

**Board of Public Works  
Meeting Minutes  
June 25, 2018**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, June 25, 2018. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:32 p.m., with the following Board members present: Gene Chapin, Bill Blackburn, Dan Jacobson, and Butch Brunken. Absent: Jess Taylor. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Blackburn, seconded by Jacobson, to approve the Consent Agenda for June 25, 2018. Said motion includes approval of the Minutes of the June 11, 2018 Board Meeting, and approval of Claims to Date. Roll call vote: Voting aye: Brunken, Blackburn, Jacobson, and Chapin. Nays: None. Motion carried.

Arrow Seed Company, Inc., duraturf, \$13.91; Alan or Vicki Dorsey, refund, \$508.67; Blue Tarp Financial, Inc., membership, \$39.99; Cardmember Service, alarm system, \$5.95; CDW Government, Inc., SCADA, \$133.74; CenturyLink, phone, \$185.89; City of Broken Bow Payroll Reimbursement, payroll, \$32,908.49; Creative Signs, lettering, \$378.00; Custer County Chief, publications, \$61.81; Dakota American Transformers, Inc., transformers, \$3,700.00; Deb's Embroidery Shop, logos, \$126.00; Engineering Unlimited Inc., safety locks, \$538.32; Granite Telecommunications, power plant phone, \$156.77; Invoice Cloud, credit card expenses, \$140.25; Lawson Products, Inc., safety glasses, \$56.37; Darren Marten, boot allowance, \$100.00; Mead Lumber Co, supplies, \$208.63; Municipal Energy Agency of NE, power purchases, \$571,493.27, RITA, \$3,727.60; Municipal Supply, of Nebr., meters, \$1,054.07; Municipal Chemical Supply, super sudszyme, \$192.60; Nebraska Public Health Environmental Lab, water testing, \$1,269.00; Neofunds, postage, \$400.00; Obrien's Hardware, supplies, \$326.75; Paulsen, Inc., concrete, \$139.76; Platte Valley Laboratories, Inc., wastewater testing, \$732.50; Sage Payment Solutions, \$1,475.35; Shirts, Signs, Mugs & More, logo, \$15.00; Shopko Stores Operating Co., shop supplies, \$4.27; Titan Machinery-North Platte, oil filter, \$15.64; Trotter Service, gas & oil, \$96.05; USA Blue Book, supplies, \$334.34; Total Bills = \$620,538.99.

Approval of Claims – June 25, 2018

Electric Department	\$	592,503.27
Water Department		9,724.30

Sewer Department	7,915.46
Power Plant	2,529.75
Billing	7,815.09
Fuel Station	<u>51.12</u>
	\$ 620,538.99

Nancee Coufal, Finance Director, stated that she doesn't have an update on the credit cards, but hopes to know more by the next meeting.

The following was discussed under Department Heads Updates:

Doug Staab, Electric Superintendent:

- Work has been finished on South D Street.
- They assisted at the fairgrounds last week.
- They are working on putting in a new line behind Cherokee Lane.
- Doug showed the Board the new maps.
- The street lights for the west side of town are scheduled to ship on July 3<sup>rd</sup>.

Darren Marten, Water/Sewer Superintendent:

- They are working on North B Street.
- They are waiting on Johnson's to line the sewer.
- They will be adding water services to the new houses on Pawnee Lane and Council Street.
- They are working on water lines for the two new RV spaces.

Moved by Blackburn, seconded by Brunken, to adjourn the meeting at 1:18 p.m. Roll call vote: Ayes: Blackburn, Brunken, Jacobson, and Chapin. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE  
CITY OF BROKEN BOW, NEBRASKA

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/s/Gene Chapin, Chairman