

**Board of Public Works
Meeting Minutes
February 28th, 2018**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Wednesday, February 28, 2018. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:30 p.m., with the following Board members present: Gene Chapin, Dan Jacobson, and Butch Brunken. Absent: Jess Taylor and Bill Blackburn. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Brunken, seconded by Jacobson, to approve the Consent Agenda for February 28, 2018. Said motion includes approval of the Minutes of the February 12, 2018 Board Meeting and approval of Claims to Date. Roll call vote: Voting aye: Brunken, Chapin, and Jacobson. Nays: None. Motion carried.

Arrow Seed Company, Inc., herbicide, \$117.69; Aurora Cooperative, fuel filters & labor, \$147.57; Beaver Bearing Company, supplies, \$69.21; Broken Bow Municipal Utilities, postage, \$500.25; Black Hills Energy, power plant gas, \$505.02; Cardmember Service, alarm system, \$5.95; Central Nebraska Medical Clinic, drug testing, \$55.00; CenturyLink, phone, \$51.22; City of Broken Bow Payroll Reimbursement, payroll, \$29,879.89; Custer County Chief, publication, \$218.92; Evans Feed Co, Inc., salt, \$6.80; Front Water Engineering, LLC, bioside disposal, \$1,366.54; Grainger, supplies, \$309.24; Granite Telecommunications, phone, \$151.48; Hilti Inc., tools, \$1,540.56; Hire Right Solutions, Inc., drug testing, \$86.52; Holmes Plbg & Htg Supply Co., supplies, \$818.32; JEO, distribution upgrade, \$829.00; John Deere Financial, supplies, \$316.17; Lawson Products, Inc., supplies, \$74.95; Matheson Tri-Gas, Inc., miller wheel, \$278.64; Municipal Energy Agency of NE, power purchase, \$651,926.99; Nebraska Public Health Environmental Lab, water testing, \$60.00; Nebraska Salt & Grain Co., clean rock, \$1,159.11; Neofunds by Neopost, postage, \$400.00; Olsson Associates Engineering, SCADA, \$297.00; Paulsen, Inc., limestone, \$787.39; Power Delivery Program, Inc., Spencer Classes Module #2, \$616.00; Sage Payment Solutions, credit card fees, \$1,311.00; Doug Staab, conference, \$352.79; Trotter Service, tire repair, \$48.89; Total Bills = \$694,288.11.

Approval of Claims – February 28, 2018

Electric Department	\$	665,175.12
Water Department		11,271.27
Sewer Department		9,070.44
Power Plan		513.77
Billing		7,907.24
Fuel Station		<u>350.27</u>

\$ 694,288.11

Moved by Brunken, seconded by Jacobson, to approve Change Order No. 1 to Watts Electric Company in the deduction of \$4,549.99 for the 2017 Distribution Upgrade Project. Roll call vote: Voting aye: Chapin, Jacobson, and Brunken. Nays: None. Motion carried.

Moved by Jacobson, seconded by Brunken, to approve the Application for Payment No. 2 (FINAL) to Watts in the amount of \$223,647.52 for the 2017 Distribution Upgrade Project. Roll call vote: Voting aye: Jacobson, Brunken, and Chapin. Nays: None. Motion carried.

Moved by Jacobson, seconded Brunken, to approve the Application for Certificate of Substantial Completion to Watts for the 2017 Distribution Upgrade project which will commence the one-year warranty period. Roll call vote: Voting aye: Jacobson, Chapin, and Brunken. Nays: None. Motion carried.

The following was discussed under Department Heads Updates:

Doug Staab, Electric Superintendent:

- Doug's crew is cutting trees.
- The new distribution upgrade is up and running. Mapping is the next part of the upgrade.
- Anna from Sol Systems presented a possible solar location at the wastewater treatment plant.

Darren Marten, Water/Sewer Superintendent:

- Johnsons are in town working on the sewers.
- Reports have been filed with the NRD regarding wells.
- Darren is contacting the owners on South 13th regarding the sewer situation there.
- They have been having issues with the DO sensors at the wastewater treatment plant.
- Dana Peterson has been taking measurements of the new line for the Berean Church.
- Darren had one employee leave so he has posted the job in house.

Moved by Brunken, seconded by Jacobson, to adjourn the meeting at 1:03 p.m. Roll call vote: Ayes: Brunken, Jacobson, and Chapin. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman