

**Broken Bow City Council  
Meeting Minutes  
February 13, 2018**

The Broken Bow City Council met in regular session on Tuesday, February 13, 2018. Notice of the meeting was given in advance thereof as required by law by publishing in the Custer County Chief on February 1, 2018. Availability of the agenda and related materials was communicated in the advanced notice to the Mayor and all members of the Council, as well as, shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Cecil Burt called the meeting to order at 12:00 P.M., with the following Councilmembers present: Sonnichsen, Neth, and Holcomb. Absent: Myers. Following the pledge of allegiance, Mayor Burt announced the availability of the open meetings law.

Mayor Burt read the format for submitting requests for future agenda items.

Moved by Sonnichsen, seconded by Neth, to approve the consent agenda for February 13, 2018. Said motion includes approval of Minutes of the January 23<sup>rd</sup>, 2018 Council Meeting, Minutes of the February 2<sup>nd</sup>, 2018 Special Meeting, and Bills to Date. Roll call vote: Voting aye: Neth, Holcomb, and Sonnichsen. Nays: None. Motion carried.

Aflac, insurance, \$892.45, \$183.40, \$285.80, \$891.94, \$182.88; American Public Works Association, membership, \$196.00; Automated Printing, Inc., forms, \$480.12; BNSF Railway Company, land lease, \$335.99; Barco, chains, \$1,490.90; Baxter Welding, snow gate, \$1,059.45; Big State Industrial Supply Inc, LED headlamps, \$239.40; Black Hills Energy, gas, \$3,419.18; Blue360 Media, law books, \$67.25; Bound Tree Medical, EMS Supplies, \$344.43; Brent Clark, mileage, \$79.56; Broken Bow Airport Authority, monthly payment, \$1,083.33; Broken Bow Ambulance Service, conference, \$1,163.22; Broken Bow Chamber of Commerce, membership, \$350.00, ambulance incentive, \$1,085.00; Broken Bow Mun Utilities, fuel, \$1,776.62; Broken Bow Municipal Utilities, fire station, \$81.47, utilities, \$7,353.95; Broken Bow Postmaster, return lights, \$13.50, Broken Bow Rural Fire Board, utilities, \$46.86; Capitol One Bank, supplies, \$76.25; Card Services, supplies, \$278.15; Carquest of Broken Bow, parts, \$139.22; Century Link, phone, \$525.21; Chief Supply Corporation, hat & shirts, \$153.46; City Flex Benefit plan, flex, \$130.21, \$100.00, \$130.21; City of Broken Bow, CD Cell Closure funds, \$3,495.00; City of Broken Bow – Health Insurance, insurance, \$3,610.68, \$28,074.68, \$3,610.68; City of Broken Bow Pension Fund, pension, \$1,969.77, \$6,752.64, \$925.94, \$2,215.81, \$7,177.38; Consolidated Management Co., meals, \$97.36; Custer County Treasurer, interlocal payment, \$13,184.14; Custer Public Power, CD Cell Power, \$128.74; Dan Anderson, flow meter shipping, \$51.46; Deere Credit Inc., mower lease, \$216.51; Dept Correctional SVCS, dumpster, \$200.00; Doug Staab, cameras, \$1,840.39; EFTPS Online Payment, payroll, \$1,940.84, \$5,389.01, \$8,298.82, \$1,939.70, \$5,412.14, \$8,293.92; Eakes Office Products, copies, \$205.01; Evans Feed Co., stock salt, \$164.15; Family Heritage, \$56.00, \$56.00; Fyr-Tek, services on computer, \$611.91; Garrett Tires & Treads, flat tire, \$137.50; Gateway Motors Inc, oil change, \$221.04; General Traffic Controls, signal parts, \$121.60; Great Plains Communications, internet, \$70.95; LaQuinta Inns & Suites, conference rooms, \$1,383.30; League of Municipalities, registration, \$375.00; Marriott Cornhusker Hotel, room for conference, \$220.00; Mead Lumber, supplies, \$1,675.99; Michael Todd & Co, markers, \$616.04; Municipal Emergency Services, repairs, \$942.93; Myers Construction Co, snow removal, \$20,020.00; NMC Exchange LLC, supplies, \$1,116.70; Nebraska Child Support Payment Center, child support, \$169.65, \$169.65; Nebraska Concrete Paving Association, membership, \$62.50; Nebraska Economic Development Assoc, Brent membership, \$100.00; Nebraska Mun Clerks Association, membership, \$35.00; OSA/Computers Plus, supplies, \$181.39; Obrien's True Value, supplies, \$81.82, \$285.18; Omaha State Bank, HSA, \$462.50, \$462.50; Overnite Auto, fuel pump, \$757.48; Pentair Aquatic Eco Systems, aerator repairs, \$194.96; Plains Equipment Group, filters, \$368.59; Platte Valley Communications, repairs, \$1,533.50; Powerplan, mirror, \$123.13; Prachts Ace Hardware, supplies, \$738.76; Presto X Company, pest service, \$101.65; Pristine Cleaning, LLC, cleaning, \$375.00; Public Agency

Training Council, 407 training, \$295.00; Radiology Services PC, DUI arrest, \$166.00; Register of Deeds, lien releases, \$392.00, filing fees, \$286.00; Ron Ripp Construction, door repairs, \$1,185.00; S & L Sanitary Service, trash, \$49.30; Safety Kleen Corp., parts, \$186.96; Site One Landscape Supply, ice melt, \$655.60; State Income Tax WH NE Online Payment, payroll, \$2,348.17, \$2,370.96; Steve Scott, postage, \$45.60; Trotter's Whoa & Go, fuel, \$421.84; Van Diest Supply Co, ULV, \$13,230.00; Verizon Wireless, police internet, \$132.54; Viaero Wireless, cell phone, \$280.99; Vilage Uniform, rugs & laundry, \$154.91; Wenquist Inc., supplies, \$1,905.69; Wholeness Healing Center PC, presentation, \$200.00; Bi-Weekly Payroll, payroll, \$48,387.33; Bi-Weekly Payroll, payroll, \$47,859.04; Total Bills = \$284,211.33.

Broken Bow Chamber Executive Director Deb Kennedy presented a certificate from SafeWise to the Broken Bow Police Department for being ranked as the 5<sup>th</sup> Safest City in Nebraska.

A project status update from JEO was presented.

Moved by Sonnichsen, seconded by Holcomb, to open a public hearing at 12:05 p.m. regarding Ordinance 1178, Mayor and Council Wages. Roll call vote: Voting aye: Neth, Sonnichsen, and Holcomb. Nays: None. Motion carried. This ordinance is in response to the meeting from June where the Council wanted to raise the Mayor's wage. The Council's wage will remain the same. The ordinance would become effective December 1, 2018. Moved by Sonnichsen, seconded by Holcomb, to close the public hearing at 12:06 p.m. regarding Ordinance 1178, Mayor and Council Wages. Roll call vote: Voting aye: Holcomb, Sonnichsen, and Neth. Nays: None. Motion carried.

City Clerk Stephanie Wright read the final reading of Ordinance 1178, Mayor and Council Wages.

Moved by Holcomb, seconded by Sonnichsen, to approve Ordinance 1178, Mayor and Council Wages. Roll call vote: Voting aye: Sonnichsen, Holcomb, and Neth. Nays: None. Motion carried.

Moved by Sonnichsen, seconded by Neth, to excuse Chris Myers' absence from the February 13<sup>th</sup>, 2018 meeting. Roll call vote: Voting aye: Holcomb, Sonnichsen, and Neth. Nays: None. Motion carried.

Moved by Sonnichsen, seconded by Neth, to approve the appointment of Ryan Vonderohe to the Park Board for a term ending February 2019 and Tyson Havranek to the Planning Commission for a term ending February 2020, and the reappointment of Jeff Oeltjen to the Park Board for a three year term ending February 2021, Cecil Burt III, Travis Hansen, and Jim Girardin, Jr. to the Planning Commission for a three year term ending 2021, and Jason Baum to the Board of Adjustment for a five year term ending 2023. Roll call vote: Voting aye: Neth, Holcomb, and Sonnichsen. Nays: None. Motion carried.

Moved by Holcomb, seconded by Sonnichsen, to table the state bid received for a new police vehicle. Roll vote: Voting aye: Sonnichsen, Neth, and Holcomb. Nays: None. Motion carried.

Moved by Neth, seconded by Holcomb, to renew the trash agreement with S & L Sanitation for five years. Roll vote: Voting aye: Holcomb, Neth, and Sonnichsen. Nays: None. Motion carried.

Moved by Holcomb, seconded by Neth, to renew the trash agreement with the Transfer Station for five years. Roll vote: Voting aye: Holcomb, Sonnichsen, and Neth. Nays: None. Motion carried.

Moved by Sonnichsen, seconded by Holcomb, to open a public hearing at 12:16 p.m. regarding Resolution 2018-9, Girardin Lot Split at 133 South 9<sup>th</sup> Avenue and 130 South 10<sup>th</sup> Avenue. Roll call vote: Voting aye: Neth, Sonnichsen, and Holcomb. Nays: None. Motion carried. The lot split will break the drainage way off of Girardin's property and the City will be assuming the property from Girardin's. Moved by Sonnichsen, seconded by Holcomb, to close the public hearing at 12:21 p.m. regarding Resolution 2018-9, Girardin Lot Split at 133

South 9<sup>th</sup> Avenue and 130 South 10<sup>th</sup> Avenue. Roll call vote: Voting aye: Holcomb, Sonnichsen, and Neth. Nays: None. Motion carried.

Moved by Neth, seconded by Sonnichsen, to approve Resolution 2018-9. Said resolution approves the lot split at 133 South 9<sup>th</sup> Avenue and 130 South 10<sup>th</sup> Avenue. Roll call vote: Voting aye: Holcomb, Neth, and Sonnichsen. Nays: None. Motion carried.

Moved by Sonnichsen, seconded by Holcomb, to open a public hearing at 12:22 p.m. regarding Resolution 2018-10, One & Six Year Plan. Roll call vote: Voting aye: Neth, Holcomb, and Sonnichsen. Nays: None. Motion carried. Street Superintendent Monte Clark explained the plan. Moved by Sonnichsen, seconded by Neth, to close the public hearing at 12:26 p.m. regarding Resolution 2018-10, One & Six Year Plan. Roll call vote: Voting aye: Sonnichsen, Neth, and Holcomb. Nays: None. Motion carried.

Moved by Holcomb, seconded by Neth, to approve Resolution 2018-10. Said resolution approves the One & Six Year Street Plan. Roll call vote: Voting aye: Neth, Sonnichsen, and Holcomb. Nays: None. Motion carried.

Moved by Neth, seconded by Holcomb, to approve Resolution 2018-11. Said resolution approves the funding for the Handi-bus Grant. Roll call vote: Voting aye: Holcomb, Neth, and Sonnichsen. Nays: None. Motion carried.

Moved by Holcomb, seconded by Sonnichsen, to approve Resolution 2018-12. Said resolution approves payment #1 to JEO Consulting Group Inc. in the amount of \$2,484.00 for work completed on the Broken Bow 2018 Paving Improvements through January 5, 2018. Roll call vote: Voting aye: Sonnichsen, Holcomb, and Neth. Nays: None. Motion carried.

Moved by Sonnichsen, seconded by Holcomb, to approve Resolution 2018-13. Said resolution approves the payment #3 to JEO Consulting Group Inc. in the amount of \$3,098.00 for work completed on the Broken Bow Flood Risk Reduction through January 19, 2018. Roll call vote: Voting aye: Neth, Holcomb, and Sonnichsen. Nays: None. Motion carried.

Moved by Holcomb, seconded by Sonnichsen, to approve Resolution 2018-14. Said resolution approves payment to Cornhusker State Industries in the amount of \$8,422.00 for furniture for the Library. Roll call vote: Voting aye: Holcomb, Sonnichsen, and Neth. Nays: None. Motion carried.

Moved by Sonnichsen, seconded by Holcomb, to approve Resolution 2018-15. Said resolution approves payment #10 to Chief Construction Company in the amount of \$51,962.55 for work completed on the Broken Bow Library through January 31, 2018. Roll call vote: Voting aye: Sonnichsen, Neth, and Holcomb. Nays: None. Motion carried.

Moved by Neth, seconded by Holcomb, to approve Resolution 2018-16. Said resolution approves payment to Westbrook Audio in the amount of \$3,757.18 for audio equipment and installation for the Library. Roll call vote: Voting aye: Neth, Holcomb, and Sonnichsen. Nays: None. Motion carried.

Moved by Holcomb, seconded by Neth, to approve Resolution 2018-17. Said resolution approves payment #18 to JEO Consulting Group Inc. in the amount of \$1,578.00 for work completed on the Broken Bow Library Design Services/Building Renovation and Addition through January 26, 2018. Roll call vote: Voting aye: Holcomb, Neth, and Sonnichsen. Nays: None. Motion carried.

Moved by Sonnichsen, seconded by Holcomb, to approve Resolution 2018-18. Said resolution approves payment to Bow Family Furniture in the amount of \$24,259.20 for furniture at the Library. Roll call vote: Voting aye: Sonnichsen, Holcomb, and Neth. Nays: None. Motion carried.

Mayor Burt opened the floor for comments from the Mayor and Councilmembers concerning City Departments. Councilman Neth thanked the police for their hard work at being the 5<sup>th</sup> safest city in Nebraska. Councilman Sonnichsen commended the police and thanked them for helping at school.

Moved by Sonnichsen, seconded by Holcomb, to enter into closed session at 12:40 p.m. for the purpose of discussing litigation. The City representatives that shall remain present during the closed session including the Mayor and City Council are City Attorney Jason White, City Administrator Brent Clark, and City Clerk Stephanie Wright. Roll call vote: Voting aye: Neth, Sonnichsen, and Holcomb. Nays: None. Motion carried.

Moved by Sonnichsen, seconded by Neth, to exit out of closed session at 1:00 p.m. from the purpose of discussing litigation. Roll call vote: Voting aye: Holcomb, Sonnichsen, and Neth. Nays: None. Motion carried.

Moved by Sonnichsen, seconded by Holcomb, to enter into closed session at 1:01 p.m. for the purpose of discussing potential litigation. The City representatives that shall remain present during the closed session including the Mayor and City Council are City Attorney Jason White, City Administrator Brent Clark, and City Clerk Stephanie Wright. Roll call vote: Voting aye: Neth, Sonnichsen, and Holcomb. Nays: None. Motion carried.

Moved by Sonnichsen, seconded by Holcomb, to exit out of closed session at 1:20 p.m. from the purpose of discussing potential litigation. Roll call vote: Voting aye: Holcomb, Sonnichsen, and Neth. Nays: None. Motion carried.

Moved by Sonnichsen, seconded by Neth, to adjourn the City Council Meeting at 1:21 p.m. Roll call vote: Voting aye: Sonnichsen, Holcomb, and Neth. Nays: None. Motion carried.

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Cecil Burt, Mayor

ATTEST:

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Stephanie M. Wright, City Clerk