

**Board of Public Works
Meeting Minutes
October 15, 2019**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Tuesday, October 15, 2019. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:30 p.m., with the following Board members present: Gene Chapin, Dan Jacobson, Travin Flynn, Butch Brunken, and Russ Smith. Absent: Chad Schall. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Brunken, seconded by Jacobson, to approve the Consent Agenda for October 15, 2019. Said motion includes approval of the Minutes of the September 23, 2019 Board Meeting, approval of Claims to Date, and approval of the September Treasurer's Report. Roll call vote: Voting aye: Brunken, Jacobson, Flynn, Smith, and Chapin. Nays: None. Motion carried.

Altec Industries, Inc., parts, \$89.05; Aqua-Aerobic Systems, Inc., supplies, \$511.01; Broken Bow Municipal Utilities, bond transfers, \$49,803.00, postage, \$516.54; Black Hills Energy, power plant gas, \$471.11; Blake Waldow, conference expenses, \$115.29; Card Services-Orschelns Farm & Home, alarm system & safety gear, \$454.43; Carquest of Broken Bow, parts & supplies, \$145.36; Centurylink, telephone, \$187.22; City of Broken Bow, transfer & rent, \$49,322.25; City of Broken Bow Payroll Reimbursement, payroll, \$33,838.05; Cole Electric Company, WWTP repairs, \$380.00; Craig Cranwell, operator license, \$150.00; Custer County Chief, publication, \$194.53; Custer Public Power District, WWTP power, \$6,214.77; Custer Transfer Station, fees collected, \$9,858.00; City of Broken Bow – Health Insurance, \$16,771.79; Eakes Office Solutions, office supplies, \$348.86; Evan June, boot allowance, \$100.00; Gateway Motors, Inc., brake repairs, \$266.34; Great Plains Communications, Inc., internet, \$159.35; Grocery Kart, supplies, \$103.83, Gary's Super Foods, water & coffee, \$79.92; Hansen International Truck, Inc., fuel tank bucket truck, \$1,571.24; Invoice Cloud, credit card expenses, \$91.60; JEO, Sub-T Line Rehab, \$1,025.00; Jose D. Garcia-Leon, boot allowance, \$100.00; Lawson Products, Inc., wrench, \$174.78; Municipal Supply, of Nebr., operating supplies, \$1,388.62; Myers Construction Inc., repair clamp, \$500.00, hwy boring, \$38,228.00; Nebraska Municipal Power Pool, cost of service study, \$1,670.00; Nebraska Public Health Environmental Lab, water testing, \$120.00; Obrien's Hardware, supplies, \$316.19, \$141.87; One Call Concepts, Inc, locate expense, \$88.00; Paulsen, Inc., concrete, \$464.38; Platte Valley Laboratories, Inc., wastewater testing,

\$595.00; Pracht's Ace Hardware, Inc., supplies, \$105.31; Ryan Jones, boot allowance, \$100.00; S & L Sanitary Services, trash collections, \$29,669.20, trash fees billed, \$40.75; Sage Payment Solutions, credit card fees, \$1,258.42; Sensaphone, alarm system, \$5.95; Stuart C Irby Co, line supplies, \$2,610.80; Trey Hamling, meal, \$9.72; Universal Insurance Agency, work comp audit, \$5,758.00, insurance renewal, \$153,461.84; Viaero Wireless, telephone, \$81.64; Wenquist, Inc., supplies, \$304.87; Wesco Receivables Corp., line materials, \$4,826.81; Western Area Power Admin., power purchases WAPA, \$25,794.47; Total Bills = \$440,583.16.

Approval of Claims – October 15, 2019

Electric Department	\$	204,843.71
Water Department		102,650.92
Sewer Department		67,423.30
Power Plant		17,599.63
Billing		47,954.66
Fuel Station		<u>110.94</u>
	\$	440,583.16

Bids were opened for a 2020 pickup for the Electric Department. The following bids were received: Ranchland Ford \$35,940.00, Gateway Motors (Double Cab) \$32,693.04, Gateway Motors (Crew Cab) \$34,288.24. Moved by Jacobson, seconded by Flynn, to accept the bid from Gateway Motors for the 2020 Double Cab in the amount of \$32,693.04. Roll call vote: Voting aye: Jacobson, Flynn, Chapin, and Smith. Nays: None. Abstain: Brunken. Motion carried.

Moved by Smith, seconded by Jacobson, to approve and recommend Ordinance 1211, O'Reilly Administrative Lot Split Subdivision, to Council for approval. Roll call vote: Voting aye: Smith, Brunken, Flynn, Jacobson, and Chapin. Nays: None. Motion carried.

Moved by Jacobson, seconded by Brunken, to approve Ordinance 1215, Wellhead Protection Area. Roll call vote: Voting aye: Flynn, Smith, Jacobson, Chapin, and Brunken. Nays: None. Motion carried.

The following was discussed under Department Heads Updates:

Jeremy Tarr, Electric Superintendent:

- There were two outages. A car hit a pole, and a fuse blew because of a bird.
- They are putting in a new pole at 22nd Avenue and Memorial Drive.
- They have a backyard machine here so they will be doing some backyard work.

Darren Marten, Water/Sewer Superintendent:

- They are working on Highway 2. The north side is hooked up, and the samples have passed testing. The south side is not hooked up yet.

Moved by Jacobson, seconded by Smith, to adjourn the meeting at 1:27 p.m. Roll call vote: Ayes: Chapin, Smith, Jacobson, Flynn, and Brunken. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman