

**Board of Public Works
Meeting Minutes
July 25, 2016**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, July 25th, 2016. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:30 p.m., with the following Board members present: Bill Blackburn, Gene Chapin, Jess Taylor, Butch Brunken, and Wes Province. Absent: None. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Brunken, seconded by Taylor, to approve the Consent Agenda for July 25th, 2016. Said motion includes approval of the Minutes of the July 11th, 2016 Board Meeting and approval of Claims to Date. Roll call vote: Voting aye: Chapin, Blackburn, Taylor, Brunken, and Province. Nays: None. Motion carried.

Beaver Bearing Company \$0.80; Central District Health Department \$155.00; CenturyLink \$4.83; City of Broken Bow Payroll Reimbursement \$49,082.12; Custer County Chief \$867.00; Custer Transfer Station \$9,405.40; Casey Flynn \$235.00; Dakota American Transformers, Inc. \$6,450.00; Electrical Engineering & Equipment \$551.38; Energy Pioneer Solutions \$516.30; Front Water Engineering \$135.00; Gateway Motors, Inc. \$200.63; Hilti Inc. \$334.24; Municipal Energy Agency of NE \$3,727.60; Nebraska Public Health Environmental Lab \$2,718.00; Obrien's Hardware \$499.46; Paulsen, Inc. \$752.00; Platte Valley Laboratories, Inc. \$940.00; Ross Electric Inc. \$1,923.53; S & L Sanitary Services \$30,422.60; Sage Payment Solutions \$581.42; Sargent Pipe Company, LLC \$11.81; Siteone Landscape Supply LLC \$937.52; Total Funds by Hasler \$200.00; Trotter Fertilizer \$435.95; Weathercraft \$191.00; Wesco Receivables Corp. \$2,450.84; Total Bills = \$113,727.43.

Approval of Claims – July 25 th , 2016	
Electric Department	\$ 27,927.47
Water Department	13,330.33
Sewer Department	7,980.40
Power Plant	9,525.46
Billing	<u>54,963.77</u>
	\$ 113,727.43

Budget information was discussed. Nate Bell from Universal Insurance was at the meeting to explain an insurance policy called the boiler policy. Right now that policy is costing the Electric Department \$40,000.00 and has a \$50,000.00 deductible. He wanted the Board to decide if it was really worth the money that is being spent on the policy. Moved by Province, seconded by

Brunken, to cancel the boiler policy. Roll call vote: Voting aye: Chapin, Blackburn, Taylor, Brunken, and Province. Nays: None. Motion carried.

Doug Staab, Electric Superintendent, said that after working on the budget it is apparent that a cost adder is needed. The electric department is losing \$60,000 - \$70,000 a month. The refund will go back in the general fund to help with the loss, but it is not enough. The cost adder will be \$0.004 per kwh. Moved by Province, seconded by Brunken, to implement a cost adder of \$0.004 per kwh. Roll call vote: Voting aye: Chapin, Blackburn, Taylor, Brunken, and Province. Nays: None. Motion carried.

Doug received a change order from Olsson & Associates to change the retainage from 5% to 3% on the contract to move the last circuit over at BD. Moved by Taylor, seconded by Province, to approve the change order from Olsson & Associates. Roll call vote: Voting aye: Chapin, Blackburn, Taylor, Brunken, and Province. Nays: None. Motion carried.

Darren informed the Board that he has a 1984 red and white Chevy diesel pickup that is not running. He would like to have the pickup deemed as surplus property and sell it on Big Iron as is, not running. Move by Brunken, seconded by Province, to deem the 1984 diesel pickup as surplus property. Roll call vote: Voting aye: Chapin, Blackburn, Taylor, Brunken, and Province. Nays: None. Motion carried.

The following was discussed under Department Heads Updates:

Doug Staab, Electric Superintendent:

- Doug's crew has been helping when there were problems at the fairground.

Darren Marten, Water/Sewer Superintendent:

- Darren reported that his crew has been working on items in the square. They have put in a sewer line for the drinking fountain and poured sidewalks.
- Darren received the report on the well. He and Dana are going to look at the report.

Items for discussion at the next meeting include: budget information and electrical rates.

The next meeting will be Monday, August 8th, 2016.

Moved by Province, seconded by Brunken, to adjourn the meeting at 1:14 p.m. Roll call vote: Ayes: Blackburn, Chapin, Taylor, Brunken, and Province. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman