

**Board of Public Works
Meeting Minutes
June 10, 2019**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, June 10, 2019. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:31 p.m., with the following Board members present: Gene Chapin, Dan Jacobson, Chad Schall, and Butch Brunken. Absent: Russ Smith. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Jacobson, seconded by Schall, to approve the Consent Agenda for June 10, 2019. Said motion includes approval of the Minutes of the May 28, 2019 Board Meeting, approval of Claims to Date, and May Treasurer's Report. Roll call vote: Voting aye: Brunken, Schall, Jacobson, and Chapin. Nays: None. Motion carried.

Beaver Bearing Company, u-seal, \$8.38; Broken Bow Municipal Utilities, bond transfers, \$49,997.00; Centurylink, telephone, \$125.36; City of Broken Bow, transfer & rent, \$41,472.11; City of Broken Bow Payroll Reimbursement, payroll, \$32,816.44; Culligan, salt, \$255.60; Custer Public Power District, power for WWTP, \$3,475.85, 5th St. breaker, \$25.70; Dutton-Lainson Company, line supplies, \$2,486.68; Eakes Office Solutions, supplies, \$616.56; Fairfield, hotel Jeremy, \$114.95; Garrett Tires & Treads, truck tire repairs, \$25.87; Great Plains Communications, Inc., internet, \$241.63; Grocery Kart, supplies, \$171.33; GT Fire & Security, Inc., fire extinguisher maintenance, \$197.00; Hilti Inc., saw blades, \$103.26; Holmes Plbg & Htg Supply Co., supplies, \$50.93; Invoice Cloud, credit card, \$90.80; JEO, water protection, \$1,496.60; Kyle Lawrence, refund, \$619.11; Matheson Tri-Gas, Inc., supplies, \$213.79; Mead Lumber Co, shop supplies, \$3.95; One Call Concepts, Inc., locate expense, \$59.52; Pracht's Ace Hardware, Inc., supplies, \$139.78; Railroad Management Company III, LLC, power line crossing, \$235.41; Ross Electric Inc., connectors, \$5.40; S & L Sanitary Services, trash fees billed, \$40.75; Sage Payment Solutions, credit card, \$1,177.29; USA Blue Book, supplies, \$2,619.81; Viaero Wireless, telephone, \$80.41; Wenquist, Inc., parts, \$1,545.24; Wesco Receivables Corp., supplies & poles, \$52,812.43; Western Area Power Admin., WAPA, \$19,865.66; Total Bills = \$213,190.60.

Approval of Claims – June 11, 2019
Electric Department \$ 181,261.80

Water Department	11,187.05
Sewer Department	14,070.50
Power Plant	1,253.59
Billing	<u>5,417.66</u>
	\$ 213,190.60

Preliminary budgets were discussed.

Jeremy presented the idea of a services contract for surrounding locations that have their own power departments. There would be agreed upon prices, and the work would be scheduled. The Board would like Jeremy to continue to look at this as long as it doesn't include general maintenance.

Moved by Chapin, seconded by Schall, to recommend the appointment of Travin Flynn to the Board of Public Works. Roll call vote: Voting aye: Jacobson, Schall, and Chapin. Nays: Brunken. Motion carried.

Jeremy presented the possibility of purchasing a backyard machine, but the Board feels like it is not necessary right now.

Move by Brunken, seconded by Jacobson, to approve the contract with MEAN that will allow MEAN to complete required reports. Roll call vote: Voting aye: Schall, Chapin, Jacobson and Brunken. Nays: None. Motion carried.

The following was discussed under Department Heads Updates:

Jeremy Tarr, Electric Superintendent:

- They set the pole by Matt Thomas' last week.
- They are waiting on the engine repairs at the power plant.
- They are working on the South 3rd Avenue project.

Darren Marten, Water/Sewer Superintendent:

- There was a water main break on South 11th Avenue last week.
- They are going to start working on the cement repair on the highway where there was a main break this winter. That will take approximately two weeks.
- The EPA was at the wastewater treatment plant. There are a few items that will need to be fixed.

Moved by Brunken, seconded by Schall, to adjourn the meeting at 1:40 p.m. Roll call vote: Ayes: Schall, Jacobson, Chapin, and Brunken. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman