

**Broken Bow City Council
Meeting Minutes
March 15th, 2016**

The Broken Bow City Council met in regular session on Tuesday, March 15th, 2016. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in the advanced notice to the Mayor and all members of the Council, as well as, shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Burt called the meeting to order at 12:00 P.M., with the following Councilmembers present; Schall, Neth, and Sonnichsen. Absent: Adams. Following the pledge of allegiance, Mayor Burt announced the availability of the open meetings law.

Moved by Sonnichsen, seconded by Neth, to approve the consent agenda for March 15th, 2016. Said motion includes approval of Minutes of the March 1st, 2016 Council Meeting, Bills to Date and February Treasurer's Report. Roll call vote: Voting aye: Schall, Neth, and Sonnichsen. Nays: none. Motion carried.

APWA \$100.00; Aflac \$912.43, \$124.32; Brent Clark \$201.24; Broken Bow Chamber of Commerce \$590.00; Broken Bow Fire Department \$90.00; Broken Bow Mun Utilities \$7,541.11; Cardmember Services \$533.64; Carquest of Broken Bow \$152.03, \$5.00; Central Fire and Safety \$130.50; Century Link \$719.27; City Flex Benefit Plan \$182.29; City of Broken Bow Pension Fund \$2,059.50, \$6,494.88; Creative Signs \$394.32; Custer County Chief \$310.09; Custer Public Power \$105.38; Custer Transfer Station \$16.28; Danko Emergency Equipment Co \$21.20; Dollar General – Regions 410526 \$5.00; EFTPS Online Payment \$2,043.24, \$6,488.54, \$8,736.10; Eakes Office Products \$494.91; Electrical Engineering & Equipment \$650.56; Family Heritage \$87.75; Fourth Grade Foresters \$134.25; Garrett Tires & Treads \$22.55; Gateway Motors Inc. \$604.76; Great Plains Communications \$49.95; Gregg Newton \$6,700.00; Grocery Kart \$26.64; Holcomb Mechanical \$2,100.00; Hometown Leasing \$200.17; Ingram Library Services \$1,513.73; Interstate All Battery Center \$229.50; Island Supply Welding Co. \$46.39; K. Joan Birnie \$80.95; Kathleen A. Laughlin Chapter 13 Trustee \$70.00; Kelly Supply Company \$60.00; Kirkpatrick Cleaning Solutions \$69.17; Marriott Cornhusker Hotel \$952.00; Matheson Tri-Gas \$66.82; Matt Friend \$28.94; Mead Lumber – Broken Bow \$1,148.09; Nebraska Center for the Book \$25.00; Nebraska Child Support Payment Center \$460.00; Nebraska Dept of Revenue \$100.00; Nebraska Planning and Zoning \$215.00; OSA/Computers Plus \$93.39; Obrien's True Value \$121.76; Office Net \$233.49; Omaha State Bank \$319.25; Pavement Repair & Supplies \$2,050.00; Penguin Random House \$57.75; Physio Control Inc. \$596.88; Plains Equipment Group \$48.96; Pracht's Ace Hardware \$11.22, \$444.84; Presto X Company \$43.50; Pristine Cleaning \$650.00; Province Plumbing \$14,840.00; Ranchland Ford \$457.46; Recorded Books, Inc. \$246.98; Regional Care \$2,783.07; Ross Electric, Inc. \$1,500.00; Ryan Anderson \$37.42; S & L Sanitary Service \$49.30; Schmicks Market \$4.92; Shopko Store \$25.09; State Income Tax WH NE Online Payment \$2,359.87; Steve Scott \$26.55; TK Products LLC \$1,368.00; Taste of Home Books \$31.98; Trotter Service \$2,744.82; Trotter's Whoa & Go \$326.43; US Bank Equipment Finance \$303.97; Universal Insurance \$67.00; V-Bar Sales & Service \$272.11; Verizon Wireless \$333.11; Wenquist Inc. \$392.24; Bi-Weekly Payroll \$50,294.45; Total Bills = \$137,229.30.

Councilman Adams entered at 12:03 p.m.

Moved by Sonnichsen, seconded by Schall, to allow the use of Paulsen Road, North 9th Avenue, North N Street and North 17th Avenue for a 5K run for a fundraiser for K-9 Haven, a local dog shelter. Roll call vote: Voting aye: Schall, Neth, Adams, and Sonnichsen. Nays: none. Motion carried.

Moved by Schall, seconded by Neth, to approve the appointment of Carlene Albin and Matt Blakeman to the Park Board for a three year term, ending February 2019. Roll call vote: Voting aye: Schall, Adams, Neth, and Sonnichsen. Nays: none. Motion carried.

Moved by Schall, seconded by Adams, to open a public hearing at 12:05 p.m. for a lot split for Mark Kaelin at 1343 North N Street. Roll call vote: Voting aye: Schall, Neth, Adams, and Sonnichsen. Nays: none. Jay Gormley from Nebraska Land Surveying presented the lot split for Mark Kaelin. The lot split will divide the property in a seven (7) acre and a three (3) acre split. This split will comply with the A-1 zoning. Mr. Kaelin believes he has a buyer for the seven (7) acres, but is willing to allow an easement since the property will be landlocked. Moved by Sonnichsen, seconded by Schall to close the public hearing at 12:11 p.m. Roll call vote: Voting aye: Schall, Neth, Adams, and Sonnichsen. Nays: none. Motion carried.

Moved by Neth, seconded by Schall to approve Resolution 2016-12, a lot split at 1343 North N Street, with the condition of a thirty (30) foot easement for access from North N Street to the south property line of the seven (7) acres. The lot split will create a three (3) acre lot and a seven (7) acre lot. Roll call voting: Voting aye: Schall, Neth, Adams, and Sonnichsen. Nays: none. Motion carried.

Moved by Schall, seconded by Sonnichsen, approving Resolution 2016-13. Said resolution approves payment #6 to JEO Consulting Group, Inc. in the amount of \$4,775.00 for work completed through February 19, 2016 on the Broken Bow Comprehensive Plan and Zoning/Subdivision Regulations. Roll call vote: Voting aye: Schall, Neth, Adams, and Sonnichsen. Nays: none. Motion carried.

Moved by Adams, seconded by Schall, approving Resolution 2016-14. Said resolution approves payment #13 to JEO Consulting Group, Inc. in the amount of \$12,207.00 for work completed through March 4, 2016 on the Broken Bow 2015 Downtown Improvements. Roll call vote: Voting aye: Schall, Neth, Adams, and Sonnichsen. Nays: none. Motion carried.

Moved by Schall, seconded by Adams, approving Change Order No. 4. The change order is for additional lighting in the park square and bandstand in the amount of \$51,154.00. Roll call vote: Voting aye: Schall, Neth, Adams, and Sonnichsen. Nays: none. Motion carried.

Moved by Sonnichsen, seconded by Neth, approving the updating of credit card contact information for the Orscheln Farm and Home credit card for the Street and Parks Departments. Roll call vote: Voting aye: Schall, Neth, Adams, and Sonnichsen. Nays: none. Motion carried.

Moved by Neth, seconded by Schall, to table the annual audit report. Roll call vote: Voting aye: Schall, Neth, Adams, and Sonnichsen. Nays: none. Motion carried.

Moved by Schall, seconded by Adams to approve the special use permit for Relax & Revive to operate a massage therapy spa at 224 South 7th Avenue. This property is currently zoned R-2 and the special use permit will allow a business to operate at that location. The Planning Commission approved and recommended the special use permit. Roll call vote: Voting aye: Schall, Neth, Adams, and Sonnichsen. Nays: none. Motion carried.

Moved by Schall, seconded by Neth, to approve the park use request from Custer Federal. Custer Federal plans to use Tomahawk on June 16th, 2016 to have a petting zoo and hot dog feed fundraiser for the library. This request came before the Council with the Park Board's recommendation. Roll call vote: Voting aye: Schall, Neth, Adams, and Sonnichsen. Nays: none. Motion carried.

Mayor Burt opened the floor for comments from the Mayor and Councilmembers concerning City Departments. There were not any comments.

Mayor Burt opened the public comment section of the meeting for those in attendance. There were not any comments.

Moved by Schall, seconded by Adams, to enter into closed session at 12:28 p.m. for the purpose of discussing an employee review, it being clearly necessary for the prevention of needless injury to the reputation of an individual and such individual has not requested a public meeting. The City representatives that shall remain present during the closed session including the Mayor and City Council, are City Attorney Jason White, City Administrator Brent Clark, City Clerk Stephanie Wright, Street Superintendent Monte Clark, Park Superintendent Dan Anderson, Police Chief Steve Scott, Fire and EMS Coordinator Andy Holland, City Treasurer Nancee Coufal, Library Director Joan Birnie, Water/Wastewater Superintendent Darren Marten, and Electric Superintendent Doug Staab. The Mayor stated the motion. Roll call vote: Voting aye: Schall, Adams, Neth, and Sonnichsen. Nays: none. Motion carried.

Moved by Sonnichsen, seconded by Schall, to exit out of closed session at 2:14 p.m. from the purpose of discussing an employee interview, it being clearly necessary for the prevention of needless injury to the reputation of an individual and such individual has not requested a public meeting. Roll call vote: Voting aye: Schall, Adams, Neth, and Sonnichsen. Nays: none. Motion carried.

Moved by Sonnichsen, seconded by Schall, to adjourn the City Council Meeting at 2:15 p.m. Roll call vote: Voting aye: Schall, Adams, Neth, and Sonnichsen. Nays: none. Motion carried.

Cecil Burt, Mayor

ATTEST:

Stephanie M. Wright, City Clerk