

**Broken Bow City Council
Meeting Minutes
February 25, 2020**

The Broken Bow City Council met in regular session on Tuesday, February 25, 2020 at the Broken Bow Library. Notice of the meeting was given in advance thereof as required by publication in the Custer County Chief on February 20, 2020. Availability of the agenda and related materials was communicated in the advanced notice to the Mayor and all members of the Council, as well as, shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Rod Sonnichsen called the meeting to order at 6:00 P.M., with the following Councilmembers present: Holcomb, Schmidt, Myers, and Miller. Absent: None. Mayor Sonnichsen announced the availability of the open meetings law, followed by the reciting of the Pledge of Allegiance.

Mayor Sonnichsen read the format for submitting requests for future agenda items.

Moved by Holcomb seconded by Miller, to approve the consent agenda for February 25, 2020. Said motion includes approval of the Minutes of the February 11, 2020 Council Meeting, Bills to Date, and January Treasurer Report. Roll call vote: Voting aye: Holcomb, Schmidt, Miller, and Myers. Nays: None. Motion carried.

Aflac, \$288.15, \$104.22; Armor-Tile, warning pads, \$3,205.00; Broken Bow Mun Utilities, \$1,734.39; City of Broken Bow, CD Cell Closure Funds, \$2,608.00; Carquest of Broken Bow, supplies, \$274.75; Central I.T., LLC, office subscription, \$220.00; Century Link, telephone, \$85.49; City Flex Benefit, \$216.04; City of Broken Bow – Health Insurance, \$3,397.48; City of Broken Bow Pension Fund, \$1,742.19, \$6,181.20; Colonial Insurance, \$381.91, \$135.10; Custer Transfer Station, dumping fees, \$6.00; DHHS Drinking Water, pool permit, \$40.00; Demco, supplies, \$108.19; EBSCO, periodical renewals, \$339.99; EFTPS Online Payment, payroll, \$1,782.50, \$5,282.25, \$7,621.86; Eakes Office Products, copies, \$183.50; Family Heritage, \$56.00; Gateway Motors Inc, oil change, \$58.28; Heather Hulinsky, cleaning, \$200.00; Heiman Fire Equipment, radio tabs, hood, boots, \$399.55; Ingram Library Services, materials, \$1,328.77; Insurance Aid Services, fees, \$1,797.57; KDSI, email subscription, \$60.00; Kirkpatrick Cleaning Solutions, supplies, \$97.82; Matheson Tri-Gas Inc, argon & cutting tips, \$74.70; Mead Lumber, supplies, \$82.18; Med Tech Resource, flashlights, \$130.36; Mid American Research Chemical, supplies, \$1,470.97; Midwest Machinery & Supply Co, posts & hardware, \$966.30; Monte Clark, meal, \$9.29; NMVCA, membership dues & workshop, \$200.00; Nebraska Dept of Revenue, lodging tax, \$214.58; Nebraska Library Association, annual membership, \$140.00; Obrien's True Value, supplies, \$31.08; Omaha State Bank, HSA, \$175.00; Paulsen Inc., bunker block, \$100.00; Pavement Repair & Supplies, perma-patch, \$2,150.00; Presto X Company, monthly service, \$49.00; Pristine Cleaning, LLC, cleaning, \$375.00; Ranchland Form, ambulance service, \$800.52; Recorded Books, Inc., renewals, \$467.23; S&L Sanitary Service, trash, \$49.30; Sargent Pipe Co, sprocket repairs, \$50.00; Schaper and White Law Firm, legal fees, \$2,407.25; State Income Tax WH NE Online Payment, \$2,294.03; Sublime Artistry, website design/update design, \$3,740.00; Tim Eggleston, meal, \$6.87; Trotter Service, fuel, \$5,187.85; Trotter's Whoa & Go, fuel, \$144.56; Verizon Wireless, telephone, \$143.36; Bi-Weekly Payroll, \$44,047.02; Total Bills = \$105,442.65.

Moved by Holcomb, seconded by Miller, to approve the appointment of Cynthia Ruzicka to the Broken Bow Housing Authority Board to fill the vacant seat that will expire August 2021. Roll Call vote: Voting aye: Miller, Holcomb, Schmidt, and Myers. Nays: None. Motion carried.

Jeff Oeltjen from Dana Cole reviewed the annual audit report for the year ending September 30, 2019. Moved by Holcomb, seconded by Myers, to approve the annual audit report for the year ending September 30, 2019. Roll Call vote: Voting aye: Myers, Schmidt, Miller, and Holcomb. Nays: None. Motion carried.

Steve Parr from JEO Consulting Group was present and explained the Memorial Drive Paving Project. He explained the process of creating a Street Improvement District (SID) and that a decision will need to be made on whether assessments are planned for this project. Street Superintendent discussed the condition of that area and that the engineering was budgeted for this year. Moved by Myers, seconded by Miller, to postpone the creation of a Street Improvement District for the Memorial Drive Paving Project until after a study session has been completed. Roll Call vote: Voting aye: Holcomb, Myers, Miller, and Schmidt. Nays: None. Motion carried.

Moved by Holcomb, seconded by Miller, to open a public hearing at 6:56 pm regarding Ordinance 1220, Merging the Offices of City Clerk and City Treasurer and Adding the Office of Deputy Clerk. Roll Call vote: Voting aye: Holcomb, Miller, Myers, and Schmidt. Nays: None. Motion carried. City Clerk Stephanie Wright explained that she has been doing this job since the City Treasurer resigned and is comfortable with the position. A Deputy Clerk would be able to help alleviate some of her duties. Moved by Holcomb, seconded by Miller, to close the public hearing at 6:58 pm regarding Ordinance 1220, Merging the Offices of City Clerk and City Treasurer and Adding the Office of Deputy Clerk. Roll Call vote: Voting aye: Schmidt, Myers, Miller, and Holcomb. Nays: None. Motion carried.

After discussing the matter, Councilmember Holcomb introduced Ordinance No. 1220 entitled "AN ORDINANCE OF THE CITY OF BROKEN BOW, CUSTER COUNTY, NEBRASKA, AMENDING SECTION 31.03: MERGER OF OFFICES, AND ADDING SECTION 31.14: DEPUTY CLERK; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING A TIME WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT" and moved that the statutory rule requiring reading on three different days be suspended. Councilmember Myers seconded the motion. The Mayor stated the motion and instructed the Clerk to call the roll. The Clerk called the roll and the following was the vote: Ayes: Myers, Miller, Schmidt, and Holcomb. Nays: None. Motion carried. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said Ordinance. Said Ordinance was then read by title and thereafter Councilmember Myers moved for final passage of the Ordinance, which motion was seconded by Councilmember Miller. The Mayor stated the question, "Shall Ordinance No. 1220 be passed and adopted?" Upon roll call vote, the vote was as follows: Ayes: Miller, Holcomb, Schmidt, and Myers. Nays: None. Motion carried. The passage and adoption of said Ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the Ordinance adopted and the Mayor in the presence of the Council signed and approved the Ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto.

Moved by Myers, seconded by Holcomb, to approve the appointment of Stephanie Wright as the City Clerk-Treasurer. Roll Call vote: Voting aye: Schmidt, Myers, Holcomb, and Miller. Nays: None. Motion carried.

Moved by Holcomb, seconded by Myers, to open a public hearing at 7:00 pm regarding Ordinance 1221, Amended Wage Ordinance. Roll Call vote: Voting aye: Holcomb, Miller, Myers, and Schmidt. Nays: None. Motion carried. This ordinance needs amended to add the City Clerk-Treasurer and Deputy Clerk. Moved by Holcomb, seconded by Myers, to close the public hearing at 7:01 pm regarding Ordinance 1221, Amended Wage Ordinance. Roll Call vote: Voting aye: Schmidt, Myers, Miller, and Holcomb. Nays: None. Motion carried.

After discussing the matter, Councilmember Miller introduced Ordinance No. 1221 entitled "AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA, REGARDING THE SALARIES OF OFFICERS AND EMPLOYEES; PAY PLAN FOR ALL CLASSIFICATIONS WITHIN THE CITY; AND MONTHLY SALARY OR HOURLY WAGE RANGES FOR EACH INDIVIDUAL CLASSIFICATION" and moved that the statutory rule requiring reading on three different days be suspended. Councilmember Schmidt seconded the motion. The Mayor stated the motion and instructed the Clerk to call the roll. The Clerk called the roll and the following was the vote: Ayes: Myers, Miller, Schmidt, and Holcomb. Nays: None. Motion carried. The motion to suspend the rules was adopted by three- fourths of the Council and the statutory rule was declared suspended for consideration of said Ordinance. Said Ordinance was then read by title and thereafter Councilmember Schmidt moved for final passage of the Ordinance, which motion was seconded by Councilmember Miller. The Mayor stated the question, "Shall Ordinance No. 1221 be passed and adopted?" Upon roll call vote, the vote was as follows: Ayes: Miller, Holcomb, Schmidt, and Myers. Nays: None. Motion carried. The passage and adoption of said Ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the Ordinance adopted and the Mayor in the presence of the Council signed and approved the Ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto.

Mayor Sonnichsen opened the floor for comments from the Mayor and Councilmembers concerning City Departments. Mayor Sonnichsen and Councilmember Miller attended conference. There are some bills in the Legislature right now that might affect some City functions, such as mandatory training for clerks, altering the quorum for City Council, and workers comp for PTSD for Fire, EMS, and Police. Siren testing will begin next Tuesday at 4:00 pm.

Moved by Myers, seconded by Holcomb, to adjourn the City Council Meeting at 7:05 p.m. Roll call vote: Voting aye: Holcomb, Myers, Miller, and Schmidt. Nays: None. Motion carried.

Rod Sonnichsen, Mayor

ATTEST:

Stephanie M. Wright, City Clerk