

**Broken Bow City Council  
Meeting Minutes  
October 23, 2018**

The Broken Bow City Council met in regular session on Tuesday, October 23, 2018. Notice of the meeting was given in advance thereof as required by publication in the Custer County Chief on October 18, 2018. Availability of the agenda and related materials was communicated in the advanced notice to the Mayor and all members of the Council, as well as, shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Cecil Burt called the meeting to order at 12:00 P.M., with the following Councilmembers present: Sonnichsen, Myers, and Holcomb. Absent: Neth. Mayor Burt announced the availability of the open meetings law, followed by the reciting of the Pledge of Allegiance.

Mayor Burt read the format for submitting requests for future agenda items.

Moved by Myers, seconded by Holcomb, to excuse Neal Neth from the meeting due to illness. Roll call vote: Voting aye: Holcomb, Sonnichsen, and Myers. Nays: None. Motion carried.

Moved by Holcomb, seconded by Sonnichsen, to approve the consent agenda for October 23, 2018. Said motion includes approval of Minutes of the October 9, 2018 Council Meeting, Bills to Date, and September Treasurer's Report. Roll call vote: Voting aye: Holcomb, Sonnichsen, and Myers. Nays: None. Motion carried.

A.T. Parts and Equipment, cable for snow blower, \$300.00; Aflac, insurance, \$793.78, \$144.14, \$287.88; Bound Tree Medical, EMS supplies, \$199.80; Capitol One Bank, misc., \$170.99; Cardmember Services, supplies, \$1,575.30; Carquest of Broken Bow, supplies, \$57.99; Cengage Learning - Gale, annual renewal, \$262.50; Century Link, telephone, \$677.14; City Flex Benefit Plan, Flex, \$130.21, \$100.00; City of Broken Bow – Health Insurance, insurance, \$3,466.70, \$27,985.24; City of Broken Bow Pension Fund, pension, \$1,946.01, \$6,491.26; Colonial Research Chem Corp, ground sterilant, \$3,266.73; Consolidated Management Co., meals, \$84.32; Custer County Chief, publication, \$927.00; Deb's Embroidery Shop, shirts & hoodies, \$629.54; Demco, supplies, \$158.24; Dollar General-Regions 410526, supplies, \$86.75; EFTPS Online Payment, payroll, \$106.96, \$457.26, \$2,024.34, \$5,914.09, \$8,655.58; Eakes Office Products, supplies & copies, \$829.08; Fairfield Inn & Suites, lodging 401 POAN, \$314.85; Family Heritage, family heritage, \$56.00; Fyr-Tek, valve kit, \$177.75; Good Housekeeping, subscription, \$19.97; Great Plains Communications, internet, \$1,000.00; Hometown Leasing, copier lease, \$159.18; Hunke Manufacturing LLC, F-53 ladder, \$293.91; Ingram Library Services, materials, \$2,275.03; J.P. Cooke Co, dog tags, \$68.80; John Deere Financial, mower lease, \$216.51; K. Joan Birnie, reimbursement, \$180.20; Kirkpatrick Cleaning Solutions, supplies, \$171.12; LaQuinta Inns, lodging 404 POAN, \$195.90; League of NE Municipalities, NCMA dues – Brent, \$480.00; Marriott Cornhusker Hotel, library conference hotel rooms, \$238.00; Matheson Tri-Gas Inc, argon & oxygen, \$29.60; Mead Lumber, supplies, \$1,411.39; Med Tech Resource, gloves, \$161.81; Mid American Research Chemical, supplies, \$5,430.64; Mid Plains Community College, EMT class, \$428.00; Nebraska Law Enforcement Training Center, 402 firearm recertification, \$52.00; Nebraska Library Commission, annual fees, \$500.00; Nebraska Mun Clerks Association, dues – Steph, \$35.00; Nebraska Salt and Grain, \$3,283.20; OSA/Computers Plus, supplies, \$177.71; Obrien's True Value, supplies, \$37.47; Office Net, staples, \$41.20; Omaha State Bank, HSA, \$175.00; Paulsen Inc., concrete, \$1,131.50; Penguin Random House, audio books, \$247.50; Plains Equipment Group, parts,

\$1,031.89; Prachts Ace Hardware, supplies, \$185.67; Presto X Company, monthly service, \$47.00; Pristine Cleaning, LLC, cleaning, \$375.00; Schmicks Market, supplies, \$38.34; Shopko Store, supplies, \$34.98; Site One Landscape Supply, mulch, herbicide, spreader, \$630.92; State Income Tax WH NE Online Payment, payroll, \$2,592.38; State of Nebraska, Keno taxes, \$1,202.00; Taste of Home Books, book, \$33.98; Tnemec Company Inc., painting supplies, \$397.56; Tri City, fire station sign, \$875.00; Trotter Fertilizer, grub kill, \$1,440.00; Trotter Service, fuel & tires, \$861.21; Trotter's Whoa & Go, fuel, \$71.28; US Bank Equipment Finance, copier leases, \$303.97; Van Diest Supply Co, supplies, \$8,944.70; Verizon Wireless, data & phones, \$143.23; WL Construction Supply Inc., chop saw blade, \$319.99; Wenquist Inc., parts, \$66.98; World Book, annual renewal, \$714.00; Bi-Weekly Payroll, payroll, \$50,680.86, Oct. 10, 2018 Payroll, \$3,405.39; Total Bills = \$161,114.40.

Adam Rupe from JEO gave an update on the grant for the well head protection map. The Board of Public Works approved the agreement yesterday.

Moved by Sonnichsen, seconded by Myers, to open a public hearing at 12:09 p.m. regarding the Justin Russell property at 631 South 9<sup>th</sup> Avenue. Roll call vote: Voting aye: Sonnichsen, Myers, and Holcomb. Nays: None. Motion carried. Discussion was held. Moved by Sonnichsen, seconded by Holcomb, to close a public hearing at 12:12 p.m. regarding the Justin Russell property at 631 South 9<sup>th</sup> Avenue. Roll call vote: Voting aye: Myers, Holcomb, and Sonnichsen. Nays: None. Motion carried. Discussion was held.

Moved by Holcomb, seconded by Sonnichsen, to approve the extension of May 31, 2019 for the house removal and July 31, 2019 for the garage removal for the Justin Russell Property at 631 South 9<sup>th</sup> Avenue. Roll call vote: Voting aye: Sonnichsen and Holcomb. Nays: None. Abstain: Myers. Motion carried.

Moved by Sonnichsen, seconded by Holcomb, to approve advertising for bids for two new HVAC units for the Municipal Building. Roll call vote: Voting aye: Holcomb, Sonnichsen, and Myers. Nays: None. Motion carried.

Moved by Myers, seconded by Holcomb, to approve advertising for RFQ for FEMA Flood Mitigation Program. Roll call vote: Voting aye: Sonnichsen, Myers, and Holcomb. Nays: None. Motion carried.

Moved by Sonnichsen, seconded by Holcomb, to open a public hearing at 12:17 p.m. regarding Ordinance 1189, Amend Section 31.01, Appointed Officials. Roll call vote: Voting aye: Sonnichsen, Myers, and Holcomb. Nays: None. Motion carried. Discussion was held. Moved by Sonnichsen, seconded by Holcomb, to close a public hearing at 12:20 p.m. regarding Ordinance 1189, Amend Section 31.01, Appointed Officials. Roll call vote: Voting aye: Myers, Holcomb, and Sonnichsen. Nays: None. Motion carried. Discussion was held.

After discussing the matter, Councilmember Sonnichsen introduced Ordinance No. 1189 entitled "AN ORDINANCE OF THE CITY OF BROKEN BOW, NEBRASKA TO AMEND TITLE III: ADMINISTRATION, CHAPTER 31. APPOINTED CITY OFFICIALS, SECTION 31.01 OF THE OFFICIAL CITY CODE TO CHANGE THE DATE OF THE MAYOR'S APPOINTMENT OF CITY OFFICERS, TO CLARIFY PROVISIONS RELATING TO THE APPOINTMENT OF VARIOUS CITY EMPLOYEES; TO REPEAL THE SECTIONS OF ALL PREVIOUS ORDINANCES IN CONFLICT WITH THIS ORDINANCE, TO PROVIDE WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT; AND TO PROVIDE FOR THE PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM" and moved that the statutory rule

requiring reading on three different days be suspended. Councilmember Holcomb seconded the motion. The Mayor stated the motion and instructed the Clerk to call the roll. The Clerk called the roll and the following was the vote: Ayes: Myers, Sonnichsen, and Holcomb. Nays: None. Motion carried. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said Ordinance. Said Ordinance was then read by title and thereafter Councilmember Sonnichsen moved for final passage of the Ordinance, which motion was seconded by Councilmember Holcomb. The Mayor stated the question, "Shall Ordinance No. 1189 be passed and adopted?" Upon roll call vote, the vote was as follows: Ayes: Holcomb, Sonnichsen, and Myers. Nays: None. Motion carried. The passage and adoption of said Ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the Ordinance adopted and the Mayor in the presence of the Council signed and approved the Ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto.

Moved by Sonnichsen, seconded by Holcomb, to approve Resolution 2018-66. Said resolution amends the Employee Handbook. Roll call vote: Voting aye: Myers, Holcomb, and Sonnichsen. Nays: None. Motion carried.

Moved by Myers, seconded by Holcomb, to approve Resolution 2018-67. Said resolution approves the purchase of a new Handibus through the Nebraska Transportation Assistance Program. Roll call vote: Voting aye: Sonnichsen, Myers, and Holcomb. Nays: None. Motion carried.

Moved by Holcomb, seconded by Sonnichsen, to approve Resolution 2018-68. Said resolution approves payment #9 to JEO Consulting Group Inc. in the amount of \$3,033.00 for work completed on the Broken Bow 2018 Paving Improvements through October 5, 2018. Roll vote: Voting aye: Myers, Holcomb, and Sonnichsen. Nays: None. Motion carried.

Mayor Burt opened the floor for comments from the Mayor and Councilmembers concerning City Departments. There were no comments

Moved by Holcomb, seconded by Myers, to adjourn the City Council Meeting at 12:25 p.m. Roll call vote: Voting aye: Sonnichsen, Myers, and Holcomb. Nays: None. Motion carried.

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Cecil Burt, Mayor

ATTEST:

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Stephanie M. Wright, City Clerk