

**Board of Public Works
Meeting Minutes
June 26, 2017**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, June 26, 2017. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:31 p.m., with the following Board members present: Gene Chapin, Bill Blackburn, Butch Brunken, and Wes Province. Absent: Jess Taylor. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Blackburn, seconded by Brunken, to approve the Consent Agenda for June 26th, 2017. Said motion includes approval of the Minutes of the June 12th, 2017 Board Meeting and approval of Claims to Date. Roll call vote: Voting aye: Chapin, Province, Brunken, and Blackburn. Nays: None. Motion carried.

Aqua-Aerobic Systems, Inc. \$2,373.23; Broken Bow Municipal Utilities \$457.68; Black Hills Energy \$111.18; CenturyLink \$181.87; City of Broken Bow Payroll Reimbursement \$33,767.53; Cole Electric Company \$4,994.00; Custer County Chief \$100.01; Custer Transfer Station \$9,686.00; Energy Pioneer Solutions \$52.00; Granite Telecommunication \$179.68; Hilti Inc. \$1,102.19; Invoice Cloud \$189.70; John Deere Financial \$206.03; Mailfinace \$619.75; Municipal Energy Agency of NE \$547,107.02; Municipal Supply, of Nebr., \$6,594.39; Myers Construction Inc. \$59,142.00; Nebraska Public Health Environmental Lab \$124.00; Nebraska State Bank \$48,001.00; Neofunds by Neopost \$400.00; Platte Valley Laboratories, Inc. \$545.00; S & L Sanitary Services \$30,531.15; Sage Payment Solutions \$949.64; Schmick's Market \$39.79; Doug Staab \$87.06; Staab's Appliance Repair \$252.29; Tallgrass Interstate GT, LLC \$1,928.76; Trotter Service \$113.49; Total Bills = \$749,836.44.

Approval of Claims – June 26, 2017

Electric Department	\$ 608,253.43
Water Department	18,733.90
Sewer Department	72,060.55
Power Plan	2,306.68
Billing	48,433.64
Fuel Station	<u>48.24</u>
	\$ 749,836.44

Matt Kalin from JEO presented the bids for the 2017 Distribution Project. It is his recommendation to go with Watts Electric Co. in the amount of \$455,233.90.

Moved by Chapin, seconded by Blackburn, to accept the bid from Watts Electric Co. in the amount of \$455,233.90 for the 2017 Distribution Upgrade project. Roll call vote: Voting aye: Brunken, Province, Chapin, and Blackburn. Nays: None. Motion carried.

The Board discussed their responsibilities and spending limits. The Board is allowed to approve up to \$500,000 without prior approval from the Council. Department heads can spend up to \$5,000 and the City Administrator can spend up to \$50,000. The Board wants to be notified before projects are started.

The following was discussed under Department Heads Updates:

Doug Staab, Electric Superintendent:

- Doug reported that there were a few outages with the storm last week.
- The C Street project is almost complete. The poles need to be taken out.
- The fairgrounds has requested some transformers to be upsized.
- They will be working at Well #17.

Darren Marten, Water/Sewer Superintendent:

- Darren reported that they are working at Well #17 and hope to have it going by the second week in July.

The next meeting will be Monday, July 10th, 2017 at 12:30 p.m.

Moved by Blackburn, seconded by Brunken, to adjourn the meeting at 1:00 p.m. Roll call vote: Ayes: Chapin, Province, Brunken, and Blackburn. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman