

**Board of Public Works**  
**Meeting Minutes**  
**March 13, 2017**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, March 13, 2017. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:30 p.m., with the following Board members present: Gene Chapin, Bill Blackburn, and Jess Taylor. Absent: Butch Brunken and Wes Province. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Butch Brunken arrived at 12:31 p.m.

Moved by Blackburn, seconded by Brunken, to approve the Consent Agenda for March 13<sup>th</sup>, 2017. Said motion includes approval of the Minutes of the February 27<sup>th</sup>, 2017 Board Meeting, approval of Claims to Date, and February Treasurer's Report. Roll call vote: Voting aye: Brunken, Chapin, Taylor, and Blackburn. Nays: None. Motion carried.

Jeff Berghorst \$31.00; Carquest of Broken Bow \$73.95; Central Hydraulic Systems/Equipment Inc. \$328.00; CenturyLink \$180.59; City of Broken Bow \$45,429.89; City of Broken Bow Payroll Reimbursement \$32,181.72; Computers Plus/OSA \$75.47; Custer Public Power District \$2,634.58; Cindy Lindner \$10.00; City of Broken Bow – Health Insurance \$16,501.66; Dutton-Lainson Company \$133.76; Eakes Office Solutions \$9.08; Electrical Engineering & Equipment \$1,034.91; Great Plains Communication, Inc. \$116.95; Greg Krueger & Associates, Inc. \$553.14; Grocery Kart \$30.22; Invoice Cloud \$175.35; John Deere Financial \$560.13; Municipal Energy Agency of NE \$3,727.60; Municipal Supply, of Nebr. \$1,201.39; Master Cleaners \$30.28; Nebraska Municipal Power Pool \$110.00; Nebraska Salt & Grain Co. \$3,138.26; Obrien's Hardware \$703.40; One Call Concepts, Inc. \$32.13; Overnite Auto \$782.95; Plains Equipment Group \$478.98; Platte Valley Laboratories, Inc. \$465.00; PowerPlan \$105.04; Pracht's Ace Hardware, Inc. \$192.50; R & S Radiator \$301.79; Railroad Management Company III, LLC \$194.55; S & L Sanitary Services \$40.75; Sage Payment Solutions \$1,028.98; Sargent Drilling \$8,443.89; Schmick's Market \$75.48; Doug Staab \$1,426.35; USA Blue Book \$498.42; V-Bar Inc. \$92.62; Wenquist, Inc. \$99.90; Wesco Receivables Corp. \$1,527.43; Western Area Power Admin. \$22,912.81; Total Bills = \$147,670.90.

Approval of Claims – March 13, 2017

Electric Department	\$	93,980.13
Water Department		25,079.53

Sewer Department	15,798.41
Power Plan	1,492.91
Billing	11,271.74
Fuel Station	<u>48.18</u>
	\$ 147,670.90

Rich Andrysik from MEAN gave a presentation on Renewable Distributed Generation. He explained the impact of solar and wind power.

Doug reported that we have received \$3,703.41 in ACE Funds. Doug stated that we normally donate the ACE Funds to a public project. One possible suggestion was to put lights along the new walk trail. Doug will put together an estimate for that possible project. The Board decided to bring ideas to the next meeting.

The next item discussed was fire sprinkler fees. Darren has done some investigating and doesn't know why the fees are charged. The customer is already paying to put the system in their building so he doesn't know why there is this fee. The line is not metered so if there is a fire, there isn't a way to know how much water is used. Gene asked that a list of businesses with fire prevention systems be provided at the next meeting so that a decision could be made.

Doug has been looking into what is considered a large power/industrial class. He asked MEAN how they classify this, and MEAN recommended customers that have a peak of 100 KW be a part of this class. Doug is going to do some more work on this and evaluate where our threshold needs to be set. There are some customers that might need to move to this class such as the Schools and Brookstone View. MEAN suggests making this classification definition as part of the rate ordinance that has the ratchet.

Nancee presented a policy for owner abandonment/transfer of property of unpaid bill policy. This policy is for property owners that have either walked away from their property or sold it and we didn't know it. These customers have not paid their bills and don't have service in our area anymore. A lien can be put on water and sewer services, but not on electric so this would allow the customer to be sent to collections. Moved by Brunken, seconded by Taylor to approve the policy on Property Owner Abandonment/Transfer of Property of Unpaid Bill Policy. Roll call vote: Voting aye: Brunken, Chapin, Taylor, and Blackburn. Nays: None. Motion carried.

The following was discussed under Department Heads Updates:

Doug Staab, Electric Superintendent:

- Doug reported that the design for extensions out west will be ready next month.

Darren Marten, Water/Sewer Superintendent:

- Darren's crew found metal and glass under South B Street so they had to stop, and Myers Construction is going to clean up that area. They will be hooking up the services that can be hooked up on South B Street.
- They are hooking up water services around town that need to be hooked up.
- Myers will start cleaning the sludge out of the ponds in April.

- The water main on the west edge of town is not passing tests so they have put chlorine in to see that will help.

The next meeting will be Monday, March 27<sup>th</sup>, 2017 at 12:30 p.m.

Moved by Taylor, seconded by Brunken, to adjourn the meeting at 1:54 p.m. Roll call vote:  
Ayes: Brunken, Chapin, Taylor, and Blackburn. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE  
CITY OF BROKEN BOW, NEBRASKA

---

/s/Gene Chapin, Chairman