

**Broken Bow City Council  
Meeting Minutes  
May 22, 2018**

The Broken Bow City Council met in regular session on Tuesday, May 22, 2018. Notice of the meeting was given in advance thereof as required by publication in the Custer County Chief on May 17, 2018. Availability of the agenda and related materials was communicated in the advanced notice to the Mayor and all members of the Council, as well as, shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Cecil Burt called the meeting to order at 12:00 P.M., with the following Councilmembers present: Sonnichsen, Neth, Myers, and Holcomb. Absent: None. Mayor Burt announced the availability of the open meetings law, followed by the reciting of the Pledge of Allegiance.

Mayor Burt read the format for submitting requests for future agenda items.

Moved by Holcomb, seconded by Neth, to approve the consent agenda for May 22, 2018. Said motion includes approval of Minutes of the May 8, 2018 Council Meeting, Bills to Date, and April Treasurer's Report. Roll call vote: Voting aye: Neth, Holcomb, Sonnichsen, and Myers. Nays: None. Motion carried.

A to Z Lawn Pro, One Box Memorial landscaping, \$1,000.00; Aflac, insurance, \$874.25, \$158.70, 287.88; Arrow Seed, gloves, \$6.49; Baxter Welding, deck plate, \$102.56; Bound Tree Medical, supplies, \$441.16; Broken Bow Mun Utilities, fuel, \$4,326.80; Capitol One Bank, misc., \$749.94; Cardmember Services, supplies, \$4,342.88; Carquest of Broken Bow, supplies, \$38.96; Cecil Burt, mileage, \$59.95; Central I.T., LLC, computer & equipment, \$145.00; Central NE Medical Clinic, drug testing, \$55.00; Century Link, telephone, \$606.05; City Café, donuts, \$25.20; City Flex Benefit plan, flex, \$130.21, \$100.00; City of Broken Bow – Health Insurance, insurance, \$3,205.28; City of Broken Bow Pension Fund, pension, \$1,143.03, \$6,725.82; Custer County Chief, publication, \$384.53; Dollar General-Regions 410526, supplies, \$49.25; EFTPS Online Payment, payroll, \$1,969.86, \$5,494.30, \$8,422.76; Family Heritage, \$56.00; Garrett Tires & Treads, repair, \$28.71; Gateway Motors Inc, oil change, \$139.76; Hokanson Clan Helping Hands, cleaning, \$450.00; Holcomb Pharmacy, ambulance supplies, \$14.18; Holiday Inn Express Hotel & Suites, Taylor Training, \$93.00; Holmes Plumbing & Heating, supplies, \$104.92; Ingram Library Services, materials, \$1,902.32; JM Web Design, website, \$664.80; Jeffres Sand and Gravel, rock South B median, \$3,247.12; John Deere Financial, lawn mower lease, \$216.51; K-Lawn, square, \$400.00; Kirkpatrick Cleaning, supplies, \$97.82; Kully Pipe & Steel, trash cans, \$344.74; Lawson Products, supplies, \$50.60; League of Municipalities, MAFC Conference, \$700.00; Matheson Tri-Gas, Inc, argon & oxygen, \$33.52; Mead Lumber, supplies, \$690.65; Michael Todd & Co, street signs, \$71.75; Mid American Research Chemical, spray, \$433.04; Mid Plains Community College, CPR training, \$135.00; Mikes Small Engine, chain saw repairs, \$219.25; NATP, membership renewal, \$65.00; NMC Exchange LLC, excavator rental, \$7,330.42; OCLC Inc., Worldshare III, \$128.93; OSA/Computers Plus, office supplies, \$140.29; O'Brien's True Value, supplies, \$546.48, \$82.27; Omaha State Bank, HSA, \$462.50; Overnite Auto, battery, \$158.95; Paulsen Inc., gravel, \$525.94; Platte Valley Communications, new radio, \$683.64; Prachts Ace Hardware, supplies, \$768.09; Presto X Company, monthly service, \$148.65; Pristine Cleaning, LLC, cleaning, \$375.00; R & S Raditor, radiator for loader, \$1,869.46; Register of Deeds, filing fee, \$20.00; Schmicks Market, supplies, \$32.74; Shopko Store, shower curtains, \$19.48; Site One Landscape Supply, irrigation supplies for Library, \$4,280.87; Sleuth Software, annual fee, \$2,537.00; Sonia Castaneda, translation services, \$25.00; State Income Tax WH NE Online Payment, payroll, \$2,365.94; Tri City, scoreboard, \$6,150.00; Trotter Service, tires & fuel, \$878.56; Trotter's Whoa & Go, fuel, \$49.27; US Bank

Equipment Finance, leases, \$303.97; Universal Insurance, life insurance, \$714.00; Varney Health Mart, ambulance supplies, \$15.80; Verizon Wireless, data, handibus phone, \$63.20; Weathercraft, service 2 doors, \$191.00; Wenquist Inc., supplies, \$232.72; Bi-Weekly Payroll, payroll, \$50,300.16; Total Bills = \$132,404.88.

Deb McCaslin introduced Andrew Ambriz as the new CEDC Executive Director.

A possible time change for the Council meetings was discussed.

Moved by Neth, seconded by Holcomb, to postpone the consideration of mowing and snow removal at Prairie Pioneer Center until the June 12, 2018 meeting. Roll call vote: Voting aye: Myers, Neth, Holcomb, and Sonnichsen. Nays: None. Motion carried.

Moved by Holcomb, seconded by Sonnichsen, to approve Amended Resolution 2018-36, Gap Paving. Roll call vote: Voting aye: Holcomb, Sonnichsen, and Neth. Nays: None. Abstain: Myers. Motion carried.

Moved by Holcomb, seconded by Sonnichsen, to approve Amendment #1 to the South 19<sup>th</sup> Paving Agreement with JEO Consulting Group Inc. for additional design and construction services. Roll call vote: Voting aye: Neth, Holcomb, and Sonnichsen. Nays: None. Abstain: Myers. Motion carried.

Moved by Sonnichsen, seconded by Neth, to accept the bid from Myers Construction Inc in the amount of \$322,083.20 for paving on South 19<sup>th</sup> Avenue and South G Street. Roll call vote: Voting aye: Sonnichsen, Neth, and Holcomb. Nays: None. Abstain: Myers. Motion carried.

Moved by Sonnichsen, seconded by Holcomb, to open a public hearing at 12:22 p.m. on Ordinance 1181, Water Tap Fees. Roll call vote: Voting aye: Sonnichsen, Holcomb, and Neth. Nays: None. Abstain: Myers. Motion carried. Discussion was held. Moved by Sonnichsen, seconded by Holcomb, to close the public hearing at 12:25 p.m. on Ordinance 1181, Water Tap Fees. Roll call vote: Voting aye: Neth, Holcomb, Myers, and Sonnichsen. Nays: None. Motion carried.

After discussing the matter, Councilmember Holcomb introduced Ordinance No. 1181 entitled "AN ORDINANCE OF THE CITY OF BROKEN BOW, NEBRASKA ESTABLISHING THE WATER TAP FEES, REPEALING THE SECTIONS OR ALL PREVIOUS ORDINANCES IN CONFLICT WITH THIS ORDINANCE, AND PROVIDING FOR PUBLICATION AND EFFECTIVE DATE" and moved that the statutory rule requiring reading on three different days be suspended. Councilmember Sonnichsen seconded the motion. The Mayor stated the motion and instructed the Clerk to call the roll. The Clerk called the roll and the following was the vote: Ayes: Sonnichsen, Myers, and Holcomb. Nays: Neth. Motion carried. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said Ordinance. Said Ordinance was then read by title and thereafter Councilmember Sonnichsen moved for final passage of the Ordinance, which motion was seconded by Councilmember Holcomb. The Mayor stated the question, "Shall Ordinance No. 1181 be passed and adopted?" Upon roll call vote, the vote was as follows: Ayes: Sonnichsen, Myers, Neth, and Holcomb. Nays: None. Motion carried. The passage and adoption of said Ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the Ordinance adopted and the Mayor in the presence of the Council signed and approved the Ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto.

Moved by Sonnichsen, seconded by Neth, to approve Resolution 2018-38. Said resolution approves payment to JEO Consulting Group Inc. in the amount of \$450.00 for work completed on the Broken

Bow Fire Hall Coordination through May 4, 2018. Roll vote: Voting aye: Holcomb, Sonnichsen, Myers, and Neth. Nays: None. Motion carried.

Moved by Holcomb, seconded by Neth, to approve Resolution 2018-39. Said resolution approves payment #4 to JEO Consulting Group Inc. in the amount of \$4,780.00 for work completed on the Broken Bow 2018 Paving Improvements through May 4, 2018. Roll vote: Voting aye: Neth, Holcomb, Sonnichsen, and Myers. Nays: None. Motion carried.

Mayor Burt opened the floor for comments from the Mayor and Councilmembers concerning City Departments. Councilman Neth stated that he appreciates all that the supervisors do even though most people don't know everything that is done by them.

Moved by Sonnichsen, seconded by Holcomb, to enter into closed session at 12:30 p.m. to discuss the evaluation of the job performance of a person when it is necessary to prevent needless injury to the reputation of a person and such person has not requested a public meeting. The City representatives that shall remain present during the closed session including the Mayor and City Council are City Attorney Jason White, City Administrator Brent Clark, Parks/Water & Sewer Superintendent Darren Marten, and Street Superintendent Monte Clark. Roll call vote: Voting aye: Neth, Sonnichsen, Myers, and Holcomb. Nays: None. Motion carried.

Moved by Sonnichsen, seconded by Neth, to exit out of closed session at 2:59 p.m. from the purpose of discussing the evaluation of the job performance of a person when it is necessary to prevent needless injury to the reputation of a person and such person did not request a public meeting. Roll call vote: Voting aye: Holcomb, Myers, Neth, and Sonnichsen. Nays: None. Motion carried.

Moved by Myers, seconded by Holcomb, to adjourn the City Council Meeting at 3:00 p.m. Roll call vote: Voting aye: Sonnichsen, Myers, Holcomb, and Neth. Nays: None. Motion carried.

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Cecil Burt, Mayor

ATTEST:

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Stephanie M. Wright, City Clerk