

**Broken Bow City Council
Meeting Minutes
July 12th, 2016**

The Broken Bow City Council met in regular session on Tuesday, July 12th, 2016. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in the advanced notice to the Mayor and all members of the Council, as well as, shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Burt called the meeting to order at 12:02 P.M., with the following Councilmembers present; Schall, Neth, Sonnichsen, and Adams. Absent: None. Following the pledge of allegiance, Mayor Burt announced the availability of the open meetings law.

Moved by Schall, seconded by Neth, to approve the consent agenda for July 12th, 2016. Said motion includes approval of Minutes of the June 28th, 2016 Council Meeting and Bills to Date. Roll call vote: Voting aye: Schall, Neth, Sonnichsen, and Adams. Nays: none. Motion carried.

American Red Cross \$70.00; BSN Sports \$156.74; Broken Bow Airport Authority \$1,083.33; Broken Bow Chamber of Commerce \$705.00; Broken Bow Municipal Utilities \$7,580.05; Capital One Bank \$270.56; Carquest of Broken Bow \$227.70; Century Link \$842.34; Chemsearch \$150.00; City of Broken Bow Pension Fund \$6,014.34, \$1,144.78; Creative Sites, LLC \$45,486.00; Credit Management Services \$236.30, \$236.30; Culligan Water Conditioning \$8.75; Custer County Chief \$481.56; Custer County Garden Center \$107.88; Custer County Treasurer \$11,192.15; Custer Public Power District \$27.51, \$75.37; Doggett Tree Service \$3,500.00; EFTPS Online Payment \$2,451.34, \$7,932.89, \$10,514.60; Farritor Auto Parts \$35.00; Fixed Right Auto Body \$1,070.00; Gateway Motors \$398.02; Great Plains Communications \$70.95; Grocery Kart \$126.71; Holcomb Pharmacy \$2.89; Island Supply Welding Co. \$92.78; Kansas Payment Center \$107.50; Kirkpatrick Cleaning Solutions \$53.27; Master Cleaners \$85.18; NATP \$65.00; OSA/Computers Plus \$635.57; Obrien's True Value \$238.77; Paulsen Inc. \$1,648.71; Plains Equipment Group \$306.53; Pracht's Ace Hardware \$778.51; Pristine Cleaning, LLC \$650.00, \$550.00; Province Plumbing \$1,126.09; Regional Care \$21,454.41; Register of Deeds \$16.00; S & L Sanitary \$49.30; Shopko Store \$187.45; Site One Landscape Supply \$32.05; SourceGas \$215.63; State Income Tax WH NE Online Payment \$2,810.17; Steve Scott \$52.12; Trotter Service \$2,659.33; Trotter's Whoa & Go \$429.70; Unitech \$375.00; V-Bar Sales & Service \$3,635.73; Wenquist Inc. \$255.37; Bi-Weekly Payroll \$63,964.69; Total Bills = \$204,673.92.

Moved by Schall, seconded by Adams, to open a public hearing at 12:04 p.m. regarding a lot split at 817 East South E Street. Roll call vote: Voting aye: Schall, Neth, Sonnichsen, and Adams. Nays: none. Motion carried. Brent Clark, City Administrator, explained that the lot split will be on the southeast corner of the parking lot. The lot split comes with a favorable recommendation from the Planning Commission. Moved by Adams, seconded by Schall, to close the public hearing at 12:08 p.m. Roll call vote: Voting aye: Schall, Neth, Sonnichsen, and Adams. Nays: none. Motion carried.

Moved by Neth, seconded by Adams, to approve the lot split request at 817 East South E Street. Roll call vote: Voting aye: Schall, Neth, Sonnichsen, and Adams. Nays: none. Motion carried.

Moved by Sonnichsen, seconded by Schall, to approve Resolution 2016-33. Said resolution approves payment #10 to JEO Consulting Group in the amount of \$625.00 for work completed through June 24, 2016 on the Broken Bow Comprehensive Plan. Roll call vote: Voting aye: Schall, Neth, Sonnichsen, and Adams. Nays: none. Motion carried.

Moved by Adams, seconded by Neth, to approve Resolution 2016-34. Said resolution approves payment #5 to JEO Consulting Group in the amount of \$387.50 for work completed through June 24, 2016 on the Broken Bow Blight and Substandard Determination Study. Roll call vote: Voting aye: Schall, Neth, Sonnichsen, and Adams. Nays: none. Motion carried

Moved by Neth, seconded by Schall, to approve Resolution 2016-35. Said resolution approves payment to Creative Sites, LLC in the amount of \$45,486.00 for the playground equipment in the square. Roll call vote: Voting aye: Schall, Neth, Sonnichsen, and Adams. Nays: none. Motion carried

Moved by Adams, seconded by Sonnichsen, to approve the updated Memorandum of Understanding between the City of Broken Bow and Elks Lodge. Roll call vote: Voting aye: Schall, Neth, Sonnichsen, and Adams. Nays: none. Motion carried.

Moved by Schall, seconded by Neth, to enter into an agreement with JEO Architecture, Inc. for professional services for the library project. Roll call vote: Voting aye: Schall, Neth, Sonnichsen, and Adams. Nays: none. Motion carried.

Moved by Adams, seconded by Schall, to approve the appointment of Butch Brunken, Wes Province, and Bill Blackburn to the Board of Public Works for a three year term ending June 2019. Roll call vote: Voting aye: Schall, Neth, Sonnichsen, and Adams. Nays: none. Motion carried.

Moved by Sonnichsen, seconded by Neth, to approve the request from the Chamber of Commerce to use the south side of the square on July 30th so that the Nebraska Pork Producers and Thomas Livestock can pass out free sandwiches before the Custer County Fair Parade. Roll call vote: Voting aye: Schall, Neth, Sonnichsen, and Adams. Nays: none. Motion carried.

Brent Clark, City Administrator, informed the Council that only one bid for the roof repair at the police station and fire hall had been received. He read the bid from Weathercraft. There were three options for the roof. The first option was for a rock ballast roof in the amount of \$42,359.00. The second option was for a membrane roof in the amount of \$44,902.00. The third option was for a T.P.O. roof in the amount of \$45,590.00. Moved by Neth, seconded by Adams, to table the bids until more information about each option is received. Roll call vote: Voting aye: Schall, Neth, Sonnichsen, and Adams. Nays: none. Motion carried.

Mayor Burt opened the floor for comments from the Mayor and Councilmembers concerning City Departments. There were no comments.

Mayor Burt opened the public comment section of the meeting for those in attendance. There were no comments.

Moved by Sonnichsen, seconded by Schall, to enter closed session at 12:55 p.m. for the purpose of discussing the personnel handbook updates. The City representatives that shall remain present during the closed session including the Mayor and City Council are City Attorney Jason White, City Administrator Brent Clark, and City Clerk Stephanie Wright. The Mayor stated the motion. Roll call vote: Voting aye: Schall, Adams, Sonnichsen, and Neth. Nays: none. Motion carried.

Moved by Schall, seconded by Sonnichsen, to exit out of closed session at 1:12 p.m. from the purpose of discussing the personnel handbook updates. Roll call vote: Voting aye: Schall, Neth, Adams, and Sonnichsen. Nays: none. Motion carried.

Moved by Schall, seconded by Adams, to adjourn the City Council Meeting at 1:13 p.m. Roll call vote:
Voting aye: Schall, Adams, Sonnichsen, and Neth. Nays: none. Motion carried.

Cecil Burt, Mayor

ATTEST:

Stephanie M. Wright, City Clerk