

**Broken Bow City Council
Meeting Minutes
June 27th, 2017**

The Broken Bow City Council met in regular session on Tuesday, June 27th, 2017. Notice of the meeting was given in advance thereof as required by law by publication in the Custer County Chief on June 15, 2017. Availability of the agenda and related materials was communicated in the advanced notice to the Mayor and all members of the Council, as well as, shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Burt called the meeting to order at 12:00 P.M., with the following Councilmembers present: Sonnichsen, Neth, Myers, and Holcomb. Absent: None. Following the pledge of allegiance, Mayor Burt announced the availability of the open meetings law.

Moved by Holcomb, seconded by Neth, to approve the consent agenda for June 27th, 2017. Said motion includes approval of Minutes of the June 13th Council Meeting and Bills to Date. Roll call vote: Voting aye: Neth, Holcomb, Sonnichsen, and Myers. Nays: None. Motion carried.

Adam Miller, 22 rifle, 200.00; Aflac, insurance, 814.53, 146.75; American Red Cross 1,076.00, lifeguard training; Black Hills Energy, utilities-gas, 282.99; Blue Tarp Financial, membership, 39.99; Bonfire Grill, NCMA conference, 3,625.00; Brent Clark, NCMA conference, 111.69; Broken Bow Legends, NCMA conference, 845.16; Cardmember Services, pool, 843.16; Carquest of Broken Bow, supplies, 7.58; Central Nebraska Sod Supply, sod, 184.00; Century Lind, telephone, 681.22; Chemsearch, tar remover, 225.00; City Flex Benefit Plan, flex plan, 130.21; City of Broken Bow – Health Insurance, insurance, 3,380.23; City of Broken Bow Pension Fund, pension, 2,196.94, 6,780.08; Cobblestone Hotel & Suites, hotel, 2,139.49, 166.00; Colonial Research Chem Corp, weed spray, 525.60; Comfort Inn, hotel, 300.00; Computers Plus, TV & Wireless, 933.28; Custer County Hiway Dept., tack oil, 765.56; Demco, materials, 298.26; Deterding, chemicals, 6,350.21, Dollar General-Regions 410526, supplies, 29.95, EFTPS Online Payment, payroll, 2,417.50, 8,649.17, 10,336.54; Eakes Office Products, supplies, 123.00; Family Heritage, insurance, 56.00; Gale/Cengage Learning, database renewal, 262.50; Gempler's, sprayer, 196.50; Great Plains Communications, internet, 600.00; Holcomb Pharmacy, test strips, 19.14; Holmes Plumbing & Heating, bathroom repairs, 207.05; Hometown Leasing, copier lease, 200.17; Ingram Library Services, materials, 1,547.54; K. Joan Birnie, book reimbursement, 159.04; Kirkpatrick Cleaning Solutions, supplies, 147.84; L & K Hats & T-Shirts, lifeguard, 166.75; Laurie French, mileage, 214.00; Mid State Engineering & Testing, downtown testing, 670.00; NMC Exchange LLC, 250 hr. service #21, 1,367.79; Nebraska Central Telephone Co., new phones, 2,594.69; Nebraska Child Support Payment Center, child support, 629.65; Nebraska Law Enforcement Training Center, test David Taylor, 10.00, Nebraska Safety and Fire Equipment, Inc., extinguisher inspection, 52.00; OSA/Computers Plus, NCMA, 53.98; Omaha State Bank, HSA, 318.75; Omaha World Herald, subscription, 155.74; Paulsen Inc., concrete, 3,780.78; Penguin Random House, materials, 240.00; Presto X Company, monthly service, 47.00; Pristine Cleaning, LLC, cleaning, 375.00; Pro Printing, maps, 239.39, Shirts, Signs, Mugs & More, NCMA, 510.00; Site One Landscape Supply, irrigation supplies, 456.78; Sport Videos, materials, 346.00; State Income Tax WH NE Online Payment, payroll, 2,945.56; Stephanie Wright, mileage, 208.65; Sublime Artistry, website hosting, 87.00; The Angela Foundation Inc., rent, 600.00; The Cookie Farm, NCMA, 60.00; Trotter Service, repairs, 143.00; US Bank Equipment Finance, copier lease, 303.97; Unitech, cleaning supplies, 452.50; Verizon Wireless, tablet data, 60.04; Bi-Weekly Payroll, payroll, 59,088.68; Bi-Weekly Payroll, payroll, 56,210.15; Total Bills = 190,388.72.

City Attorney Jason White administered the police officer oath to new police officer David Taylor III.

Melissa Garcia from Black Hills Energy gave the Council an update on what Black Hills Energy is doing.

The Council discussed the Mayor and Council wages. The Council feels that they are volunteers for the citizens, but the Mayor puts in a lot more time and needs to be compensated for that time. Their recommendation is to have a wage similar to Cozad. An ordinance will be drafted for the next meeting.

Moved by Neth, seconded by Holcomb, to table the natural landscape yard designation. An ordinance will need to be written if there will be a change to a previous ordinance. Roll call vote: Voting aye: Myers, Holcomb, Neth, and Sonnichsen. Nays: None. Motion carried.

Moved by Sonnichsen, seconded by Holcomb, to accept the bid from Opportunity Land Investments, LLC for the purchase of the property located at 503 North C Street for \$22,550.00. Roll call vote: Voting aye: Holcomb, Neth, and Sonnichsen. Nays: None. Abstain: Myers. Motion carried.

Moved by Holcomb, seconded by Neth, to accept the bid from Instant Rain Lawn Irrigation for the installation of underground irrigation and seeding at the three NIFA housed in the amount of \$9,360.00. Roll call vote: Voting aye: Neth, Sonnichsen, Myers, and Holcomb. Nays: None. Motion carried.

Moved by Sonnichsen, seconded by Myers, to open a public hearing at 12:45 p.m. on Ordinance 1164, Stop Signs. Roll call vote: Voting aye: Neth, Holcomb, Sonnichsen, and Myers. Nays: None. Motion carried. City Administrator Brent Clark explained that a new fence is going to be installed at Cherokee Circle that may obstruct the view of people coming out of Cherokee Circle. He feels that this will help with the visibility at these corners. A citizen that lives in this area did not feel that a stop sign is necessary. Moved by Sonnichsen, seconded by Holcomb, to close a public hearing at 12:53 p.m. on Ordinance 1164, Stop Signs. Roll call vote: Voting aye: Sonnichsen, Myers, Neth, and Holcomb. Nays: None. Motion carried.

Moved by Holcomb, seconded by Sonnichsen, to not waive the two readings and accept the second reading. Roll call vote: Voting aye: Sonnichsen, Myers, Holcomb, and Neth. Nays: None. Motion carried.

Moved by Myers, seconded by Neth, to accept the bid of \$10.00 from Naomi White for the baby grand piano in the auditorium. Roll call vote: Voting aye: Myers, Holcomb, Neth, and Sonnichsen. Nays: None. Motion carried.

Doug Staab from the Airport Authority presented the annual airport authority report.

Moved by Sonnichsen, seconded by Neth, to approve the interlocal agreement between the City of Broken Bow and the Broken Bow Airport Authority. Roll call vote: Voting aye: Neth, Holcomb, Myers, and Sonnichsen. Nays: None. Motion carried.

Moved by Sonnichsen, seconded by Neth, to open a public hearing at 1:05 p.m. on Ordinance 1165, Premier Storage Annexation. Roll call vote: Voting aye: Holcomb, Sonnichsen, and Neth. Nays: None. Abstain: Myers. Motion carried. City Attorney Jason White explained that this is a voluntary annexation on the property of south of the highway where Premier Storage is located. Utilities are already out in this area. This has gone through the Planning Commission. Moved by Sonnichsen, seconded by Holcomb, to close a public hearing at 1:09 p.m. on Ordinance 1165, Premier Storage Annexation. Roll call vote: Voting aye: Neth, Sonnichsen, and Holcomb. Nays: None. Abstain: Myers. Motion carried.

City Clerk Stephanie Wright read the first reading of Ordinance 1165, Premier Storage Annexation.

Moved by Sonnichsen, seconded by Holcomb, to open a public hearing at 1:12 p.m. on Ordinance 1166, Premier First Subdivision. Roll call vote: Voting aye: Holcomb, Sonnichsen, and Neth. Nays: None. Abstain: Myers. Motion carried. City Administrator Brent Clark explained that by creating this subdivision there will be two parcels instead of the one lot and the owner will be able to split the lots if necessary. This has gone through the Board of Public Works and Planning Commission. Moved by Sonnichsen, seconded by Holcomb, to close a public hearing at 1:14 p.m. on Ordinance 1166, Premier First Subdivision. Roll call vote: Voting aye: Neth, Sonnichsen, and Holcomb. Nays: None. Abstain: Myers. Motion carried.

City Clerk Stephanie Wright read the first reading of Ordinance 1166, Premier First Subdivision.

Moved by Sonnichsen, seconded by Neth, to open a public hearing at 1:17 p.m. on Ordinance 1167, Opportunity Land Investments LLC Annexation. Roll call vote: Voting aye: Holcomb, Sonnichsen, and Neth. Nays: None. Abstain: Myers. Motion carried. City Administrator Brent Clark explained that this is a voluntary annexation. The location of this is annexation is south of the highway by the Catholic Cemetery. This has gone through the Planning Commission. Moved by Sonnichsen, seconded by Neth, to close a public hearing at 1:18 p.m. on Ordinance 1167, Opportunity Land Investments LLC Annexation. Roll call vote: Voting aye: Neth, Sonnichsen, and Holcomb. Nays: None. Abstain: Myers. Motion carried.

City Clerk Stephanie Wright read the first reading of Ordinance 1167, Opportunity Land Investments LLC Annexation.

Moved by Neth, seconded by Holcomb, to approve Resolution 2017-39. Said resolution approve payment #10 to JEO Consulting Group Inc. in the amount of \$9,332.00 for work completed through June 2, 2017. Roll call vote: Voting aye: Neth, Holcomb, and Sonnichsen. Nays: None. Abstain: Myers. Motion carried.

Moved by Sonnichsen, seconded by Neth, to approve Resolution 2017-40. Said resolution approves payment #28 to JEO Consulting Group Inc. in the amount of \$15,694.75 for work completed on the 2015 Downtown Improvements through June 9, 2017. Roll call vote: Voting aye: Sonnichsen, Myers, Holcomb, and Neth. Nays: None. Motion carried.

Moved by Holcomb, seconded by Neth, to approve Resolution 2017-41. Said resolution approves payment #14 to Myers Construction, Inc. in the amount of \$160,115.00 for work completed on the 2014 Downtown Improvements through June 17, 2017. Roll call vote: Voting aye: Holcomb, Sonnichsen, and Neth. Nays: None. Abstain: Myers. Motion carried.

Moved by Neth, seconded by Holcomb, to approve the payment of \$1,466.81 for the events director's travel/relocation expense from the hotel occupation tax funds. Roll call vote: Voting aye: Myers, Holcomb, Sonnichsen, and Neth. Nays: None. Motion carried.

Mayor Burt opened the floor for comments from the Mayor and Councilmembers concerning City Departments. There were no comments.

Mayor Burt opened the public comment section of the meeting for those in attendance. There were no comments.

Moved by Sonnichsen, seconded by Neth, to enter into closed session at 1:28 p.m. for the purpose of discussing potential litigation. The City representatives that shall remain present during the closed session including the Mayor and City Council are City Attorney Jason White, City Administrator Brent

Clark, and City Clerk Stephanie Wright. The Mayor stated the motion. Roll call vote: Voting aye: Neth, Sonnichsen, Myers, and Holcomb. Nays: none. Motion carried.

Moved by Sonnichsen, seconded by Holcomb, to exit closed session at 1:59 p.m. from the purpose of discussion potential litigation. Roll call vote: Voting aye: Holcomb, Myers, Sonnichsen, and Neth. Nays: none. Motion carried.

Moved by Sonnichsen, seconded by Neth, to adjourn the City Council Meeting at 2:12 p.m. Roll call vote: Voting aye: Sonnichsen, Myers, Holcomb, and Neth. Nays: None. Motion carried.

Cecil Burt, Mayor

ATTEST:

Stephanie M. Wright, City Clerk