

**Board of Public Works
Meeting Minutes
May 9, 2016**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, May 9th, 2016. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:32 p.m., with the following Board members present: Bill Blackburn, Gene Chapin, Wes Province, and Jess Taylor. Absent: Butch Brunken. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Province, seconded by Blackburn, to approve the Consent Agenda for May 9th, 2016. Said motion includes approval of the Minutes of the April 25th, 2016 Board Meeting and approval of Claims to Date. Roll call vote: Voting aye: Chapin, Blackburn, Province, and Taylor. Nays: None. Motion carried.

Barry Schinkel \$95.71; Bill’s Auto Service \$275.24; Broken Bow Municipal Utilities \$455.47; City of Broken Bow \$46,630.93; City of Broken Bow Payroll Reimbursement \$31,928.41; Custer County Chief \$307.73; Custer Public Power District \$4,828.09; Custer Transfer Station \$6.00; Ditch Witch Undercon \$401.35; Dutton-Lainson Company \$918.06; Eakes Office Solutions \$4.27; Electrical Engineering & Equipment \$286.57; Fairbanks International \$3,477.50; Farritor Auto Parts, Inc. \$125.00; Great Plains Communications, Inc. \$116.95; Greg Krueger & Associates, Inc. \$1,044.66; Grocery Kart \$121.94; Invoice Cloud \$165.35; Municipal Energy Agency of NE \$521,512.36; Municipal Supply, Inc. \$4,212.62; Nebraska State Bank \$57,434.00; One Call Concepts \$35.52; Pracht’s Ace Hardware, Inc. \$191.21; Productivity Plus – Titan Machinery \$97.51; Regional Care, Inc. \$12,712.59; S & L Sanitary Services \$40.75; Randy Schweitzer \$170.00; Source Gas Distribution LLC \$327.00; Doug Staab \$483.65; Trotter Service \$2,278.38; Wesco Receivables Corp. \$1,402.50; Western Area Power Admin. \$25,925.42; Phillip Winter \$100.00; Total Bills = \$718,112.74.

Approval of Claims – May 9th, 2016

Electric Department	\$ 674,561.26
Water Department	14,824.06
Sewer Department	15,123.60
Power Plant	2,452.11
Billing	<u>11,151.71</u>
	\$ 718,112.74

Andrew Ross from NMPP presented a rate study. He reported that it will be necessary to make a rate increase of 4.8% in October.

The following was discussed under Department Heads Updates:

Doug Staab, Electric Superintendent:

- Doug introduced Casey Flynn. He is the new Electric Line Foreman.
- The crew has finished at Cherokee Lane
- Doug presented a recommendation from JEO on the best way to segregate the system properly. Currently there is not a cost, but there will be as the project moves farther along. He is hoping for a time frame of Spring or Fall of 2017.

Darren Marten, Water/Sewer Superintendent:

- Darren reported 6th Avenue will hopefully be completed this week. The weather has held them up, but he hopes to finish this week.
- Johnson's is doing a flush and vacuum of some lines today.
- He received the permits so his crew can continue down the highway east of 6th Avenue.

The next meeting will be Monday, May 23rd, 2016

Moved by Province, seconded by Taylor to adjourn the meeting at 1:56 p.m. Roll call vote:
Ayes: Blackburn, Taylor, Province, and Chapin. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman