

**Board of Public Works
Meeting Minutes
February 27, 2017**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, February 27, 2017. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Butch Brunken called the meeting to order at 12:30 p.m., with the following Board members present: Bill Blackburn, Jess Taylor, Gene Chapin, Wes Province, and Butch Brunken. Absent: None. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted at the back of the City Council room.

Moved by Taylor, seconded by Blackburn, to approve the Consent Agenda for February 27th, 2017. Said motion includes approval of the Minutes of the February 13th, 2017 Board Meeting and approval of Claims to Date. Roll call vote: Voting aye: Brunken, Taylor, Chapin, Province, and Blackburn. Nays: None. Motion carried.

Broken Bow Municipal Utilities \$191.03; Black Hills Energy \$202.35; CDW Government, Inc. \$147.09; CenturyLink \$48.18; City of Broken Bow Payroll Reimbursement \$31,492.24; Custer Transfer Station \$9,638.00; Dutton-Lainson Company \$1,321.17; Electrical Engineering & Equipment \$96.30; Energy Pioneer Solutions \$204.00; Fastenal Company \$1,005.60; Grainger \$340.80; Holmes Plbg & Htg Supply Co. \$948.61; Iowa Pump Works, Inc. \$1,767.76; JEO \$5,250.00; Johnson Service Company \$9,665.10; Municipal Energy Agency of NE \$597,045.22; Neofunds by Neopost \$200.00; Olsson Associates Engineering \$5,832.79; Productivity Plus Acct \$123.90; S&L Sanitary Services \$30,265.40; Tallgrass Interstate GT, LLC \$1,928.76; USA Blue Book \$67.96; Total Bills = \$697,782.26.

Approval of Claims – February 27, 2017

Electric Department	\$	618,000.36
Water Department		11,007.77
Sewer Department		21,038.29
Power Plan		2,227.41
Billing		45,313.16
Fuel Station		<u>195.27</u>
	\$	697,782.26

Doug Staab, Electric Superintendent, presented Ordinance 1157, which amends the electric fees to include a ratchet clause. The ratchet clause is for industrial and large power customers. This clause is in case a large power customer leaves the area. For example, if BD leaves the area the ratchet will calculate a bill for 23 months after they leave so that there won't be a big loss of income to cover the cost of power that has already been contracted. Taylor and Chapin want a clear definition of the large power and industrial rate class. Moved by Brunken, seconded by Province to approve Ordinance 1157 which amend the electric fees to include a ratchet clause. Roll call vote: Voting aye: Brunken, Taylor, Chapin, Province, and Blackburn. Nays: None. Motion carried

Fire sprinkler fees was the next item that was discussed. Nancee Coufal, City Treasurer, talked about how we charge \$10 for fire prevention systems because Broken Bow Municipal Utilities has to provide the business the availability of the water. She is unsure how to send out bills to the new businesses without a policy to show the business owners what the fee is for. Taylor and Blackburn want to know the cost and if the fees need to be updated. They would like to have Darren explain this at the next meeting.

The following was discussed under Department Heads Updates:

Doug Staab, Electric Superintendent:

- Doug reported that there was an outage on the north side, but they couldn't find anything. There was no evidence of what it could be, but they are researching the substation and how to divide the load.
- They are also working at the Palmer Monument alley to figure out the low voltage problems.
- The transformers are up at C Street. They will start moving primary, and there will be outages on individual services.

Darren Marten, Water/Sewer Superintendent:

- Darren was absent.

The next meeting will be Monday, March 13th, 2017 at 12:30 p.m.

Moved by Brunken seconded by Blackburn, to adjourn the meeting at 1:09 p.m. Roll call vote: Ayes: Brunken, Taylor, Province, Chapin, and Blackburn. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman