

**Board of Public Works
Meeting Minutes
May 13, 2019**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, May 13, 2019. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:34 p.m., with the following Board members present: Gene Chapin, Dan Jacobson, and Chad Schall. Absent: Butch Brunken and Bill Blackburn. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Schall, seconded by Jacobson, to approve the Consent Agenda for May 13, 2019. Said motion includes approval of the Minutes of the April 22, 2019 Board Meeting, approval of Claims to Date, and April Treasurer's Report. Roll call vote: Voting aye: Chapin, Jacobson, and Schall. Nays: None. Motion carried.

Beaver Bearing Company, supplies, \$12.56; Broken Bow Municipal Utilities, postage, \$1,127.78, bond transfers, \$49,997.00; Black Hills Energy, power plant gas, \$479.75; Carquest of Broken Bow, parts, \$153.36; Central I.T. LLC, speakers, \$26.70; Central Nebraska Medical Clinic, drug testing, \$55.00; Centurylink, telephone, \$179.99; City of Broken Bow, transfer & rent, \$46,996.42, Pamida bond, \$20,976.00; City of Broken Bow Payroll Reimbursement, payroll, \$31,006.00; Custer County Chief, publication, \$151.99; Custer Public Power District, power at WWTP, \$3,233.03; Custer Transfer Station, fees collected, \$9,898.00; City of Broken Bow – Health Insurance, \$16,771.79; Dana F. Cole & Company, LLP, audit expense, \$5,600.00; Ditch Witch Undercon, repairs/parts, \$318.67; Eakes Office Solutions, office supplies, \$292.57; Great Plains Communications, Inc., internet, \$126.95; Grocery Kart, supplies, \$51.34; Hire Right Solutions, Inc., drug testing, \$89.15; Invoice Cloud, credit card expenses, \$90.40; Inspectorate America Corporation, oil samples, \$33.55; JEO, water protection management plan, \$20,988.40; Joh Deere Financial, supplies, \$508.41; Mead Lumber Co, caulk, \$151.62; Municipal Energy Agency of NE, power purchases, \$612,951.33; Mc2 Inc., module power receptacle, \$172.52; Nebraska Rural Water Assoc., membership, \$250.00; Nationwide, Katie's bond, \$100.00; Obrien's Hardware, supplies, \$293.32; Olsson, SCADA, \$411.57; One Call Concepts, Inc, locate expense, \$63.00; Platte Valley Laboratories, Inc., wastewater testing, \$690.00; Pracht's Ace Hardware, Inc., supplies, \$189.39; S & L Sanitary Services, trash collections, \$30,345.66, fees billed, \$40.75; Sage Payment Solutions, credit card fees, \$1,245.65; USA Blue Book, supplies, \$348.04; Viera Wireless, telephone, \$80.41; Wenquist, Inc., parts, \$233.83;

Wesco Receivables Corp., line supplies, \$50,349.42; Western Area Power Admin., power purchases, \$18,662.49; Total Bills = \$925,743.81.

Approval of Claims – May 13, 2019

Electric Department	\$	799,752.41
Water Department		43,862.13
Sewer Department		25,720.62
Power Plant		1,848.28
Billing		54,505.52
Fuel Station		<u>54.85</u>
	\$	925,743.81

There was nothing to report for the Country Club electric bill.

Moved by Jacobson, seconded by Schall, to recommend Russ Smith to be on the Board of Public Works. Roll call vote: Ayes: Chapin, Jacobson, and Schall. Nays: None. Motion carried.

Moved by Schall, seconded by Jacobson, to approve moving the next meeting to May 28th at 12:30 pm because of the Memorial Day holiday. Roll call vote: Ayes: Jacobson, Chapin, and Schall. Nays: None. Motion carried.

The following was discussed under Department Heads Updates:

Jeremy Tarr, Electric Superintendent:

- They are working on some safety items.
- Unit #2 at the power plant had an electrical malfunction.
- Unit #6 at the power plant has some plates that are worn down and need fixed.
- They are starting their summer project on South 3rd Avenue.

Darren Marten, Water/Sewer Superintendent:

- Myers Construction are cleaning sludge from the wastewater treatment plant.
- Darren's going to meet with NDOT about the spot where one of the lines got fixed last winter on Highway 2.
- They are working on some safety issues in the shops.

Moved by Jacobson, seconded by Schall, to adjourn the meeting at 12:50 p.m. Roll call vote: Ayes: Schall, Jacobson, and Chapin. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman