

Board of Public Works
Meeting Minutes
March 14, 2016

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, March 14th, 2016. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Butch Brunken called the meeting to order at 12:39 p.m., with the following Board members present: Wes Province, Bill Blackburn, Butch Brunken, and Jess Taylor. Absent: Gene Chapin. Butch Brunken informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Province, seconded by Blackburn to approve the Consent Agenda for March 14th, 2016. Said motion includes approval of the Minutes of the February 22nd, 2016 Board Meeting, approval of Claims to Date and Treasurer's Report. Roll call vote: Voting aye: Brunken, Province, Blackburn, and Taylor. Nays: None. Motion carried.

Arrow Seed \$106.44; Barco Municipal Products, Inc \$1,303.72; Bob's Truck Repair \$327.98; Broken Bow Municipal Utilities \$505.02; Carquest of Broken Bow \$210.67; CDW Government, Inc. \$712.15; Central Nebraska Electric Inc. \$587.30; City of Broken Bow \$49,180.25; City of Broken Bow Payroll Reimbursement \$30,823.34, \$31,616.92; Computers Plus \$368.72; Craig Cranwell \$150.00; Custer County Chief \$842.06; Custer Public Power District \$1,872.40, \$4,029.84; Custer Transfer Station \$12.00; Delta Star, Inc. \$16,602.90; Ditch Witch Undercon \$261.18; Dutton-Lainson Company \$3,146.45; Eakes Office Solution \$79.75; Farritor Auto Parts \$125.00; Front Water Engineering \$880.00; Grainger \$424.49; Great Plains Communications, Inc. \$139.95; Grocery Kart \$109.98; J.C. Cross \$796.96; John Deere Financial \$464.10; Kully Pipe & Steel Supply \$68.46; Lawson Products, Inc. \$290.98; League of Nebr. Municipalities \$400.00; Mead Lumber \$332.88; Municipal Energy Agency of NE \$3,727.60, \$574,008.40; Myers Construction Inc. \$6,900.00; Nebraska Public Health Environmental Lab \$966.00; Nebraska State Bank \$57,434.00; Nebraska Land Surveying, LLC \$413.18; Obrien's Hardware \$353.38; One Call Concepts, Inc. \$30.96; Pracht's Ace Hardware \$296.42; Railroad Management Company III, LLC \$176.86; Regional Care, Inc. \$11,283.71; S & L Sanitary Services \$40.75; Sage Payment Solutions \$749.07; Sargent Drilling \$1,980.25; Sargent Pipe Company, Inc. \$645.11; Shopko Stores Operating Co. \$74.89; Tallgrass Interstate GT, LLC \$2,420.78; Titan Machinery Productivity Plus Acct \$5,825.00; Total Funds by Hasler \$1,458.62; Trotter Service \$948.16; USA Blue Book \$325.21; Wenquist, Inc. \$236.40; Wesco Receivables Corp. \$1,829.65; Western Area Power Admin. \$27,634.41; Total Bills = \$846,530.70.

Approval of Claims – February 22nd, 2016

Electric Department	\$	760,306.74
Water Department		37,692.74

Sewer Department	22,337.48
Power Plant	6,427.11
Billing	<u>19,766.63</u>
	\$ 846,530.70

Doug Staab, Electric Superintendent, presented the Board with the check that was received by ACE. ACE tries to give back to the communities, and this year Broken Bow received a check for \$3,877.00. He said that they try to put the money toward projects that benefit all citizens. Some of the possible ideas for the money are new Christmas lights and new playground equipment at the square and Indian Hills. Moved by Taylor, seconded by Brunken, to table the ACE funds distribution until the next meeting. Roll call vote: Voting aye: Brunken, Province, Blackburn, and Taylor. Nays: None. Motion carried.

Board member, Wes Province wanted the Board to review the backflow ordinance that the City uses. Where backflow preventers should be and why they should be used was discussed. Some of the items that can cause backflow problems are underground sprinklers, outside hose connectors, soft drink machines that use carbon dioxide, and chemical labs. Anything that has a high hazard chance of a backflow issue should have a backflow preventer that should be tested every year. Wes said that all chemical labs should have a backflow preventer. He also wanted everyone to be aware that there may be requirements to have backflow preventers on the water sprinklers. Butch also posed the question of whether the City should have a policy on new construction and backflow preventers. Wes feels that our current ordinance is generic and that it would be a good idea to look at making it more structured.

The following was discussed under Department Heads Updates:

Doug Staab, Electric Superintendent:

- Doug reported that his crew is working on a few small projects
- They are working on getting temporary power to the Berean Church project.

Darren Marten, Water/Sewer Superintendent:

- Darren reported that his crew will finish up the east highway 2 services update this week or the beginning of next week.
- They will be doing some work on North B Street to do a line tie in.
- Darren would like the Board to consider purchasing a boring machine. He has around 4,000 feet of line that will need to be bored and the machine he has is not capable of doing it. He got some prices from contractors and it will cost \$25 per foot for a contractor to bore the lines. He would like to lease a boring machine for a month to see if it is really what he would like to have. The cost for one month's rent is \$20,000 and a one year lease is \$50,000. Darren would like to drive the Board around town at the next meeting so that they can see what needs to be done around town.

At the next meeting on March 28th, 2016, the ACE funds distribution will be finalized and the Board will tour the town to see what projects need to be completed.

Moved by Province, seconded by Brunken to adjourn the meeting at 1:19 p.m. Roll call vote: Ayes: Province, Blackburn, Taylor, and Brunken. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman