

**Board of Public Works**  
**Meeting Minutes**  
**September 12, 2016**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, September 12<sup>th</sup>, 2016. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Wes Province called the meeting to order at 11:30 a.m., with the following Board members present: Bill Blackburn and Wes Province. Absent: Gene Chapin, Jess Taylor, and Butch Brunken. Wes Province informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Gene Chapin entered at 11:39 a.m.

Moved by Province, seconded by Blackburn, to approve the Consent Agenda for September 12<sup>th</sup>, 2016. Said motion includes approval of the Minutes of the August 22<sup>nd</sup>, 2016 Board Meeting, approval of Claims to Date, and August Treasurer's Report. Roll call vote: Voting aye: Chapin, Blackburn, and Province. Nays: None. Motion carried.

American Fence Company \$6,017.00; Aqua-Aerobic Systems, Inc. \$3,654.22; Arrow Seed Company, Inc. \$106.93; Carquest of Broken Bow \$77.76; CenturyLink \$130.11; City of Broken Bow \$52,022.12; City of Broken Bow Payroll Reimbursement \$30,551.04, \$31,807.71; Computers Plus \$51.35, \$58.67; Custer County Chief \$112.32; Custer Public Power District \$5,726.90, \$502.80; Custer Transfer Station \$9,430.40; Ditch Witch of Nebraska \$92.70; Energy Pioneer Solutions \$373.00; Front Water Engineering \$13,350.00; Great Plains Communications, Inc. \$116.95; Grocery Kart \$96.79; Invoice Cloud \$161.00; John Deere Financial \$431.46, \$809.37; Jose D. Garcia-Leon \$100.00; Lawson Products, Inc. \$235.12; Matheson Tri-Gas, Inc \$331.70; Municipal Energy Agency of NE \$544,960.53, \$3,727.60; Municipal Supply of Nebr. \$1,907.27; Nebraska Department of Revenue \$25.00; Nebraska Public Health Environmental Lab \$1,354.00; Nebraska State Bank \$57,434.00; Obrien's Hardware \$489.41; One Call Concepts, Inc. \$61.59; Pracht's Ace Hardware, Inc. \$168.30; Productivity Plus Acct – Titan Machinery \$66.37; Regional Care, Inc. \$12,625.51; S & L Sanitary Services \$30,490.10, \$40.75; Schmicks Market \$5.98; Source Gas Distribution LLC \$923.11; Doug Staab \$133.09; Titan Machinery-North Platte \$673.12; USA Blue Book \$592.74; V-Bar Inc. \$31.33; Wenquist, Inc. \$132.09; Wesco Receivables Corp. \$4,242.02; Western Area Power Admin. \$33,765.32; Total Bills = \$850,196.65.

Approval of Claims – September 12<sup>th</sup>, 2016

Electric Department	\$	731,800.34
Water Department		36,340.30

Sewer Department	26,742.75
Power Plant	1,019.46
Billing	<u>54,293.80</u>
	\$ 850,196.65

Andrew from MEAN was on hand to explain the need for an electric rate increase. He explained that a 5.5% increase in October and continuing the increases over the next five years is what he feels would be best way to get the rates back to where they need to be to get a return on investment to continue the upgrades that are necessary to keep the electric department running like it should. Province moved, seconded by Blackburn, to have a 5.5% rate increase with a bandwidth of 3.5% to 7.5%. Roll call vote: Voting aye: Chapin, Blackburn, and Province. Nays: None. Motion carried. Andrew will have an ordinance ready for the next meeting.

The following was discussed under Department Heads Updates:

Doug Staab, Electric Superintendent:

- Doug's crew worked on an outage at B-D on Saturday and ended up moving the circuit to the new substation. This was planned to be done in November, but it is now completed.
- The guys are going to be replacing some rotten poles on South D Street.

Darren Marten, Water/Sewer Superintendent:

- Darren reported there were two water leaks last week, one by Minnick's house and one behind Bruning State Bank.
- He is working on the possibility of getting water to the Berean Church.
- His crew has been helping with the last ballfield at Melham
- The Water department might be doing the work on South B Street if the Council passes that change.

Items for discussion at the next meeting include: ordinance for electrical rates and well bids.

The next meeting will be Monday, September 26<sup>th</sup>, 2016.

Moved by Blackburn, seconded by Province, to adjourn the meeting at 12:34 p.m. Roll call vote: Ayes: Blackburn, Chapin, and Province. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE  
CITY OF BROKEN BOW, NEBRASKA

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/s/Gene Chapin, Chairman