

**Board of Public Works
Meeting Minutes
September 26, 2016**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, September 26th, 2016. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:32 p.m., with the following Board members present: Gene Chapin, Jess Taylor, and Butch Brunken. Absent: Wes Province and Bill Blackburn. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Brunken, seconded by Taylor, to approve the Consent Agenda for September 26th, 2016. Said motion includes approval of the Minutes of the September 12th, 2016 Board Meeting and approval of Claims to Date. Roll call vote: Voting aye: Brunken, Chapin, and Taylor. Nays: None. Motion carried.

Arrow Seed Company, Inc. \$106.93; Barco Municipal Products, Inc \$498.53; Beaver Bearing Company \$290.63; Bow Glass, LLC \$214.31; Broken Bow Municipal Utilities \$431.79; CenturyLink \$48.29; City of Broken Bow Payroll Reimbursement \$31,338.82; Cole Electric Company \$100.00; Computers Plus \$1,033.41; Custer Transfer Station \$9,420.40; Circle V Stitching Post \$30.00; Energy Pioneer Solutions \$340.00; Hilti Inc. \$1,330.02; John Deere Financial \$17,527.07; Mike Kaminski \$100.00; Kinetic Leasing, Inc. \$9,630.00; Mailfinance \$593.38; Darren Marten \$100.00; Mead Lumber Co \$681.21; Municipal Energy Agency of NE \$558,675.87; Municipal Supply of Nebr. \$6,440.65; Nebraska Public Health Environmental Lab \$801.00; Neofunds by Neopost \$439.00; Olsson Associates Engineering \$10,527.50; Paulsen, Inc. \$169.47, \$2,967.88; Plains Equipment Group Broken Bow \$4,166.15; Platte Valley Laboratories, Inc. \$1,015.00; S & L Sanitary Services \$30,470.10; Safety-Kleen Systems, Inc. \$143.38; Sage Payment Solutions \$747.61; Sargent Drilling \$17,010.00; Sargent Pipe Company, Inc. \$263.75; Doug Staab \$3,260.92; Tallgrass Interstate GT, LLC \$2,536.76; Teledyne Instruments \$1,006.34; Trotter Service \$1,577.10, \$1,671.06, \$15,876.00; Total Bills = \$733,580.33.

Approval of Claims – September 26th, 2016

Electric Department	\$	583,132.66
Water Department		39,517.25
Sewer Department		56,860.06
Power Plant		6,630.03
Billing		<u>47,440.33</u>
	\$	733,580.33

The first item was a disgruntled customer that had a complaint about the deposit ordinance. The customer did not show.

Doug Staab explained that the substation at BD had not been charged to them because it is the industry standard that if there will be a 5 year payoff, then the customer is not charged. It is also a great benefit to the city.

Doug Staab, Electric Superintendent, presented Ordinance 1148, which will increase electric rates as of October 1, 2016. At the last meeting the Board accepted the increase with a bandwidth. Moved by Taylor, seconded by Brunken, to recommend that Ordinance 1148, establishing electric fees, be approved by the City Council. Roll call vote: Voting aye: Brunken, Chapin, and Taylor. Nays: None. Motion carried.

Dana Peterson from Front Water Engineering presented the bids for Well #17 from the bid letting that had happened at 10:30 am this morning. The bids are for the well only. There were three bids. They were: Layne Christensen Company from Valley, NE \$148,853, Downey Drilling from Lexington \$123,732.50, and Sargent Drilling from Broken Bow \$81,100. Dana and Darren Marten recommended awarding the bid to Sargent Drilling. Moved by Brunken, seconded by Taylor, to approve the recommendation to award Sargent Drilling the bid for drilling Well #17. Roll call vote: Voting aye: Brunken, Chapin, and Taylor. Nays: None. Motion carried.

The next meeting will be on Columbus Day, but the City offices will be closed. It was decided that the meeting will be moved to Tuesday, October 11th at 11:00 a.m.

The following was discussed under Department Heads Updates:

Doug Staab, Electric Superintendent:

- Doug's crew had an outage from a squirrel.
- He has been working on the design for the electrical at the new Myers apartments, Legacy 2.

Darren Marten, Water/Sewer Superintendent:

- Darren reported that his crew has been working in the park and helping with the new playground equipment.
- They poured concrete at the new fuel station,
- There are three new homes going up that they will be working on the water and sewer.
- Darren is continuing to work with the Berean Church on getting water out to the church.
- The crew is preparing to do maintenance at the waste water treatment plant.

The next meeting will be Tuesday, October 11th, 2016 at 11:00 a.m.

Moved by Taylor, seconded by Brunken, to adjourn the meeting at 1:26 p.m. Roll call vote: Ayes: Brunken, Chapin, and Taylor. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman