

**Board of Public Works  
Meeting Minutes  
November 26, 2018**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, November 26, 2018. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:31 p.m., with the following Board members present: Gene Chapin, Butch Brunken, Dan Jacobson, and Bill Blackburn. Absent: Chad Schall. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Blackburn, seconded by Jacobson, to approve the Consent Agenda for November 26, 2018. Said motion includes approval of the Minutes of the November 13, 2018 Board Meeting, approval of Claims to Date, and October Treasurer's Report. Roll call vote: Voting aye: Brunken, Chapin, Jacobson, and Blackburn. Nays: None. Motion carried.

Black Hills Energy, gas, \$304.27; Central I.T., LLC, toner, \$53.50; Central Nebraska Medical Clinic, drug testing, \$110.00; Centurylink, phone service, \$107.74; City of Broken Bow Payroll Reimbursement, payroll, \$33,657.62; Computers Plus/OSA, sharpies, \$15.15; Custer Transfer Station, fees, \$9,919.00; Ditch Witch Undercon, supplies, \$222.59; Evans Feed Co, Inc., gloves, \$151.90; Granite Telecommunications, power plant telephone, \$162.23; Hilti, tools, \$1,755.75; John Deere Financial, supplies, \$559.63; Lincoln Winwater Works, supplies, \$338.11; Nebraska Dept. of Environmental Quality, loan payments, \$245,514.82; Nebraska Public Health Environmental Lab, water testing, \$1,279.00; Nebraska Wastewater Operators, membership dues, \$30.00; Neofunds, postage, \$400.00; Paulsen, Inc., concrete, \$296.25; Power Delivery Program, Inc., books, \$1,332.00; S & L Sanitary Services, trash collections, \$30,269.15; Doug Staab, consultation fees, \$200.00; T & R Service Company, transformer disposal, \$3,131.00; Taylor Heating & Cooling, LLC, truck bay heat, \$136.00; Trotter Service, fuel, \$23,589.72; Total Bills = \$353,535.43.

Approval of Claims – November 26, 2018

Electric Department	\$	20,169.77
Water Department		76,023.04
Sewer Department		188,131.28
Power Plant		1,383.06
Billing		46,202.89

Fuel Station

21,625.39  
\$ 353,535.43

Electric rates were discussed. The Board would like to have an ordinance with a 5.5% rate increase and a service disconnect/reconnect fee of \$60 on Monday – Friday from 8:00 am to 5:00 p.m. and \$120 for after hours, weekends, and holidays. This ordinance will be on the next agenda.

Water and sewer rates will be discussed more at the next meeting.

The following was discussed under Department Heads Updates:

Jeremy Tarr, Electric Superintendent:

- Jeremy attended MEAN meetings.
- There have been no outages.
- They are starting tree trimming on the south side of town this week.

Darren Marten, Water/Sewer Superintendent:

- There are some issues at the wastewater treatment plant with a pump and rail.
- The rate person is coming this week to discuss water and sewer rates.

Moved by Blackburn, seconded by Brunken, to adjourn the meeting at 1:48 p.m. Roll call vote: Ayes: Blackburn, Brunken, Jacobson, and Chapin. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE  
CITY OF BROKEN BOW, NEBRASKA

---

/s/Gene Chapin, Chairman