

**Board of Public Works
Meeting Minutes
July 24, 2017**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, July 24, 2017. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:31 p.m., with the following Board members present: Gene Chapin, Bill Blackburn, Butch Brunken, and Jess Taylor. Absent: Wes Province. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Taylor, seconded by Brunken, to approve the Consent Agenda for July 24th, 2017. Said motion includes approval of the Minutes of the July 10th, 2017 Board Meeting and approval of Claims to Date. Roll call vote: Voting aye: Chapin, Taylor, Brunken, and Blackburn. Nays: None. Motion carried.

Arrow Seed Company, Inc., gloves, 6.94; Aurora Cooperative, fuel pump repair, 283.49; Jeff Berghorst, boot allowance, 200.00; CDW Government, Inc., plant maintenance, 60.62; Central Nebraska Medical Clinic, drug testing, 55.00; CenturyLink, telephone, 48.24; City of Broken Bow, power plant lights reimbursement, 559.74, Pamida bond, 668.00; City of Broken Bow Payroll Reimbursement, payroll, 11,475.91, 26,560.83; Colonial Research Chemical Corp., kill drum, 1,352.69; Computers Plus/OSA, supplies, 7.16; Creative Signs, lettering, 189.00; Custer County Chief, publications, 1,098.97; Front Water Engineering, LLC, 2017 NPDES WWTP, 360.00; Granite Telecommunications, telephone, 167.03; Invoice Cloud, credit card, 183.60; Municipal Energy Agency of NE, Power, 556,117.14, RITA, 3,727.60; Municipal Supply, of Nebr., operating supplies, 6,271.68; Nebraska Power Review Board, annual assessment, 975.76; Nebraska State Bank, bonds & savings, 48,001.00; Neofunds by Neopost, postage, 200.00; Obrien’s Hardware, supplies, 1,931.88; One Call Concepts, locates, 68.88; Paulsen, Inc., rock, 138.44; Platte Valley Laboratories, Inc., wastewater testing, 1,177.50; Safety-Kleen Systems, Inc, solvent, 267.97; Sage Payment Solutions, credit card fees, 903.74; Sargent Drilling, sand test, chlorine, 1,371.03; Tallgrass Interstate GT, LLC, transportation, 1,928.76; Trotter Service, gas & oil, 35.85; USA Blue Book, buffer pouches, 133.50; Wesco Receivables Corp. line supplies, 3,116.10; Total Bills = \$669,644.05.

Approval of Claims – July 24, 2017

Electric Department	\$ 632,299.46
Water Department	18,649.43
Sewer Department	8,556.34
Power Plan	2,947.29
Billing	6,859.80
Fuel Station	331.73
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	\$ 669,644.05

Doug explained that a draft of the new ordinance was in the packet. There is one error that will need to be fixed. A MEAN representative will be at the next meeting to explain the increase.

Electric Superintendent Doug Staab explained that he has budgeted for a dump trailer and will be looking in to pricing and getting one to haul the skid steer.

Water and Sewer Superintendent Darren Marten explained that he has budgeted for a new vacuum and a pickup to replace the one driven by Tom.

The following was discussed under Department Heads Updates:

Doug Staab, Electric Superintendent:

- Doug reported that there was a small outage, but he is unsure what the problem was.
- He has started talking with Watts about the Distribution Project.
- His crew got electricity to Well #17.
- They are tearing out the rest of the C Street Project.

Darren Marten, Water/Sewer Superintendent:

- Darren reported that the wells were tested and none of them had gravel in them.
- The water along the highway passed the tests and is hooked up to the Berean Church.
- They are working at Well #17 and hope to have it going by the middle of August.

The next meeting will be Monday, August 14th, 2017 at 12:30 p.m.

Moved by Taylor, seconded by Blackburn, to adjourn the meeting at 1:09 p.m. Roll call vote: Ayes: Chapin, Taylor, Brunken, and Blackburn. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman