

Board of Public Works
Meeting Minutes
September 25, 2017

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, September 25, 2017. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:31 p.m., with the following Board members present: Gene Chapin, Butch Brunken, and Jess Taylor. Absent: Bill Blackburn and Wes Province. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Taylor, seconded by Brunken, to approve the Consent Agenda for September 25th, 2017. Said motion includes approval of the Minutes of the September 11, 2017 Board Meeting and approval of Claims to Date. Roll call vote: Voting aye: Taylor, Brunken, and Chapin. Nays: None. Motion carried.

Barco Municipal Products, Inc., channelizer, 1,216.92; Blue Tarp Financial, Inc., pallet jack, 751.58; Cardmember Service, supplies, 31.45; CenturyLink, telephone, 48.59; City of Broken Bow Payroll Reimbursement, payroll, 28,130.12; Cole Electric Company, well #17, 480.47; Computers Plus/OSA, supplies, 15.60; Custer County Chief, publications, 355.85; Custer Transfer Station, fees, 9.60; Gateway Motors, Inc., monthly collections, 27,008.00; Granite Telecommunications, telephone, 149.04; Invoice Cloud, credit care, 195.30; John Deere Financial, supplies, 367.46, lease, 17,527.07; Lawson Products, Inc., supplies, 37.19; Mailfinance, lease, 593.38; Midwest Laboratories, Inc., testing, 50.00; Nebraska Municipal Power Pool, testing, 1,670.00; Nebraska Public Health Environmental Lab, water testing, 60.00; Neofunds by Neopost, postage, 400.00; Obrien's Hardware, supplies, 343.22; Olsson Associates Engineering, scada, 753.72; Platte Valley Laboratories, Inc., wastewater testing, 672.50; Plains Equipment Group Broken Bow, parts, 78.47; Sage Payment Solutions, credit card fees, 1,003.82; Tallgrass Interstate GT, LLC, transportation, 1,928.76; Trotter Service, fuel, 32.30; Universal Insurance Agency, workers comp audit, 2,972.80; Wenquist, Inc., parts, 92.98; Total Bills = \$86,976.19.

Approval of Claims – September 25, 2017

Electric Department	\$	10,957.14
Water Department		33,375.21
Sewer Department		31,421.35
Power Plan		2,412.27
Billing		8,755.68
Fuel Station		54.54
	\$	<u>86,976.19</u>

The final reading for the electric rate ordinance is on tomorrow's Council agenda.

The next meeting will be moved to Tuesday, October 10th at 11:00 a.m.

The following was discussed under Department Heads Updates:

Doug Staab, Electric Superintendent:

- Doug reported that the contractors are in town and are making progress.
- The Power Plant relays were tested and batteries were replaced.
- Trotters is upgrading their services and Farm Bureau had a meter that needed moved.
- There were lots of lights at the fairgrounds that needed replaced.
- A groundman has been hired and will start on October 1st.

Darren Marten, Water/Sewer Superintendent:

- Darren was absent.

The next meeting will be Tuesday, October 10th, 2017 at 11:00 p.m.

Moved by Brunken, seconded by Taylor, to adjourn the meeting at 12:59 p.m. Roll call vote: Ayes: Taylor, Brunken, and Chapin. Nays: None. Motion carried.

**BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA**

/s/Gene Chapin, Chairman