

**Board of Public Works  
Meeting Minutes  
October 9, 2018**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Tuesday, October 9, 2018. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 11:18 a.m., with the following Board members present: Gene Chapin, Butch Brunken, and Chad Schall. Absent: Dan Jacobson and Bill Blackburn. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Brunken, seconded by Schall, to approve the Consent Agenda for October 9, 2018. Said motion includes approval of the Minutes of the September 24<sup>th</sup>, 2018 Board Meeting, approval of Claims to Date, and September's Treasurer's Report. Roll call vote: Voting aye: Brunken, Schall, and Chapin. Nays: None. Motion carried.

Altec Industries, Inc., truck repairs, \$2,234.84; Aqua-Aerobic Systems, Inc., freight for motor, \$247.64; City of Broken Bow Payroll Reimbursement, payroll, \$33,137.77; Colonial Research Chemical Corp., Boiler Treatment, \$1,500.68; Custer Public Power District, WWTP, \$5,926.48; City of Broken Bow – Health Insurance, insurance, \$15,754.29; Deb's Embroidery Shop, shirts, \$179.90; Electrical Engineering & Equipment, line supplies, \$709.58; Great Plains Communications, Inc., internet, \$116.95; Grocery Kart, water, \$35.76; Invoice Cloud, credit card expenses, \$86.80; JEO, distribution upgrade & line rehab, \$1,825.00; John Deere Financial, supplies, \$476.92; Mead Lumber Co, supplies, \$114.91; Municipal Energy Agency of NE, power purchases, \$3,727.60; One Call Concepts, locates, \$77.55; Pracht's Ace Hardware, Inc., supplies, \$107.55; Power Solutions, boom repairs, \$413.60; S & L Sanitary Services, fees, \$40.75; Doug Staab, fuel station repairs, \$115.00; Universal Insurance Agency, annual renewal, \$142,967.32; Viaero Wireless, telephone, \$90.21; Wenquist, Inc., parts, \$387.19; Wesco Receivables Corp., supplies, \$7,610.75; Western Area Power Admin., power purchase, \$25,588.50; Total Bills = \$243,473.54.

Approval of Claims – October 9, 2018

Electric Department	\$	103,438.98
Water Department		53,966.78
Sewer Department		59,525.60
Power Plant		17,436.37
Billing		8,990.81

Fuel Station

115.00  
\$ 243,473.54

Moved by Schall, seconded by Brunken, to approve the purchase of the vacuum for the water/sewer department from Ditch Witch in the amount of \$48,908.47. Roll call vote: Ayes: Schall, Chapin, and Brunken. Nays: None. Motion carried.

Moved by Brunken, seconded by Schall, to approve the master agreement for assistance with NDEQ Permitting and Compliance Services for the Power Plant. Roll call vote: Ayes: Schall, Brunken, and Chapin. Nays: None. Motion carried.

The following was discussed under Department Heads Updates:

Jeremy Tarr, Electric Superintendent:

- The recent outages were discussed.
- There is a new lineman, and there has been some transition in the department.

Darren Marten, Water/Sewer Superintendent:

- Johnsons were here last week doing the sewer relining.
- They attended a meter class at the college.
- They installed a new service on South 11<sup>th</sup> Avenue.
- Darren is working with BD on their expansion and working on meters there.
- Rural water rates will be presented soon.

Moved by Brunken, seconded by Schall, to adjourn the meeting at 1:38 p.m. Roll call vote: Ayes: Brunken, Schall, and Chapin. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE  
CITY OF BROKEN BOW, NEBRASKA

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/s/Gene Chapin, Chairman