00			Health Insurance			1,696.61	0.00
	03-3104.00			Health Insurance			1,685.77	0.00
							<u>30,380.40</u>	<u>0.00</u>
28914	2/5/2020	2/5/2020	3,397.48					Posted
	01-1501.00			HEALTH INSURANCE			3,397.48	0.00

Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>			<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
City of Broken Bow Pension Fund (continued)										
28900	1/31/2020	1/31/2020			1,591.62					Ck# 450 Printed
	01-1502.00					Liability - BBHA			1,591.62	0.00
28906	2/5/2020	2/5/2020			1,741.92					Posted
	01-1513.00					RETIREMENT LOAN PAYMENT			1,741.92	0.00
28907	2/5/2020	2/5/2020			6,796.56					Posted
	01-1502.00					RETIREMENT NEW			6,796.56	0.00
Colonial Insurance										
28901	2/5/2020	2/5/2020			381.91					Posted
	01-1501.00					COLONIAL LIFE PRE TAX			381.91	0.00
28902	2/5/2020	2/5/2020			135.10					Posted
	01-1501.00					COLONIAL LIFE POST TAX			135.10	0.00
Custer County Chief										
28920	2/11/2020	2/6/2020			464.78					Posted
	01-3209.00					publication			426.49	0.00
	01-3223.00					signature stamp			38.29	0.00
									<u>464.78</u>	<u>0.00</u>
Custer County Treasurer										
28928	2/11/2020	2/6/2020			11,801.52					Posted
	01-3217.00					Communications Interlocal Payment			11,801.52	0.00
Custer Public Power										
28917	2/6/2020	2/6/2020			140.94					Ck# 455 Printed
	11-3220.00					CD Cell Power			140.94	0.00
EFTPS Online Payment										
28910	2/5/2020	2/5/2020			1,860.36					Ck# 453 Printed
	01-1500.00					MEDICARE			1,860.36	0.00
28911	2/5/2020	2/5/2020			5,570.78					Ck# 453 Printed
	01-1500.00					FEDERAL MARRIED			2,835.13	0.00
	01-1500.00					FEDERAL SINGLE			2,735.65	0.00
									<u>5,570.78</u>	<u>0.00</u>
28912	2/5/2020	2/5/2020			7,954.44					Ck# 453 Printed
	01-1500.00					SOCIAL SECURITY			7,954.44	0.00
Eakes Office Products										
28957	2/11/2020	2/6/2020			737.67					Posted
	01-3216.00					copies			526.17	0.00
	01-3223.00					supplies			48.44	0.00
	06-3223.00					paper			56.99	0.00
	06-3216.00					copies			106.07	0.00
									<u>737.67</u>	<u>0.00</u>
Family Heritage										
28908	2/5/2020	2/5/2020			56.00					Posted
	01-1501.00					FAMILY HERITAGE			56.00	0.00
Garrett Tires & Treads										
28932	2/11/2020	2/6/2020			22.65					Posted
	04-3310.00					tire repair			22.65	0.00
Grassland Vet Hospital										
28930	2/11/2020	2/6/2020			271.52					Posted
	04-3315.00					exams			271.52	0.00
Great Plains Communications										
28923	2/11/2020	2/6/2020			70.95					Posted
	08-3221.00					Internet			35.48	0.00
	09-3221.00					Internet			35.47	0.00
									<u>70.95</u>	<u>0.00</u>
Grocery Kart										
28925	2/11/2020	2/6/2020			87.52					Posted
	08-3223.00					supplies			87.52	0.00
Hire Right Solutions										
28965	2/11/2020	2/6/2020			131.67					Posted
	08-3222.00					drug testing			87.78	0.00
	09-3222.00					drug testing			43.89	0.00
									<u>131.67</u>	<u>0.00</u>

Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>					<u>Description</u>			<u>Debit</u>	<u>Credit</u>
	Holmes Plumbing & Heating (continued)									
28935	2/11/2020	2/6/2020	321.58							Posted
	09-3311.00		plumbing supplies			321.58			0.00	
	Hometown Leasing									
28943	2/11/2020	2/6/2020	159.18							Posted
	04-3216.00		Copier Lease			92.66			0.00	
	07-3216.00		Copier Lease			66.52			0.00	
						159.18			0.00	
	IIMC									
28916	2/4/2020	2/4/2020	170.00							Ck# 454 Printed
	01-3206.00		membership dues - Steph - check lost in rr			170.00			0.00	
	Island Supply Company									
28939	2/11/2020	2/6/2020	83.06							Posted
	05-3338.00		oxygen			83.06			0.00	
	John Deere Financial									
28936	2/11/2020	2/6/2020	216.51							Posted
	09-3410.00		mower lease			216.51			0.00	
	Lawson Products									
28961	2/11/2020	2/6/2020	120.23							Posted
	08-3310.00		bolts, drill bits, nuts			120.23			0.00	
	League of NE Municipalities									
28946	2/11/2020	2/6/2020	377.00							Posted
	01-3202.00		Larry - Midwinter Conference			377.00			0.00	
	Loup Basin Pulic Health District									
28942	2/11/2020	2/6/2020	100.00							Posted
	01-3206.00		membership dues			100.00			0.00	
	Melham Wellness Center									
28915	2/4/2020	2/4/2020	137.00							Ck# 451 Printed
	01-3205.03		Fitness Membership			137.00			0.00	
	Michael Todd & Co									
28950	2/11/2020	2/6/2020	6,442.88							Posted
	08-3310.00		chains			6,442.88			0.00	
	Monte Clark									
28960	2/11/2020	2/6/2020	18.13							Posted
	08-3205.00		meals NCPA conference			18.13			0.00	
	Myers Construction Co									
28953	2/11/2020	2/6/2020	30,291.25							Posted
	08-3222.10		snow removal			30,291.25			0.00	
	NMC Exchange LLC									
28964	2/11/2020	2/6/2020	1,753.34							Posted
	08-3310.00		repair supplies			1,753.34			0.00	
	Omaha State Bank									
28909	2/5/2020	2/5/2020	175.00							Posted
	01-1501.00		HSA			175.00			0.00	
	Our Saviour Lutheran Church									
28945	2/11/2020	2/6/2020	200.00							Posted
	02-2304.00		return of rent deposit			200.00			0.00	
	PenServ Plan Services									
28947	2/11/2020	2/6/2020	404.13							Posted
	01-3218.00		Pension Administration			404.13			0.00	
	Plains Equipment Group									
28968	2/11/2020	2/6/2020	207.68							Posted
	09-3310.00		supplies			199.74			0.00	
	09-3311.00		oil filter			7.94			0.00	
						207.68			0.00	
	Power Solutions									
28951	2/11/2020	2/6/2020	1,624.67							Posted
	08-3310.00		throttle linkage repairs			1,624.67			0.00	

Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>					<u>Description</u>			<u>Debit</u>	<u>Credit</u>
Prachts Ace Hardware (continued)										
28972	2/11/2020	2/6/2020		466.06						Posted
	04-3223.00					trash can & bags			51.97	0.00
	05-3410.00					shovels			27.98	0.00
	05-3338.00					lysol			4.59	0.00
	06-3310.00					washers for hydrants			12.16	0.00
	06-3223.00					garden hose			28.16	0.00
	08-3310.00					9v batteries			9.99	0.00
	09-3339.00					supplies			331.21	0.00
									<u>466.06</u>	<u>0.00</u>
Pristine Cleaning, LLC										
28966	2/11/2020	2/6/2020		375.00						Posted
	02-3419.01					Cleaning Service			375.00	0.00
Ranchland Ford										
28922	2/11/2020	2/6/2020		233.78						Posted
	03-3310.00					handibus inspections & tire repair			233.78	0.00
Relentless LLC dba Desert Snow										
28975	2/11/2020	2/6/2020		229.95						Posted
	04-3410.00					tools for searches			229.95	0.00
Sara J. Hulinsky										
28937	2/11/2020	2/6/2020		992.00						Posted
	07-3419.01					cleaning service			992.00	0.00
State Income Tax WH NE Online Payment										
28913	2/5/2020	2/5/2020		2,443.01						Ck# 452 Printed
	01-1500.00					STATE MARRIED			1,323.43	0.00
	01-1500.00					STATE SINGLE			1,119.58	0.00
									<u>2,443.01</u>	<u>0.00</u>
Stephanie Wright										
28974	2/11/2020	2/6/2020		497.77						Posted
	01-3223.00					office 365 and antivirus software			497.77	0.00
Steve Scott										
28929	2/11/2020	2/6/2020		68.57						Posted
	04-3223.00					label tape, tower monitor, weekly planner			68.57	0.00
The North Platte Telegraph										
28921	2/11/2020	2/6/2020		346.00						Posted
	01-3209.00					help wanted treasurer			346.00	0.00
Titan Machinery-North Platte										
28970	2/11/2020	2/6/2020		1,317.41						Posted
	08-3310.00					supplies			300.93	0.00
	09-3310.00					supplies			1,016.48	0.00
									<u>1,317.41</u>	<u>0.00</u>
V-Bar Sales & Service										
28954	2/11/2020	2/6/2020		285.32						Posted
	08-3348.00					bracket for school zone beacon			285.32	0.00
Verizon Wireless										
28933	2/11/2020	2/6/2020		280.07						Posted
	04-3221.00					Police Internet for Ipads			280.07	0.00
Viaero Wireless										
28956	2/11/2020	2/6/2020		102.83						Posted
	08-3221.00					telephone			34.31	0.00
	06-3221.00					telephone			17.16	0.00
	05-3221.00					telephone			17.15	0.00
	09-3221.00					telephone			34.21	0.00
									<u>102.83</u>	<u>0.00</u>
Village Uniform										
28926	2/11/2020	2/6/2020		100.60						Posted
	02-3223.01					rugs			100.60	0.00
WL Construction Supply Inc.										
28962	2/11/2020	2/6/2020		839.71						Posted
	08-3350.00					carbide saw blades			839.71	0.00

Accounts Payable Detail Listing

City of Broken Bow

Vend# Vendor Name

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
Wenquist Inc. (continued)								
28971	2/11/2020	2/6/2020	638.98					Posted
	08-3310.00			porta power			318.98	0.00
	08-3350.00			supplies			320.00	0.00
							<u>638.98</u>	<u>0.00</u>

Woods & Aitken LLP

28958	2/11/2020	2/6/2020	59.00					Posted
	01-3214.00			legal fees			59.00	0.00

151,684.95 78 Non-voided payables listed.

2-5-20 Bi-Weekly Payroll \$ 45,924.97

Report Setup

AP - Accounts Payable Listing : Vendor Name

Filter Options

Starting: 1/29/2020

Ending: 2/11/2020

Banks: All

Payable Status: Posted, Printed, ACH, Recorded, Voided

All Vendors Selected

Check Approval List - GL Account

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City of Broken Bow

Page 1 of 3

<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
General				
Aflac	BBHA Aflac		Health/Life/Acc Insuranc	85.06
Aflac	BBHA Aflac		Health/Life/Acc Insuranc	12.24
Aflac	PRE TAX AFLAC		Health/Life/Acc Insuranc	299.51
Aflac	AFLAC POST TAX		Health/Life/Acc Insuranc	104.22
BNSF Railway Company	land lease		Miscellaneous Expense	356.45
Broken Bow Airport Authority	monthly payment		Airport Monthly Payment	1,083.33
Broken Bow Municipal Utilities	utilities		Weather Station Expens	25.48
CEDC	Class A Membership		City Promotions	2,500.00
Century Link	telephone		Telephone/Internet	158.84
City Flex Benefit Plan	SELECT FLEX-UNREIMBURSED M/D/V		Health/Life/Acc Insuranc	216.04
City of Broken Bow - Health Insurance	health insurance		Health/Life/Acc Insuranc	5,241.48
City of Broken Bow - Health Insurance	HEALTH INS		Health/Life/Acc Insuranc	3,397.48
City of Broken Bow - Health Insurance	health insurance		Health Insurance	1,754.27
City of Broken Bow Pension Fund			Pension	1,591.62
City of Broken Bow Pension Fund	RETIREMENT NEW		Pension	6,796.56
City of Broken Bow Pension Fund	RETIREMENT LOAN PAYMENT		Loan Payment	1,741.92
Colonial Insurance	COLONIAL LIFE PRE TAX		Health/Life/Acc Insuranc	381.91
Colonial Insurance	COLONIAL LIFE POST TAX		Health/Life/Acc Insuranc	135.10
Custer County Chief	publication & stamp		Printing & Publication	426.49
Custer County Chief	publication & stamp		Supplies & Postage	38.29
Custer County Treasurer	communications interlocal		Radio Communications	11,801.52
EFTPS Online Payment	MEDICARE		Payroll Taxes	1,860.36
EFTPS Online Payment	FEDERAL		Payroll Taxes	2,835.13
EFTPS Online Payment	FEDERAL		Payroll Taxes	2,735.65
EFTPS Online Payment	FICA		Payroll Taxes	7,954.44
Eakes Office Products	paper, supplies, copies		Copier Maint/Expense	526.17
Eakes Office Products	paper, supplies, copies		Supplies & Postage	48.44
Family Heritage	FAMILY HERITAGE		Health/Life/Acc Insuranc	56.00
IIMC	membership dues - Steph - check lost in mail		Association Dues	170.00
League of NE Municipalities	Larry - Midwinter Conference		Education and Training	377.00
Lower Basin Pulic Health District	membership dues		Association Dues	100.00
Melham Wellness Center	Fitness Membership		Employee Expenses	137.00
Omaha State Bank	HSA		Health/Life/Acc Insuranc	175.00
PenServ Plan Services	Pension Administration		Pension Administration	404.13
State Income Tax WH NE Online Paymer	STATE		Payroll Taxes	1,323.43
State Income Tax WH NE Online Paymer	STATE		Payroll Taxes	1,119.58
Stephanie Wright	office 365 and antivirus software		Supplies & Postage	497.77
The North Platte Telegraph	help wanted treasurer		Printing & Publication	346.00
Woods & Aitken LLP	legal fees		Legal Fees	59.00
			Total General	\$58,872.91
Municipal Building				
Broken Bow Municipal Utilities	utilities		Utilities	567.99
Our Saviour Lutheran Church	return of rent deposit		Municipal Building Rent	200.00
Pristine Cleaning, LLC	cleaning service		Contracted Services	375.00
Village Uniform	rug cleaning		Building Cleaning Suppli	100.60
			Total Municipal Building	\$1,243.59
Handi Bus				
Central Ne Medical Clinic	drug testing		Miscellaneous Expense	55.00
Century Link	telephone		Telephone/Internet	67.26
City of Broken Bow - Health Insurance	health insurance		Health Insurance	1,685.77
Ranchland Ford	handibus inspections & tire repair		Maint/Repair Equipment	233.78
			Total Handi Bus	\$2,041.81
Police				

Check Approval List - GL Account

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City of Broken Bow

Page 2 of 3

<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
Police				
Broken Bow Municipal Utilities		utilities	Utilities	373.71
Broken Bow Municipal Utilities		utilities	Dog Care	156.53
Capital One		website, supplies	Telephone/Internet	9.95
Capital One		website, supplies	Supplies & Postage	126.85
Capital One		website, supplies	Equipment Purchases	174.07
Carquest of Broken Bow		mirror adhesive, oil changing supplies	Supplies & Postage	5.69
Carquest of Broken Bow		mirror adhesive, oil changing supplies	Gas and Oil	38.78
Century Link		telephone	Telephone/Internet	204.09
City of Broken Bow - Health Insurance		health insurance	Health Insurance	8,223.04
Garrett Tires & Treads		tire repair	Maint/Repair Equipment	22.65
Grassland Vet Hospital		exams	Dog Care	271.52
Hometown Leasing		copier lease	Copier Maint/Expense	92.66
Prachts Ace Hardware		supplies	Supplies & Postage	51.97
Relentless LLC dba Desert Snow		tools for searches	Equipment Purchases	229.95
Steve Scott			Supplies & Postage	68.57
Verizon Wireless		wifi for patrol cars	Telephone/Internet	280.07
			Total Police	\$10,330.10
Rescue Unit				
Broken Bow Ambulance Service		conference registration & dues	Association Dues	500.00
Broken Bow Ambulance Service		conference registration & dues	Training	1,120.00
Broken Bow Ambulance Service		conference registration & dues	Training	87.00
Broken Bow Chamber of Commerce		ambulance incentive	Ambulance Driver Incent	1,260.00
Broken Bow Rural Fire Board		utilities, flashlights, service range hood	Utilities	618.36
City of Broken Bow - Health Insurance		health insurance	Health Insurance	752.13
Island Supply Company		oxygen	Ambulance Supplies	83.06
Prachts Ace Hardware		supplies	Ambulance Supplies	4.59
Prachts Ace Hardware		supplies	Equipment Purchases	27.98
Viaero Wireless		telephone	Telephone/Internet	17.15
			Total Rescue Unit	\$4,470.27
Fire				
Broken Bow Rural Fire Board		utilities, flashlights, service range hood	Utilities	618.36
Broken Bow Rural Fire Board		utilities, flashlights, service range hood	Telephone/Internet	37.07
Broken Bow Rural Fire Board		utilities, flashlights, service range hood	Maintenance & Repair B	110.08
Broken Bow Rural Fire Board		utilities, flashlights, service range hood	Equipment Purchases	178.34
City of Broken Bow - Health Insurance		health insurance	Health Insurance	752.14
Eakes Office Products		paper, supplies, copies	Copier Maint/Expense	106.07
Eakes Office Products		paper, supplies, copies	Supplies & Postage	56.99
Prachts Ace Hardware		supplies	Supplies & Postage	28.16
Prachts Ace Hardware		supplies	Maint/Repair Equipment	12.16
Viaero Wireless		telephone	Telephone/Internet	17.16
			Total Fire	\$1,916.53
Library				
Broken Bow Municipal Utilities		utilities	Utilities	1,478.82
City of Broken Bow - Health Insurance		health insurance	Health Insurance	1,696.61
Hometown Leasing		copier lease	Copier Maint/Expense	66.52
Sara J. Hulinsky		cleaning service	Contracted Services	992.00
			Total Library	\$4,233.95
Street				

Check Approval List - GL Account

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City of Broken Bow

Page 3 of 3

<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
Street				
Auto Parts and Equipment		clutch pack, repair supplies	Maint/Repair Equipment	3,053.47
Auto A		membership renewal	Association Dues	208.00
ATCO		ground sterilant	Chemicals	1,161.00
Baxter Welding		snow gate repairs	Maint/Repair Equipment	620.23
Beaver Bearing Co Albion		supplies	Maint/Repair Equipment	1,196.09
Broken Bow Municipal Utilities		utilities	Utilities	2,430.41
Card Services		supplies & shop tools	Maint/Repair Equipment	213.28
Card Services		supplies & shop tools	Shop Tools	255.85
Central I.T., LLC		copier paper & ink	Supplies & Postage	294.92
Central Ne Medical Clinic		drug testing	Miscellaneous Expense	165.00
Century Link		telephone	Telephone/Internet	32.66
City of Broken Bow - Health Insurance		health insurance	Health Insurance	6,081.05
Great Plains Communications		internet	Telephone/Internet	35.48
Grocery Kart		supplies	Supplies & Postage	87.52
Hire Right Solutions		drug testing	Miscellaneous Expense	87.78
Lawson Products		bolts, drill bits, nuts	Maint/Repair Equipment	120.23
Michael Todd & Co		chains	Maint/Repair Equipment	6,442.88
Monte Clark		meals NCPA conference	Travel & Meeting Expenses	18.13
Myers Construction Co		snow removal	Snow Removal	30,291.25
NMC Exchange LLC		repair supplies	Maint/Repair Equipment	1,753.34
Power Solutions		throttle linkage repairs	Maint/Repair Equipment	1,624.67
Prachts Ace Hardware		supplies	Maint/Repair Equipment	9.99
Titan Machinery-North Platte		supplies	Maint/Repair Equipment	300.93
V-Bar Sales & Service		bracket for school zone beacon	Street Signals/Maintenance	285.32
Viaero Wireless		telephone	Telephone/Internet	34.31
WL Construction Supply Inc.		carbide saw blades	Shop Tools	839.71
Wenquist Inc.		supplies, porta power	Maint/Repair Equipment	318.98
Wenquist Inc.		supplies, porta power	Shop Tools	320.00
			Total Street	\$58,282.48
Park				
Broken Bow Municipal Utilities		utilities	Utilities	1,545.25
Broken Bow Municipal Utilities		utilities	Utilities	1,041.60
Card Services		supplies	Maint/Repair Equipment	584.76
Card Services		supplies	Maintenance & Repair B	40.04
Central Ne Medical Clinic		drug testing	Miscellaneous Expense	55.00
Century Link		telephone	Telephone/Internet	32.66
City of Broken Bow - Health Insurance		health insurance	Health Insurance	4,193.91
Great Plains Communications		internet	Telephone/Internet	35.47
Hire Right Solutions		drug testing	Miscellaneous Expense	43.89
Holmes Plumbing & Heating		plumbing supplies	Maintenance & Repair B	321.58
John Deere Financial		mower lease	Equipment Purchases	216.51
Plains Equipment Group		supplies	Maint/Repair Equipment	199.74
Plains Equipment Group		supplies	Maintenance & Repair B	7.94
Prachts Ace Hardware		supplies	Maintenance/Repair Gro	331.21
Titan Machinery-North Platte		supplies	Maint/Repair Equipment	1,016.48
Viaero Wireless		telephone	Telephone/Internet	34.21
			Total Park	\$9,700.25
Swimming Pool				
Broken Bow Municipal Utilities		utilities	Utilities	80.16
Card Services		supplies	Maint/Repair Equipment	193.65
Century Link		telephone	Telephone/Internet	59.24
			Total Swimming Pool	\$333.05
Sanitation				
Broken Bow Municipal Utilities		utilities	Sanitation Contract	119.07
Custer Public Power		CD Cell Power	Utilities	140.94
			Total Sanitation	\$260.01
				\$151,684.95

Report Selection: Check Approval List - GL Account
 Date Range Selection: GL Posting Date
 Starting Date: 1/29/2020
 Ending Date: 2/11/2020

2-5-20 Bi-Weekly Payroll \$45,924.97



Broken Bow Volunteer Fire Department

1848 South G Street., Broken Bow, NE 68822

Phone: 308-872-1253 • Fax: 308-872-2173

Andy Holland, Coordinator

Jason Baum Fire Chief

Official Roster

Effective on February 11, 2020 CITY

- | | | |
|----------------------|--------------------|-------------------|
| 1. Gary Cranwell | 2. Gene Chapin | 3. Ron Price |
| 4. Kem Oatman | 5. Les Manning | 6. Paul Holland |
| 7. Dave Linn | 8. Doug Staab | 9. Andy Holland |
| 10. Ryan Anderson | 11. Jason Baum | 12. Jess Taylor |
| 13. Dustin Spanel | 14. Kris Evans | 15. Dustin Watson |
| 16. Nick Coble | 17. Jeff Pflaster | 18. Lance Oatman |
| 19. Joe Franssen | 20. Zeke Atchison | 21. Andy Taylor_ |
| 22. Pat Zulkoski | 23. Troy Mack_ | 24. Clint Maynard |
| 25. Kelvin Kreitman | 26. Tyler Staab | 27. Caleb Stefka |
| 28. Cody Neville | 29. Bill Hendricks | 30. David Baltz |
| 31. JD White | 32. Reed Schaefer | 33. Ahren Finney |
| 34. James Bissonette | 35. Billy Doles | 36. Joey Ware |

Starting April 2nd 2019

Fire Chief Jason Baum

1 Asst. Chief Kem Oatman

2 Asst. Chief Kris Evans

Fire Captains

Lance Oatman Joe Franssen

Dustin Watson Jeff Pflaster

President Jess Taylor

Vice President Andy Taylor

Secretary Zeke Atchison

Treasurer Ryan Anderson

Highlighted in Red is a new member



Broken Bow Ambulance Service

1848 South G Street, Broken Bow, NE 68822

Phone: 308-872-1253 • Fax: 308-872-2173

Andy Holland, Coordinator

Shane Fiorelli EMS Captain

Official Roster Effective on February 11, 2020

1. Doyle Woods	EMT	
2. Londa Woods	EMT	
3. Rick Larson	EMT	
4. Andrew C Holland	EMR	
5. Kim Clay	EMT	
6. Bobbie Summerford	EMT	
7. Linda Haddix	EMT	
8. Renee Sommer	EMT	
9. Shane Fiorelli	EMT	
10. Elizabeth Lashley	EMT	
11. Lawrence Stump	EMT	
12. Jeremiah Daugherty	EMT	
13. Kacey Finney	EMT	
14. Lacey Fiorelli	EMT	
15. Mark Rempe	EMT	<i>Not on Service</i>
16. Chandra Bitterman	EMT	
17. Jacob Karmazin	EMT	
18. Micheala Lewis	EMT	
19. Heath Callahan	EMT	
20. Brandi Hulburt	EMT	
21. Rebeka Anderson	EMR	
22. Jessi Slocom	Non Healthcare	
23. Ahren Finney	Non Healthcare	

BROKEN ▶ BOW

NEBRASKA

Rooted. But Not Standing Still.

[illegible]

JEO CONSULTING GROUP INC.

BROKEN BOW

N E B R A S K A

Rooted. But Not Standing Still.

MARCH PROBLEM GAMBLING AWARENESS MONTH

WHEREAS, there are individuals and families in our community adversely affected by problem gambling; and

WHEREAS, compulsive gambling is often hidden from family members, social services and mental health professionals; and

WHEREAS, compulsive gambling often occurs in combination with other disorders such as chemical dependency and depression; and

WHEREAS, it is important to raise awareness of the warning signs of compulsive gamblers and connect them with professional help.

NOW, THEREFORE, I, Rod Sonnichsen, Mayor of Broken Bow, Nebraska, do hereby proclaim March 2020, as “**Problem Gambling Awareness Month**” and urge citizens to learn more about the consequences of problem gambling and help available through the Nebraska Gamblers Assistance Program.

Date: February 11, 2020

Signed: _____

Mayor Rod Sonnichsen

(Seal)

City Clerk

From: Steve Parr <sparr@jeo.com>
Sent: Monday, February 10, 2020 9:10 AM
To: Monte Clark; City Clerk
Subject: Broken Bow - Memorial Drive
Attachments: Broken Bow Memorial Drive Cost Opinion.pdf

Bud, Stephanie

I had a conversation with Mayor Sonnichsen on Friday. He indicated that at this week's City Council meeting there would be discussion of the potential street improvement project on Memorial Drive east of 5th Avenue.

I mentioned that we had prepared a revised cost opinion (attached) based on Bud and my recent site visit.

As part of the discussion the first step would be to create a street improvement district and if the abutting property would be assessed for part of the improvements. If the intent is to assess the abutting property the owners of the abutting property would have the right to object to the creation of the street improvement district. If more than 50% of the front footage would object the district would fail. The front footage of property owned by the City is excluded from the front footage calculation. We would want to have a discussion with the City of what costs could be assessed and what an assessment would look like for the abutting properties.

If it is decided to move forward with the creation of a street improvement district we can prepare the necessary support documents. If it is decided to create a district with the intent of assessing the abutting property we would need a copy of a legal description (deed) of the abutting properties that would be included in the district.

Would like to discuss this with both of you if we could today or tomorrow morning. Let me know if there is a time we can discuss.

Thank You



STEVEN A. PARR, RLS | Principal

JEO CONSULTING GROUP INC

142 W. 11th Street | PO Box 207 | Wahoo, Nebraska 68066-0207

d: 402.443.7485 | m: 402.443.8003 | o: 402.443.4661 | f: 402.443.3508

sparr@jeo.com

*curbed section
Currently 32' wide - leave same*

Street Improvement District - can bond or assess or both

ENGINEER'S CONCEPTUAL OPINION OF PROBABLE COST

Project Name: Memorial Drive Improvements

Project Location: Broken Bow, NE

JEO Project No. 151572

Date Prepared:

December 30, 2019

**ESTIMATE OF QUANTITIES**

Item #	Description	Unit	Quantity	Unit Price	Total
GROUP A - PAVING IMPROVEMENTS (32' WIDE PAVING WITH CURB AND 6' SIDEWALK)					
1.	Mobilization	LS	1	\$40,000.00	\$40,000.00
2.	Bonding and Insurance	LS	1	\$7,000.00	\$7,000.00
3.	Temporary Traffic Control Measures	LS	1	\$10,000.00	\$10,000.00
4.	Excavation, Established Quantity	CY	3,000	\$12.00	\$36,000.00
5.	Remove Pavement	SY	5,700	\$10.00	\$57,000.00
6.	Subgrade Preparation	SY	5,750	\$5.00	\$28,750.00
7.	Utility Adjustments	LS	1	\$20,000.00	\$20,000.00
8.	8" Concrete Driveway	SY	1,500	\$60.00	\$90,000.00
9.	5" Concrete Sidewalk	SF	7,500	\$8.00	\$60,000.00
10.	Detectable Warning Panels	SF	100	\$40.00	\$4,000.00
11.	9" Concrete Pavement	SY	5,750	\$65.00	\$373,750.00
12.	Concrete Headwall	EA	2	\$2,500.00	\$5,000.00
13.	Retaining Wall	SF	900	\$50.00	\$45,000.00
14.	24" RCP, Class III	LF	350	\$75.00	\$26,250.00
15.	Curb Inlet (y=8')	EA	6	\$5,000.00	\$30,000.00
16.	Rock Surfacing	Ton	150	\$60.00	\$9,000.00
17.	Build Concrete Steps	LS	1	\$4,500.00	\$4,500.00
18.	Erosion Control Mat	SY	1,500	\$20.00	\$30,000.00
19.	Rip-Rap, Type B	Ton	100	\$50.00	\$5,000.00
20.	Seeding, Fertilizer and Mulch	ACRE	2	\$5,000.00	\$10,000.00
Construction Subtotal				Group A	\$891,250.00
Contingency				10%	\$89,130.00
Total Opinion of Construction Cost - Group A					\$980,380.00
PROFESSIONAL SERVICES					
1.	Overhead (Engineering, legal, fiscal, etc.)				\$183,650.00
Total Opinion of Project Cost					\$1,164,030.00

JEO Consulting Group Inc.'s (JEO) Opinions of Probable Cost provided for herein are to be made on the basis of JEO's experience and qualifications and represent JEO's best judgment. However, since JEO has no control over the cost of labor, materials, equipment, or services furnished by others, or over the Contractor's methods of determining prices, or over competitive bidding or market conditions, JEO cannot and does not guarantee that proposals, bids, or actual construction cost will not vary from Opinions of Probable Cost prepared by JEO.

**CITY OF BROKEN BOW
APPLICATION FOR APPOINTMENT TO
THE CITY COUNCIL**



NAME: David Schmidt

HOME ADDRESS: 1111 South 3rd Avenue

HOME TELEPHONE: 308-870-2921

E-MAIL ADDRESS (Optional): courageousdave@me.com

EMPLOYER: Becton Dickinson

BUSINESS PHONE: 308-872-3685

1. Are you a qualified elector of Broken Bow: ☒ Yes ☐ No

2. I have read the attached municipal code of community responsibilities: ☒ Yes ☐ No

3. What knowledge/experience qualifies you to serve on the City Council:

Please see Attachment 1.

4. Why do you want to serve on City Council: I believe strongly in civil service. Volunteerism and service
are the life blood of small towns. This opportunity has presented itself and I feel that I would be remiss if
I did not offer to serve.

5. List the top three items that you would like to accomplish while on City Council:

I'll be bluntly honest, I have no agenda. My priority as a city council member would be to represent the people of
the East Ward to the best of my ability and to do so with the utmost of fairness, honesty, and integrity.

6. Do you have any conflict of interests in serving on this board? (if yes, please explain) ☐ Yes ☒ No

7. Please provide two personal references: Loren Taylor & Jason White

Signed: David Schmidt 05 Feb 2020

Attachment 1

Question 3: I have lived in Broken Bow for the last 20 years. During that time I have been employed at BD in various technical and engineering related roles. I am currently working as a Quality Engineer II.

I have 2 technical Associate's degrees from Southeast Community College-Milford and a 4 year Bachelor's degree in Business Administration of Technical Studies from Bellevue University.

I served on the Broken Bow Fire Department for 12 years, from 2007-2019. During my tenure on the department, I was department Treasurer for 4 years and served as President for 2 years.

I was a member of the Broken Bow Ambulance service as an EMT-B for 8 years, from 2009-2017, where I served as squad Captain for 1 year. In 2015 I had the privilege and honor of receiving a "Code Save" award for successful life saving efforts (CPR) on a call that I was a part of.

In summary: My education taught me how to think analytically. My years at BD and on the Fire Department have taught me how to work on a team. My time on the Ambulance taught me how to think on my feet.



November 1, 2019

City of Broken Bow
Mayor and City Council
PO Box 504
Broken Bow, Nebraska 68822

RE: 2020 City Engineer Appointment Request

Dear Mayor and City Council:

I ask that you appoint JEO Consulting Group, Inc. as the City Engineer for the year 2020. We appreciate the confidence that you have shown in JEO in the past and we sincerely hope to continue our relationship.

Since JEO has provided services to the city in the past, our staff has accumulated extensive "institutional knowledge" about the city and its infrastructure. We believe that this is extremely important, as it provides the background information needed to evaluate what actions to take going forward. Additionally, this knowledge often allows JEO staff to respond to questions about the city and its infrastructure without extensive investigation and research, which reduces both the time and cost involved in addressing routine matters.

We have detailed below what you can expect from JEO as your City Engineer. When there may be a fee for the services, as noted in items two through four below, JEO will notify you before commencing work.

1. If requested, JEO will attend a council or committee meeting to assist with identifying and prioritizing infrastructure projects in the city. This planning may include prioritization of capital and infrastructure improvements, summary reviews of new permits and their potential impact, information on new regulations, recommendations on future planning, and input on potential funding sources. This does not entail detailed studies or evaluations, but is normally a very valuable first step in assessing the need, priority, and feasibility of potential infrastructure projects. There is no charge for JEO to attend this meeting or for the preparation and follow up from the meeting.
2. JEO will provide assistance in the process of applying for and attempting to secure funding, such as Community Development Block Grants, USDA-RD, DWSRF and CWSRF for potential infrastructure projects, as well as more non-traditional funding from both public and private sources. Additionally, JEO will assist with providing information necessary to complete reporting requirements of any funding that the city may secure. JEO has staff that is devoted to assisting municipalities in locating the funding that makes projects a reality, and in some cases, having an appointed City Engineer can expedite moving a project forward when grant and loan funding is involved. There may be a fee for this service, depending on a number of factors, and we would be happy to discuss this with you.
3. JEO will respond to questions about the routine operation and maintenance of the city infrastructure, based on the prior knowledge we have of these facilities/systems. There is typically no charge for this service. However, depending on a number of factors, there may be a fee involved when a commitment such as site visits or research is required for JEO to provide assistance.

4. Throughout the year, JEO will provide additional assistance with identifying, prioritizing, and providing rough cost opinions for potential infrastructure projects. Depending on a number of factors, such as the amount of effort required to complete the requested task, there may be a fee involved for this service. However, as noted above, due to JEO's extensive institutional knowledge about the city and its infrastructure, JEO will be able to provide this service efficiently and effectively.

When requested, JEO will provide a scope of services and fee for specific projects that the city would desire to pursue.

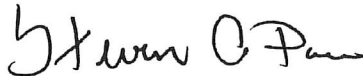
JEO does not request a contract to serve as the City Engineer and the city is under no obligation to hire JEO for any project. Furthermore, we do not require a retainer to serve as the City Engineer. Instead, we strive to assist you in efficiently and effectively dealing with routine matters, so JEO will be the first firm considered by the city when you need consulting services for a project. In other words, all we request is the opportunity to earn your business.

We would appreciate you notifying us of your action on this request so we can keep our records up to date. Please take a few minutes to complete the form below and return in the enclosed envelope or email the form to lfischer@jeo.com.

If you have any questions about this letter, or if you want any further information, please contact me.

Thank you for your consideration.

Sincerely,



Steven A. Parr
Principal

Enclosure

✂

2020 ENGINEER APPOINTMENT REQUEST

The City of Broken Bow has appointed JEO Consulting Group, Inc. as the City Engineer:

☐ Yes ☐ No

Notes: _____

Form Completed By (please print name)

Date

Sublime Artistry
P.O. Box 66
Stapleton NE 69163



Seriously FRESH Print and Web Design.

City of Broken Bow
Stephanie Wright
341 So. 10th
P.O. Box 504
Broken Bow NE 68822

Estimate # 0000405
Estimate Date February 5, 2020
Estimate Total (USD) \$5,500.00

Item	Description	Unit Cost	Quantity	Line Total
	Revamp the City of Broken Bow website using the Edgerton website as an example. This is the ESTIMATED core cost, may vary with excess revisions or changes to the content after loaded.	5,500.00	1	5,500.00
	<ul style="list-style-type: none">• Discovery Includes all initial meetings and requirements documentation.• Server Setup, WordPress Installation, & Security Setup & Configure Web Server, Install security systems.• Theme Branding One design concept will be presented using the current brand for the website design.• Theme Installation & Brand Application Install selected theme and provide custom programming adjustments as necessary.• Page Content Import & Organization (48 Pages) Load and format all content and graphic assets for the site.• Graphic Design Support Produce all necessary graphics (images, buttons, etc.) for the website.• QA Testing Thoroughly test all aspects of the website and resolve any bugs found.• Training Provide up to 3 hours of training sessions for staff as needed.• Project Management Covers all status meetings and project organization tasks.• Site Launch & Post-Launch Tasks Move the site from the beta environment to the live production environment. Install Google Analytics and Google/Bing Webmaster Tools and initiate site indexing.			
	Below is a list of additional OPTIONAL add-on features that Edgerton website utilizes that you may want to consider:	0.00	0	0.00
	Minutes & Agenda Archive Ability to upload and archive by week all city related meeting minutes & agenda documents. https://edgertonks.org/city-council-docs/	990.00	0	0.00
	Ordinances & Resolutions Archive Ability to upload and archive all ordinances & resolutions documents. https://edgertonks.org/city-council/enacted-ordinances-and-resolutions/	990.00	0	0.00

Item	Description	Unit Cost	Quantity	Line Total
	LOIS Search (Property Search Integration with LOIS) https://edgertonks.org/business/property-search/	1,100.00	0	0.00
	City Request Forms (for service, etc.) (cost per form) Sample form: https://edgertonks.org/request-website-edit/	330.00	0	0.00
	Newsletter Signup (assumes city already uses a mail service)	330.00	0	0.00
	Newsletter Archive Archive monthly newsletter uploads: https://edgertonks.org/newsletterarchives/	660.00	0	0.00
	3D Flipbook for PDFs Allow all PDF documents to be viewed in a 3D Flipbook such as https://edgertonks.org/3d-flip-book/2019-winter-parks-and-recreation-guide/	880.00	0	0.00
	Town Topics Ability for citizens to submit questions and be answered by City staff such as https://edgertonks.org/town-topics/	1,320.00	0	0.00
Estimate Total (USD)				\$5,500.00

Terms

Estimate valid for 30 days

This estimate acts as the official contract for THIS project between designer and client. By clicking "Accept" you are accepting this estimate and all terms and notes found within this estimate.

Acceptance by client also initiates the scheduling of this project. Once we receive your acceptance, we will schedule your project into our calendar. Keep in mind other estimates are with other clients and projects are scheduled in the order estimate approvals are received.

Termination by the client at any time after the acceptance of this estimate results in a 50% termination fee of the quoted Estimate Total listed above.

The following budget is estimated based on the requirements understood at the time of the estimate. Rush production fees may be applied to any project that requires expedited production and will be noted at the time of the estimate. A minimum fee of \$175 or 50%, whichever is greater, will be applied to such projects.

Any discussion with developer for additional features not listed above or outside the core estimated project will result in additional costs that will be discussed and estimate provided at that time.

Notes

Work will begin with a deposit of 50% of estimate total.

Hosting fees will be between \$45-\$65 per month.

To view your estimate online Go to <https://sublime.freshbooks.com/view/VLZkhmUnuGD5CxZ>

[Return to Agenda](#)