

Board of Public Works
Meeting Minutes
July 11, 2016

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, July 11th, 2016. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:32 p.m., with the following Board members present: Bill Blackburn, Gene Chapin, Jess Taylor, and Wes Province. Absent: Butch Brunken. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Taylor, seconded by Province, to approve the Consent Agenda for July 11th, 2016. Said motion includes approval of the Minutes of the June 27th, 2016 Board Meeting, approval of Claims to Date, and June Treasurer's Report. Roll call vote: Voting aye: Chapin, Blackburn, Taylor, and Province. Nays: None. Motion carried.

Broken Bow Municipal Utilities \$424.20; Brown Transfer Company \$107.34; Carquest of Broken Bow \$316.22; CenturyLink \$133.07; City of Broken Bow \$44,974.46; City of Broken Bow Payroll Reimbursement \$32,672.06; Cole Electric Company \$3,573.19; Computers Plus \$130.02; Culligan \$43.75; Custer County Chief \$42.95; Custer Public Power District \$251.26; Deb's Embroidery Shop \$84.00; Eakes Office Solutions \$10.23; Gateway Motors, Inc. \$265.00; Great Plains Communications, Inc. \$116.95; Grocery Kart \$53.63; Hilti Inc. \$179.37; Invoice Cloud \$162.35; Mead Lumber Co \$160.92; Mike's Small Engine Repair \$152.00; Municipal Supply of Nebr. \$1,993.84; Myers Construction Inc. \$700.98; Nebraska State Bank \$57,434.00; One Call Concepts \$62.55; Pracht's Ace Hardware \$754.73; Regional Care, Inc. \$15,476.77; Ross Electric \$1,305.55; S & L Sanitary Services \$40.75; Taylor Heating & Cooling, LLC \$261.00; Trotter Service \$1,647.44; Wenquist, Inc. \$816.65; Wesco Receivables Corp. \$2,576.03; Western Area Power Admin. \$30,777.71; Total Bills = \$197,700.997.

Approval of Claims – June 27th, 2016

| | | |
|---------------------|----|-----------------|
| Electric Department | \$ | 156,068.67 |
| Water Department | | 18,525.19 |
| Sewer Department | | 11,231.99 |
| Power Plant | | 2,335.38 |
| Billing | | <u>9,539.74</u> |
| | \$ | 197,700.97 |

Three Board Members' terms expired and need to be reappointed. They are Butch Brunken, Wes Province, and Bill Blackburn. Moved by Chapin, seconded by Taylor, to recommend the reappointment of Butch Brunken, Wes Province, and Bill Blackburn to the Board of Public

Works for a three year term ending June 2019. Roll call vote: Voting aye: Chapin, Blackburn, Taylor, and Province. Nays: None. Motion carried.

Doug Staab, Electric Superintendent, said that after talking with Nancee it is obvious that they are losing ground. The refund check will cover about half of the loss. A 4.8% increase will need to be implemented in October. A rate increase was not implemented last year so this year there will not be an option about the increase.

The following was discussed under Department Heads Updates:

Doug Staab, Electric Superintendent:

- Doug's crew is finishing up on 11th Avenue.
- There were some outages with the wind storm, but they are all fixed.
- Larry Miller retired last week.

Darren Marten, Water/Sewer Superintendent:

- Darren reported that his crew is working on the services on Highway 2.
- His crew has been assisting other departments while there have been men off for vacation.

Items for discussion at the next meeting include: budget information, a changer order from Olsson & Associates, and declaring a pickup in Darren's department as surplus property.

The next meeting will be Monday, July 25th, 2016.

Moved by Blackburn, seconded by Taylor, to adjourn the meeting at 1:09 p.m. Roll call vote: Ayes: Blackburn, Chapin, Taylor, and Province. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman