

**Board of Public Works
Meeting Minutes
March 25, 2019**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, March 25, 2019. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:30 p.m., with the following Board members present: Gene Chapin, Dan Jacobson, Chad Schall, Butch Brunken, and Bill Blackburn. Absent: None. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Brunken, seconded by Jacobson, to approve the Consent Agenda for March 25, 2019. Said motion includes approval of the Minutes of the March 11, 2019 Board Meeting and approval of Claims to Date. Roll call vote: Voting aye: Chapin, Jacobson, Brunken, and Blackburn. Nays: None. Motion carried.

Broken Bow Municipal Utilities, postage, \$526.11; Centurylink, telephone, \$55.07; City of Broken Bow Payroll Reimbursement, payroll, \$33,318.33; Eakes Office Solutions, office supplies, \$269.68; Granite Telecommunications, power plant phone, \$172.33; Kully Pipe & Steel Supply, pipe/iron, \$46.53; Mailfinance, lease payment, \$623.05; Municipal Supply, of Nebr., repair clamps, \$2,174.34; Midwest Laboratories, Inc., WWTP testing, \$749.00; Neofunds, postage, \$200.00; Plains Equipment Group, supplies, \$37.48; Shirts, Signs, Mugs & More, decals, \$7.60; Titan Machinery-North Platte, skid steer parts, \$769.99; Trotter Service, tire repair, \$13.00; USA Blue Book, supplies, \$1,342.89; V-Bar Inc., supplies, \$65.85; Total Bills = \$40,371.25.

Approval of Claims – March 25, 2019

Electric Department	\$	14,026.80
Water Department		9,783.97
Sewer Department		10,185.57
Power Plant		1,000.19
Billing		5,319.65
Fuel Station		<u>55.07</u>
	\$	40,371.25

Discussion was held regarding the possibility of fixing a water leak at a house.

Moved by Brunken, seconded by Jacobson, to deem the Cub Cadet mower from the Electric Department as surplus. Roll call vote: Ayes: Chapin, Jacobson, Brunken, and Blackburn. Nays: None. Motion carried.

Moved by Jacobson, seconded by Blackburn, to approve having a second person on call in the Electric Department for the weekends that the new linemen are on call. This will be for a six month period, with an evaluation period after the six months. Roll call vote: Ayes: Jacobson, Chapin, Brunken, Blackburn, and Schall. Nays: None. Motion carried.

The following was discussed under Department Heads Updates:

Jeremy Tarr, Electric Superintendent:

- They generated Thursday.
- There was one outage.
- They are trimming trees.
- Jeremy will attend the annual conference this week.

Darren Marten, Water/Sewer Superintendent:

- They are flushing sewers.
- They are fixing the sludge pump at the waste water treatment plant.
- The discharge to the Muddy Creek is eroding so they are going to work on fixing the erosion.

Moved by Brunken, seconded by Schall, to adjourn the meeting at 1:12 p.m. Roll call vote: Ayes: Blackburn, Schall, Jacobson, Brunken, and Chapin. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman