

**Board of Public Works
Meeting Minutes
July 23, 2018**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, July 23, 2018. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:36 p.m., with the following Board members present: Gene Chapin, Bill Blackburn, and Butch Brunken. Absent: Dan Jacobson and Chad Schall. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Brunken, seconded by Blackburn, to approve the Consent Agenda for July 23, 2018. Said motion includes approval of the Minutes of the July 9th, 2018 Board Meeting and approval of Claims to Date. Roll call vote: Voting aye: Brunken, Blackburn, and Chapin. Nays: None. Motion carried.

American Safety Utility Corp, line supplies, \$61.67; Cardmember Service, misc., \$300.59; Carquest of Broken Bow, parts, \$333.71; CDW Government, Inc., SCADA, \$283.91; CenturyLink, telephone, \$158.58; City of Broken Bow Payroll Reimbursement, payroll, \$32,791.16; Colonial Research Chemical Corp, detergent, \$63.13; Custer County Chief, publication, \$919.18; Cerilliant, wastewater testing, \$101.90; Eakes, office supplies, \$128.23, \$15.54; Greg Krueger & Associates, letterhead & supplies, \$518.88; Granite Telecommunications, power plant phone, \$159.67; HILTI Inc., supplies, \$313.98; Invoice Cloud, credit card, \$85.60; Municipal Energy Agency of NE, RITA, \$3,727.60; Municipal Supply, of Nebr., water meters, \$3,970.45; Neofunds, postage, \$200.00; Obrien's Hardware, supplies, \$627.99; Overnite Auto, repairs, \$375.00; Paulsen, Inc., alum placer, \$56.97; Plains Equipment Group, parts, \$143.60; Platte Valley Laboratories, wastewater testing, \$1,150.00; Pracht's Ace Hardware, Inc., supplies, \$486.26; Power Delivery Program, Inc., Houser tests, \$10.00; Rinzler, hail damage to lift station, \$5,786.00; S & L Sanitary Services, trash fees billed, \$40.75; Sage Payment Solutions, credit card fees, \$947.69; Schmick's Market, supplies, \$60.17; Venia Whitesel, refund, \$770.90; Wenquist, Inc., tools, \$214.00; Total Bills = \$54,803.11.

Approval of Claims – July 23, 2018

Electric Department	\$	16,521.55
Water Department		13,415.45
Sewer Department		14,476.78

Power Plant	2,699.11
Billing	7,617.46
Fuel Station	<u>72.76</u>
	\$ 54,803.11

Johnson Service explained the problems in one of the main sewer lines in town. They are scheduled to line the sewer line at the end of September.

The refund, for the error with the utility rate on the credit cards, has been received.

Moved by Brunken, seconded by Blackburn, to approve the purchase of a backhoe from Case for the Electric Department. Roll call vote: Voting aye: Brunken, Blackburn, and Chapin. Nays: None. Motion carried.

The Board reviewed the applications for the Electric Superintendent position. The interviews will be at the end of this week.

The following was discussed under Department Heads Updates:

Doug Staab, Electric Superintendent:

- There were some underground faults last weekend.

Darren Marten, Water/Sewer Superintendent:

- They put in two new services.
- They are working on the new main on Memorial Drive.

Moved by Blackburn, seconded by Brunken to adjourn at 1:36 p.m. Roll call vote: Voting aye: Blackburn, Brunken, and Chapin. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman