

**CITY OF BROKEN BOW
CITY COUNCIL AGENDA
December 11th, 2018 @ 12:00 PM NOON
City Hall Municipal Auditorium
314 South 10th Avenue, Broken Bow, NE**

A. Call to Order

B. Open Meetings Law: This is an open meeting of the Broken Bow City Council. The City of Broken Bow abides by the Open Meetings Act in conducting business. A copy of the Open Meetings Act is displayed in this room as required by law.

C. Roll Call

D. Pledge of Allegiance

E. Submittal of Requests for Future Items: Individuals who have appropriate items for City Council consideration should complete the Request for Future Agenda Items form located on the table by the door. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting or study session, notification of the date will be given.

F. Consent Agenda: The Mayor & Council will review and may or may not approve the consent agenda items for December 11th, 2018, which will include the following:

- a. Approval of Minutes of November 27th, 2018 Council Meeting
- b. Approval of Bills as Posted

G. Presentation of Plaques to Outgoing Council Members

- a. Cecil Burt – Mayor
- b. Neal Neth – West Ward

H. Adjourn Sine Die

- a. **Oath of Office** – City Attorney Jason White will administer the oaths.
Jonathon Berghorst – Mayor
Rod Sonnichsen – East Ward
Larry Miller – West Ward

I. Call to Order

J. Roll Call

K. New Business:

- a. **Election of Council President** – Council will nominate and vote on a new Council President.
- b. **Designated Depositories for the City** – Consideration of approving Nebraska State Bank and Bruning State Bank as designated depositories for the City.

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- c. Authorized Bank Signers** – Consideration of approving City Treasurer Nancee Coufal, City Clerk Stephanie Wright, Mayor Jonathon Berghorst, and the newly elected Council President as authorized signers for all city accounts held at Bruning State Bank and Nebraska State Bank. Also authorizing Police Chief Steven Scott as an authorized signer for accounts ending 384, 999, 095 at Nebraska State Bank, and Utility Clerk Katie Hogg as an authorized signer for accounts ending 831, 631, 173, and 179 at Nebraska State Bank.
- d. Approval of the Volunteer Fire Department Roster** – Consideration of approving the Volunteer Fire Department Roster.
- e. Mutual Fire Organization (MFO) Board Appointment** – Consideration of appointing a new representative to the Mutual Fire Organization (MFO) Board.
- f. Change Time of Council Meeting** – Consideration of moving the Council Meetings to Tuesday at 7:00 pm.
- g. Cancel or Move December 25th Meeting** – Consideration of cancelling or moving the December 25th Council Meeting.
- h. Street Superintendent Appointment** – Consideration of approving the appointment of Monte Clark as the Street Superintendent from January 1, 2019 to December 31, 2019.
- i. City Engineer Appointment** – Consideration of appointing JEO Consulting Group, Inc. as the City Engineer for 2019.
- j. Zoning Administrator Appointment** – Consideration of appointing Stephanie Wright as the Zoning Administrator.
- k. Public Hearing, Ordinance 1192, Amended Emergency Snow Routes** – Consideration of opening a public hearing regarding Ordinance 1192, Amended Emergency Snow Routes.
- l. Waive Three Readings of Ordinance 1192** – Consideration of waiving the three readings of Ordinance 1192.
- m. Ordinance 1192, Amended Emergency Snow Routes** – Consideration of adopting Ordinance 1192, Amended Emergency Snow Routes
- n. Public Hearing, Ordinance 1193, Electric Rates** – Consideration of opening a public hearing regarding Ordinance 1193, Electric Rates.
- o. Waive Three Readings of Ordinance 1193** – Consideration of waiving the three readings of Ordinance 1193.

****Please click on the letter next to the agenda item to see the information associated with that item.**

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- p. Ordinance 1193, Electric Rates** – Consideration of adopting Ordinance 1193, Electric Rates.
- q. Resolution 2018-73, Flood Risk Reduction** – Consideration of approving Resolution payment # to JEO Consulting Group, Inc. in the amount of \$4,107.50 for work completed on the Broken Bow Flood Risk Reduction.

L. Comments by Mayor and Council Members Concerning City Departments.

M. Adjournment

The Council will review the above matters and take such action as they deem appropriate. The Council may enter into closed session to discuss any matter on this agenda when it is determined by the Council that it is clearly necessary for protection of the public interest or the prevention of needless injury to the reputation of any individual and if such individual has not requested a public meeting, or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was classed. If the motion to close passes, immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.

**Broken Bow City Council
Meeting Minutes
November 27, 2018**

The Broken Bow City Council met in regular session on Tuesday, November 27, 2018 in the Municipal Auditorium. Notice of the meeting was given in advance thereof as required by publication in the Custer County Chief on November 21, 2018. Availability of the agenda and related materials was communicated in the advanced notice to the Mayor and all members of the Council, as well as, shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Cecil Burt called the meeting to order at 12:00 P.M., with the following Councilmembers present: Sonnichsen, Neth, and Holcomb. Absent: Myers. Mayor Burt announced the availability of the open meetings law, followed by the reciting of the Pledge of Allegiance.

Moved by Sonnichsen, seconded by Neth, to approve Councilman Myers' absence from the meeting. Roll call vote: Voting aye: Neth, Holcomb, and Sonnichsen. Nays: None. Motion carried

Mayor Burt read the format for submitting requests for future agenda items.

Moved by Holcomb, seconded by Neth, to approve the consent agenda for November 27, 2018. Said motion includes approval of Minutes of the November 13, 2018 Council Meeting, Bills to Date, and October Treasurer's Report. Roll call vote: Voting aye: Neth, Holcomb, and Sonnichsen. Nays: None. Motion carried.

Aflac, \$793.78, \$144.14; Arrow Seed, gloves, \$33.98; Black Hills Energy, utilities-gas, \$684.55; Brent Clark, mileage, \$70.85; Card Services, \$47.95, \$466.76; Cardmember Services, misc., \$483.52; Central Ne Medical Clinic, drug testing, \$55.00; Century Link, telephone, \$85.49; City Flex Plan, flex, \$130.21; City of Broken Bow – Health Insurance, insurance, \$3,466.70; City of Broken Bow Pension Fund, pension, \$2,000.58, \$6,442.88; Custer County Treasurer, property taxes, \$721.12; Dave Dunkel, boot allowance, \$100.00; Demco, supplies, \$112.37; Discover, 1 year subscription, \$24.95; Dollar General-Regions 410526, supplies, \$51.95; EFTPS Online Payment, payroll, \$2,051.14, \$5,960.01, \$8,770.22; Family Heritage, insurance, \$56.00; Figgins Construction Co, armor coating, \$12,737.60; Gregory Paul, window cleaning, \$40.00; Hokanson Clan Helping Hands, cleaning, \$968.50; Hometown Leasing, copier leases, \$159.18; Ingram Library Services, materials, \$1,552.44; International Institute of Municipal Clerks, Steph Dues, \$170.00; K. Joan Birnie, conference, \$18.26; Kim Blackburn, conference, \$51.30; Kirkpatrick Cleaning Solutions, supplies, \$27.28; Lawson Products, supplies, \$88.65; MPH Industries, repair radar unit, \$431.64; Mead Lumber, supplies, \$3,991.89; Megan Svoboda, conference, \$302.86; Michael Frederick, book, \$24.00; Murphy Tractor & Equipment, latch & handle, \$85.41; OSA/Computers Plus, supplies, \$192.29; Omaha State Bank, HSA, \$175.00; Omnigraphics Inc., reference materials, \$202.23; Overnite Auto, battery, \$204.95; Plains Equipment Group, parts, \$1,276.63; Police Officers Assn of Nebr, POAN handbooks, \$72.00; Presto X Company, monthly service, \$47.00; Pristine Cleaning, LLC, cleaning, \$375.00; Sioux City Foundry, grader blades, \$8,280.00; State Income Tax WH NE Online Payment, payroll, \$2,606.76; Sublime Artistry, website hosting, \$87.00; Trotter Service, fuel, \$455.73; Trotter's Whoa & Go, fuel, \$264.60; US Bank Equipment Finance, copier leases, \$303.97; Wholeness Healing Center PC, teambuilding workshop, \$300.00; Bi-Weekly Payroll, payroll, \$51,443.82; Total Bills = \$119,690.14.

Moved by Sonnichsen, seconded by Holcomb, to open a public hearing at 12:03 p.m. regarding Ordinance 1191, ATV/UTV usage. Roll call vote: Voting aye: Sonnichsen, Neth, and Holcomb.

Nays: None. Motion carried. Discussion was held. Moved by Sonnichsen, seconded by Holcomb, to close a public hearing at 12:07 p.m. regarding Ordinance 1191, ATV/UTV usage. Roll call vote: Voting aye: Holcomb, Sonnichsen, and Neth. Nays: None. Motion carried. Discussion was held.

After discussing the matter, Councilmember Holcomb introduced Ordinance No. 1191 entitled "AN ORDINANCE OF THE CITY OF BROKEN BOW, CUSTER COUNTY, NEBRASKA, ADDING CHAPTER 73: PROVIDING FOR THE OPERATION OF ALL-TERRAIN VEHICLES AND UTILITY TYPE VEHICLES WITHIN THE CORPORATE LIMITS UNDER CERTAIN CIRCUMSTANCES; TO IMPOSE RESTRICTIONS ON THE USE OF ALL-TERRAIN VEHICLES OR UTILITY TYPE VEHICLES; TO ESTABLISH PENALTIES FOR VIOLATION; TO REPEAL ALL ORDINANCES IN CONFLICT; AND TO PROVIDE A TIME WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT" and moved that the statutory rule requiring reading on three different days be suspended. Councilmember Neth seconded the motion. The Mayor stated the motion and instructed the Clerk to call the roll. The Clerk called the roll and the following was the vote: Ayes: Neth, Sonnichsen, and Holcomb. Nays: None. Motion carried. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said Ordinance. Said Ordinance was then read by title and thereafter Councilmember Sonnichsen moved for final passage of the Ordinance, which motion was seconded by Councilmember Holcomb. The Mayor stated the question, "Shall Ordinance No. 1191 be passed and adopted?" Upon roll call vote, the vote was as follows: Ayes: Holcomb, Sonnichsen, and Neth. Nays: None. Motion carried. The passage and adoption of said Ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the Ordinance adopted and the Mayor in the presence of the Council signed and approved the Ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto.

Moved by Neth, seconded by Sonnichsen, to approve Resolution 2018-71. Said resolution approves the expenditures for the Employee Appreciation Banquet. Roll call vote: Voting aye: Sonnichsen, Neth, and Holcomb. Nays: None. Motion carried.

Moved by Sonnichsen, seconded by Holcomb, to approve Resolution 2018-72. Said resolution approves the authorized officials who can place or remove items from the City Council agenda. Roll vote: Voting aye: Neth, Sonnichsen, and Holcomb. Nays: None. Motion carried.

Moved by Sonnichsen, seconded by Neth, to accept the resignation of City Administrator Brent Clark. Roll vote: Voting aye: Neth, Holcomb, and Sonnichsen. Nays: None. Motion carried.

Mayor Burt opened the floor for comments from the Mayor and Councilmembers concerning City Departments. The Councilmembers and Mayor thanked Brent Clark for his service to the City.

Moved by Sonnichsen, seconded by Holcomb, to adjourn the City Council Meeting at 12:16 p.m. Roll call vote: Voting aye: Sonnichsen, Holcomb, and Neth. Nays: None. Motion carried.

Cecil Burt, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

Accounts Payable Detail Listing

City of Broken Bow

Vend# Vendor Name

| Pay# | Post Date | Due Date | Amount | Invoice | Date | PO# | Date | Status |
|--|------------------|-------------------|---------------|---------------------------------------|-------------|------------|--------------|-----------------|
| | Account# | Work Order | | Description | | | Debit | Credit |
| ATCO | | | | | | | | |
| 27035 | 12/11/2018 | 12/5/2018 | 270.00 | I0519571 | | | | Posted |
| | 08-3310.00 | | | liberator 600 | | | 270.00 | 0.00 |
| Aflac | | | | | | | | |
| 27014 | 11/28/2018 | 11/28/2018 | 793.78 | | | | | Ck# 241 Printed |
| | 01-1501.00 | | | PRE TAX AFLAC | | | 793.78 | 0.00 |
| 27015 | 11/28/2018 | 11/28/2018 | 144.14 | | | | | Ck# 241 Printed |
| | 01-1501.00 | | | AFLAC POST TAX | | | 144.14 | 0.00 |
| 27028 | 11/28/2018 | 11/28/2018 | 287.88 | | | | | Ck# 241 Printed |
| | 01-1501.00 | | | BBHA Aflac | | | 287.91 | 0.00 |
| | 01-1501.00 | | | BBHA Aflac | | | 0.00 | 0.03 |
| | | | | | | | 287.91 | 0.03 |
| Arrow Seed | | | | | | | | |
| 27034 | 12/11/2018 | 12/5/2018 | 33.98 | OP-56115-25 | | | | Posted |
| | 08-3410.01 | | | gloves | | | 33.98 | 0.00 |
| Axon Enterprise Inc. | | | | | | | | |
| 27036 | 12/11/2018 | 12/5/2018 | 73.00 | 1562555 | | | | Posted |
| | 04-3414.00 | | | spare cartridge battery pack | | | 73.00 | 0.00 |
| Big State Industrial Supply Inc | | | | | | | | |
| 27037 | 12/11/2018 | 12/5/2018 | 269.34 | 1312784 | | | | Posted |
| | 08-3350.00 | | | headlamps, cap lights | | | 269.34 | 0.00 |
| Broken Bow Airport Authority | | | | | | | | |
| 27038 | 12/11/2018 | 12/5/2018 | 1,083.33 | | | | | Posted |
| | 01-3409.00 | | | Monthly Payment | | | 1,083.33 | 0.00 |
| Broken Bow Chamber of Commerce | | | | | | | | |
| 27039 | 12/11/2018 | 12/5/2018 | 1,120.00 | | | | | Posted |
| | 05-3334.00 | | | ambulance incentive | | | 1,120.00 | 0.00 |
| 27040 | 12/11/2018 | 12/5/2018 | 350.00 | | | | | Posted |
| | 01-3212.00 | | | membership | | | 350.00 | 0.00 |
| Broken Bow Municipal Utilities | | | | | | | | |
| 27041 | 12/11/2018 | 12/5/2018 | 6,973.01 | | | | | Posted |
| | 01-3213.00 | | | General - Radio/Weather Station Tower | | | 25.20 | 0.00 |
| | 08-3220.00 | | | Street - Shop Utilities/Trash Removal | | | 1,785.70 | 0.00 |
| | 04-3220.00 | | | Police - Utilities/Trash Removal | | | 348.02 | 0.00 |
| | 04-3315.00 | | | Police - Dog Pound Utilities | | | 126.05 | 0.00 |
| | 09-3220.00 | | | Park - Utilities/Trash Removal | | | 1,533.53 | 0.00 |
| | 09-3220.00 | | | Park - Shop Utilities/Trash Removal | | | 765.30 | 0.00 |
| | 07-3220.00 | | | Library - Utilities/Trash Removal | | | 1,573.53 | 0.00 |
| | 02-3220.00 | | | Pub Bldg - Utilities/Trash Removal | | | 567.99 | 0.00 |
| | 11-3360.00 | | | Tree Dump - Utilities | | | 39.58 | 0.00 |
| | 10-3220.00 | | | Swim Pool - Utilities/Trash Removal | | | 208.11 | 0.00 |
| | | | | | | | 6,973.01 | 0.00 |
| Broken Bow Postmaster | | | | | | | | |
| 27042 | 12/11/2018 | 12/5/2018 | 144.00 | | | | | Posted |
| | 01-3223.00 | | | PO Box fee | | | 144.00 | 0.00 |
| Broken Bow Rural Fire Board | | | | | | | | |
| 27043 | 12/11/2018 | 12/5/2018 | 391.51 | | | | | Posted |
| | 05-3220.00 | | | utilities & gas | | | 195.75 | 0.00 |
| | 06-3220.00 | | | utilities & gas | | | 195.76 | 0.00 |
| | | | | | | | 391.51 | 0.00 |
| Bruning State Bank | | | | | | | | |
| 27027 | 11/28/2018 | 11/28/2018 | 36,039.68 | | | | | Ck# 239 Printed |
| | 08-3410.00 | | | motor grader payment | | | 36,039.68 | 0.00 |
| Card Services | | | | | | | | |
| 27032 | 12/5/2018 | 12/5/2018 | 378.09 | | | | | Ck# 247 Printed |
| | 10-3311.00 | | | supplies | | | 106.98 | 0.00 |
| | 09-3311.00 | | | supplies | | | 271.11 | 0.00 |
| | | | | | | | 378.09 | 0.00 |
| 27033 | 12/5/2018 | 12/5/2018 | 692.61 | | | | | Ck# 248 Printed |
| | 08-3310.00 | | | t posts, snow fence, battery, bulbs | | | 692.61 | 0.00 |

Accounts Payable Detail Listing

City of Broken Bow

Vend# Vendor Name

| Pay# | Post Date | Due Date | Amount | Invoice | Date | PO# | Date | Status |
|--|------------------|-------------------|---------------|-----------------------------------|-------------|------------|--------------|-----------------|
| | Account# | Work Order | | Description | | | Debit | Credit |
| City Flex Benefit Plan (continued) | | | | | | | | |
| 27016 | 11/28/2018 | 11/28/2018 | 130.21 | | | | | Ck# 242 Printed |
| | 01-1501.00 | | | SELECT FLEX-UNREIMBURSED M/D/V | | | 130.21 | 0.00 |
| 27029 | 11/28/2018 | 11/28/2018 | 100.00 | | | | | Ck# 242 Printed |
| | 01-1501.00 | | | BBHA Flex | | | 100.00 | 0.00 |
| City of Broken Bow - Health Insurance | | | | | | | | |
| 27025 | 11/28/2018 | 11/28/2018 | 3,466.70 | | | | | Ck# 244 Printed |
| | 01-1501.00 | | | HEALTH INSURANCE | | | 3,466.70 | 0.00 |
| 27030 | 11/29/2018 | 11/29/2018 | 28,371.18 | | | | | Ck# 244 Printed |
| | 01-1501.00 | | | BBHA Health Insurance | | | 5,228.06 | 0.00 |
| | 01-3104.00 | | | Health Insurance | | | 3,090.78 | 0.00 |
| | 08-3104.00 | | | Health Insurance | | | 6,032.60 | 0.00 |
| | 06-3104.00 | | | Health Insurance | | | 721.17 | 0.00 |
| | 04-3104.00 | | | Health Insurance | | | 7,416.56 | 0.00 |
| | 05-3104.00 | | | Health Insurance | | | 721.17 | 0.00 |
| | 09-3104.00 | | | Health Insurance | | | 1,917.72 | 0.00 |
| | 07-3104.00 | | | Health Insurance | | | 1,626.98 | 0.00 |
| | 03-3104.00 | | | Health Insurance | | | 1,616.14 | 0.00 |
| | | | | | | | 28,371.18 | 0.00 |
| City of Broken Bow Pension Fund | | | | | | | | |
| 27017 | 11/28/2018 | 11/28/2018 | 2,003.00 | | | | | Ck# 245 Printed |
| | 01-1513.00 | | | RETIREMENT LOAN PAYMENT | | | 2,003.00 | 0.00 |
| 27018 | 11/28/2018 | 11/28/2018 | 6,070.56 | | | | | Ck# 245 Printed |
| | 01-1502.00 | | | RETIREMENT NEW | | | 6,070.56 | 0.00 |
| 27031 | 11/30/2018 | 11/30/2018 | 1,209.52 | | | | | Ck# 245 Printed |
| | 01-1502.00 | | | Liability - BBHA | | | 1,209.52 | 0.00 |
| Custer County Treasurer | | | | | | | | |
| 27044 | 12/11/2018 | 12/5/2018 | 11,233.49 | | | | | Posted |
| | 01-3217.00 | | | Communications Interlocal Payment | | | 11,233.49 | 0.00 |
| Custer Public Power | | | | | | | | |
| 27045 | 12/11/2018 | 12/5/2018 | 92.32 | | | | | Posted |
| | 11-3220.00 | | | CD Cell Power | | | 92.32 | 0.00 |
| David Taylor III | | | | | | | | |
| 27070 | 12/11/2018 | 12/5/2018 | 11.93 | | | | | Posted |
| | 04-3205.00 | | | meals, training | | | 11.93 | 0.00 |
| Deb's Embroidery Shop | | | | | | | | |
| 27046 | 12/11/2018 | 12/5/2018 | 55.00 | 6357 | | | | Posted |
| | 08-3410.01 | | | stocking caps & logos | | | 55.00 | 0.00 |
| EFTPS Online Payment | | | | | | | | |
| 27021 | 11/28/2018 | 11/28/2018 | 2,096.60 | | | | | Ck# 237 Printed |
| | 01-1500.00 | | | MEDICARE | | | 2,096.60 | 0.00 |
| 27022 | 11/28/2018 | 11/28/2018 | 6,296.61 | | | | | Ck# 237 Printed |
| | 01-1500.00 | | | FEDERAL MARRIED | | | 3,434.32 | 0.00 |
| | 01-1500.00 | | | FEDERAL SINGLE | | | 2,862.29 | 0.00 |
| | | | | | | | 6,296.61 | 0.00 |
| 27023 | 11/28/2018 | 11/28/2018 | 8,964.96 | | | | | Ck# 237 Printed |
| | 01-1500.00 | | | SOCIAL SECURITY | | | 8,964.96 | 0.00 |
| EMC Insurance | | | | | | | | |
| 27048 | 12/11/2018 | 12/5/2018 | 2,500.00 | 1367360 | | | | Posted |
| | 01-3207.00 | | | deductible claim | | | 2,500.00 | 0.00 |
| Eakes Office Products | | | | | | | | |
| 27047 | 12/11/2018 | 12/5/2018 | 115.34 | | | | | Posted |
| | 01-3216.00 | | | copies | | | 115.34 | 0.00 |
| Family Heritage | | | | | | | | |
| 27019 | 11/28/2018 | 11/28/2018 | 56.00 | | | | | Ck# 246 Printed |
| | 01-1501.00 | | | FAMILY HERITAGE | | | 56.00 | 0.00 |
| Gateway Motors Inc | | | | | | | | |
| 27049 | 12/11/2018 | 12/5/2018 | 51.56 | 67133 | | | | Posted |
| | 04-3225.00 | | | oil change Silverado | | | 51.56 | 0.00 |

| <u>Vend#</u> | <u>Post Date</u> | <u>Due Date</u> | <u>Amount</u> | <u>Invoice</u> | <u>Date</u> | <u>PO#</u> | <u>Status</u> |
|--|------------------|-------------------|--|----------------|---------------|------------|-----------------|
| <u>Pay#</u> | <u>Account#</u> | <u>Work Order</u> | <u>Description</u> | <u>Debit</u> | <u>Credit</u> | | |
| Great Plains Communications (continued) | | | | | | | |
| 27050 | 12/11/2018 | 12/5/2018 | 311.71 | | | | Posted |
| | 08-3221.00 | | Internet | 35.48 | 0.00 | | |
| | 09-3221.00 | | Internet | 35.47 | 0.00 | | |
| | 01-3221.00 | | phone repair | 240.76 | 0.00 | | |
| | | | | 311.71 | 0.00 | | |
| Hire Right Solutions | | | | | | | |
| 27051 | 12/11/2018 | 12/5/2018 | 295.26 P0826700 | | | | Posted |
| | 01-3222.00 | | yearly service | 250.00 | 0.00 | | |
| | 08-3223.00 | | drug testing | 45.26 | 0.00 | | |
| | | | | 295.26 | 0.00 | | |
| Holcomb Pharmacy | | | | | | | |
| 27052 | 12/11/2018 | 12/5/2018 | 19.14 | | | | Posted |
| | 05-3338.00 | | true test strips | 19.14 | 0.00 | | |
| Holmes Plumbing & Heating | | | | | | | |
| 27053 | 12/11/2018 | 12/5/2018 | 133.11 203419 | | | | Posted |
| | 09-3339.00 | | supplies | 133.11 | 0.00 | | |
| Interstate All Battery Center | | | | | | | |
| 27054 | 12/11/2018 | 12/5/2018 | 387.60 1905899009973 | | | | Posted |
| | 05-3410.00 | | batteries & chargers | 387.60 | 0.00 | | |
| Island Supply Welding Co. | | | | | | | |
| 27055 | 12/11/2018 | 12/5/2018 | 362.46 | | | | Posted |
| | 05-3338.00 | | oxygen | 362.46 | 0.00 | | |
| Julie Toline | | | | | | | |
| 27072 | 12/11/2018 | 12/5/2018 | 13.38 | | | | Posted |
| | 04-3205.00 | | meals | 13.38 | 0.00 | | |
| Lawson Products | | | | | | | |
| 27056 | 12/11/2018 | 12/5/2018 | 153.83 9306302926 | | | | Posted |
| | 08-3310.00 | | cotter pins, washers, bolts, drill bit set | 153.83 | 0.00 | | |
| Matt Friend | | | | | | | |
| 27057 | 12/11/2018 | 12/5/2018 | 965.93 85242 | | | | Posted |
| | 08-3310.00 | | blades, bolts, nuts, markers | 965.93 | 0.00 | | |
| Michael Todd & Co | | | | | | | |
| 27058 | 12/11/2018 | 12/5/2018 | 218.37 164016 | | | | Posted |
| | 08-3347.00 | | No Thru Trucks | 218.37 | 0.00 | | |
| Nebraska Concrete Paving Association | | | | | | | |
| 27059 | 12/11/2018 | 12/5/2018 | 125.00 | | | | Posted |
| | 08-3206.00 | | NCPA membership dues | 125.00 | 0.00 | | |
| Nebraska Environmental Products | | | | | | | |
| 27060 | 12/11/2018 | 12/5/2018 | 430.44 | | | | Posted |
| | 08-3310.00 | | sprockets, main broom | 430.44 | 0.00 | | |
| Nebraska Municipal Power Pool | | | | | | | |
| 27061 | 12/11/2018 | 12/5/2018 | 1,482.00 | | | | Posted |
| | 01-3216.10 | | software fees | 1,482.00 | 0.00 | | |
| Nebraska Salt and Grain | | | | | | | |
| 27062 | 12/11/2018 | 12/5/2018 | 678.00 48852 | | | | Posted |
| | 08-3345.00 | | ice slicer | 678.00 | 0.00 | | |
| Nebraska State Bank | | | | | | | |
| 27026 | 11/28/2018 | 11/28/2018 | 40,179.18 | | | | Ck# 240 Printed |
| | 08-3424.00 | | loader loan payment | 40,179.18 | 0.00 | | |
| Omaha State Bank | | | | | | | |
| 27020 | 11/28/2018 | 11/28/2018 | 175.00 | | | | Ck# 243 Printed |
| | 01-1501.00 | | HSA | 175.00 | 0.00 | | |
| Overnite Auto | | | | | | | |
| 27063 | 12/11/2018 | 12/5/2018 | 798.31 24154, 24157 | | | | Posted |
| | 08-3310.00 | | batteries | 158.95 | 0.00 | | |
| | 04-3310.00 | | batteries | 639.36 | 0.00 | | |
| | | | | 798.31 | 0.00 | | |

| <u>Vend#</u> | <u>Vendor Name</u> | <u>Pay#</u> | <u>Post Date</u> | <u>Due Date</u> | <u>Amount</u> | <u>Invoice</u> | <u>Date</u> | <u>PO#</u> | <u>Date</u> | <u>Status</u> |
|--------------|--|-------------|------------------|---|-------------------|--------------------|-------------|------------|--------------|-----------------|
| | | | <u>Account#</u> | | <u>Work Order</u> | <u>Description</u> | | | <u>Debit</u> | <u>Credit</u> |
| | Powerplan (continued) | | | | | | | | | |
| 27064 | 12/11/2018 | 12/5/2018 | | 85.41 | | | | | | Posted |
| | 08-3310.00 | | | latch/handle | | | | 85.41 | | 0.00 |
| | Prachts Ace Hardware | | | | | | | | | |
| 27065 | 12/11/2018 | 12/5/2018 | | 139.58 | | | | | | Posted |
| | 08-3310.00 | | | supplies | | | | 110.84 | | 0.00 |
| | 06-3410.00 | | | supplies | | | | 18.98 | | 0.00 |
| | 10-3339.00 | | | supplies | | | | 9.76 | | 0.00 |
| | | | | | | | | 139.58 | | 0.00 |
| | Pristine Cleaning, LLC | | | | | | | | | |
| 27066 | 12/11/2018 | 12/5/2018 | | 375.00 | | | | | | Posted |
| | 02-3419.01 | | | Cleaning Service | | | | 375.00 | | 0.00 |
| | Sara Hulinsky | | | | | | | | | |
| 27067 | 12/11/2018 | 12/5/2018 | | 1,192.00 | | | | | | Posted |
| | 07-3419.01 | | | November cleaning | | | | 1,192.00 | | 0.00 |
| | Schaper and White Law Firm | | | | | | | | | |
| 27068 | 12/11/2018 | 12/5/2018 | | 918.74 | | | | | | Posted |
| | 01-3214.00 | | | legal fees | | | | 918.74 | | 0.00 |
| | Shirts, Signs, Mugs & More | | | | | | | | | |
| 27069 | 12/11/2018 | 12/5/2018 | | 493.05 | | | | | | Posted |
| | 01-3212.00 | | | plaques | | | | 343.05 | | 0.00 |
| | 08-3223.00 | | | caps | | | | 68.75 | | 0.00 |
| | 05-3223.00 | | | caps | | | | 6.25 | | 0.00 |
| | 06-3223.00 | | | caps | | | | 6.25 | | 0.00 |
| | 09-3223.00 | | | caps | | | | 37.50 | | 0.00 |
| | 11-3223.00 | | | caps | | | | 31.25 | | 0.00 |
| | | | | | | | | 493.05 | | 0.00 |
| | State Income Tax WH NE Online Payment | | | | | | | | | |
| 27024 | 11/28/2018 | 11/28/2018 | | 2,745.17 | | | | | | Ck# 238 Printed |
| | 01-1500.00 | | | STATE MARRIED | | | | 1,595.61 | | 0.00 |
| | 01-1500.00 | | | STATE SINGLE | | | | 1,149.56 | | 0.00 |
| | | | | | | | | 2,745.17 | | 0.00 |
| | The Garden Center | | | | | | | | | |
| 27071 | 12/11/2018 | 12/5/2018 | | 150.95 | 1060 | | | | | Posted |
| | 09-3353.00 | | | root stimulator, eco compost, tree straps | | | | 150.95 | | 0.00 |
| | Verizon Wireless | | | | | | | | | |
| 27073 | 12/11/2018 | 12/5/2018 | | 132.54 | | | | | | Posted |
| | 04-3221.00 | | | Police Internet for Ipads | | | | 132.54 | | 0.00 |
| | Viaero Wireless | | | | | | | | | |
| 27074 | 12/11/2018 | 12/5/2018 | | 117.54 | | | | | | Posted |
| | 08-3221.00 | | | telephone | | | | 39.18 | | 0.00 |
| | 06-3221.00 | | | telephone | | | | 19.59 | | 0.00 |
| | 05-3221.00 | | | telephone | | | | 19.59 | | 0.00 |
| | 09-3221.00 | | | telephone | | | | 39.18 | | 0.00 |
| | | | | | | | | 117.54 | | 0.00 |
| | Village Uniform | | | | | | | | | |
| 27075 | 12/11/2018 | 12/5/2018 | | 94.45 | | | | | | Posted |
| | 02-3223.01 | | | rugs | | | | 81.04 | | 0.00 |
| | 05-3332.00 | | | laundry | | | | 13.41 | | 0.00 |
| | | | | | | | | 94.45 | | 0.00 |

Accounts Payable Detail Listing

City of Broken Bow

Vend# Vendor Name

| <u>Pay#</u> | <u>Post Date</u> | <u>Due Date</u> | <u>Amount</u> | <u>Invoice</u> | <u>Date</u> | <u>PO#</u> | <u>Date</u> | <u>Status</u> |
|-------------|------------------|-------------------|---------------|--------------------|-------------|------------|--------------|---------------|
| | <u>Account#</u> | <u>Work Order</u> | | <u>Description</u> | | | <u>Debit</u> | <u>Credit</u> |

175,042.48 62 Non-voided payables listed.

Report Setup

AP - Accounts Payable Listing : Vendor Name

Filter Options

Starting: 11/28/2018

Ending: 12/11/2018

Banks: All

Payable Status: Posted, Printed, ACH, Recorded, Voided

All Vendors Selected

Bi Weekly Payroll \$52,584.91

Check Approval List - GL Account

12/5/2018 2:43:02 PM

City of Broken Bow

Page 1 of 2

| <u>Vendor Name</u> | <u>Invoice</u> | <u>Invoice Description</u> | <u>Account Description</u> | <u>Amount</u> |
|---------------------------------------|----------------|-----------------------------------|----------------------------|---------------|
| General | | | | |
| Aflac | | PRE TAX AFLAC | Health/Life/Acc Insuranc | 793.78 |
| Aflac | | AFLAC POST TAX | Health/Life/Acc Insuranc | 144.14 |
| Aflac | | BBHA Aflac | Health/Life/Acc Insuranc | 287.91 |
| Aflac | | BBHA Aflac | Health/Life/Acc Insuranc | (0.03) |
| Broken Bow Airport Authority | | monthly payment | Airport Monthly Payment | 1,083.33 |
| Broken Bow Chamber of Commerce | | ambulance incentive | City Promotions | 350.00 |
| Broken Bow Municipal Utilities | | utilities | Weather Station Expens | 25.20 |
| Broken Bow Postmaster | | PO Box fee | Supplies & Postage | 144.00 |
| City Flex Benefit Plan | | SELECT FLEX-UNREIMBURSED M/D/V | Health/Life/Acc Insuranc | 130.21 |
| City Flex Benefit Plan | | BBHA Flex | Health/Life/Acc Insuranc | 100.00 |
| City of Broken Bow - Health Insurance | | HEALTH INS | Health/Life/Acc Insuranc | 3,466.70 |
| City of Broken Bow - Health Insurance | | health insurance | Health/Life/Acc Insuranc | 5,228.06 |
| City of Broken Bow - Health Insurance | | health insurance | Health Insurance | 3,090.78 |
| City of Broken Bow Pension Fund | | RETIREMENT NEW | Pension | 6,070.56 |
| City of Broken Bow Pension Fund | | BBHA pension | Pension | 1,209.52 |
| City of Broken Bow Pension Fund | | RETIREMENT LOAN PAYMENT | Loan Payment | 2,003.00 |
| Custer County Treasurer | | communications interlocal payment | Radio Communications | 11,233.49 |
| EFTPS Online Payment | | MEDICARE | Payroll Taxes | 2,096.60 |
| EFTPS Online Payment | | FEDERAL | Payroll Taxes | 3,434.32 |
| EFTPS Online Payment | | FEDERAL | Payroll Taxes | 2,862.29 |
| EFTPS Online Payment | | FICA | Payroll Taxes | 8,964.96 |
| EMC Insurance | 1367360 | deductible claim | Bonds & Insurance | 2,500.00 |
| Eakes Office Products | | copies | Copier Maint/Expense | 115.34 |
| Family Heritage | | FAMILY HERITAGE | Health/Life/Acc Insuranc | 56.00 |
| Great Plains Communications | | telephone | Telephone/Internet | 240.76 |
| Hire Right Solutions | P082670C | drug testing | Miscellaneous Expense | 250.00 |
| Nebraska Municipal Power Pool | | software fees | Software Fees | 1,482.00 |
| Omaha State Bank | | HSA | Health/Life/Acc Insuranc | 175.00 |
| Schaper and White Law Firm | | legal fees | Legal Fees | 918.74 |
| Shirts, Signs, Mugs & More | | plaques, caps | City Promotions | 343.05 |
| State Income Tax WH NE Online Paymei | | STATE | Payroll Taxes | 1,595.61 |
| State Income Tax WH NE Online Paymei | | STATE | Payroll Taxes | 1,149.56 |
| Total General | | | | \$61,544.88 |
| Municipal Building | | | | |
| Broken Bow Municipal Utilities | | utilities | Utilities | 567.99 |
| Pristine Cleaning, LLC | | cleaning service | Contracted Services | 375.00 |
| Village Uniform | | rugs & laundry | Building Cleaning Suppli | 81.04 |
| Total Municipal Building | | | | \$1,024.03 |
| Handi Bus | | | | |
| City of Broken Bow - Health Insurance | | health insurance | Health Insurance | 1,616.14 |
| Total Handi Bus | | | | \$1,616.14 |
| Police | | | | |
| Axon Enterprise Inc. | 1562555 | spare cartridge battery pack | Guns | 73.00 |
| Broken Bow Municipal Utilities | | utilities | Utilities | 348.02 |
| Broken Bow Municipal Utilities | | utilities | Dog Care | 126.05 |
| City of Broken Bow - Health Insurance | | health insurance | Health Insurance | 7,416.56 |
| David Taylor III | | meals, training | Travel & Meeting Expen: | 11.93 |
| Gateway Motors Inc | 67133 | oil change Silverado | Gas and Oil | 51.56 |
| Julie Toline | | meals LPC | Travel & Meeting Expen: | 13.38 |
| Overnite Auto | 24154, 24 | batteries | Maint/Repair Equipment | 639.36 |
| Verizon Wireless | | internet for ipads | Telephone/Internet | 132.54 |
| Total Police | | | | \$8,812.40 |
| Rescue Unit | | | | |
| Broken Bow Chamber of Commerce | | ambulance incentive | Ambulance Driver Incent | 1,120.00 |
| Broken Bow Rural Fire Board | | utilities & gas | Utilities | 195.75 |
| City of Broken Bow - Health Insurance | | health insurance | Health Insurance | 721.17 |
| Holcomb Pharmacy | | true test strips | Ambulance Supplies | 19.14 |
| Interstate All Battery Center | 19058990 | batteries & chargers | Equipment Purchases | 387.60 |
| Island Supply Welding Co. | | oxygen | Ambulance Supplies | 362.46 |
| Shirts, Signs, Mugs & More | | plaques, caps | Supplies & Postage | 6.25 |
| Viaero Wireless | | telephone | Telephone/Internet | 19.59 |
| Village Uniform | | rugs & laundry | Laundry | 13.41 |
| Total Rescue Unit | | | | \$2,845.37 |
| Fire | | | | |

Check Approval List - GL Account

12/5/2018 2:43:02 PM

City of Broken Bow

Page 2 of 2

| <u>Vendor Name</u> | <u>Invoice</u> | <u>Invoice Description</u> | <u>Account Description</u> | <u>Amount</u> |
|---------------------------------------|----------------|--|----------------------------|---------------|
| Fire | | | | |
| Broken Bow Rural Fire Board | | utilities & gas | Utilities | 195.76 |
| City of Broken Bow - Health Insurance | | health insurance | Health Insurance | 721.17 |
| Prachts Ace Hardware | | supplies | Equipment Purchases | 18.98 |
| Shirts, Signs, Mugs & More | | plaques, caps | Supplies & Postage | 6.25 |
| Viaero Wireless | | telephone | Telephone/Internet | 19.59 |
| | | | Total Fire | \$961.75 |
| Library | | | | |
| Broken Bow Municipal Utilities | | utilities | Utilities | 1,573.53 |
| City of Broken Bow - Health Insurance | | health insurance | Health Insurance | 1,626.98 |
| Sara Hulinsky | | November cleaning | Contracted Services | 1,192.00 |
| | | | Total Library | \$4,392.51 |
| Street | | | | |
| ATCO | I0519571 | liberator 600 | Maint/Repair Equipment | 270.00 |
| Arrow Seed | OP-56115 | gloves | Safety Equipment | 33.98 |
| Big State Industrial Supply Inc | 1312784 | headlamps, cap lights | Shop Tools | 269.34 |
| Broken Bow Municipal Utilities | | utilities | Utilities | 1,785.70 |
| Bruning State Bank | | motor grader payment | Equipment Purchases | 36,039.68 |
| Card Services | | t posts, snow fence, battery, bulbs | Maint/Repair Equipment | 692.61 |
| City of Broken Bow - Health Insurance | | health insurance | Health Insurance | 6,032.60 |
| Deb's Embroidery Shop | 6357 | stocking caps & logos | Safety Equipment | 55.00 |
| Great Plains Communications | | telephone | Telephone/Internet | 35.48 |
| Hire Right Solutions | P082670C | drug testing | Supplies & Postage | 45.26 |
| Lawson Products | 93063029 | cotter pins, washers, bolts, drill bit set | Maint/Repair Equipment | 153.83 |
| Matt Friend | 85242 | blades, bolts, nuts, markers | Maint/Repair Equipment | 965.93 |
| Michael Todd & Co | 164016 | No Thru Trucks | Street Signs | 218.37 |
| Nebraska Concrete Paving Association | | NCPA membership dues | Association Dues | 125.00 |
| Nebraska Environmental Products | | sprockets, main broom | Maint/Repair Equipment | 430.44 |
| Nebraska Salt and Grain | 48852 | ice slicer | Road Materials | 678.00 |
| Nebraska State Bank | | loader loan payment | Trucks/Loader | 40,179.18 |
| Overnite Auto | 24154, 24 | batteries | Maint/Repair Equipment | 158.95 |
| Powerplan | | latch/handle | Maint/Repair Equipment | 85.41 |
| Prachts Ace Hardware | | supplies | Maint/Repair Equipment | 110.84 |
| Shirts, Signs, Mugs & More | | plaques, caps | Supplies & Postage | 68.75 |
| Viaero Wireless | | telephone | Telephone/Internet | 39.18 |
| | | | Total Street | \$88,473.53 |
| Park | | | | |
| Broken Bow Municipal Utilities | | utilities | Utilities | 1,533.53 |
| Broken Bow Municipal Utilities | | utilities | Utilities | 765.30 |
| Card Services | | supplies | Maintenance & Repair B | 271.11 |
| City of Broken Bow - Health Insurance | | health insurance | Health Insurance | 1,917.72 |
| Great Plains Communications | | telephone | Telephone/Internet | 35.47 |
| Holmes Plumbing & Heating | 203419 | supplies | Maintenance/Repair Gro | 133.11 |
| Shirts, Signs, Mugs & More | | plaques, caps | Supplies & Postage | 37.50 |
| The Garden Center | 1060 | root stimulator, eco compost, tree straps | Trees & Shrubs | 150.95 |
| Viaero Wireless | | telephone | Telephone/Internet | 39.18 |
| | | | Total Park | \$4,883.87 |
| Swimming Pool | | | | |
| Broken Bow Municipal Utilities | | utilities | Utilities | 208.11 |
| Card Services | | supplies | Maintenance & Repair B | 106.98 |
| Prachts Ace Hardware | | supplies | Maintenance/Repair Gro | 9.76 |
| | | | Total Swimming Pool | \$324.85 |
| Sanitation | | | | |
| Broken Bow Municipal Utilities | | utilities | Sanitation Contract | 39.58 |
| Custer Public Power | | CD Cell Power | Utilities | 92.32 |
| Shirts, Signs, Mugs & More | | plaques, caps | Supplies & Postage | 31.25 |
| | | | Total Sanitation | \$163.15 |
| | | | | <hr/> |
| | | | | \$175,042.48 |

Report Selection: Check Approval List - GL Account
 Date Range Selection: GL Posting Date
 Starting Date: 11/28/2018
 Ending Date: 12/11/2018

Bi Weekly Payroll \$52,584.91

Return to Agenda



Broken Bow Volunteer Fire Department

1848 South G Street., Broken Bow, NE 68822

Phone: 308-872-1253 • Fax: 308-872-2173

Andy Holland, Coordinator

Jason Baum Fire Chief

Official Roster

Effective on December 11, 2018 CITY

- | | | |
|------------------------------------|--------------------|---------------------|
| 1. Gary Cranwell | 2. Gene Chapin | 3. Ron Price |
| 4. Kem Oatman | 5. Les Manning | 6. Paul Holland |
| 7. Dave Linn | 8. Doug Staab | 9. Andy Holland |
| 10. Ryan Anderson | 11. Jason Baum | 12. Jess Taylor |
| 13. Dustin Spanel | 14. Kris Evans | 15. David Schmidt |
| 16. Dustin Watson | 17. Nick Coble | 18. Jeff Pflaster |
| 19. Lance Oatman | 20. Joe Franssen | 21. Zeke Atchison |
| 22. Andy Taylor | 23. Pat Zulkoski | 24. Cameron Collins |
| 25. Troy Mack | 26. Clint Maynard | 27. Kelvin Kreitman |
| 28. Tyler Staab | 29. Joeseeph Roach | 30. Caleb Stefka |
| 31. Cody Neville New member | 32. | 33. |

Starting April 3rd 2018

Fire Chief Jason Baum

1 Asst. Chief Kem Oatman

2 Asst. Chief Kris Evans

Fire Captains

Lance Oatman Joe Franssen

Dustin Watson Jeff Pflaster

President David Schmidt

Vice President Jess Taylor

Secretary Zeke Atchison

Treasurer Ryan Anderson

Highlighted in Red is a new member



November 20, 2018

City of Broken Bow
Mayor and City Council
PO Box 504
Broken Bow, Nebraska 68822

RE: 2019 City Engineer Appointment Request

Dear Mayor and City Council:

I ask that you appoint JEO Consulting Group, Inc. as the city engineer for the year 2019. We appreciate the confidence that you have shown in JEO in the past and we sincerely hope to continue our relationship.

Since JEO has provided services to the city in the past, our staff has accumulated extensive "institutional knowledge" about the city and its infrastructure. We believe that this is extremely important, as it provides the background information needed to evaluate what actions to take going forward. Additionally, this knowledge often allows JEO staff to respond to questions about the city and its infrastructure without extensive investigation and research, which reduces both the time and cost involved in addressing routine matters.

We have detailed below what you can expect from JEO as your city engineer. When there may be a fee for the services, as noted in items two through four below, JEO will notify you before commencing work.

1. If requested, JEO will attend a council or committee meeting to assist with identifying and prioritizing infrastructure projects in the city. This planning may include prioritization of capital and infrastructure improvements, summary reviews of new permits and their potential impact, information on new regulations, recommendations on future planning, and input on potential funding sources. This does not entail detailed studies or evaluations, but is normally a very valuable first step in assessing the need, priority, and feasibility of potential infrastructure projects. There is no charge for JEO to attend this meeting or for the preparation and follow up from the meeting.
2. JEO will provide assistance in the process of applying for and attempting to secure funding, such as Community Development Block Grants, USDA-RD, DWSRF and CWSRF for potential infrastructure projects, as well as more non-traditional funding from both public and private sources. Additionally, JEO will assist with providing information necessary to complete reporting requirements of any funding that the city may secure. JEO has staff that is devoted to assisting municipalities in locating the funding that makes projects a reality, and in some cases, having an appointed city engineer can expedite moving a project forward when grant and loan funding is involved. There may be a fee for this service, depending on a number of factors, and we would be happy to discuss this with you.

3. JEO will respond to questions about the routine operation and maintenance of the city infrastructure, based on the prior knowledge we have of these facilities/systems. There is typically no charge for this service. However, depending on a number of factors, there may be a fee involved when a commitment such as site visits or research is required for JEO to provide assistance.
4. Throughout the year, JEO will provide additional assistance with identifying, prioritizing, and providing preliminary cost opinions for potential infrastructure projects. Depending on a number of factors, such as the amount of effort required to complete the requested task, there may be a fee involved for this service. However, as noted above, due to JEO's extensive institutional knowledge about the city and its infrastructure, JEO will be able to provide this service efficiently and effectively.

JEO does not request a contract to serve as the city engineer and the city is under no obligation to hire JEO for any project. Furthermore, we do not require a retainer to serve as the city engineer. Instead, we strive to assist you in efficiently and effectively dealing with routine matters, so JEO will be the first firm considered by the city when you need consulting services for a project. In other words, all we request is the opportunity to earn your business.

We would appreciate you notifying us of your action on this request so we can keep our records up to date. Please take a few minutes to complete the form below and return in the enclosed envelope, email the form to lfischer@jeo.com, or fax to (402) 443-3508.

If you have any questions about this letter, or if you want any further information, please contact me.

Thank you for your consideration.

Sincerely,



Steven A. Parr
Principal

Office: (402) 443-7485 | **Mobile:** (402) 443-8003 | **Email:** sparr@jeo.com

Enclosure

3<

2019 ENGINEER APPOINTMENT REQUEST

The City of Broken Bow has appointed JEO Consulting Group, Inc. as the city engineer:

☐ Yes ☐ No

Notes: _____

Form Completed By (please print name)

Date

**CITY OF BROKEN BOW
ORDINANCE NO. 1192**

AN ORDINANCE OF THE CITY OF BROKEN BOW, CUSTER COUNTY,
NEBRASKA AMENDING SECTION 72.11 SNOW EMERGENCY ROUTES AND TO PROVIDE
AN EFFECTIVE DATE AND FOR PUBLICATION.

**BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BROKEN
BOW, CUSTER COUNTY, NEBRASKA:**

Section 1. That Section 72.11 of the Broken Bow Municipal Code be amended to read
as follows:

***(A) ESTABLISHMENT OF SNOW EMERGENCY ROUTES. The following streets are
declared to be snow emergency routes within the City of Broken Bow. The Mayor (or
someone designated by the Mayor, but always referred to herein as the Mayor) shall, at the
Mayor's discretion, place appropriate signs or other traffic control devices indicating the
existence of snow emergency routes. A designation of any street, avenue, road, or
highway, or portion thereof as a snow emergency route shall in no way affect any previous
designation of that street, avenue, road, or highway for any other purposes but shall be in
addition thereto. The following streets or highways are designated as emergency snow
arterial streets:***

- (1) 9th Avenue from North N Street south to Memorial Drive***
- (2) 10th Avenue from North B Street north to North K Street***
- (3) 5th Avenue from South N Street to Memorial Drive***
- (4) Memorial Drive from East City Limits to West City Limits***
- (5) 19th Avenue from Highway 2 to South G Street***
- (6) South G Street from South 19th Avenue to South 20th Avenue***

Section 2. All ordinances or parts of ordinances in conflict with this ordinance
are hereby repealed.

Section 3. This ordinance shall be in full force and effect from and after its approval and
publication according to law.

Passed and approved this 11th day of December, 2018.

Jon Berghorst, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

CITY OF BROKEN BOW, NEBRASKA

Ordinance No. 1193

**AN ORDINANCE OF THE CITY OF BROKEN BOW, NEBRASKA
ESTABLISHING ELECTRIC USE FEES, REPEALING THE SECTIONS OF ALL
PREVIOUS ORDINANCES IN CONFLICT WITH THIS ORDINANCE, AND PROVIDING
FOR PUBLICATION AND EFFECTIVE DATE.**

**BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF
BROKEN BOW, NEBRASKA;**

Section 1. That the Municipal Code of the City of Broken Bow, Nebraska be amended to read as follows:

Electric Service Rates: Classifications of Service: Current Sold by Meter Measurements Only: Customer Charges. – As a tariff of rates based on monthly consumption by each customer of electrical energy, measured by an appropriate meter, computed on a one-meter basis, from the municipal electric distribution system of the City of Broken Bow, Custer County, Nebraska, the following schedule, as heretofore by resolution of the board of public works, hereby is established.

Effective January 1, 2019

| | | |
|--|--|----------------------|
| A. <u>Residential Service RL</u> | City | Rural |
| | Customer Charge \$/Month | \$21.35 \$30.00 |
| <u>Winter Rates (Oct-May)</u> | | |
| First 500 kWh @ cents/kWh | \$0.10962 | \$0.11872 |
| Over 500 kWh @ cents/kWh | \$0.07962 | \$0.08872 |
| <u>Summer Rates (June-Sept)</u> | | |
| kWh @ cents/kWh | City Rural | |
| | \$0.10962 | \$0.11872 |
| B. <u>General Service-GS Single</u> | City | Rural |
| | Monthly Customer Charge (Single Phase) | \$31.00 \$34.60 |
| <u>Winter Rates (Oct - May)</u> | | |
| First 2000 kWh @ cents/kWh | \$0.12657 | \$0.13270 |
| Next 3000 kWh @ cents/kWh | \$0.08357 | \$0.12270 |
| Over 5000 kWh @ cents/kWh | \$0.07857 | \$0.11770 |
| <u>Summer Rates (June - Sept)</u> | | |
| First 2000 kWh @ cents/kWh | City Rural | |
| Next 3000 kWh @ cents/kWh | \$0.12657 | \$0.15270 |
| Over 5000 kWh @ cents/kWh | \$0.12657 | \$0.14270 |
| | \$0.12157 | \$0.12270 |
| <u>General Service-GS Three</u> | | |
| Monthly Customer Charge (Three Phase) | City Rural | |
| | \$77.00 | \$80.00 |
| <u>Winter Rates (Oct - May)</u> | | |
| First 2000 kWh @ cents/kWh | \$0.11949 | \$0.12439 |
| Next 3000 kWh @ cents/kWh | \$0.08149 | \$0.11439 |
| Over 5000 kWh @ cents/kWh | \$0.07649 | \$0.10939 |
| <u>Summer Rates (June - Sept)</u> | | |
| First 2000 kWh @ cents/kWh | \$0.11949 | \$0.14829 |
| Next 3000 kWh @ cents/kWh | \$0.11949 | \$0.12829 |
| Over 5000 kWh @ cents/kWh | \$0.10949 | \$0.10829 |

| | | | |
|----|---|-----------|-----------|
| C. | <u>Irrigation IR</u> | Summer | Winter |
| | Monthly Customer Charge (Single Phase) | \$46.85 | \$46.85 |
| | Monthly Customer Charge (Three Phase) | \$68.00 | \$68.00 |
| | KVA Charge \$/KVA installed | | |
| | First 2000 kWh @ cents/kW | \$0.17338 | \$0.17338 |
| D. | Next 3000 kWh @ cents/kWh | \$0.12338 | \$0.12338 |
| | Over 5000 kWh @ cents/kWh | \$0.12338 | \$0.12338 |
| | <u>Municipal – MS</u> | | |
| | Monthly Customer Charge (Single Phase) | \$22.00 | |
| | Monthly Customer Charge (Three Phase) | \$35.00 | |
| | <u>Winter Rates (Oct – May)</u> | | |
| | First 8000 kWh @ cents/kWh | \$0.09408 | |
| | Over 8000 kWh @ cents/kWh | \$0.07908 | |
| | <u>Summer Rates (June – Sept)</u> | | |
| | First 8000 kWh @ cents/kWh | \$0.10408 | |
| E. | Over 8000 kWh @ cents/kWh | \$0.09408 | |
| | <u>Large Power & Industrial</u> (for Accounts with | | |
| | metered demands of 100 KW or more) | City | Rural |
| | Customer Charge \$/Month | \$550.00 | \$600.00 |
| | <u>Winter Rates (Oct - May)</u> | | |
| | Demand Charge @ \$/kW | \$14.00 | \$15.00 |
| | Energy Charge @ cents/kWh | \$0.05415 | \$0.05328 |
| | <u>Summer Rates (June - Sept)</u> | | |
| | Demand Charge @ \$/kW | \$15.00 | \$17.00 |
| | Energy Charge @ cents/kWh | \$0.06063 | \$0.06033 |

The demand charge shall be based upon the maximum integrated kilowatt load determined by the meter for the billing monthly billing period, and will be Either a., b., or c., whichever is higher:

- The maximum demand occurring the billing period
- 65 percent of the highest demand established for bills in the previous 23 months
- 100 KW

The monthly bill will be as follows for accounts disconnected from service:

Customer Charge + Demand, including b) or c) of the demand charge, applicable for 23 months following disconnection of service + Energy Charge + All Riders (as applicable) + Service Fees (as applicable) + Sales Tax (if applicable).

For Accounts that are metered at Primary voltage but take service from multiple city owned secondary transformers there shall be a monthly \$0.170 per KVA facilities charge for the multiple transformer service.

The billed kW demand shall be adjusted when the metered power factor (PF) is less than 95%. The metered KW will then be multiplied by the ratio of (95% / PF%), where PF% is the metered power factor expressed as a percentage.

| | | | |
|----|---------------------------|---------|-------------|
| F. | <u>Area Lights</u> | Metered | Not Metered |
| | 50 Watt, LED, \$/Month | \$8.20 | \$10.14 |

G. PRODUCTION COST ADJUSTMENT, (PCA): ALL RATES INCLUDED HEREIN ARE SUBJECT TO PRODUCTION COST ADJUSTMENT. The Board of Public Works, at its sole option, may include any deviation in costs, either as a credit or adder, to all service under these rates. The adjustment may be calculated in accordance with standard utility policies and shall include adjustment for losses.

Other Terms and Conditions:

1. Payments Due, Disconnection Charges and Deposits Required:

Monthly billed accounts are due by the 10th of each month. Delinquent accounts will be subject to a 5% late charge.

All rate schedules will be billed at gross and will be considered delinquent payments after the 10th of the month. Customers who have not paid their utility bills by the 10th of the month shall receive, in writing, a disconnect notice under the procedures of the Nebraska State Statutes.

Applicable service charges, whether disconnect is actually made or not, for non-payment of bill shall be a \$60.00 service charge for Monday through Friday 8:00 AM – 5:00 PM and \$120.00 service charge for after hours, weekends and holidays.

Disconnects and reconnections by the same customer made before a 12-month period from the disconnect request shall carry a service charge of all monthly Customer and Demand charges and fees for the months during the disconnection before re-reconnection is performed.

The utility service deposit will be \$100.00 for owners of residential properties. All other rentals, **apartments and small commercial accounts require a \$250.00 deposit. For larger services the deposit shall be 1.5 times the average of the last 12 months of typical use billing.**

II. Customers Beyond City Limits

Service Beyond Corporate Limits General Rules

The City of Broken Bow, Custer County, Nebraska, by resolution of its Board of Public Works shall have the power and authority to contract with any person, persons, association or corporation, to sell electric current for light, heat and power purposes beyond its corporate limits when, in the judgment of its board of public works, it is beneficial to the city to do so. The cost or expense of extending the electric service lines beyond city borders shall be paid by the customer or, subject to the provisions of the statute by the city. For furnishing electric service beyond its corporate limits, subject to the above conditions, said city, through its board of public works, may establish rates with such person, persons, association or corporation, including municipalities, without regard to the rates specified in the foregoing schedule; provided, however, that the rate made shall be uniform so far as it affects the users of equal amounts of current under such contracts under similar conditions.

III. Discrimination

Section 1. No electric current shall be furnished to any customer other than as provided in this section, and there shall be no discrimination in rates as between customers using equal amounts of current for the same purpose under the same conditions.

Section 2. That the appropriate state and local sales tax be billed to all customers.

Section 3. That this ordinance shall take effect and be in force with the December 2018 Meter readings.

Section 4. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Section 5. This ordinance shall be in full force and effect from and after its approval and publication as provided by law.

Passed and approved this 11th day of December 2018.

Jon Berghorst, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

Return to Agenda

RESOLUTION 2018-73

**RESOLUTION AUTHORIZING PAYMENT #13 TO
JEO CONSULTING GROUP, INC.**

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

WHEREAS, JEO Consulting Group, Inc. has submitted Pay Request No. 13 for work performed for completed work of Task 1 – SWIF Development through November 23, 2018; and

WHEREAS, JEO Consulting Group, Inc. is entitled to a payment of \$4,107.50 for the Broken Bow Flood Risk Reduction.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Broken Bow, Nebraska: to authorize the City to sign all necessary documentation for payment and pay JEO Consulting Group, Inc. \$4,107.50.

PASSED AND APPROVED this 11th day of December, 2018.

Jon Berghorst, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

(S E A L)



ENGINEERING ■ ARCHITECTURE ■ SURVEYING ■ PLANNING

Invoice

November 29, 2018

Project No: R171495.00

Invoice No: 106658

Invoice Amount: 4,107.50

City of Broken Bow
PO Box 504
314 So. 10th Avenue
Broken Bow, NE 68822

Project Manager Joshua Johnson

Project R171495.00 Broken Bow Flood Risk Reduction

Professional Services through November 23, 2018

Refer to attached Progress Report

| | Contract Amount | Percent Complete | Billed-to-Date | Previous Billing | Current Billing |
|---------------------------------------|--------------------|---------------------|--------------------|---------------------|--------------------|
| Lump Sum Phase(s) | | | | | |
| Task 2 - Levee ROW Determination | \$8,500.00 | 100 % | \$8,500.00 | \$8,500.00 | 0.00 |
| Task 3 - Railroad Levee EAP | \$7,500.00 | 94 % | \$7,069.00 | \$7,069.00 | 0.00 |
| Task 4 - Programmatic Recommendations | \$10,000.00 | 100 % | \$10,000.00 | \$10,000.00 | 0.00 |
| Hourly to a Maximum Phase(s) | | | | | |
| Task 1 -SWIF Development | \$55,000.00 | | \$27,097.75 | \$22,990.25 | \$4,107.50 |
| Total | \$81,000.00 | | \$52,666.75 | \$48,559.25 | \$4,107.50 |
| Total Amount Due Upon Receipt | | | | | \$4,107.50 |

Email Invoice to: bclark@cityofbrokenbow.org
Email Invoice to: clerk@cityofbrokenbow.org
Email Invoice to: rcallan@lnrd.org

JEO CONSULTING GROUP INC ■ JEO ARCHITECTURE INC

142 W. 11th Street | PO Box 207 | Wahoo, Nebraska 68066-0207 | p: 402.443.4661 | f: 402.443.3508

www.jeo.com



Monthly Progress Report

PROJECT | Broken Bow Flood Risk Reduction Project SWIF-EPP

JEO PROJECT NO. | 171495.00

DATE PREPARED | November 28, 2018

1. Work Completed During Current Period (November 2018)

- Coordinate with USACE regarding railroad tie-back levee EAP approval
- Final revisions to programmatic recommendations

2. Planned Work for Next Period (December 2018)

- Upon EAP approval, request USACE reassessment of levee system rating
- Submit finalized programmatic flood risk reduction recommendations
- Identify next steps based upon EAP approval

3. Project Schedule

- Project is proceeding according to schedule set forth by USACE

4. Information Needed from the City

- None

5. Next Meeting(s)

- None