

**Board of Public Works
Meeting Minutes
January 28, 2019**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, January 28, 2019. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:31 p.m., with the following Board members present: Gene Chapin, Dan Jacobson, Chad Schall, Butch Brunken, and Bill Blackburn. Absent: None. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Blackburn, seconded by Schall, to approve the Consent Agenda for January 28, 2019. Said motion includes approval of the Minutes of the January 14, 2019 Board Meeting and approval of Claims to Date. Roll call vote: Voting aye: Schall, Chapin, Jacobson, Brunken, and Blackburn. Nays: None. Motion carried.

Arrow Seed Company, Inc., gloves, \$16.04; Black Hills Energy, power plant gas, \$763.34; Cardmember Service, alarm system, \$5.95; Central I.T., LLC, SD cards, \$28.25; Central Nebraska Medical Clinic, drug testing, \$55.00; Centurylink, telephone, \$55.07; City of Broken Bow Payroll Reimbursement, payroll, \$32,546.64; Cole Electric Company, WWTP repairs, \$560.00; Custer Transfer Station, fees collected, \$9,905.00; City of Broken Bow- Health Insurance, health insurance, \$33,625.92; Dana F. Cole & Company, LLP, audit expense, \$680.00; Deere Credit Inc., equipment lease, \$14,309.22; EZ IT Solutions, SD cards, \$31.02; Grocery Kart, supplies, \$140.21; Granite Telecommunications, power plant phone, \$161.85; JEO, wellhead protection, \$590.75; Darren Marten, supplies & meals, \$87.08; Mead Lumber Co, lumber & supplies, \$2,575.80; Municipal Energy Agency of NE, power purchases, \$607,222.51; Municipal Supply, of Nebr., meters, \$3,005.41; Nebraska Public Health Environmental Lab, water testing, \$76.00; Neofunds, postage, \$244.48; Power Delivery Program, Blake Module #2, \$666.00; S & L Sanitary Services, trash fees, \$30,334.15; Shirts, Signs, Mugs & More, hard hat stickers, \$12.00; Doug Staab, power plant assistance, \$100.00; Titan Machinery-North Platte, parts, \$16.54; Trotter Service, fuel & tire repair, \$30.97; USA Blue Book, supplies, \$147.58; Total Bills = \$737,992.78.

Approval of Claims – January 28, 2019

Electric Department	\$	633,639.12
Water Department		35,621.49
Sewer Department		15,577.66

Power Plant	2,410.68
Billing	50,688.76
Fuel Station	<u>55.07</u>
	\$ 737,992.78

Moved by Chapin, seconded by Schall, to approve Ordinance 1195, Water Rates. Roll call vote: Voting aye: Schall, Jacobson, Blackburn, Chapin, and Brunken. Nays: None. Motion carried.

Moved by Jacobson, seconded by Blackburn, to approve Ordinance 1196, Sewer Rates. Roll call vote: Voting aye: Schall, Jacobson, Blackburn, Chapin, and Brunken. Nays: None. Motion carried.

The following was discussed under Department Heads Updates:

Jeremy Tarr, Electric Superintendent:

- JEO sent the bid documents for the transmission line rehab.
- They will generate on Wednesday.
- He's working on the compliance reports for the power plant.
- MEAN meetings were last week.
- He got some scholarships for the guys taking tests for the lineman classes.

Darren Marten, Water/Sewer Superintendent:

- They have been working on equipment.
- There is an employee that slipped on the ice and will have rotator cuff surgery.
- He's going to start working on the backflow surveys.

Moved by Schall, seconded by Jacobson, to adjourn the meeting at 12:58 p.m. Roll call vote: Ayes: Blackburn, Schall, Jacobson, Brunken, and Chapin. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman