

**Board of Public Works
Meeting Minutes
January 13, 2020**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, January 13, 2020. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Butch Brunken called the meeting to order at 12:30 p.m., with the following Board members present: Travin Flynn, Butch Brunken, Chad Schall, Dan Jacobson, and Russ Smith. Absent: Gene Chapin. Butch Brunken informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Schall, seconded by Jacobson, to approve the Consent Agenda for January 13, 2020. Said motion includes approval of the Minutes of the January 6, 2020 Board Meeting, and approval of Claims to Date. Roll call vote: Voting aye: Brunken, Schall, Jacobson, Flynn, and Smith. Nays: None. Motion carried.

Aqua-Aerobic Systems, Inc., DO sensors, \$595.32; Broken Bow Municipal Utilities, postage, \$507.91; Card Services -Orschelns, scada & supplies, \$526.78; Carquest, supplies, \$86.62; City of Broken Bow, transfer & rent, \$48,364.88; City of Broken Bow Payroll Reimbursement, payroll, \$30,338.06; Custer County Chief, publication, \$594.16; Custer Public Power District, WWTP power, \$2,918.93; Eakes Office Solutions, paper & ink, \$72.64; Garrett Tires & Treads, tires for Evan's pickup, \$554.60; Great Plains Communications, Inc., internet & telephone, \$160.79; Grocery Kart, supplies, \$78.94; Hilti Inc., cutting disc & press jaws, \$4,786.11; Holmes Plbg & Htg Supply Co, propress, \$143.01; Invoice Cloud, credit card expenses, \$93.20; John Deere Financial, supplies, \$678.89; Kully Pipe & Steel Supply, pipe, \$1,148.21; Municipal Supply, of Nebr., operating supplies, \$598.05; Nebraska Public Health Environmental Lab, water testing, \$394.00; Nebraska State Bank, bonds, \$49,997.00; One Call Concepts, locate expense, \$17.30; Paulsen, Inc., concrete, \$3,239.94; Platte Valley Laboratories, Inc., ww testing, \$525.00; Pracht's Ace Hardware, supplies, \$151.96; Pioneer Research Corporation, enviro pro, \$524.25; S & L Sanitary Services, trash fees, \$40.75; Sage Payment Solutions, credit card fees, \$1,067.40; Sensaphone, alarm system, \$5.95; Stuart C Irby Co, grease gun, hammer drill, \$714.74; Titan Machinery-North Platte, bristle, \$194.63; USA Blue Book, sludge judge complete, \$154.87; Viaero Wireless, telephone, \$81.23; Wenquist, Inc., supplies, \$33.46; Wesco Receivables Corp., line supplies, \$22,097.65; Western Area Power Admin., power purchases, \$18,892.79; Total Bills = \$190,380.02.

Approval of Claims – January 13, 2020

Electric Department	\$	154,606.27
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Water Department	18,724.77
Sewer Department	11,484.33
Power Plant	1,579.04
Billing	<u>3,985.61</u>
	\$ 190,380.02

Darren reported that he has a proposal for the SCADA from Olssons. He is going to talk to some more people about what is available.

Travin presented State Statute 17-804. He would like this statute to be considered as the way the Department Heads are managed. He feels like it would have avoided some of the messes from last year. It will be discussed further at the next meeting.

The policies were in the packets. They will be reviewed and combined where needed and brought forward at the next meeting.

The EPA received the letter with the counter offer of \$4,500 for the penalty. They replied that \$6,500 was the lowest that they were able to accept for the penalty. Moved by Smith, seconded by Jacobson, to accept the penalty of \$6,500 from the EPA for the noncompliance at the wastewater treatment plant. Roll call vote: Voting aye: Jacobson, Flynn, Brunken, Schall, and Smith. Nays: None. Motion carried.

The following was discussed under Department Heads Updates:

Jeremy Tarr, Electric Superintendent:

- They will finish the highway lights this week.
- Jeremy will be at ACE and MEAN meetings next week.
- They will generate Thursday.
- They are trimming trees.
- They will be starting their meter audit.

Darren Marten, Water/Sewer Superintendent:

- They are almost done removing trees at Reservoir Hill and fixing fence.
- They are going to flush some sewers and exercise some valves.

Moved by Schall, seconded by Flynn, to adjourn the meeting at 1:26 p.m. Roll call vote: Ayes: Smith, Jacobson, Schall, Flynn, and Brunken. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman