

**Board of Public Works
Meeting Minutes
November 13, 2018**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Tuesday, November 13, 2018. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 10:30 a.m., with the following Board members present: Gene Chapin, Butch Brunken, Dan Jacobson, Bill Blackburn, and Chad Schall. Absent: None. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Brunken, seconded by Schall, to approve the Consent Agenda for November 13, 2018. Said motion includes approval of the Minutes of the October 22, 2018 Board Meeting and approval of Claims to Date. Roll call vote: Voting aye: Brunken, Schall, Jacobson, Blackburn, and Chapin. Nays: None. Motion carried.

APWA, water conference, \$360.00; Aqua-Aerobic Systems, Inc., supplies, \$1,266.46; Broken Bow Municipal Utilities, postage, \$456.13; Black Hills Energy, power plant gas, \$680.50; Carquest of Broken Bow, supplies, \$891.85; Centurylink, phone service, \$126.19; City of Broken Bow, transfer & rent, \$46,464.95; City of Broken Bow Payroll Reimbursement, payroll, \$33,148.54; Custer County Chief, publication, \$250.38; Custer Public Power District, WWTP, \$3,543.88; Ditch Witch Undercon, boring machine repairs, \$887.17; Electrical Engineering & Equipment, SCADA, \$3,658.00; Evans Feed Co, Inc., gloves, \$94.00; Fastenal Company, salt, \$288.92; Garrett Tires & Treads, tire repair, \$8.80; Great Plains Communications, Inc., internet, \$116.95; Grocery Kart, coolers & coffee, \$24.72; Invoice Cloud, credit card expenses, \$86.40; JEO, engineering, \$2,476.50; John Deere Financial, supplies, \$420.09; Jeremy Tarr, mileage & meal, \$218.00; Katie Hogg, mileage, \$67.58; Mead Lumber Co, supplies, \$348.52; Municipal Energy Agency of NE, RITA, \$3,727.60; Myers Construction Inc., gravel, \$1,058.93; Nebraska Public Health Environmental Lab, water testing, \$136.00; Nebraska State Bank, bonds, \$49,997.00; O'Brien's Hardware, supplies, \$314.29; One Call Concepts, locates, \$66.51; Paulsen, Inc., concrete broom, \$26.33; Platte Valley Laboratories, Inc., wastewater testing, \$1,025.00; Post Master, presort fee, \$225.00; Pracht's Ace Hardware, Inc., supplies, \$248.92; Power Solutions, water pump, \$317.55; Railroad Management Company III, LLC, license fees, \$235.41; S & L Sanitary Services, fees, \$40.75; Sage Payment Solutions, credit card fees, \$1,074.27; Shirts, Signs, Mugs & More, shirts, \$329.22; The Outfitter, safety clothing, \$1,077.90; Titan Machinery-North Platte, backhoe, \$106.45; Trey Hamling, boot allowance, \$200.00;

USA Blue Book, supplies, \$360.71; Viaero Wireless, telephone, \$90.70; Wenquist, Inc., parts, \$102.93; Wesco Receivables Corp., supplies, \$17,876.06; Western Area Power Admin., power purchase, \$24,542.70; Total Bills = \$199,064.76.

Approval of Claims – November 13, 2018

Electric Department	\$	161,603.92
Water Department		11,164.37
Sewer Department		16,425.42
Power Plant		1,558.53
Billing		<u>8,312.52</u>
	\$	199,064.76

The Board discussed that the upcharge for rural rates should be 7% - 10%.

Jeremy is doing some more research on some rates so the electric rates will be discussed at the next meeting.

Moved by Jacobson, seconded by Brunken, to approve Resolution 2018-69, which appoints representatives to the MEAN Boards. Roll call vote: Ayes: Blackburn, Jacobson, Schall, and Brunken. Nays: Chapin. Motion carried.

The following was discussed under Department Heads Updates:

Jeremy Tarr, Electric Superintendent:

- He will be attending MEAN meetings on Wednesday and Thursday.
- They have completed the work at Webster.
- They will be hanging Christmas lights.
- He is working on the paperwork for the power plant discharge in to the creek.

Darren Marten, Water/Sewer Superintendent:

- They are getting everything ready for winter.
- They are helping put up Christmas lights.
- Darren and Craig attended a water school for three days last week. The regulations are going to be getting stricter on backflow.
- Darren spoke with BD, and they plan to have more decreases in water and sewer.

Moved by Blackburn, seconded by Schall, to adjourn the meeting at 10:56 a.m. Roll call vote: Ayes: Blackburn, Brunken, Schall, Jacobson, and Chapin. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman