

**Board of Public Works
Meeting Minutes
September 10, 2018**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, September 10, 2018. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:30 p.m., with the following Board members present: Gene Chapin, Bill Blackburn, Butch Brunken, Dan Jacobson, and Chad Schall. Absent: None. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Jacobson, seconded by Brunken, to approve the Consent Agenda for August 27, 2018. Said motion includes approval of the Minutes of the August 27th, 2018 Board Meeting, approval of Claims to Date, and August's Treasurer's Report. Roll call vote: Voting aye: Brunken, Schall, Chapin, Blackburn, and Jacobson. Nays: None. Motion carried.

Analysts, Inc./Inspectorate America Corp, oil samples, \$52.70; CenturyLink, telephone, \$126.05; City of Broken Bow, transfer & rent, \$51,433.96; City of Broken Bow Payroll Reimbursement, payroll, \$45,724.53; Culligan, salt WWTP, \$52.50; Custer Public Power District, WWTP, \$6,190.40; Department of Health & Human Services, refund, \$145.48; Dutton-Lainson Company, line supplies, \$1,699.53; Eakes Office Supplies, supplies, \$120.55; Exline, Inc., head power cylinder power plant engine, \$9,613.69; Great Plains Communications, Inc., internet, \$116.95; Grocery Kart, supplies, \$41.65; Invoice Cloud, credit card expenses, \$86.40; JEO, electrical mapping & line rehab, \$5,691.25; Kully Pipe & Steel Supply, iron/flat steel, \$75.27; Lawson Products, Inc., tools, \$275.97; League of Nebr. Municipalities, dues, \$2,017.00; Mead Lumber Co, supplies, \$385.53; Municipal Energy Agency of NE, RITA, \$3,727.60; Nebraska Rural Water Assoc., membership, \$250.00; Nebraska State Bank, bonds, \$49,744.00; One Call Concepts, locates, \$126.15; Pracht's Ace Hardware, Inc., supplies, \$222.61; Productivity Plus Acct, blank plate, \$255.00; Power Delivery Program, Inc., Ryan Jones Module 1, \$616.00; S & L Sanitary Services, fees, \$40.75; Sage Payment Solutions, credit card fees, \$1,150.89; Shirts, Signs, Mugs & More, hats & Shirts, \$579.40; T & R Electric, Inc., transformer testing, \$3,300.00; Teledyne Instruments, Inc., WWTP repairs, \$939.00; Unitech, paper towels, \$358.00; Viaero Wireless, telephone, \$90.35; Wenquist, Inc., parts, \$31.00; Wesco Receivables Corp., supplies, \$4,516.64; Western Area Power Admin., power purchase, \$24,311.55; Total Bills = \$214,108.35.

Approval of Claims – September 10, 2018

Electric Department	\$	169,450.43
Water Department		9,568.36
Sewer Department		15,563.76
Power Plant		12,096.82
Billing		<u>7,428.98</u>
	\$	214,108.35

Brent Clark and Darren Marten explained that they spoke with officials at BD, and BD doesn't plan to change what they have cut back. We are looking at having a commercial rate. The Rural Water is going to do a rate study.

The Board discussed who repairs and locates the secondary lines.

The following was discussed under Department Heads Updates:

Jeremy Tarr, Electric Superintendent:

- They are doing some substation work.
- There were two outages.
- Andrew Ross is checking the rates.
- He is working on some minor policies.

Darren Marten, Water/Sewer Superintendent:

- Johnsons will be starting the sewer relining next week
- There are a couple water lines that need to be installed.
- He is working on a checklist to fix at the wells.
- Darren hopes to have the sewer line on South 13th completed before winter.

Moved by Blackburn, seconded by Schall, to adjourn the meeting at 1:18 p.m. Roll call vote: Ayes: Blackburn, Brunken, Schall, Jacobson, and Chapin. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman