

**Board of Public Works
Meeting Minutes
October 28, 2019**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, October 28, 2019. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:30 p.m., with the following Board members present: Gene Chapin, Dan Jacobson, Travin Flynn, Butch Brunken, Chad Schall, and Russ Smith. Absent: None. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Schall, seconded by Smith, to approve the Consent Agenda for October 28, 2019. Said motion includes approval of the Minutes of the October 15, 2019 Board Meeting and approval of Claims to Date. Roll call vote: Voting aye: Brunken, Schall, Jacobson, Flynn, Smith, and Chapin. Nays: None. Motion carried.

Black Hills Energy, power plant gas, \$399.93; Blake Waldow, meals, \$20.52; Card Services-Orschelns Farm & Home, misc., \$3,784.74; City of Broken Bow Payroll Reimbursement, payroll, \$33,520.22; Colonial Research Chemical Corp., boiler cleaner, \$1,589.54; Custer Transfer Station, fees, \$9,826.00; City of Broken Bow – Health Insurance, \$16,097.97; Deb’s Embroidery Shop, electrical logo, \$40.00; Tom Eberle, cell phone test message, \$150.00; Fastenal Company, shirts/caution tape, \$1,013.69; Grocery Kart, supplies, \$16.79; Hilti Inc., cutting disc, \$703.00; Holiday Inn Express & Suites York, hotel, \$212.00; Iowa Pump Works, Inc., pump repairs, \$4,099.52; John Deere Financial, supplies, \$459.22; Municipal Energy Agency of NE, power purchases, \$540,415.31; Municipal Chemical Supply, super sudzyme, \$190.00; Nebraska Municipal Power Pool, transformer training, \$14.00; Nebraska Public Health Environmental Lab, water testing, \$1,946.00; Neofunds, postage, \$400.00; Olsson, SCADA, \$6,714.79; S & L Sanitary Services, trash collections, \$29,597.70; Trey Hamling, meals, \$21.59; USA Blue Book, supplies, \$263.46; Total Bills = \$651,495.99.

Approval of Claims – October 28, 2019

Electric Department	\$	565,822.18
Water Department		18,022.92
Sewer Department		17,593.03
Power Plant		4,731.72
Fuel Station		<u>45,326.14</u>
	\$	651,495.99

Moved by Brunken, seconded by Schall, to move the next meeting to Tuesday, November 12, 2019 at 12:30 p.m. Roll call vote: Voting aye: Jacobson, Flynn, Chapin, Brunken, Schall, and Smith. Nays: None. Motion carried.

Moved by Smith, seconded by Brunken, to approve the SCADA contract. Roll call vote: Voting aye: Smith, Schall, Brunken, Flynn, Jacobson, and Chapin. Nays: None. Motion carried.

Moved by Jacobson, seconded by Schall, to approve the contract for HP support. Roll call vote: Voting aye: Flynn, Smith, Jacobson, Chapin, Brunken, and Schall. Nays: None. Motion carried.

The following was discussed under Department Heads Updates:

Jeremy Tarr, Electric Superintendent:

- They are working on 22nd and Memorial Drive.
- They are going to begin working on the LED lights on the highway.

Darren Marten, Water/Sewer Superintendent:

- They are working on Highway 2. They will be working on 6th Avenue today. The services from the north bore have been hooked up.

Moved by Schall, seconded by Brunken, to adjourn the meeting at 12:52 p.m. Roll call vote: Ayes: Chapin, Smith, Jacobson, Schall, Flynn, and Brunken. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman