

**Board of Public Works
Meeting Minutes
September 24, 2018**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, September 24, 2018. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:30 p.m., with the following Board members present: Gene Chapin, Bill Blackburn, Butch Brunken, Dan Jacobson, and Chad Schall. Absent: None. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Brunken, seconded by Schall, to approve the Consent Agenda for the September 24, 2018. Said motion includes approval of the Minutes of the September 10, 2018 Board Meeting and approval of Claims to Date. Roll call vote: Voting aye: Brunken, Schall, Chapin, Blackburn, and Jacobson. Nays: None. Motion carried.

Altec Industries, Inc., maintenance, \$987.20; Aqua-Aerobic Systems, Inc., motors, \$13,661.98; Arrow Seed Company, Inc., grass seed & starter, \$746.34; Broken Bow Municipal Utilities, postage, \$495.91; Black Hills Energy, power plant gas, \$570.99; Cardmember Service, alarm system, \$5.95; Carquest of Broken Bow, parts, \$345.13; Centurylink, telephone, \$52.46; City of Broken Bow Payroll Reimbursement, payroll, \$32,791.66; Craig Cranwell, boot allowance, \$100.00; Custer County Chief, publication \$135.06; Custer Transfer Station, fees, \$9,917.00; Casey Flynn, floor mats, \$67.31; Charles Tullis, refund, \$190.06; Ditch Witch Undercon, nozzle, \$143.86; Deere Credit Inc., backhoe lease, \$17,527.07; Eakes Office Solutions, bills, \$1,712.43; Electrical Engineering & Equipment, line supplies, \$142.04; Evan June, boots & conference expense, \$138.06; GT Fire & Security, Inc., fire extinguisher inspection, \$255.26; Granite Telecommunications, power plant phone, \$160.34; Jeremy Tarr, solar meeting, \$84.36; Kinetic Leasing, Inc., mini excavator lease, \$15,404.00; League of Nebr. Municipalities, conference, \$650.00; Mailfinance, lease payment, \$593.38; Municipal Energy Agency of NE, power purchase, \$595,299.48; Municipal Supply, of Nebr., supplies, \$27,208.52; Nebraska Department of Revenue, waste reduction fee, \$25.00; Nebraska Municipal Power Pool, electric cost of service study, \$1,670.00; Nebraska Public Health Environmental Lab, water testing, \$1,133.00; Neofunds, postage, \$200.00; Obrien's Hardware, supplies, \$577.91; Platte Valley Laboratories, Inc., wastewater testing, \$1,287.50; Rayne Houser, conference meals, \$27.15; Ryan Jones, boot allowance, \$92.53; S & L Sanitary Services, fees, \$30,392.90; Sargent Drilling, well #5 motor, \$6,335.94; Schmick's Market, supplies, \$106.96; Teledyne Instruments, Inc., pump motor repairs, \$877.58; Titan Machinery-North Platte, 84" sweeper, \$4,096.68; Total Bills = \$766,209.00.

Approval of Claims – September 24, 2018

Electric Department	\$	610,007.49
Water Department		67,887.25
Sewer Department		36,018.95
Power Plant		3,254.65
Billing		48,988.20
Fuel Station		<u>52.46</u>
	\$	766,209.00

Locating and repair on secondary lines to meters was discussed. Some ordinances will be drawn up.

Electrical rates were discussed and will be discussed in further detail at the next meeting.

Darren Marten has not had a chance to try the vacuum from Ditch Witch yet.

The following was discussed under Department Heads Updates:

Jeremy Tarr, Electric Superintendent:

- He has been working on policies and rates.

Darren Marten, Water/Sewer Superintendent:

- They are going to help the line crew bore some lines.
- They will be boring a new water line for Bill Butler.
- They will be replacing some motors at the wastewater treatment plant.

Moved by Blackburn, seconded by Jacobson, to adjourn the meeting at 1:30 p.m. Roll call vote: Ayes: Blackburn, Brunken, Schall, Jacobson, and Chapin. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman