

March 10, 2015
Broken Bow, Nebraska

A meeting of the Mayor and Council of the City of Broken Bow, Nebraska was convened in open and public session at 12:00 Noon on March 10, 2015 in the Municipal Building at Broken Bow, Nebraska. Present were Mayor Cecil Burt; Council President Chad Schall; Councilmembers Cody Schmick and Rod Sonnichsen. Absent: Bill Adams. Notice of the meeting was given in advance thereof as required by law. Advance notice of the meeting was also given to the Mayor and all members of the Council and a copy of their acknowledgment of receipt of such notice is attached to these minutes. Availability of the agenda was communicated in the advance notice to the Mayor and all members of the Council. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Burt stated that the Open Meeting Act was posted on the north wall of the Council Chambers.

Mayor Burt presented the Consent Agenda and stated that the items on the Consent Agenda were approval of the Council Minutes of the February 20, 2015 regular meeting; approval of request for SDL for Bonfire Grill for to cater Bicyclist Reunion in the Municipal Auditorium located at 314 South 10th Avenue on Saturday, June 20, 2015 between the hours of 5:00 P.M. and Midnight; approval of claims for the March 10, 2015 council meeting:

Elaine L. Bayer 1,422.37; Angie M. Neben 788.04; Nancee M. Coufal 1,382.63; Monte A. Clark 1,484.29; Evan June 1,059.91; Jeff Roach 650.25; Michael Burnett 993.25; David V. Dunkel 881.27; Ryan L. Anderson 1,176.88; Carol A. Allen 937.60; Andrew C. Holland 748.63; Daniel B. Anderson 1,440.43; Randy Schmidt 1,469.23; Paula A. Daily 784.65; Marvin L. Coble 255.27; Larry W. Miller 1,208.19; Doug Staab 1,293.06; Dennis Brakeman 1,578.42; Mike J. Kaminski 1,010.59; Quinton N. Bolejack 1,182.70; Darren Marten 1,432.53; Tom Eberle 1,291.80; Craig Cranwell 1,277.68; Randy Schweitzer 1,220.28; Phillip J. Winter 1,102.49; Ryan C. Jones 1,165.22; Katie Hogg 851.32; Steve Scott 1,580.79; Karen J. Birnie 1,119.18; Megan D. Svoboda 897.09; Kimberly J. Blackburn 918.44; Yvonne S. Webster 120.64; Connie J. Peterson 108.26; Eresa E. Buhlmann 88.38; Jeffery Schaaf 1,208.71; Danny R. Schall 195.00; Dalen R. Wood 1,225.51; Taffany L. Wood 1,161.32; Shawn R. Denney 1,278.73; Daniel V. Hanson 1,362.57; Samuel J. Rendon 333.71; Jeff Berghorst 1,166.92; Cecil R. Burt Jr. 46.17; Brent E. Clark 2,676.48; EFTPS Online Payment 16,857.72; Nebraska Child Support Payment Center 209.50; State Income Tax WH NE Online Payment 2,477.76; ASK Supply 125.98; ATCO 490.00; Angie Neben 87.40; BNSF Railway Company 1,150.00; BNSF Railway Company 1,150.00; Brent Clark 125.18; Broken Bow Airport Authority 1,083.33; Broken Bow Municipal Utilities 6,401.20; CLIA Laboratory Program 150.00; Card Services 6.17; Cecil Burt 278.66; Century Link 85.49; Cindy Pearson 60.00; CitiBusiness Card 165.25; Clerk School 273.00; Custer County Chief 223.91; Custer Public Power 94.45; DeEtta Hartman 100.00; Deb's Embroidery Shop 105.80; Deere Credit Inc. 15,12.28; Elaine Bayer 34.20; Island Supply Welding 33.26; JEO 1,890.50; Jeff Schaaf 100.05; Lawson Products 592.09; Marriott Cornhusker Hotel 747.38; Master Cleaners 19.42; Matheson Tri-Gas Inc. 198.07; Mead Lumber-Broken Bow 17.08; Mid American Research Chemical 1,060.17; Mid Plains Community College 375.78; Mid State Engineering & Testing 3,674.50; NMC Exchange LLC 1,014.30; Ne Mosquito Vector Control 165.00; Nebraska Environmental Products 150.00; OSA Computers

Plus 231.56; Office Net 695.30; Platte Valley Communications 65.00; Prachts Ace Hardware 432.46; Pro Printing 254.56; Productivity Plus Account 29.09; Randy Schmidt 55.00; Rod Sonnichsen 30.66; S&L Sanitary Service 49.30; SourceGas 1,500.37; Steve Scott 22.86; Sublime Artistry 5,542.00; Trotter Service 3,385.00; Two Reds Automotive 226.65; Universal Insurance 714.00; V-Bar Sales & Service 960.00; Broken Bow Chamber of Commerce 365.00; Broken Bow Chamber of Commerce 570.00; Eakes Office Products 93.74; Eakes Office Products 200.03; Myers Construction Co. 1,500.00; Myers Construction Co. 6,885.00.

It was moved by Councilmember Schmick and seconded by Councilmember Schall that the consent agenda be approved as presented. The Mayor stated the motion. Upon roll call the vote was as follows: Ayes: Sonnichsen, Schmick and Schall. Nays: None. Motion carried.

City Administrator Brent Clark presented options for custodial services for the Broken Bow Municipal Building, Library and Police Station. Clark stated that the City had received two proposals from professional cleaning companies vs. hiring a full time or part time person for the custodial work. Clark stated that this matter will be placed on the March 24, 2015 agenda.

City Engineer Steve Parr updated the Mayor and Council on the current city projects. Parr stated that he has visited with Myers Construction regarding keeping the properties on 5th Avenue accessible to the property owners and that Myers is working with the engineers on the accessibility to those properties. Parr also informed the Council that they are in the process of obtaining the needed permits for resurfacing and boring for South 9th and South 10th projects. A pre-construction conference will be scheduled in March at which time Myers will provide a schedule of work for the projects.

A draft of a Memorandum of Understanding with the Custer County Fair Board pertaining to the new Lift Station at the Custer County Fairgrounds was presented to the Mayor and Council. It was noted that this MOU will be presented to the Ag Society at their next meeting by Utility Superintendent Darren Marten for their approval. Clark informed the Council that the City will bond the cost of the Lift Station and the Ag Society will reimburse the City for their portion of the project at the time the bonds come due.

Resolution 2015-4 approving payment in the amount of \$1,890.50 to JEO for work completed on the City's Project R100118.00 Broken Bow 5th Ave-Hwy 2 to Memorial Drive was presented to the Council. After discussing the payment it was moved by Councilmember Schall and seconded by Councilmember Sonnichsen that Resolution 2015-4 approving payment in the amount of \$1,890.50 to JEO for work completed on the City's Project R1000118.00 Broken Bow 5th Ave-Hwy 2 to Memorial Drive be adopted. The Mayor stated the motion. Upon roll call the vote was as follows: Ayes: Schall, Schmick and Sonnichsen. Nays: None. Motion carried.

Resolution 2015-5 approving payment in the amount of \$3,674.50 to Mid-States Engineering & Testing, Inc. for Geotechnical Work completed on the City's Downtown Project – Project No. 101-54.21 was presented to the Council. After discussing the payment it was moved by Councilmember Sonnichsen and seconded by Councilmember Schall that Resolution 2015-5 approving payment in the amount of \$3,674.50 to Mid-States Engineering & Testing, Inc. for Geotechnical Work completed on the City's Downtown Project – Project No. 101-54.21 be

adopted. The Mayor stated the motion. Upon roll call the vote was as follows: Ayes: Schall, Sonnichsen and Schmick. Nays: None. Motion carried.

Mayor Cecil Burt appointed Jeff Oeltjen to the Broken Bow Park Board for a three year term as recommended by the Broken Bow Park Board. It was moved by Councilmember Schall and seconded by Councilmember Sonnichsen to approve the appointment of Jeff Oeltjen to the Broken Bow Park Board for a three year term as recommended by the Broken Bow Park Board. The Mayor stated the motion. Upon roll call the vote was as follows: Ayes: Sonnichsen, Schmick and Schall. Nays: None. Motion carried.

City Engineer Steve Parr presented an Amendment to Agreement for the 2015 Downtown Improvement Project No. 141001 providing for the bidding, construction, part-time construction observation and post construction services in the amount of \$189,000 in lump sum and not to exceed \$104,000 hourly services. After discussing the proposed amendment, it was moved by Councilmember Schall and seconded by Councilmember Sonnichsen to approve the Amendment to Agreement for the 2015 Downtown Improvement Project No. 141001 in the amount of \$189,000 in lump sum and not to exceed \$104,000 hourly services. The Mayor stated the motion. Upon roll call the vote was as follows: Ayes: Sonnichsen, Schall and Schmick. Nays: None. Motion carried.

City Engineer Steve Parr presented an Amendment to Agreement for the 5th Avenue-Highway 2 to Memorial Drive Project No. 100118 providing for construction, part-time construction observation and post construction service in the amount of \$72,200 in lump sum and not to exceed \$22,800 hourly services. After discussing the proposed amendment, it was moved by Councilmember Schall and seconded by Councilmember Sonnichsen to approve the Amendment to Agreement for the 5th Avenue-Highway 2 to Memorial Drive Project No. 100118 in the amount of \$72,200 in lump sum and not to exceed \$22,800 hourly services. The Mayor stated the motion. Upon roll call the vote was as follows: Ayes: Sonnichsen, Schmick and Schall. Nays: None. Motion carried.

City Engineer Steve Parr presented a Proposal from Mid-State Engineering & Testing, Inc. for Work and Costs for Quality Control Testing and Engineering Services for the proposed 10th Avenue, 9th Avenue and South D Street Improvements for a total cost estimate of \$21,199.00. After discussing the Proposal of Mid-State Engineering & Testing, Inc. it was moved by Councilmember Schall and seconded by Councilmember Sonnichsen to approve the proposed from Mid-State Engineering & Testing, Inc. for Work and Costs for Quality Control Testing and Engineering Services for the proposed 10th Avenue, 9th Avenue and South D Street Improvements for a total cost estimate of \$21,199.00. The Mayor stated the motion. Upon roll call the vote was as follows: Ayes: Schmick, Sonnichsen and Schall. Nays: None. Motion carried.

City Engineer Steve Parr presented a Proposal from Mid-State Engineering & Testing, Inc. to provide Quality Control Testing and Engineering Services for the proposed 5th Avenue improvement in Broken Bow for a total cost estimate of \$12,196.00. After discussing the proposal it was moved by Councilmember Schall and seconded by Councilmember Sonnichsen to approve the proposal from Mid-State Engineering & Testing, Inc. for a total cost estimate in

the amount of \$12,196.00 to provide Quality Control Testing and Engineering Services for the proposed 5th Avenue improvements. The Mayor stated the motion. Upon roll call the vote was as follows: Ayes: Schall, Sonnichsen and Schmick. Nays: None. Motion carried.

City Engineer Steve Parr presented a Proposal from Mid-State Engineering & Testing, Inc. to provide Quality Control Testing and Engineering Services for the proposed Downtown Square Improvement in Broken Bow for a total cost estimate of \$14,022.00. After discussing the proposal from Mid-State Engineering & Testing, Inc. it was moved by Councilmember Schall and seconded by Councilmember Sonnichsen to approve the proposal from Mid-State Engineering & Testing, Inc. to provide Quality Control Testing and Engineering Services for the proposed Downtown Square Improvement in Broken Bow for a total cost estimate of \$14,022.00. The Mayor stated the motion. Upon roll call the vote was as follows: Ayes: Schmick, Schall and Sonnichsen. Nays: None. Motion carried.

City Engineer Steve Parr informed the Council that when construction begins he will have weekly progress meetings for the public to keep them informed.

City Administrator Brent Clark presented an Agreement between the City of Broken Bow and JEO Consulting Group, Inc. for the design phase for the potential Library Renovations and Expansion project in an amount not to exceed \$9800.00. It was noted that the design phase of this project needs to be done at this time to provide the necessary visuals needed for possible grants. It was moved by Councilmember Sonnichsen and seconded by Councilmember Schall to approve the Agreement between the City of Broken Bow and JEO Consulting Group, Inc. for the design phase for the Library Renovation and Expansion Project in an amount not to exceed \$9,800.00. The Mayor stated the motion. Upon roll call the vote was as follows: Ayes: Schall, Schmick and Sonnichsen. Nays: None. Motion carried.

Public Comments: Zach Margheim, Regional Manager of the Kearney Hub appeared before the Council stating that he would like to have poles and tubes placed in the yards of Kearney Hub subscribers in order to provide a box in which the paper can be placed. The Council indicated that this would be up to each individual that subscribes to the Kearney Hub and not a council matter.

Mayor Burt informed the Council that a new agenda format is being implemented which will include the Pledge of Allegiance and a Public Comment section.

Mayor Burt reminded the Council of an upcoming event being held at Kinkaider Brewing Co. on Tuesday, March 17th for the Books, Brews and Stews with the proceeds being donated to the Library Renovation/Expansion Project

At 1:08 P.M. it was moved by Councilmember Sonnichsen and seconded by Councilmember Schall that the Council meeting of the City of Broken Bow be adjourned.

Ayes: Schall, Schmick and Sonnichsen.

Nays: None.

Motion carried.

Mayor, Cecil Burt

ATTEST:

Elaine L. Bayer, City Clerk