

Board of Public Works
Meeting Minutes
May 22, 2017

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, May 22, 2017. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:32 p.m., with the following Board members present: Gene Chapin, Bill Blackburn, Butch Brunken, and Jess Taylor. Absent: Wes Province. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Brunken, seconded by Taylor, to approve the Consent Agenda for May 22nd, 2017. Said motion includes approval of the Minutes of the May 8th, 2017 Board Meeting and approval of Claims to Date. Roll call vote: Voting aye: Chapin, Taylor, Brunken, and Blackburn. Nays: None. Motion carried.

Arrow Seed Company, Inc. \$43.87; Broken Bow Municipal Utilities \$558.75; CDW Government, Inc. \$50.18; Central Fire & Safety, Inc. \$152.00; CenturyLink \$178.41; City of Broken Bow Payroll Reimbursement \$30,440.63; Custer County Chief \$862.90; Candlewood Suites Grand Island \$474.80; Fastenal Company \$437.83; Invoice Cloud \$176.15; Mailfinace \$74.27; Municipal Energy Agency of NE \$535,695.13, \$3,727.60; Nebr. Dept. of Environmental Quality \$246,394.65; Nebraska State Bank \$48,001.00; Neofunds by Neopost \$200.00; Obrien's Hardware \$837.31; Platte Valley Communications \$610.83; Platte Valley Laboratories, Inc. \$430.00; Prachts Ace Hardware, Inc. \$28.63; Sage Payment Solutions \$820.54; Sargent Drilling \$32,362.77; Doug Staab \$155.44; Tallgrass Interstate GT, LLC \$1,928.76; Titan Machinery-North Platte \$4,012.50; Trotter Service \$78.57; Western Area Power Admin. \$21,901.23; Total Bills = \$930,634.75.

Approval of Claims – May 22, 2017

Electric Department	\$	626,435.09
Water Department		107,620.74
Sewer Department		187,213.08
Power Plan		2,026.94
Billing		7,290.66
Fuel Station		48.24
	\$	<u>930,634.75</u>

Jeff Oeltjen from Dana F. Cole presented the audit report for the 2015-2016 fiscal year.

Moved by Taylor, seconded by Brunken, to approve Amendment No. 1 to provide bidding and negotiation, construction, administration, and post construction services for the 2017 Distribution

Upgrade project. This amendment is continue the contract scope of services. Roll call vote: Voting aye: Brunken, Taylor, Chapin, and Blackburn. Nays: None. Motion carried.

Moved by Blackburn, seconded by Taylor, to approve the plans, specifications, and contract documents to procure bids for the 2017 Distribution Upgrade project. Roll call vote: Voting aye: Chapin, Taylor, Brunken, and Blackburn. Nays: None. Motion carried.

Moved by Taylor, seconded by Blackburn, to approve the intent to apply for source water protection grant funds. Roll call vote: Voting aye: Chapin, Taylor, Brunken, and Blackburn. Nays: None. Motion carried.

City Administrator Brent Clark discussed that Park Superintendent Dan Anderson has expressed his intention to retire in the fall 2018. Darren Marten applied for this position. Mr. Clark wanted to hear feedback from the Board on the option of merging the duties for Darren if he is selected. The Board expressed some concerns, but said that it could be tried and if it doesn't work then everything will need to go back to how it was before.

The following was discussed under Department Heads Updates:

Doug Staab, Electric Superintendent:

- Doug reported that MEAN had a surplus and that surplus will be put into a rate stabilization fund.
- They are working to get the electric in at Arrow East and Prairie Pioneer Center.
- They have had lots of progress in the C Street alley.
- They will move to Well #17 after the other projects are completed.

Darren Marten, Water/Sewer Superintendent:

- Darren reported that they have poured the footings at Well #17 and the electrician will be there next.
- They are hooking up the services on B Street and getting temporary services to a few places for when Myers Construction works on the west section of the project.
- They are going to be scouring the pipes on Highway 2 to try and pass the bacteria testing.

The next meeting will be Monday, June 12th, 2017 at 12:30 p.m.

Moved by Brunken, seconded by Taylor, to adjourn the meeting at 2:38 p.m. Roll call vote: Ayes: Chapin, Taylor, Brunken, and Blackburn. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman