

**Board of Public Works  
Meeting Minutes  
January 27, 2020**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, January 27, 2020. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Butch Brunken called the meeting to order at 12:30 p.m., with the following Board members present: Travin Flynn, Butch Brunken, Chad Schall, Dan Jacobson, and Russ Smith. Absent: Gene Chapin. Butch Brunken informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted.

Moved by Jacobson, seconded by Brunken, to approve the Consent Agenda for January 27, 2020. Said motion includes approval of the Minutes of the January 13, 2020 Board Meeting, approval of Claims to Date, and December Treasurer Report. Roll call vote: Voting aye: Brunken, Schall, Jacobson, Flynn, and Smith. Nays: None. Motion carried.

Aqua-Aerobic Systems, Inc., freight, \$21.11; Beaver Bearing Company, supplies, \$56.76; Black Hills Energy, power plant gas, \$180.33; Central District Health Department, water testing, \$234.00; Centurylink, telephone, \$190.13; City of Broken Bow Payroll Reimbursement, payroll, \$30,147.98; Custer Transfer Station, trash fees, \$9,800.00; JEO, wellhead protection, \$1,073.00; Leak Specialists, Inc., fuel station cleaning, \$7,820.00; Obrien's Hardware, supplies, \$754.68; Olsson, SCADA, \$7,301.06; Power Solutions, bucket truck repair, \$4,591.81; S & L Sanitary, trash fees, \$29,542.70; Trotter Service, fuel, \$44,617.62; Total Bills = \$136,331.18.

Approval of Claims – January 27, 2020

Electric Department	\$	21,999.25
Water Department		11,029.04
Sewer Department		8,799.12
Power Plant		2,821.31
Billing		41,125.53
Fuel Station		<u>50,556.93</u>
	\$	136,331.18

Darren handed out some compliance reports.

Darren reported that he spoke to several people about the SCADA system. There are four companies that will be coming to look at our system. Darren asked Larry Miller to help him with the information from the companies.

State Statute 17-804 was discussed. The Board feels like this is how the Board should be operating. There will be an action item at the next meeting to follow the state statute.

Jeremy told the Board that there will be a meeting with BD on Wednesday, January 29<sup>th</sup> at 1:00 pm for anyone that would like to attend. This is to discuss rates for the upcoming year.

Moved by Brunken, seconded by Schall, to approve Resolution 2020-2. Said resolution calls for the payment of the electric utility revenue bond, 2014 series. Roll call vote: Voting aye: Jacobson, Flynn, Chapin, Brunken, Schall, and Smith. Nays: None. Motion carried.

Moved by Jacobson, seconded by Flynn, to approve Ordinance 1219, Electric Utility Refunding Bond. Roll call vote: Voting aye: Jacobson, Flynn, Chapin, Brunken, Schall, and Smith. Nays: None. Motion carried.

The following was discussed under Department Heads Updates:

Jeremy Tarr, Electric Superintendent:

- Jeremy attended ACE and MEAN meetings last week. They are going to distribute more money from ACE this year. They are also going to keep the rates the same.
- They will generate #2 this week.
- They are trimming trees.
- They will continue with their meter audit.

Darren Marten, Water/Sewer Superintendent:

- Most of the employees went to the snowball conference for continuing education last week.
- They are working on trucks and trailers for CDL testing.

Moved by Schall, seconded by Brunken, to adjourn the meeting at 1:09 p.m. Roll call vote: Ayes: Chapin, Smith, Jacobson, Schall, Flynn, and Brunken. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE  
CITY OF BROKEN BOW, NEBRASKA

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/s/Gene Chapin, Chairman