

Board of Public Works
Meeting Minutes
October 23, 2017

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, October 23, 2017. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:31 p.m., with the following Board members present: Gene Chapin, Bill Blackburn, and Jess Taylor. Absent: Butch Brunken and Wes Province. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Taylor, seconded by Blackburn, to approve the Consent Agenda for October 23, 2017. Said motion includes approval of the Minutes of the September 25, 2017 Board Meeting, approval of Claims to Date, and September Treasurer's Report. Roll call vote: Voting aye: Taylor, Blackburn, and Chapin. Nays: None. Motion carried.

Arrow Seed Company, Inc., supplies, 315.63, 36.38; Bow Locksmith, keys, 8.00; Broken Bow Municipal, Utilities, postage, 957.21; Black Hills Energy, power plant gas, 117.57; Cardmember Service, security camera, 166.45; Carquest of Broken Bow, batteries, 560.27; Central District Health Department, water testing, 1,700.00; CenturyLink, telephone, 184.33; City of Broken Bow, transfer & rent, 49,815.67; City of Broken Bow Payroll Reimbursement, payroll, 28,207.03, 29,956.38; Cole Electric Company, well #17, 453.48; Custer County Chief, publications, 284.90; Custer Public Power District, WWTP, 6,915.30; Custer Transfer Station, fees, 9,736.00; Casey Flynn, boot allowance, 200.00; City of Broken Bow – Health Insurance, insurance, 14,410.67; Clipper-Herald, advertising, 449.02; Dakota American Transformers, Inc., transformers, 18,650.00, 5,895.00; Dutton-Lainson Company, supplies, 98.15; Eakes Office Solutions, paper, 53.49; Electrical Engineering & Equipment, supplies, 378.93; Energy Pioneer Solutions, monthly collections, 26.00; Ford Storage & Moving Co., mirror repair, 142.70; Garrett Tires & Treads, repair, 29.41; Gateway Motors, Inc., battery, 132.68; Great Plains Communications, Inc., telephone, internet 116.95; Granite Telecommunications, telephone, 155.62; Interstate All Battery Center #9058, power plant batteries, 1,711.09; Invoice Cloud, credit card, 174.25; JEO, BB Dist. Upgrade, 2,668.78; Justin French, refund, 55.90; Kinetic Leasing, Inc., lease, 15,754.00; Kriz-Davis Company, line supplies, 369.15; Lawson Products, Inc., supplies, 111.47; Mead Lumber, supplies, 2,792.01; Municipal Energy Agency of NE, power, 578,505.17, 3,727.60; Municipal Supply, of Nebr., supplies, 634.93; McCrometer, well #17, 676.28; Midwest Laboratories, Inc., sewer testing, 739.00; Nebraska State Bank, bonds, 48,001.00; Neofunds by Neopost, postage, 200.00; O'Brien's Hardware, supplies, 359.62; One Call Concepts, Inc, monthly fee, 121.35; Paulsen, Inc., rock, 277.47; Plains Equipment Group, quick lock, 12.44; Platte Valley Laboratories, Inc., wastewater testing, 1,065.00; Pracht's Ace Hardware, supplies, 167.61; S & L Sanitary Services, trash, 30,588.90, 40.75; Sage Payment Solutions, credit card fees, 827.02; Schmick's Market, supplies, 66.02; Doug Staab, meal, 10.73; Shirley Goeden, overpayment, 491.12; Spencer Wurm, boot allowance, 171.20; Tallgrass Interstate GT, LLC, transportation, 1,928.76; Trotter Service, fuel, 86.84; TW Services, Inc.,

transformer testing, 2,181.50; Universal Insurance Agency, insurance, 131,269.80, 2,308.00; USA Blue Book, supplies, 352.98; Viaero Wireless, telephone, 90.17; Wenquist, Inc., battery, 230.04; Wesco Receivable Corp., line supplies, 4,877.06; Western Area Power Admin., power, 30,033.05; Total Bills = \$1,033,831.25.

Approval of Claims – “October 23, 2017

Electric Department	\$	810,676.34
Water Department		70,847.12
Sewer Department		77,854.31
Power Plan		16,941.85
Billing		57,138.42
Fuel Station		<u>373.21</u>
	\$	1,033,831.25

Moved by Blackburn, seconded by Taylor, to recommend the lease agreement with Kinetic Leasing for an E85 Excavator. Roll call vote: Voting aye: Taylor, Blackburn, and Chapin. Nays: None. Motion carried.

Brunken entered at 12:46 p.m.

Water tap fees and rates were discussed

The following was discussed under Department Heads Updates:

Doug Staab, Electric Superintendent:

- Doug reported that the contractors are making progress.
- His crew is working on the Farm Credit Services new building site.
- They will be working at the library this week.

Darren Marten, Water/Sewer Superintendent:

- Darren is working on sewer issues on South 13th Avenue.
- Well #17 passed the tests and is running.

Moved by Brunken, seconded by Taylor, to adjourn the meeting at 1:08 p.m. Roll call vote: Ayes: Taylor, Brunken, Blackburn, and Chapin. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman