

**Broken Bow City Council**  
**Workshop Session Meeting Minutes**  
**January 12<sup>th</sup> 2016**

The Broken Bow City Council met in a Workshop Session on Tuesday, January 12<sup>th</sup>, 2016. Notice of the meeting was given in advance thereof as required by law. Advance notice of the meeting was also given to the Mayor and all members of the Council. Availability of the agenda was communicated in the advance notice to the Mayor and all members of the Council. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Burt called the meeting to order at 11:07 a.m., with the following Councilmembers present; Adams and Sonnichsen. Councilmembers Neth and Schall came late to the workshop. Councilmembers Absent: None. Mayor Burt announced the availability of the open meetings law.

The Broken Bow City Council met with Steve Parr and Jake Vasa from JEO Consulting Group. Items discussed were the upcoming Downtown Square and 10<sup>th</sup> Avenue Projects. No items were voted on.

Jake Vasa gave the Council an Overall Site Plan. The map showed all of the work that will be happening during the Downtown Project. The area includes around the square on 8<sup>th</sup> Avenue, D Street, and 9<sup>th</sup> Avenue, D Street from 9<sup>th</sup> Avenue to 10<sup>th</sup> Avenue, South 10<sup>th</sup> Avenue from Highway 2 to the Railroad tracks.

Jake handed out a Project Cost Estimate. This estimate showed the original contract price of \$4,105,598.95, with 5% contingencies, four (4) change orders for \$227,676.05, and some other possible changes. For the contingencies, Jake will be in contact with Brent and Cecil for work directives.

The lighting for the project was discussed. There will be all new lighting in the Square, on South D Street from 9<sup>th</sup> Avenue to 10<sup>th</sup> Avenue, and on 10<sup>th</sup> Avenue from Highway 2 to South C Street. Brent commented that he had heard some concern about the lighting on 10<sup>th</sup> Avenue. Some people wanted to see the lighting continued on 10<sup>th</sup> Avenue from C Street to the railroad tracks because if they were going to pay assessments, they wanted the lighting to benefit them also. This change would cost approximately \$50,000 - \$60,000. The assessments are going to be \$84 per foot and the total assessments will be approximately \$214,000.

Jake also discussed the parking/back of curb design. The sidewalks will be shortened from 12 feet to 10 feet and the parking spots will be changed from 45 degrees to 30 degrees, which will allow for longer vehicles to park without being out in the street. This will make the spots more like parallel parking spots.

The bricks will be placed back in the street in the driving lanes around the square. Placing the bricks back is double the cost of going with concrete, but that is what the community would like to see done. Also discussed was making the walkways concrete instead of brick. This will make more defined crossing areas and a smoother place to cross with strollers and for walking.

Moved by Sonnichsen, seconded by Adams, to adjourn the Joint Workshop Meeting at 11:59 a.m. Roll call vote: Voting aye: Sonnichsen, Schall, Neth, and Adams. Nays: none. Motion carried.

---

Cecil Burt, Mayor

ATTEST:

---

Stephanie M. Wright, City Clerk