

**CITY OF BROKEN BOW
CITY COUNCIL AGENDA
June 11, 2019 @ 6:00 PM
Broken Bow Library
626 South D Street, Broken Bow, NE**

Meeting Procedure

The Public may address specific agenda items at the pleasure of the Mayor. Please come to the podium, state your name and address, and limit your remarks to five minutes or less. Out of respect to City employees, we request that any complaints or criticisms of employees not be aired in a public meeting. Concerns about employees should be brought to the attention of the City Administrator or Mayor. An individual in violation will be declared out of order.

A. Call to Order

- B. Open Meetings Law:** This is an open meeting of the Broken Bow City Council. The City of Broken Bow abides by the Open Meetings Act in conducting business. A copy of the Open Meetings Act is displayed in this room as required by law.

C. Roll Call

D. Pledge of Allegiance

- E. Submittal of Requests for Future Items:** Individuals who have appropriate items for City Council consideration should complete the Request for Future Agenda Items form located on the table by the door. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting or study session, notification of the date will be given.

- F. Consent Agenda:** Consideration of approving the consent agenda items for June 11, 2019, which will include the following:

- a. Approval of Minutes of May 28, 2019 Council Meeting
- b. Approval of Minutes of June 4, 2019 Special Council Meeting
- c. Approval of Bills as Posted
- d. Approval of Fireworks Application from the Broken Bow Volunteer Fire Department
- e. Approval of EMS Roster

G. Unfinished Business:

- a. **Public Hearing, Ordinance 1203, Mobile Food Vendors** – Consideration of opening a public hearing regarding Ordinance 1203, Mobile Food Vendors.
- b. **Final Reading of Ordinance 1203, Mobile Food Vendors**
- c. **Ordinance 1203, Mobile Food Vendors** – Consideration of approving Ordinance 1203, Mobile Food Vendors.

H. New Business:

- a. **Appointments:**
 - City Clerk – Stephanie Wright
 - City Treasurer – Nancee Coufal
 - Water/Sewer Superintendent – Darren Marten

****Please click on the letter next to the agenda item to see the information associated with that item.**

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- Electrical Superintendent – Jeremy Tarr
 - Street Superintendent – Monte Clark
 - Park Superintendent – Darren Marten
 - Library Director – K. Joan Birnie
 - City Attorney – Jason White
 - Zoning Administrator – Stephanie Wright
 - Police Chief – Steve Scott
 - Dan Hanson, Captain
 - Benjamin Tucker, Police Officer
 - Shane Fiorelli, Police Officer
 - David Taylor III, Police Officer
 - Coby Cassidy, Police Officer
 - Christopher Anderson, Police Officer
 - Finance Committee – Councilmembers Sonnichsen, Holcomb, Myers, and Miller
- b. Public Hearing, Liquor License for Gary's Superfoods** – Consideration of opening a public hearing regarding the liquor license for Gary's Superfoods.
- c. Liquor License for Gary's Superfoods** – Consideration of approving the Class C liquor license for Gary's Superfoods.
- d. Request to Move "Third Thursday" in July** – Consideration of moving the July "Third Thursday" from July 18, 2019 to July 11, 2019 to coincide with Crazy Days and Alumni Weekend.
- e. Request for Food & Craft Court in Square** – Consideration of approving a Food & Craft Court in the Square on July 27, 2019 in conjunction with the Custer County Fair Parade.
- f. Board Appointment & Reappointments** – Consideration of approving the appointment of Travin Flynn to the Board of Public Works for a term expiring June 2022 and the reappointment of Butch Brunken and Dan Jacobson to the Board of Public Works for three year terms ending June 2022.
- g. Public Hearing, Ordinance 1205, Amending Section 92.069** – Consideration of opening a public hearing regarding Ordinance 1205, Amending Section 92.069 Vacating Public Ways; Procedure.
- h. Waive Three Readings of Ordinance 1205, Amending Section 92.069** – Consideration of waiving the three readings of Ordinance 1205.
- i. Ordinance 1205, Amending Section 92.069** – Consideration of approving Ordinance 1205, Amending Section 92.069 Vacating Public Ways; Procedure.

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- j. Resolution 2019-14, Flood Risk Reduction** – Consideration of approving payment to JEO Consulting Group Inc. in the amount of \$332.00 for work completed on the Broken Bow Flood Risk Reduction through May 17, 2019.
- k. Resolution 2019-15, Handibus** – Consideration of approving payment to the Nebraska Department of Transportation in the amount of \$6,397.00 for the new Handibus.
- l. Resolution 2019-16, Brite** – Consideration of approving payment to Brite in the amount of \$27,538.00 for eCitation equipment.
- I. Comments by Mayor and Council Members Concerning City Departments.**
- J. Closed Session** - Consideration of entering closed session regarding litigation.
- K. Adjournment**

Upcoming Events

- ❖ **June 24** – Board of Public Works Meeting at 12:30 pm @ Municipal Building

The next City Council Meeting will be on Tuesday, June 25, 2019 @ 6:00 pm @ the Broken Bow Public Library.

The Council will review the above matters and take such action as they deem appropriate. The Council may enter into closed session to discuss any matter on this agenda when it is determined by the Council that it is clearly necessary for protection of the public interest or the prevention of needless injury to the reputation of any individual and if such individual has not requested a public meeting, or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was classed. If the motion to close passes, immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.

**Broken Bow City Council
Meeting Minutes
May 28, 2019**

The Broken Bow City Council met in regular session on Tuesday, May 28, 2019 at the Broken Bow Library. Notice of the meeting was given in advance thereof as required by publication in the Custer County Chief on May 23, 2019. Availability of the agenda and related materials was communicated in the advanced notice to the Mayor and all members of the Council, as well as, shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Jonathon Berghorst called the meeting to order at 6:00 P.M., with the following Councilmembers present: Sonnichsen, Miller, and Holcomb. Absent: Myers. Mayor Berghorst announced the availability of the open meetings law, followed by the reciting of the Pledge of Allegiance.

Mayor Berghorst read the format for submitting requests for future agenda items.

Moved by Holcomb, seconded by Miller, to approve the consent agenda for May 28, 2019. Said motion includes approval of Minutes of the May 14, 2019 Council Meeting, Bills to Date, and April Treasurer's Report. Roll call vote: Voting aye: Miller, Holcomb, and Sonnichsen. Nays: None. Motion carried.

Aflac, \$762.44, \$259.78, \$287.86; Black Hills Energy, gas, \$394.50; Broken Bow Mun Utilities, lift station payment, \$30,816.55; Cardmember Services, lights, \$1,023.20; Carquest of Broken Bow, parts, \$35.17; Central I.T., computer repairs, \$44.00; Chris Anderson, meals & fuel, \$75.54; City Flex Benefit Plan, flex, \$116.04, \$150.00; City of Broken Bow – Health Insurance, insurance, \$3,852.89, \$29,761.71; City of Broken Bow Pension Fund, pension, \$1,988.46, \$6,120.86; Coach Masters, Handibus repairs, \$101.00; Cole Electric Company, pump repairs, \$350.00; Commercial Recreational Specialists, netting, \$1,511.00; Custer County Hiway Dept., cold mix, \$1,760.00; Demco, supplies, \$113.81; EFTPS Online Payment, payroll, \$2,041.26, \$6,144.06, \$8,728.12; EMC Insurance, deductible, \$2,500.00; Eakes Office Products, copies, \$168.50; Family Heritage, \$56.00; Griffin Wright, nozzles, \$4.69; Holcomb Pharmacy, albuterol, \$32.04; Ingram Library Services, materials, \$1,421.44; Insurance Aid Services, fees, \$2,329.47; K. Joan Birnie, materials, \$78.17; Kirkpatrick Cleaning Solutions, supplies, \$97.82; Laurie French, CPR manuals, \$115.49; Lawson Products, supplies, \$40.80; Matheson Tri-Gas Inc, argon cylinder, \$118.37; Mid American Research Chemical, spray, \$681.45; Mid Plains Community College, CPR classes, \$650.00; OCLC Inc., worldshare, \$133.76; OSA/Computers Plus, supplies, \$178.08, \$210.93; Omaha State Bank, HSA, \$150.00; Penguin Random House, materials, \$168.75; Pentair Aquatic Eco Systems, maintenance kit, \$118.78; Prachts Ace Hardware, supplies, \$6.99; Presto X Company, monthly service, \$49.00; Pristine Cleaning, LLC, cleaning, \$325.00; Productivity Plus Account, tube & support, \$332.59; Scott-Merriman Inc., parking tickets, \$567.24; State Income Tax WH NE Online Payment, payroll, \$2,649.06; Sublime Artistry, website hosting, \$87.00; Trotter Service, fuel, \$1,483.19; Verizon Wireless, \$143.23; Woods & Aitken LLP, legal fees, \$678.50; Bi-Weekly Payroll, \$50,946.48; Total Bills = \$162,961.07.

Moved by Holcomb, seconded by Sonnichsen, to excuse Chris Myers from the meeting. Roll call vote: Voting aye: Holcomb, Sonnichsen, and Miller. Nays: None. Motion carried.

Moved by Sonnichsen, seconded by Holcomb, to open a public hearing at 6:01 pm regarding Ordinance 1203, Mobile Food Vendors. Roll call vote: Voting aye: Miller, Sonnichsen, and Holcomb. Nays: None. Motion carried. Members of the public spoke with suggestions. Moved by Sonnichsen, seconded by Holcomb, to close the public hearing at 6:22 pm regarding Ordinance 1203, Mobile Food Vendors. Roll call vote: Voting aye: Holcomb, Sonnichsen, and Miller. Nays: None. Motion carried.

Moved by Holcomb, seconded by Miller, to not waive the two readings of Ordinance 1203, Mobile Food Vendors. Roll call vote: Voting aye: Holcomb, Miller, and Sonnichsen. Nays: None. Motion carried.

City Clerk Stephanie Wright read the second reading of Ordinance 1203, Mobile Food Vendors.

Moved by Sonnichsen, seconded by Holcomb, to open a public hearing at 6:23 pm regarding Ordinance 1204, Amended Section 33.09, Public Participation. Roll call vote: Voting aye: Holcomb, Sonnichsen, and Miller. Nays: None. Motion carried. This ordinance is in response to Councilman Sonnichsen's request to adopt rules of debate and decorum. Moved by Sonnichsen, seconded by Miller, to close the public hearing at 6:28 pm regarding Ordinance 1204, Amended Section 33.09, Public Participation. Roll call vote: Voting aye: Sonnichsen, Miller, and Holcomb. Nays: None. Motion carried.

After discussing the matter, Councilmember Holcomb introduced Ordinance No. 1204 entitled "AN ORDINANCE OF THE CITY OF BROKEN BOW, CUSTER COUNTY, NEBRASKA, AMENDING SECTION 33.09: PUBLIC PARTICIPATION; PROVIDING RULES OF CONDUCT FOR THE AUDIENCE" and moved that the statutory rule requiring reading on three different days be suspended. Councilmember Miller seconded the motion. The Mayor stated the motion and instructed the Clerk to call the roll. The Clerk called the roll and the following was the vote: Ayes: Sonnichsen, Holcomb, and Miller. Nays: None. Motion carried. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said Ordinance. Said Ordinance was then read by title and thereafter Councilmember Holcomb moved for final passage of the Ordinance, which motion was seconded by Councilmember Miller. The Mayor stated the question, "Shall Ordinance No. 1204 be passed and adopted?" Upon roll call vote, the vote was as follows: Ayes: Miller, Sonnichsen, and Holcomb. Nays: None. Motion carried. The passage and adoption of said Ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the Ordinance adopted and the Mayor in the presence of the Council signed and approved the Ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto.

Mayor Berghorst opened the floor for comments from the Councilmembers concerning City Departments. There were no comments.

Moved by Sonnichsen, seconded by Holcomb, to adjourn the City Council Meeting at 6:30 p.m. Roll call vote: Voting aye: Sonnichsen, Holcomb, and Miller. Nays: None. Motion carried.

Jonathon Berghorst, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

**Broken Bow City Council
Special Meeting Minutes
June 4, 2019**

The Broken Bow City Council met in special session on Tuesday, June 4, 2019. Notice of the meeting was given in advance thereof as required by law by posting in three public places. Availability of the agenda and related materials was communicated in the advanced notice to the Mayor and all members of the Council, as well as, shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Jonathon Berghorst called the meeting to order at 6:00 P.M., with the following Councilmembers present: Sonnichsen, Miller, and Holcomb. Absent: Myers.

Moved by Holcomb, seconded by Miller, to approve the SDL application from Kinkaider Brewing Company for June 21, 2019 at the Melham Multipurpose Field with a fencing waiver. Roll call vote: Voting aye: Miller, Holcomb, and Sonnichsen. Nays: None. Motion carried.

Moved by Sonnichsen, seconded by Holcomb, to adjourn the City Council Meeting at 6:02 p.m. Roll call vote: Voting aye: Sonnichsen, Holcomb, and Miller. Nays: None. Motion carried.

Jonathon Berghorst, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>			<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
Bound Tree Medical										
27867	6/11/2019	6/11/2019			344.81					Posted
	05-3338.00					EMS supplies			344.81	0.00
Broken Bow Airport Authority										
27854	6/11/2019	6/11/2019			1,083.33					Posted
	01-3409.00					Monthly Payment			1,083.33	0.00
Broken Bow Chamber of Commerce										
27870	6/11/2019	6/11/2019			1,000.00					Posted
	05-3334.00					ambulance incentive			1,000.00	0.00
Broken Bow Mun Utilities										
27853	6/11/2019	6/11/2019			3,381.89					Posted
	08-3225.00					fuel			366.86	0.00
	06-3225.00					fuel			41.69	0.00
	04-3225.00					fuel			999.14	0.00
	09-3225.00					fuel			1,371.66	0.00
	03-3225.00					233.4 gallons			602.54	0.00
									3,381.89	0.00
Broken Bow Municipal Utilities										
27856	6/11/2019	6/11/2019			5,707.49					Posted
	01-3213.00					General - Radio/Weather Station Tower			25.01	0.00
	08-3220.00					Street - Shop Utilities/Trash Removal			1,015.14	0.00
	04-3220.00					Police - Utilities/Trash Removal			343.87	0.00
	04-3315.00					Police - Dog Pound Utilities			46.27	0.00
	09-3220.00					Park - Utilities/Trash Removal			1,741.37	0.00
	09-3220.00					Park - Shop Utilities/Trash Removal			435.06	0.00
	07-3220.00					Library - Utilities/Trash Removal			468.19	0.00
	02-3220.00					Pub Bldg - Utiliites/Trash Removal			488.97	0.00
	11-3360.00					Tree Dump - Utilities			39.29	0.00
	10-3220.00					Swim Pool - Utilities/Trash Removal			1,104.32	0.00
									5,707.49	0.00
Broken Bow Rural Fire Board										
27871	6/11/2019	6/11/2019			619.26					Posted
	05-3220.00					utilties			293.60	0.00
	06-3221.00					utilties			32.07	0.00
	06-3220.00					utilties			293.59	0.00
									619.26	0.00
Capital One										
27862	6/11/2019	6/11/2019			586.49					Posted
	04-3221.00					website fees			19.90	0.00
	04-3410.00					6PS rec all units			185.88	0.00
	04-3411.00					Monitor Julies computer			245.92	0.00
	04-3411.00					MS office 365			96.29	0.00
	04-3223.00					field interview			38.50	0.00
									586.49	0.00
Card Services										
27880	6/11/2019	6/11/2019			53.48					Posted
	08-3350.00					bow rake			53.48	0.00
Carquest of Broken Bow										
27861	6/11/2019	6/11/2019			15.79					Posted
	04-3310.00					hose			15.79	0.00
Century Link										
27864	6/11/2019	6/11/2019			520.46					Posted
	08-3221.00					Street - Basic & Long Distance			31.74	0.00
	04-3221.00					Police - Basic & Long Distance			198.83	0.00
	10-3221.00					Swim Pool - Basic & Credit Card			62.83	0.00
	09-3221.00					Park - Basic & Long Distance			31.74	0.00
	03-3221.00					Handi Bus - Basic & Long Distance			55.76	0.00
	01-3221.00					General -Basic & Long Distance Office			139.56	0.00
									520.46	0.00

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>					<u>Description</u>			<u>Debit</u>	<u>Credit</u>
	City of Broken Bow Pension Fund (continued)									
27827	5/29/2019	5/29/2019			6,081.94					Ck# 936 Printed
	01-1502.00					RETIREMENT NEW			6,081.94	0.00
27833	5/31/2019	5/31/2019			1,348.78					Ck# 936 Printed
	01-1502.00					Liability - BBHA			1,348.78	0.00
	Cole Electric Company									
27874	6/11/2019	6/11/2019			350.00					Posted
	10-3339.00					swimming pool pump repair			350.00	0.00
	Custer County Treasurer									
27855	6/11/2019	6/11/2019			11,233.49					Posted
	01-3217.00					Communications Interlocal Payment			11,233.49	0.00
	Custer Public Power									
27834	6/4/2019	6/4/2019			58.14					Ck# 937 Printed
	11-3220.00					CD Cell Power			58.14	0.00
	Deere Credit Inc.									
27840	6/11/2019	6/11/2019			216.51					Posted
	09-3410.00					mower lease			216.51	0.00
	Deterding									
27877	6/11/2019	6/11/2019			7,960.15					Posted
	10-3432.00					chemicals			7,960.15	0.00
	EFTPS Online Payment									
27828	5/29/2019	5/29/2019			2,264.98					Ck# 933 Printed
	01-1500.00					MEDICARE			2,264.98	0.00
27829	5/29/2019	5/29/2019			6,707.59					Ck# 933 Printed
	01-1500.00					FEDERAL MARRIED			3,136.94	0.00
	01-1500.00					FEDERAL SINGLE			3,570.65	0.00
									6,707.59	0.00
27830	5/29/2019	5/29/2019			9,684.80					Ck# 933 Printed
	01-1500.00					SOCIAL SECURITY			9,684.80	0.00
	EZ IT Soulutions									
27859	6/11/2019	6/11/2019			78.25					Posted
	04-3410.00					splitter for in house camera & labor			78.25	0.00
	Eakes Office Products									
27848	6/11/2019	6/11/2019			73.56					Posted
	01-3223.00					office supplies			39.97	0.00
	08-3223.00					office supplies			33.59	0.00
									73.56	0.00
	GT Fire & Security, Inc.									
27835	6/11/2019	6/11/2019			382.94					Posted
	02-3311.00					fire extinguisher maintenance			61.94	0.00
	04-3311.00					fire extinguisher maintenance			34.00	0.00
	05-3310.00					fire extinguisher maintenance			8.00	0.00
	06-3311.00					fire extinguisher maintenance			237.00	0.00
	08-3311.00					fire extinguisher maintenance			38.00	0.00
	09-3311.00					fire extinguisher maintenance			4.00	0.00
									382.94	0.00
	Garrett Tires & Treads									
27847	6/11/2019	6/11/2019			78.15					Posted
	03-3310.00					handi bus inspection			78.15	0.00
	Great Plains Communications									
27839	6/11/2019	6/11/2019			70.95					Posted
	08-3221.00					Internet			35.48	0.00
	09-3221.00					Internet			35.47	0.00
									70.95	0.00
	Grocery Kart									
27850	6/11/2019	6/11/2019			616.46					Posted
	08-3310.00					water & powerade			49.70	0.00
	10-3223.00					cleaning supplies			101.62	0.00
	10-3223.00					vending candy and pop			465.14	0.00
									616.46	0.00

Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>			<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
Heather Hulinsky (continued)										
27884	6/11/2019	6/11/2019			180.00					Posted
	07-3419.01					cleaning service			180.00	0.00
Holcomb Pharmacy										
27865	6/11/2019	6/11/2019			19.16					Posted
	05-3338.00					test strips			19.16	0.00
Hometown Leasing										
27846	6/11/2019	6/11/2019			159.18					Posted
	04-3216.00					Copier Lease			92.66	0.00
	07-3216.00					Copier Lease			66.52	0.00
									159.18	0.00
Island Supply Welding Co.										
27866	6/11/2019	6/11/2019			41.22					Posted
	05-3338.00					oxygen			41.22	0.00
JM Web Design										
27843	6/11/2019	6/11/2019			25.95					Posted
	01-3222.00					domain registration			25.95	0.00
Jory Lowe										
27882	6/11/2019	6/11/2019			14.10					Posted
	10-3223.00					pool supplies			14.10	0.00
Kirkpatrick Cleaning Solutions										
27869	6/11/2019	6/11/2019			1,574.26					Posted
	09-3311.00					trash liners, toilet paper, paper			787.13	0.00
	10-3339.00					trash liners, toilet paper, paper			787.13	0.00
									1,574.26	0.00
Laurie French										
27881	6/11/2019	6/11/2019			87.84					Posted
	10-3223.00					supplies			87.84	0.00
Lawson Products										
27878	6/11/2019	6/11/2019			71.09					Posted
	08-3310.00					lock nuts, bolts, washers			71.09	0.00
Mead Lumber										
27876	6/11/2019	6/11/2019			48.16					Posted
	08-3310.00					lumber and supplies			33.98	0.00
	09-3339.00					lumber and supplies			14.18	0.00
									48.16	0.00
Med Tech Resource										
27868	6/11/2019	6/11/2019			142.45					Posted
	05-3338.00					blankets & 2 BP cuffs			142.45	0.00
Platte Valley Communications										
27857	6/11/2019	6/11/2019			442.50					Posted
	04-3411.00					set up comp for e-citation			442.50	0.00
Prachts Ace Hardware										
27836	6/11/2019	6/11/2019			812.68					Posted
	06-3223.00					hardware and supplies			9.59	0.00
	07-3223.00					hardware and supplies			2.46	0.00
	08-3310.00					hardware and supplies			66.62	0.00
	09-3352.00					hardware and supplies			233.98	0.00
	09-3339.00					hardware and supplies			466.68	0.00
	10-3223.00					hardware and supplies			33.35	0.00
									812.68	0.00
27858	6/11/2019	6/11/2019			2.96					Posted
	04-3311.00					outside lighting			2.96	0.00
Presto X Company										
27838	6/11/2019	6/11/2019			6.93					Posted
	02-3311.00					Pest Service			6.93	0.00
Pristine Cleaning, LLC										
27842	6/11/2019	6/11/2019			375.00					Posted
	02-3419.01					Cleaning Service			375.00	0.00

Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>			<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
Register of Deeds (continued)										
27832	5/30/2019	5/30/2019			10.00					Ck# 935 Printed
	01-3223.20					lien release			10.00	0.00
S&L Sanitary Service										
27845	6/11/2019	6/11/2019			49.30					Posted
	09-3219.00					trash around the square			49.30	0.00
Sara J. Hulinsky										
27837	6/11/2019	6/11/2019			1,012.00					Posted
	07-3419.01					cleaning service			1,012.00	0.00
Schaper and White Law Firm										
27844	6/11/2019	6/11/2019			6,839.58					Posted
	01-3214.00					legal fees			6,839.58	0.00
Shirts, Signs, Mugs & More										
27841	6/11/2019	6/11/2019			32.50					Posted
	01-3212.00					plaque			32.50	0.00
Site One Landscape Supply										
27872	6/11/2019	6/11/2019			829.96					Posted
	10-3339.00					spray			829.96	0.00
State Income Tax WH NE Online Payment										
27831	5/29/2019	5/29/2019			2,933.56					Ck# 934 Printed
	01-1500.00					STATE MARRIED			1,485.00	0.00
	01-1500.00					STATE SINGLE			1,448.56	0.00
									2,933.56	0.00
Stephanie Wright										
27875	6/11/2019	6/11/2019			32.10					Posted
	01-3212.00					cookies			32.10	0.00
T&S Signs										
27873	6/11/2019	6/11/2019			228.00					Posted
	09-3339.00					park signs			228.00	0.00
Taylor Heating & Cooling LLC										
27863	6/11/2019	6/11/2019			48.00					Posted
	04-3311.00					repair roof top unit 401			48.00	0.00
Tori Meschke										
27883	6/11/2019	6/11/2019			8.97					Posted
	10-3223.00					supplies			8.97	0.00
Verizon Wireless										
27860	6/11/2019	6/11/2019			406.40					Posted
	04-3221.00					Police Internet for lpad			406.40	0.00
Viaero Wireless										
27851	6/11/2019	6/11/2019			102.09					Posted
	08-3221.00					telephone			34.03	0.00
	06-3221.00					telephone			17.02	0.00
	05-3221.00					telephone			17.01	0.00
	09-3221.00					telephone			34.03	0.00
									102.09	0.00
Village Uniform										
27849	6/11/2019	6/11/2019			100.60					Posted
	02-3223.01					rugs			100.60	0.00
Wenquist Inc.										
27879	6/11/2019	6/11/2019			74.43					Posted
	09-3310.00					parts			74.43	0.00
Wesco Receivables Corp										
27852	6/11/2019	6/11/2019			494.88					Posted
	04-3311.00					LED lights			494.88	0.00

Accounts Payable Detail Listing

City of Broken Bow

Vend# Vendor Name

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>	<u>Debit</u>	<u>Credit</u>		

77,725.54 58 Non-voided payables listed.

Report Setup

AP - Accounts Payable Listing : Vendor Name

Filter Options

Starting: 5/29/2019

Ending: 6/11/2019

Banks: All

Payable Status: Posted, Printed, ACH, Recorded, Voided

All Vendors Selected

Payroll \$ 59,592.10

Check Approval List - GL Account

6/6/2019 11:15:31 AM

City of Broken Bow

Page 1 of 3

<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
General				
Broken Bow Airport Authority		interlocal	Airport Monthly Payment	1,083.33
Broken Bow Municipal Utilities		utilites	Weather Station Expens	25.01
Century Link		telephone	Telephone/Internet	139.56
City of Broken Bow Pension Fund		RETIREMENT NEW	Pension	6,081.94
City of Broken Bow Pension Fund		BBHA Pension	Pension	1,348.78
Custer County Treasurer		communications interlocal	Radio Communications	11,233.49
EFTPS Online Payment		MEDICARE	Payroll Taxes	2,264.98
EFTPS Online Payment		FEDERAL	Payroll Taxes	3,136.94
EFTPS Online Payment		FEDERAL	Payroll Taxes	3,570.65
EFTPS Online Payment		FICA	Payroll Taxes	9,684.80
Eakes Office Products		office supplies	Supplies & Postage	39.97
JM Web Design		domain registration	Miscellaneous Expense	25.95
Register of Deeds		lien release	Filing Fees	10.00
Schaper and White Law Firm		legal fees	Legal Fees	6,839.58
Shirts, Signs, Mugs & More		plaque	City Promotions	32.50
State Income Tax WH NE Online Paymei		STATE	Payroll Taxes	1,485.00
State Income Tax WH NE Online Paymei		STATE	Payroll Taxes	1,448.56
Stephanie Wright		cookies	City Promotions	32.10
			Total General	\$48,483.14
Municipal Building				
Broken Bow Municipal Utilities		utilites	Utilities	488.97
GT Fire & Security, Inc.		fire extinguisher maintenance	Maintenance & Repair B	61.94
Presto X Company		pest service	Maintenance & Repair B	6.93
Pristine Cleaning, LLC		cleaning service	Contracted Services	375.00
Village Uniform		rugs	Building Cleaning Suppli	100.60
			Total Municipal Building	\$1,033.44
Handi Bus				
Broken Bow Mun Utilities		fuel	Gas and Oil	602.54
Century Link		telephone	Telephone/Internet	55.76
Garrett Tires & Treads		handi bus inspection	Maint/Repair Equipment	78.15
			Total Handi Bus	\$736.45
Police				
Broken Bow Mun Utilities		fuel	Gas and Oil	999.14
Broken Bow Municipal Utilities		utilites	Utilities	343.87
Broken Bow Municipal Utilities		utilites	Dog Care	46.27
Capital One			Telephone/Internet	19.90
Capital One			Supplies & Postage	38.50
Capital One			Equipment Purchases	185.88
Capital One			Computers	245.92
Capital One			Computers	96.29
Carquest of Broken Bow		hose	Maint/Repair Equipment	15.79
Century Link		telephone	Telephone/Internet	198.83
EZ IT Soulutions		splitter for in house camera & labor	Equipment Purchases	78.25
GT Fire & Security, Inc.		fire extinguisher maintenance	Maintenance & Repair B	34.00
Hometown Leasing		copier lease	Copier Maint/Expense	92.66
Platte Valley Communications		set up comp for e-citation	Computers	442.50
Prachts Ace Hardware		outside lighting	Maintenance & Repair B	2.96
Taylor Heating & Cooling LLC		repair roof top unit 401	Maintenance & Repair B	48.00
Verizon Wireless		wifi for in car equipment	Telephone/Internet	406.40
Wesco Receivables Corp		LED lights	Maintenance & Repair B	494.88
			Total Police	\$3,790.04
Rescue Unit				
Bound Tree Medical		EMS supplies	Ambulance Supplies	344.81
Broken Bow Chamber of Commerce		ambulance incentive	Ambulance Driver Incent	1,000.00
Broken Bow Rural Fire Board		utilites	Utilities	293.60
GT Fire & Security, Inc.		fire extinguisher maintenance	Maint/Repair Equipment	8.00
Holcomb Pharmacy		test strips	Ambulance Supplies	19.16
Island Supply Welding Co.		oxygen	Ambulance Supplies	41.22
Med Tech Resource		blankets & 2 BP cuffs	Ambulance Supplies	142.45
Viaero Wireless		telephone	Telephone/Internet	17.01
			Total Rescue Unit	\$1,866.25
Fire				

Check Approval List - GL Account

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City of Broken Bow

Page 2 of 3

<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
Fire				
Broken Bow Mun Utilities		fuel	Gas and Oil	41.69
Broken Bow Rural Fire Board		utilites	Utilities	293.59
Broken Bow Rural Fire Board		utilites	Telephone/Internet	32.07
GT Fire & Security, Inc.		fire extinguisher maintenance	Maintenance & Repair B	237.00
Prachts Ace Hardware		hardware and supplies	Supplies & Postage	9.59
Viaero Wireless		telephone	Telephone/Internet	17.02
			Total Fire	\$630.96
Library				
Broken Bow Municipal Utilities		utilites	Utilities	468.19
Heather Hulinsky		cleaning service	Contracted Services	180.00
Hometown Leasing		copier lease	Copier Maint/Expense	66.52
Prachts Ace Hardware		hardware and supplies	Supplies & Postage	2.46
Sara J. Hulinsky		cleaning service	Contracted Services	1,012.00
			Total Library	\$1,729.17
Street				
Broken Bow Mun Utilities		fuel	Gas and Oil	366.86
Broken Bow Municipal Utilities		utilites	Utilities	1,015.14
Card Services		bow rake	Shop Tools	53.48
Century Link		telephone	Telephone/Internet	31.74
Eakes Office Products		office supplies	Supplies & Postage	33.59
GT Fire & Security, Inc.		fire extinguisher maintenance	Maintenance & Repair B	38.00
Great Plains Communications		internet	Telephone/Internet	35.48
Grocery Kart		supplies	Maint/Repair Equipment	49.70
Lawson Products		lock nuts, bolts, washers	Maint/Repair Equipment	71.09
Mead Lumber		lumber and supplies	Maint/Repair Equipment	33.98
Prachts Ace Hardware		hardware and supplies	Maint/Repair Equipment	66.62
Viaero Wireless		telephone	Telephone/Internet	34.03
			Total Street	\$1,829.71
Park				
Broken Bow Mun Utilities		fuel	Gas and Oil	1,371.66
Broken Bow Municipal Utilities		utilites	Utilities	1,741.37
Broken Bow Municipal Utilities		utilites	Utilities	435.06
Century Link		telephone	Telephone/Internet	31.74
Deere Credit Inc.		mower lease	Equipment Purchases	216.51
GT Fire & Security, Inc.		fire extinguisher maintenance	Maintenance & Repair B	4.00
Great Plains Communications		internet	Telephone/Internet	35.47
Kirkpatrick Cleaning Solutions		toilet paper	Maintenance & Repair B	787.13
Mead Lumber		lumber and supplies	Maintenance/Repair Gro	14.18
Prachts Ace Hardware		hardware and supplies	Maintenance/Repair Gro	466.68
Prachts Ace Hardware		hardware and supplies	Tools/Shop Equipment	233.98
S&L Sanitary Service		trash	Trash Removal	49.30
T&S Signs		park signs	Maintenance/Repair Gro	228.00
Viaero Wireless		telephone	Telephone/Internet	34.03
Wenquist Inc.		parts	Maint/Repair Equipment	74.43
			Total Park	\$5,723.54
Swimming Pool				
Broken Bow Municipal Utilities		utilites	Utilities	1,104.32
Century Link		telephone	Telephone/Internet	62.83
Cole Electric Company		swimming pool pump repair	Maintenance/Repair Gro	350.00
Deterding		chemicals	Pool Chemicals	7,960.15
Grocery Kart		supplies	Supplies & Postage	101.62
Grocery Kart		supplies	Supplies & Postage	465.14
Jory Lowe		pool supplies	Supplies & Postage	14.10
Kirkpatrick Cleaning Solutions		toilet paper	Maintenance/Repair Gro	787.13
Laurie French		supplies	Supplies & Postage	87.84
Prachts Ace Hardware		hardware and supplies	Supplies & Postage	33.35
Site One Landscape Supply		spray	Maintenance/Repair Gro	829.96
Tori Meschke		supplies	Supplies & Postage	8.97
			Total Swimming Pool	\$11,805.41
Sanitation				
Broken Bow Municipal Utilities		utilites	Sanitation Contract	39.29
Custer Public Power		CD Cell Power	Utilities	58.14
			Total Sanitation	\$97.43

Check Approval List - GL Account

6/6/2019 11:15:31 AM

City of Broken Bow

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<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
				\$77,725.54

Report Selection: Check Approval List - GL Account
Date Range Selection: GL Posting Date
Starting Date: 5/29/2019
Ending Date: 6/11/2019

Payroll \$59,592.10

BROKEN BOW

N E B R A S K A

Rooted. But Not Standing Still.

City of Broken Bow, Nebraska

Application to Sell Fireworks

Name of Applicant/Organization Broken Bow Vol Fire Department

Permanent Address of Applicant or Organization 1848 South G Street
Broken Bow Ne 68822

Daytime/Evening Phone (308) 870-3568 or (308) 872-1253

Contact Person Jeff Pfister

Address of Contact Person 838 North 6th Ave
Broken Bow, Ne 68822

Phone Numbers for Contact Person (308) 872-3568

Street Address or Legal Description of Premises for Firework Stand:

middle of the street on the south side of the city square

Description of Proposed Firework Stand (ie: tent, building, trailer, etc.)

trailer

How will the fireworks be secured during hours stand is not open for business?

Lock

Where will the fireworks inventory be stored?

Storage unit at Fire station

When will your inventory arrive? 6-25-18 around

Please attach the following to the application:

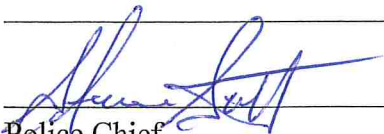
1. Map or sketch showing the location of the fireworks stand in relation to the boundaries of the premises and any other building on the premises.
2. Letter of permission from the owner of the property on which proposed fireworks stand will be located.
3. Copy of the Certificate of Insurance
4. Copy of State of Nebraska License for Sale of Fireworks
5. Copy of Certificate of Flame Resistance for tent stands

The undersigned hereby agrees to conduct the sale of fireworks within the City of Broken Bow strictly in accordance with all laws of the State of Nebraska and Ordinances of the City of Broken Bow.

Signature of Applicant



Police Chief Comments:



Police Chief

5/29/19
Date

Fire Chief Comments:



Fire Chief

5/28/19
Date

Returned to City Clerk on _____, 20____

Brought before the Broken Bow City Council on _____, 20____

Fee Paid: Date _____ \$ _____ Cash ___ Check # _____

City Council: ☐ Approve ☐ Deny Date _____

Untitled Map

Write a description for your map.

- Legend
- Arrow Hotel
 - Broken Bow Chamber of Commerce
 - Bruning State Bank
 - Custer Community Park
 - Custer County Historical Msm
 - Feature 1
 - Feature 2
 - Feature 3
 - Westside Bakery



Google Earth

100 ft

[Return to Agenda](#)



Broken Bow Ambulance Service

1848 South G Street, Broken Bow, NE 68822

Phone: 308-872-1253 • Fax: 308-872-2173

Andy Holland, Coordinator

Shane Fiorelli EMS Captain

Official Roster Effective on June 11, 2019

- | | |
|------------------------|--------------------|
| 1. Doyle Woods | 21. Jacob Karmazin |
| 2. Londa Woods | 22. Micheala Lewis |
| 3. Rick Larson | 23. Ahren Finney |
| 4. Corey Clay | |
| 5. Andrew C Holland | |
| 6. Kim Clay | |
| 7. Bobbie Summerford | |
| 8. Adam Lashley | |
| 9. Linda Haddix | |
| 10. Renee Sommer | |
| 11. Charles R Epperson | |
| 12. Shane Fiorelli | |
| 13. Elizabeth Lashley | |
| 14. Lawrence Stump | |
| 15. Jessica Pierce | |
| 16. Jeremiah Daugherty | |
| 17. Kacey Woodliff | |
| 18. Lacey Fiorelli | |
| 19. Mark Rempe | |
| 20. Chandra Bitterman | |

EMS Captain: Shane Fiorelli

EMS Asst Captain: Charles Epperson

EMS Secretary: Renee Sommers

EMS Treasurer: Kim Clay

EMS Training Officer: Kacey Woodliff

EMS Supply Officer: Andy Holland

EMS Board Members: 1. Lawrence Stump, 2. Lacey Fiorelli

JEO Project Status Report

To: City of Broken Bow: Stephanie Wright, City Clerk

Date: June 1, 2019

Report Prepared By: Steve Parr



JEO #	Project	Funding Source #	Status	JEO Action	City Action	Schedule
161356*	Drinking Water Protection Plan	NDEQ	Field Work completed. Groundwater Model Report is under review. Stakeholder meeting being planned.	Follow-up with City on stakeholders	Provide comments on Groundwater Model.	Scheduled completion June 2020
171495*	Flood Risk Reduction Project	Local/NRD	Tie-back levee EAP has been informally approved by USACOE. SWIF will no longer be required	Confirm SWIF closeout with USACOE. Follow up with USACOE for rehabilitation request. Scoping for levee design	Input on scoping for design phase of levee improvements	TBD based on USACOE feedback
151271.01*	69kv sub-transmission line reconfiguration from NPPD south substation to 5 th Avenue/C Street	Local	Schmader Electric Construction Co. to replace urgent pole in June 2019.	Provide stringing charts upon request.	De - energize sub-t line for Contractor when requested.	Construction June 2019 to August 2019
141430*	Update Blight Areas	Local	Preparing documents	Prepare legal descriptions and maps	City Attorney is reviewing revised State Statutes to provide	TBD
170078*	South 19 th Street Improvements	Local	Project completed	None	None	

Note: Items in Red are new from previous report.



**CITY OF BROKEN BOW
ORDINANCE NO. 1203**

AN ORDINANCE OF THE CITY OF BROKEN BOW, CUSTER COUNTY, NEBRASKA, ADDING SECTION 113.13: MOBILE FOOD VENDORS; PROVIDING RULES AND REGULATIONS GOVERNING MOBILE FOOD VENDORS; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING A TIME WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

Section 1. That Section 113.13 of the Municipal Code be added to read as follows:

Mobile food vendors shall comply with the following regulations:

- a. A mobile food vendor shall mean a person who by traveling from place to place upon the public ways sells or offers for sale food from public or private property to consumers for immediate delivery and consumption upon purchase, including but not limited to any such person engaged for the purposes of any public or private event occurring within the corporate limits of the City of Broken Bow, Nebraska. The following activities are excluded from such definition: (a) the sale or offer for sale of farm products produced or raised by such a vendor from land occupied and cultivated by him/her; (b) the sale or offer for sale of food by a caterer who is hired to transport ready-to-eat food to an event; (c) the sale or offer for sale of homemade items, such as bread, pies, etc. for a Farmers Market event; or (d) the sale or offer for sale of food by non-profit groups for fundraising who are required to obtain a peddlers permit.
- b. A special event shall mean any occasion including but not limited to fairs, shows, exhibitions, city-wide celebrations, and festivals taking place within a specifically defined area within the jurisdiction of the City of Broken Bow, for a specific period of time.
- c. A mobile food vendor shall not sell nor offer to sell food from a location within 150 feet of the main entrance used by customers to enter or exit a permanent food establishment during the hours food is sold within such permanent food establishment, unless each such permanent food establishment within such area has provided written consent.
- d. A mobile food vendor shall not sell nor offer to sell food from a location which would involve customers to be waited on or served while standing in a portion of a street being traversed by motor vehicle traffic.
- e. A mobile food vendor shall not sell nor offer to sell food from a location within an area authorized for a special event, or within 200 feet of any boundary of such authorized area, unless the mobile food vendor is in possession of the written consent of the event sponsor to sell or offer to sell food from that location.

- f. An individual representative of the mobile food vendor shall be present with the motor vehicle and other auxiliary equipment operated by the mobile food vendor at all times that it is parked in City right-of-way or on City property where food is or will be offered for sale. Mobile food vendors must be actively engaged in mobile food vending operations, unless otherwise authorized by a special event.
- g. It shall be unlawful for a mobile food vendor to sell or offer to sell alcoholic drinks.
- h. The mobile food unit and auxiliary equipment shall not be parked in a parking space adjacent to the corner of a street intersection.
- i. Mobile food vendors shall comply with all City ordinances.
- j. All Mobile Food Vendor Permits must be paid prior to parking the mobile food unit. Permit applications for vendors wishing to sell food on Saturday and Sunday must be submitted by 9:00 am Friday prior to the date that the food will be sold.
- k. Mobile food vendors who intend to sell or offer to sell food on public property must register with the City office the dates and times that they wish to sell or offer to sell food, unless the mobile food vendor is part of a special event. Registration must be completed by 4:30 pm on Friday for mobile food vendors wishing to sell food on Saturday or Sunday.
- l. Mobile food vendors may park parallel to the curb after registration with the City.
- m. A mobile food vendor may sell or offer to sell food seven (7) days a week from 7:00 am to 11:00 pm.
- n. Prior to leaving a location the mobile food vendor shall pickup and dispose of any trash.
- o. An application for a Mobile Food Vendor Permit under this article shall be accompanied by a nonrefundable processing fee of \$125.00 for a year permit or nonrefundable processing fee of \$25.00 per day for a day permit.
- p. A Mobile Food Vendor Permit application shall include a certificate from the State of Nebraska (Dept. of Agriculture) Health Department showing its approval of the applicant's sales of food, a copy of the State of Nebraska sales tax permit, or proof of an applicable sales tax exemption for the applicant, and a copy of the vehicle registration and proof of insurance. A background check for the applicants of the license will be conducted with the City of Broken Bow Police Department, the results of which may be specifically considered in the issuance or denial of a permit.
- q. A Mobile Food Vendor Permit shall expire on December 31 of each year, unless renewed by the permit holder. The permit holder shall renew the license for the following year by filing with the City Clerk, on or before December 31, a registration

updating or confirming the information provided in the immediately preceding permit application. The registration shall be on a form provided by the City Clerk. At the time of registration, the permit holder shall pay a renewal fee of \$125.00. Any application received after December 31 shall be processed as a new application.

- r. Violation of any of these items due to fraud or misrepresentation will be cause for revocation of the permit.
- s. Mobile food vendors that have current Peddlers Permits, at the time of passage of this ordinance, shall use their current permits until December 31, 2019. Beginning January 1, 2020, a Mobile Food Vendor permit is required to sell or offer for sale food for these vendors.

Section 2. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Section 3. This ordinance shall take effect and be in full force and effect from and after its passage, approval and publication as provided by law.

Passed and approved this 11th day of June, 2019.

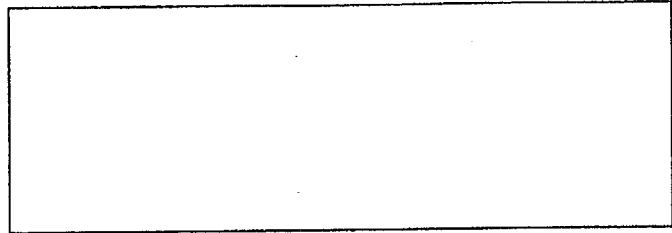
Jonathon Berghorst, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

**APPLICATION FOR LIQUOR LICENSE
RETAIL**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov/



**CLASS OF LICENSE FOR WHICH APPLICATION IS MADE AND FEES
CHECK DESIRED CLASS**

- RETAIL LICENSE(S)** Application Fee \$400 (nonrefundable)
- ☐ A BEER, ON SALE ONLY
 - ☐ B BEER, OFF SALE ONLY
 - ☒ C BEER, WINE, DISTILLED SPIRITS, ON AND OFF SALE
 - ☐ D BEER, WINE, DISTILLED SPIRITS, OFF SALE ONLY
 - ☐ I BEER, WINE, DISTILLED SPIRITS, ON SALE ONLY
 - ☐ J LIMITED ALCOHOLIC LIQUOR, OFF SALE – MUST INCLUDE SUPPLEMENTAL FORM 120
 - ☐ AB BEER, ON AND OFF SALE
 - ☐ AD BEER ON SALE ONLY, BEER, WINE, DISTILLED SPIRITS OFF SALE
 - ☐ IB BEER, WINE, DISTILLED SPIRITS ON SALE, BEER OFF SALE ONLY

☐ Class K Catering license (requires catering application form 106) \$100.00

Additional fees will be assessed at city/village or county level when license is issued

Class C license term runs from November 1 – October 31
All other licenses run from May 1 – April 30
Catering license (K) expires same as underlying retail license

CHECK TYPE OF LICENSE FOR WHICH YOU ARE APPLYING

- ☐ Individual License (requires insert 1 FORM 104)
- ☐ Partnership License (requires insert 2 FORM 105)
- ☒ Corporate License (requires insert 3a FORM 101 & 3c FORM 103)
- ☐ Limited Liability Company (LLC) (requires form 3b FORM 102 & 3c FORM 103)

NAME OF ATTORNEY OR FIRM ASSISTING WITH APPLICATION (if applicable)
Commission will call this person with any questions we may have on this application

Name _____ Phone number: _____

Firm Name _____

PREMISES INFORMATIONTrade Name (doing business as) Garys Super FoodsStreet Address #1 1110 S B Street

Street Address #2 _____

City Broken BowCounty CusterZip Code 68822Premises Telephone number 308-872-6110Business e-mail address garyssuperfoods@hotmail.comIs this location inside the city/village corporate limits: YES X NO _____

Mailing address (where you want to receive mail from the Commission)

Name Garys Super FoodsStreet Address #1 1620 East 4th StStreet Address #2 Suite 110City NORTH PLATEState NEZip Code 69101**DESCRIPTION AND DIAGRAM OF THE STRUCTURE TO BE LICENSED
READ CAREFULLY**

In the space provided or on an attachment draw the area to be licensed. This should include storage areas, basement, outdoor area, sales areas and areas where consumption or sales of alcohol will take place. If only a portion of the building is to be covered by the license, you must still include dimensions (length x width) of the licensed area as well as the dimensions of the entire building. No blue prints please. Be sure to indicate the direction north and number of floors of the building.

**For on premises consumption liquor licenses minimum standards must be met by providing at least two restrooms

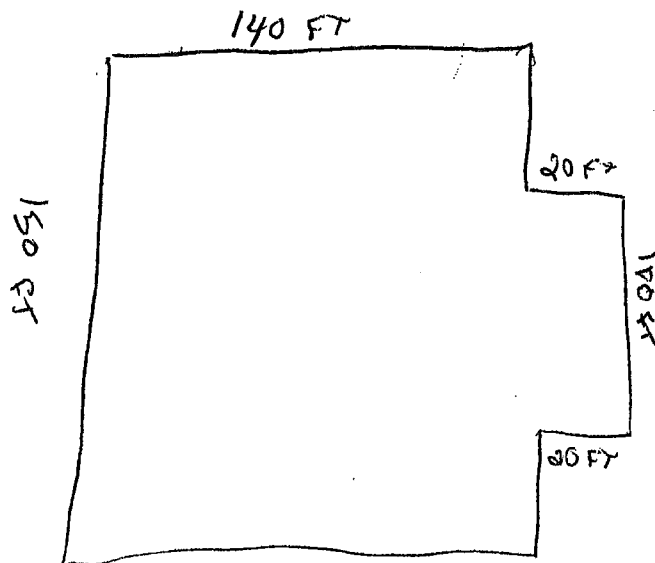
Building: length 150 x width 40 in feetIs there a basement? Yes _____ No ✓

If yes, length _____ x width _____ in feet

Is there an outdoor area? Yes _____ No ✓

If yes, length _____ x width _____ in feet

PROVIDE DIAGRAM OF AREA TO BE LICENSED BELOW OR ATTACH SEPARATE SHEET



APPLICANT INFORMATION**1. READ CAREFULLY. ANSWER COMPLETELY AND ACCURATELY §53-125(5)**

Has anyone who is a party to this application, or their spouse, EVER been convicted of or plead guilty to any charge. Charge means any charge alleging a felony, misdemeanor, violation of a federal or state law; a violation of a local law, ordinance or resolution. List the nature of the charge, where the charge occurred and the year and month of the conviction or plea. Also list any charges pending at the time of this application. If more than one party, please list charges by each individual's name. Include traffic violations. Commission must be notified of any arrests and/or convictions that may occur after the date of signing this application.

 YES X NO

If yes, please explain below or attach a separate page

Name of Applicant	Date of Conviction (mm/yyyy)	Where Convicted (city & state)	Description of Charge	Disposition

2. Are you buying the business of a current retail liquor license?

 X YES NO

If yes, give name of business and liquor license number

086907

- a) Submit a copy of the sales agreement
- b) Include a list of alcohol being purchased, list the name brand, container size and how many
- c) Submit a list of the furniture, fixtures and equipment

3. Was this premise licensed as liquor licensed business within the last two (2) years?

 X YES X NO

If yes, give name and license number

086907- Schmick's Market

4. Are you filing a temporary operating permit (TOP) to operate during the application process?

 X YES NO

If yes:

- a) Attach temporary operating permit (TOP) (Form 125)
- b) TOP will only be accepted at a location that currently holds a valid liquor license.

5. Are you borrowing any money from any source, include family or friends, to establish and/or operate the business?

☒ YES ☐ NO

If yes, list the lender(s) Nebraska State Bank & Trust Co

6. Will any person or entity, other than applicant, be entitled to a share of the profits of this business?

☒ YES ☐ NO

If yes, explain. (all involved persons must be disclosed on application)

MATT Wernhoff

No silent partners

7. Will any of the furniture, fixtures and equipment to be used in this business be owned by others?

☐ YES ☒ NO

If yes, list such item(s) and the owner.

8. Is premises to be licensed within 150 feet of a church, school, hospital, home for the aged or indigent persons or for veterans, their wives, and children, or within 300 feet of a college or university campus?

☐ YES ☒ NO

If yes, provide name and address of such institution and where it is located in relation to the premises (Neb. Rev. Stat. 53-177)(1)

Provide letter of support or opposition, see FORM 134 - church or FORM 135 - campus

9. Is anyone listed on this application a law enforcement officer?

☐ YES ☒ NO

If yes, list the person, the law enforcement agency involved and the person's exact duties.

10. List the primary bank and/or financial institution (branch if applicable) to be utilized by the business.

a) List the individual(s) who will be authorized to write checks and/or withdrawals on accounts at this institution.

Nebraska State Bank & Trust Co MATT Wernhoff

11. List all past and present liquor licenses held in Nebraska or any other state by any person named in this application. Include license holder name, location of license and license number. Also list reason for termination of any license(s) previously held.

Goats Super Foods Too 083213

Goats Super Foods
Wild Bills Wamp & Bowling 0122882

12. List the alcohol related training and/or experience (when and where) of the person(s) making application. Those persons required are listed as followed:

- Individual: Applicant and spouse; spouse is exempt if they filed Form 116 – Affidavit of Non-Participation.
- Partnership: All partners and spouses, spouses are exempt if they filed Form 116 – Affidavit of Non-Participation.
- Limited Liability Company: All member of LLC, Manager and all spouses; spouses are exempt if they filed Form 116 – Affidavit of Non-Participation.
- Corporation: President, Stockholders holding 25% or more of shares, Manager and all spouses; spouses are exempt if they filed Form 116 – Affidavit of Non-Participation.

NLCC certified training program completed:

Applicant Name	Date (mm/yyyy)	Name of program (attach copy of course completion certificate)
Gary L. Suber	9/12/2018	State alcohol certificate

List of NLCC certified training programs

Experience:

Applicant Name/Job Title	Date of Employment:	Name & Location of Business
Gary Suber/owner	2-1-2009	Gary's Super Foods 1625 E 4th St North Platte NE

13. If the property for which this license is sought is owned, submit a copy of the deed, or proof of ownership. If leased, submit a copy of the lease covering the entire license year. **Documents must show title or lease held in name of applicant as owner or lessee in the individual(s) or corporate name for which the application is being filed.**



Lease: expiration date _____

Deed _____

Purchase Agreement _____

14. When do you intend to open for business? already open

15. What will be the main nature of business? grocery

16. What are the anticipated hours of operation? 6 Am - 10 Pm

17. List the principal residence(s) for the past 10 years for all persons required to sign, including spouses.

RESIDENCES FOR THE PAST 10 YEARS, APPLICANT AND SPOUSE MUST COMPLETE					
APPLICANT: CITY & STATE	YEAR FROM	TO	SPOUSE: CITY & STATE	YEAR FROM	TO
Hershey NE	1981	2015			
North Platte NE	2015	present			

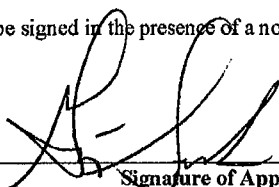
If necessary attach a separate sheet.

The undersigned applicant(s) hereby consent(s) to an investigation of his/her background and release present and future records of every kind and description including police records, tax records (State and Federal), and bank or lending institution records, and said applicant(s) and spouse(s) waive(s) any right or causes of action that said applicant(s) or spouse(s) may have against the Nebraska Liquor Control Commission, the Nebraska State Patrol, and any other individual disclosing or releasing said information. Any documents or records for the proposed business or for any partner or stockholder that are needed in furtherance of the application investigation of any other investigation shall be supplied immediately upon demand to the Nebraska Liquor Control Commission or the Nebraska State Patrol. The undersigned understand and acknowledge that any license issued, based on the information submitted in this application, is subject to cancellation if the information contained herein is incomplete, inaccurate or fraudulent.

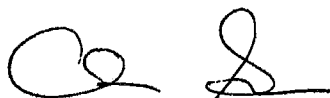
Individual applicants agree to supervise in person the management and operation of the business and that they will operate the business authorized by the license for themselves and not as an agent for any other person or entity. Corporate applicants agree the approved manager will superintend in person the management and operation of the business. Partnership applicants agree one partner shall superintend the management and operation of the business. All applicants agree to operate the licensed business within all applicable laws, rules, regulations, and ordinances and to cooperate fully with any authorized agent of the Nebraska Liquor Control Commission.

Applicant Notification and Record Challenge: Your fingerprints will be used to check the criminal history records of the FBI. You have the opportunity to complete or challenge the accuracy of the information contained in FBI identification record. The procedures for obtaining a change, correction, or updating an FBI identification record are set forth in Title 28, CFR, 16.34.

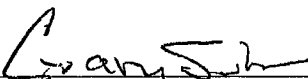
Must be signed in the presence of a notary public by applicant(s) and spouse(s). See guideline for required signatures



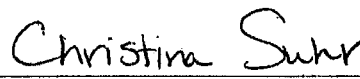
Signature of Applicant



Signature of Spouse



Print Name



Print Name

Signature of Applicant

Signature of Spouse

Print Name

Print Name

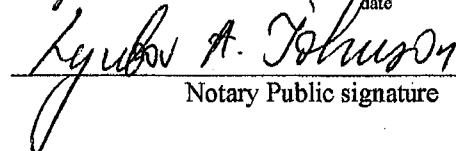
ACKNOWLEDGEMENT

State of Nebraska

County of Lincoln

April 19, 2019

Date

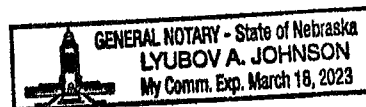


Notary Public signature

The foregoing instrument was acknowledged before me this

by Gary Suhr and Christina Suhr

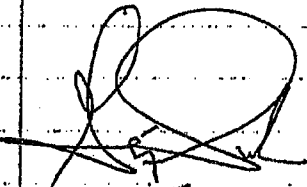
name of person(s) acknowledged (individual(s) signing)



5/15/19

Nebraska Liquor Commission

Gary's Super Foods in Broken Bow
Nebraska has a class C liquor
licence. It is used only for
tastings and samplings.


Gary Suho
President



1900006274



N E B R A S K A

Rooted. But Not Standing Still.

REQUEST FOR FUTURE AGENDA ITEM

If you have a specific topic that you would like the City Council to discuss at a future meeting, please list your name, address, telephone number, and the specific topic. The item will be reviewed and possibly scheduled for a future meeting, or forwarded to City staff for appropriate action.

Name: Deb Kennedy, Chamber/Trish McCarron, Rotary

Address: 424 South 8th Ave

Broken Bow, NE 68822

Telephone #: 308-872-5691

Date of Request: 06/06/19

Description of Topic: The Chamber would like to move "Third Thursday"
from July 18th to July 11th to coincide with the Crazy Days and
Alumni Weekend in Broken Bow. Additionally the Rotary and the
TeamMates Programs would like to sponsor a Sidewalk Chalk Contest
during the Third Thursday Celebration

Please return to the City Clerk at City Hall, by email (clerk@cityofbrokenbow.org), or by fax (308-872-6885).

BROKEN  BOW

N E B R A S K A

Rooted. But Not Standing Still.

REQUEST FOR FUTURE AGENDA ITEM

If you have a specific topic that you would like the City Council to discuss at a future meeting, please list your name, address, telephone number, and the specific topic. The item will be reviewed and possibly scheduled for a future meeting, or forwarded to City staff for appropriate action.

Name: Deb Kennedy, Chamber

Address: 424 South 8th Ave

Broken Bow, NE 68822

Telephone #: 308-872-5691

Date of Request: 06/06/19

Description of Topic: The Chamber of Commerce is asking permission
to host a Food & Craft Court in the Downtown Square on July 27th
in conjunction with the Custer County Fair Parade. We would set
up in the same manner as the Market on the Square.

Please return to the City Clerk at City Hall, by email (clerk@cityofbrokenbow.org), or by fax (308-872-6885).

BROKEN BOW

N E B R A S K A

Rooted. But Not Standing Still.

Application for Appointment

The purpose of this form is to obtain general information for use in the nomination and confirmation process for appointments by the Mayor and to assist the Mayor in making inquiries concerning the qualifications of applicants for appointment. If you have recently prepared a biography or resume, please attach it to this form.

Please complete this form and return it to: City Clerk, PO Box 504, Broken Bow, NE 68822. Fax (308) 872-6885

Name: Travin Flynn

Home Address: 1134 North 13th Ave Broken Bow, NE 68822

Home Telephone: (308)870-3030

Email Address (Optional): travinf@gmail.com

Employer: Self Employed Flynn Construction

Business Telephone: (308)870-3080

Are you a qualified elector of Broken Bow? Yes

Why do you want to serve on this board?

To help serve the community.

Do you have any conflict of interests in serving on this board? (if yes, please explain)

Yes ☒ No

Please mark the Boards and Commissions you are interested in serving on:

☐ City Council ☐ Park Board ☐ Planning Commission

☐ Library Board ☐ Board of Adjustment ☐ Housing Authority

☒ Board of Public Works ☐ Community Redevelopment Association (CRA)

**CITY OF BROKEN BOW
ORDINANCE NO. 1205**

AN ORDINANCE OF THE CITY OF BROKEN BOW, CUSTER COUNTY, NEBRASKA, AMENDING SECTION 92.069: VACATING PUBLIC WAYS; PROCEDURE; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING A TIME WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

Section 1. That Section 92.069 of the Municipal Code be amended to read as follows:

§ 92.069 VACATING PUBLIC WAYS; PROCEDURE.

(A) For the purpose of this section, the following definition shall apply unless the context clearly indicates or requires a different meaning.

SPECIAL DAMAGES. Only those losses or damages or injuries which a property owner suffers that are peculiar or special or unique to his or her property and which result from the City Council vacating a street, avenue, alley, lane or similar public way. ***SPECIAL DAMAGES*** shall not mean those losses or damages or injuries that a property owner suffers that are in common with the rest of the city or public at large, even though those losses or damage or injuries suffered by the property owner are greater in degree than the rest of the city or public at large.

(B) Whenever the City Council decides that it would be in the best interests of the city to vacate a street, avenue, alley, lane or similar public way, the City Council shall comply with the following procedure.

(1) *Notice.* Notice shall be given to all abutting property owners either by first-class mail to their last know addresses or, if there is no known address, then by publishing the notice in a newspaper that is of general circulation in the city. The content of the notice shall advise the abutting property owners that the City Council will consider vacating that street, avenue, alley, lane or similar public way at its next regular meeting, or if a special meeting is scheduled for the discussion, then the date, time and place of that meeting.

(2) *Consent; waiver.* The City Council may have all the abutting property owners sign a form stating that they consent to the action being taken by the City Council and waive their right of access. The signing of this form shall have no effect on claims for special damages by the abutting property owners, but shall create the presumption that the City Council's action was proper. If the abutting property owners do not sign the consent/waiver form, the City Council may still proceed with vacating the street, avenue, alley, lane or similar public way under the authority granted by Neb. RS 17-558 and 17-559.

(3) *Ordinance.* The City Council shall pass an ordinance that includes essentially the following provisions:

(a) A declaration that the action is expedient for the public good or in the best interests of the city;

and (b) A statement that the city will have an easement for maintain all utilities;

(c) A method or procedure for ascertaining special damages to abutting property owners.

~~(C) The Mayor shall appoint three or five or seven disinterested residents of the city to a special commission to ascertain the amount of special damages that the abutting property owners are entitled to receive and which resulted from the City Council vacating the street, avenue, alley, lane or similar public way. The appointees of the special commission shall be approved by the City Council. Only special damages shall be awarded to the abutting property owners.~~

~~(D) In determining the amount of compensation to award the abutting property owners as special damages, the commission shall use the following rule: an abutting property owner is entitles to recover as compensation the difference between the value of the property immediately before and immediately after the vacating of the street, avenue, alley, lane or similar public way. If no difference in value exists, the abutting property owner is entitled to no compensation.~~

Section 2. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Section 3. This ordinance shall take effect and be in full force and effect from and after its passage, approval and publication as provided by law.

Passed and approved this 11th day of June, 2019.

Jonathon Berghorst, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

RESOLUTION 2019-14

**RESOLUTION AUTHORIZING PAYMENT #18 TO
JEO CONSULTING GROUP, INC.**

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

WHEREAS, JEO Consulting Group, Inc. has submitted Pay Request No. 18 for work performed for completed work of Task 1 – SWIF Development through May 17, 2019; and

WHEREAS, JEO Consulting Group, Inc. is entitled to a payment of \$332.00 for the Broken Bow Flood Risk Reduction.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Broken Bow, Nebraska: to authorize the City to sign all necessary documentation for payment and pay JEO Consulting Group, Inc. \$332.00.

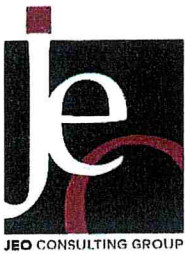
PASSED AND APPROVED this 11th day of June, 2019.

Jonathon Berghorst, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

(S E A L)



Engineering | Architecture | Surveying | Planning

Invoice

May 22, 2019

Project No: R171495.00

Invoice No: 109830

Invoice Amount: 332.00

City of Broken Bow
PO Box 504
314 So. 10th Avenue
Broken Bow, NE 68822

Project Manager Joshua Johnson

Project R171495.00 Broken Bow Flood Risk Reduction

Professional Services through May 17, 2019

Refer to attached Progress Report

	Contract Amount	Percent Complete	Billed-to-Date	Previous Billing	Current Billing
Lump Sum Phase(s)					
Task 2 - Levee ROW Determination	\$8,500.00	100 %	\$8,500.00	\$8,500.00	0.00
Task 3 - Railroad Levee EAP	\$7,500.00	100 %	\$7,500.00	\$7,500.00	0.00
Task 4 - Programmatic Recommendations	\$10,000.00	100 %	\$10,000.00	\$10,000.00	0.00
Hourly to a Maximum Phase(s)					
Task 1 -SWIF Development	\$55,000.00		\$36,950.50	\$36,618.50	\$332.00
Total	\$81,000.00		\$62,950.50	\$62,618.50	\$332.00
Total Amount Due Upon Receipt					\$332.00

Email Invoice to: clerk@cityofbrokenbow.org
Email Invoice to: rcallan@lnrd.org



Monthly Progress Report

PROJECT | Broken Bow Flood Risk Reduction Project SWIF-EPP

JEO PROJECT NO. | 171495.00

DATE PREPARED | May 24, 2019

1. Work Completed During Current Period (May 2019)

- Coordination call with USACE regarding railroad tie-back levee EAP
- Final submittal of revised tie-back levee EAP

2. Planned Work for Next Period (June 2019)

- Obtain final EAP approval from the USACE
- Obtain levee system reassessment from the USACE
- Scoping for levee closure design/construction services

3. Project Schedule

- Project is effectively complete. Revised scope will be accompanied by a new schedule.

4. Information Needed from the City

- None

5. Next Meeting(s)

- None

RESOLUTION 2019-15

**RESOLUTION AUTHORIZING PAYMENT TO NEBRASKA
DEPARTMENT OF TRANSPORTATION**

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

WHEREAS, Nebraska Department of Transportation has submitted a Pay Request for the new City of Broken Bow Handibus; and

WHEREAS, the City of Broken Bow's cost for the Handibus is \$6,397.00.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Broken Bow, Nebraska: to authorize the City to sign all necessary documentation for the Handibus and pay Nebraska Department of Transportation \$6,397.00.

PASSED AND APPROVED this 11th day of June, 2019.

Jonathon Berghorst, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

(S E A L)

INVOICE

TO: CITY OF BROKEN BOW
PO BOX 504

BROKEN BOW NE 68822

Billing Address:

Nebraska Department of Transportation
c/o Controller Division
1500 Hwy 2
PO Box 94759
Lincoln NE 68509-4759

DATE
05-30-2019

ACCOUNT NUMBER
B7750

INVOICE NUMBER
0641471

COST DESCRIPTION

COST

ONE SMALL BUS FOR THE TRANSPORTATION OF THE GENERAL
PUBLIC IN THE BROKEN BOW AREA.

PROJECT NUMBER RPT-M211(018)

ONE BUS \$63,970.00

80% FTA SECTION 5311 SHARE 51,176.00

10% STATE'S SHARE 6,397.00

10% LOCAL SHARE

6,397.00

PREPARED BY:
WMASEK

DESCRIPTION:
SECTION 5311

PAY THIS AMOUNT
6,397.00

DETACH THIS PORTION AND RETURN WITH A PAYMENT

Make checks payable to & Mail to:

Nebraska Dept. of Transportation
c/o Controller Division
PO Box 94759
Lincoln NE 68509-4759

BROKEN BOW/CITY OF

CUSTOMER NAME

05-30-2019

DATE OF INVOICE

TERMS

This amount is due
upon receipt of this
invoice

INVOICE NUMBER
0641471

ACCOUNT NUMBER
B7750

AMOUNT
6,397.00

RESOLUTION 2019-16

RESOLUTION AUTHORIZING PAYMENT TO BRITE

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

WHEREAS, Brite has submitted a Pay Request for eCitation equipment for the Broken Bow Police Department; and

WHEREAS, the Broken Bow Police Department's cost for the eCitation equipment is \$27,538.00.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Broken Bow, Nebraska: to authorize the City to sign all necessary documentation for the eCitation equipment and pay Brite \$27,538.00.

PASSED AND APPROVED this 11th day of June, 2019.

Jonathon Berghorst, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

(S E A L)

Brite

7647 Main Street Fishers Victor NY 14564
Telephone: (585) 758-0200
FAX: (585) 758-0222
Toll Free: (800)-333-0498
salesinfo@britecomputers.com

Invoice

Page 4 of 4

Date

5/17/2019

Invoice #

INV16117

Bill To

Broken Bow Police Department - NE
116 S. 11th Avenue
Broken Bow NE 68822

Ship To

Broken Bow Police Department - NE
116 S. 11th Avenue
Broken Bow NE 68822

Part Number	Description	Qty Ord	Shipped	Unit Price	Extended
	Brian DeNomme Public Safety Territory Manager 605-553-6620 mobile bdenomme@britecomputers.com				

27,538.⁰⁰
+ 12,650.⁰⁰ - Grant - City Pay

40,188.⁰⁰
- 12,650.⁰⁰ Grant Reimbursement

27,538.⁰⁰ Final Bill

Returns: Merchandise to be returned must have a Return Authorization Number (RMA). Returns may be subject to a 15% restocking fee.

Claims: Claims for loss or damage during shipment must be made to the carrier by the customer. All other claims must be made to Brite within 48 hours of receipt of goods.

Finance Charge: A finance charge of 1.5% per month will be imposed on all past due amounts.

REMIT TO: 7647 Main Street Fishers Victor, NY 14564

Subtotal	28,230.00
Discount (New Customer)	-692.00
Shipping (Drop Ship)	0.00
Total Due	27,538.00
Amount Due	\$27,538.00

Return to Agenda

