

Board of Public Works
Meeting Minutes
July 10, 2017

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, July 10, 2017. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:31 p.m., with the following Board members present: Gene Chapin, Bill Blackburn, Jess Taylor, and Wes Province. Absent: Butch Brunken. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Province, seconded by Taylor, to approve the Consent Agenda for July 10th, 2017. Said motion includes approval of the Minutes of the June 26th, 2017 Board Meeting, approval of Claims to Date, and June Treasurer's Report. Roll call vote: Voting aye: Taylor, Chapin, Province, and Blackburn. Nays: None. Motion carried.

Aqua-Aerobic Systems, Inc., sensor, 204.72; Beaver Bearing Company, hydraulic hose, 32.07; Broken Bow Municipal Utilities, checks, 131.08; Carquest of Broken Bow, truck maintenance, 130.38; Century Link, telephone, 133.91; City of Broken Bow, transfer, 48,867.89, Pamida Bond, 18,668.00; City of Broken Bow Payroll Reimbursement, payroll, 32,101.18; Custer Public Power District, WWTP, 6,659.87, locate, 301.54; City of Broken Bow-Health Insurance, health insurance, 11,610.15; Dakota American Transformers, Inc., transformers, 9,680.00; Dana F. Cole & Company, LLP, audit, 4,500.00; Dutton-Lainson Company, line supplies, 1,262.60; Eakes Office Solutions, office supplies, 7.67; Electrical Engineering & Equipment, line supplies, 324.94; Garrett Tires & Treads, truck maintenance, 40.91; Great Plains Communication, Inc., internet, 116.95; Grocery Kart, supplies, 150.93; JEO, BB Dist. Upgrade, 4,570.10; Jan Barnes, refund, 193.61; Jose D. Garcia-Leon, boot allowance, 100.00; Mead Lumber Co, lumber, 198.12; Mid-American Research Chem. CR, supplies, 225.86; Mid-Plains Community College, CPR classes, 405.00; Mike's Small Engine Repair, chain saw, 384.51; Myers Construction Inc., manhole repair, jetting, 10,724.82; Nicolas Hilera Morales, boot allowance, 100.00; Olsson Associates Engineering, SCADA, 315.92; Paulsen, Inc. rock, 476.68; Platte Valley Communication, radio programming, 1,746.81; Pracht's Ace Hardware, Inc., supplies, 215.33; Ronald J Ripp, keys, 57.99, Well #17 footings & building, 24,400.00; S & L Sanitary Services, trash fees, 40.75; Doug Staab, tool repair, 70.07; T & R Electric, Inc., transformer testing, 2,345.00; Trever Eggleston, boot allowance, 100.00; USA Blue Book, supplies, 971.57; V-Bar Inc., metal, 119.24; Viaero Wireless, cell phone, 90.26; Wenquist, Inc., A/C Repair, 15.09; Western Area Power Admin., Power WAPA, 26,007.84; Total Bills = \$208,799.36.

Approval of Claims – July 10, 2017

Electric Department	\$	115,238.87
Water Department		43,213.83
Sewer Department		35,790.00
Power Plan		57.45
Billing		<u>14,499.21</u>
	\$	208,799.36

Funding of the 2017 Distribution Project was discussed. The project can either be bonded or paid for from reserves. Doug is going to talk with MEAN to see how each option will affect rates.

Electric Superintendent Doug Staab informed the Board that the projected increase in October will be 5.5%. A representative from MEAN will be at the first meeting in August to present the actual increase.

The following was discussed under Department Heads Updates:

Doug Staab, Electric Superintendent:

- Doug reported that there were a few outages from lightning.
- The C Street project is finished, except for tearing everything apart.
- An inspection of the poles on South 5th Avenue to South N Street will be taking place.
- They are working on getting power to Well #17.
- There have been some personnel issues so they are shorthanded, but job postings have been posted.

Darren Marten, Water/Sewer Superintendent:

- Darren's crew is testing the water on the Hwy.
- A new employee was hired.
- There is a possible problem with a well pumping gravel.

The next meeting will be Monday, July 25th, 2017 at 12:30 p.m.

Moved by Province, seconded by Blackburn, to adjourn the meeting at 1:08 p.m. Roll call vote: Ayes: Taylor, Province, Chapin, and Blackburn. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman