

**Board of Public Works
Meeting Minutes
November 12, 2019**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Tuesday, November 12, 2019. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:30 p.m., with the following Board members present: Gene Chapin, Dan Jacobson, Travin Flynn, Butch Brunken, and Russ Smith. Absent: Chad Schall. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Jacobson, seconded by Smith, to approve the Consent Agenda for November 12, 2019. Said motion includes approval of the Minutes of the October 28, 2019 Board Meeting, approval of Claims to Date, and approval of the October Treasurer's Report. Roll call vote: Voting aye: Brunken, Jacobson, Flynn, Smith, and Chapin. Nays: None. Motion carried.

Bow Glass, LLC, windshield repair, \$65.00; Broken Bow Municipal Utilities, postage, \$566.04; Blake Waldow, boot allowance, \$192.59; Blessing LLC, crushed concrete, \$2,296.63; Card Services-Orschelns Farm & Home, clothing, \$1,464.84; Carquest of Broken Bow, parts & supplies, \$921.94; Central Nebraska Medical Clinic, drug testing, \$55.00; Centurylink, telephone, \$130.84; City of Broken Bow Payroll Reimbursement, payroll, \$33,497.07; Craig Cranwell, license renewal, \$115.00; Custer County Chief, publication, \$93.81; Custer Public Power District, WWTP power, \$3,566.99; Deb's Embroidery Shop, logos, \$100.00; Ditch Witch Undercon, nozzle, \$140.72; Eakes Office Solutions, office supplies, \$200.02; Tom Eberle, license renewal, \$115.00; Fastenal Company, shirts, \$386.40; Front Water Engineering, LLC, water & sewer plans, \$200.00; Great Plains Communications, Inc., internet, \$160.02; Grocery Kart, supplies, \$114.04; Hire Right Solutions, Inc., drug testing, \$43.89; Invoice Cloud, credit card expenses, \$92.40; JEO, water protection plan, \$1,709.00; Mead Lumber, supplies, \$685.87; Obrien's Hardware, supplies, \$157.30; Olsson, SCADA, \$173.06; One Call Concepts, Inc, locate expense, \$64.54; Pracht's Ace Hardware, Inc., supplies, \$258.50; Productivity Plus Acct, packer mount repairs, \$937.00; Railroad Management Company III, LLC, sewer line, \$258.95; S & L Sanitary Services, trash fees billed, \$40.75; Support Warehouse Ltd, SCADA Equipment Warranty, \$228.00; V-Bar Inc., oxygen, \$37.45; Viaero Wireless, telephone, \$81.77; Wenquist, Inc., supplies, \$138.29; Wesco Receivables Corp., line supplies, \$19,352.18; Western Area Power Admin., power purchases WAPA, \$24,542.70; Total Bills = \$93,183.60.

Approval of Claims – November 12, 2019

Electric Department	\$	62,111.98
Water Department		14,570.66
Sewer Department		11,541.27
Power Plant		1,032.32
Billing		<u>3,927.37</u>
	\$	93,183.60

Darren reported that Evan sent the alarm for the SCADA system back to the manufacturer, and they are sending it back. If the one they are sending back doesn't work, it might be the internet that has to be checked.

Moved by Chapin, seconded by Brunken, to approve Dan Jacobson as the alternate representative to the MEAN Board. Roll call vote: Voting aye: Smith, Brunken, Flynn, Jacobson, and Chapin. Nays: None. Motion carried.

The following was discussed under Department Heads Updates:

Jeremy Tarr, Electric Superintendent:

- Jeremy was gone to meetings most of last week.
- Unit 4 and Unit 5 were generated.
- They had one outage because of a squirrel.
- They have been working on 22nd Avenue and Memorial.
- They have a backyard machine here so they will be doing some backyard work.

Darren Marten, Water/Sewer Superintendent:

- They are working on Highway 2.

Moved by Brunken, seconded by Jacobson, to enter into closed session at 12:44 pm regarding potential litigation to include the Board, Mayor Jonathon Berghorst, Council President Rod Sonnichsen, City Attorney Jason White, City Clerk Stephanie Wright, and City Treasurer Nancee Coufal. Roll call vote: Ayes: Chapin, Smith, Jacobson, Flynn, and Brunken. Nays: None. Motion carried.

Moved by Jacobson, seconded by Brunken, to exit closed session at 1:11 pm regarding potential litigation. Roll call vote: Ayes: Chapin, Smith, Jacobson, Flynn, and Brunken. Nays: None. Motion carried.

Moved by Chapin, seconded by Flynn, to adjourn the meeting at 1:12 p.m. Roll call vote: Ayes: Chapin, Smith, Jacobson, Flynn, and Brunken. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman