

Board of Public Works
Meeting Minutes
March 26th, 2018

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, March 26, 2018. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:31 p.m., with the following Board members present: Gene Chapin, Bill Blackburn, Butch Brunken, and Dan Jacobson. Absent: Jess Taylor. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Brunken, seconded by Jacobson, to approve the Consent Agenda for March 26, 2018. Said motion includes approval of the Minutes of the March 12, 2018 Board Meeting and approval of Claims to Date. Roll call vote: Voting aye: Brunken, Jacobson, Blackburn, and Chapin. Nays: None. Motion carried.

Allie Electronics, Inc., street lights, \$245.02; Altec Industries, tools, \$2,043.70; Black Hills Energy, power plant gas, \$133.00; Cardmember Service, alarm system, \$5.95; Central Nebraska Bobcat, grapple, \$1,070.00; CenturyLink, phone, \$51.23; City of Broken Bow Payroll Reimbursement, payroll, \$28,620.22; Custer Transfer Station, fees, \$9,891.00; Casey Flynn, boot allowance, \$217.87; City of Broken Bow – Health Insurance, insurance, \$13,225.02; Dakota American Transformers, Inc., transformers, \$3,075.00; Granite Telecommunications, power plant phone, \$158.60; Hotsy Equipment Co., repairs, \$442.42; Kully Pipe & Steel Supply, steel, \$807.88; League of Nebr. Municipalities, meter training, \$480.00; Mailfinance, lease postage, \$593.38; Mike’s Small Engine Repair, chainsaw, \$281.18; Municipal Supply, of Nebr., supplies, \$1,078.54; Mc2 Inc., WWTP light bulbs, \$23,294.21; Nebraska Public Health Environmental Lab, water testing, \$598.00; Neofunds by Neopost, postage, \$239.00; Olsson Associates Engineering, SCADA, \$842.46; Platte Valley Laboratories, Inc., wastewater testing, \$470.00; S & L Sanitary Services, trash collections, \$30,334.90; Sage Payment Solutions, credit card fees, \$2,929.54; Titan Machinery-North Platte, lease, \$4,012.50; Trotter Service, repairs, \$45.00, \$18,653.92; Yant Equipment Co, Inc., fuel station, \$338.00; Total Bills = \$144,177.54.

Approval of Claims – March 26, 2018

Electric Department	\$	27,644.97
Water Department		11,793.26
Sewer Department		32,611.63
Power Plan		133.00
Billing		52,811.92

Fuel Station	<u>19,182.76</u>
	\$ 144,177.54

Moved by Chapin, seconded by Jacobson, to use the ACE Funs for a washer and dryer/extractor for the bunker gear at the new fire station. Roll call vote: Voting aye: Brunken, Jacobson, Blackburn, and Chapin. Nays: None. Motion carried.

Nancee Coufal, Finance Director, explained that credit card fees are rising. She will put together a policy and see what other communities are doing.

The following was discussed under Department Heads Updates:

Doug Staab, Electric Superintendent:

- Doug was absent.

Darren Marten, Water/Sewer Superintendent:

- Darren had an employee leave so he will be short two people.
- They are on Myers' list to do the boring on South 13th, but they are getting pushed back.
- There will be an employee doing a 10 day trial in the Power Plant Operator position.

Moved by Brunken, seconded by Blackburn, to adjourn the meeting at 1:28 p.m. Roll call vote: Ayes: Jacobson, Blackburn, Brunken, and Chapin. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman